



Homeowner Acknowledgement of HIP Program Requirements

- The home improvement project must have a minimum \$15,000 valuation.
- The homeowner information form must be completed and returned to the Building Division. The form will be mailed to the homeowner after the application is received or provided to homeowner at time of application.
- A minimum of four pictures of the project, two before and two after (jpeg format), on disk, thumb drive, etc. must be provided to Building Division after the final building inspection. These pictures will be placed in the City's searchable database and on City's website to allow citizens the opportunity to view examples of past HIP projects.
- A completed email survey on the program sent to homeowner after final inspection must be completed.

By signing below I am stating that I understand that all the above requirements must be met in order to be eligible for the refund of 20% of my permit fees under this program.

Please print name: _____

Signature: _____