



STAFF RESOURCES SUMMARY

Staff Resources Summary by Function

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013/2014 Difference
General Fund				
Elected Officials	-	-	-	-
City Clerk's Office	3.50	3.50	3.50	-
City Manager's Office	8.59	12.25	12.25	-
Economic Development	1.33	1.00	1.00	-
Human Resources	2.00	2.00	2.00	-
Information Technology ¹	2.00	2.00	2.00	-
Communications	2.33	3.50	3.50	-
Finance	12.50	12.50	12.50	-
Public Works ¹	4.00	3.50	3.50	-
Municipal Court	6.00	6.00	6.00	-
Community Development Administration	3.50	3.00	3.00	-
Land Use Fund				
Current Planning	5.00	5.00	5.00	-
TOTAL	50.75	54.25	54.25	-

¹ Indicates services provided through contract and managed by City staff.

This summary page includes positions funded by all funds. The following Section *Staff Resources Summary by Position* will provide position detail.

Staff Resources Summary



Staff Resources Summary by Position

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013 / 2014 Difference	Salary Range Low	Salary Range High	Department 2014 Salary Reported In
General Fund							
Mayor	-	-	-	-	\$10,200	\$ 10,200	Elected Officials
Mayor Pro Tem	-	-	-	-	9,000	9,000	Elected Officials
Council Members	-	-	-	-	8,400	8,400	Elected Officials
Elected Officials	-	-	-	-			
City Clerk's Office							
City Clerk	1.00	1.00	1.00	-	74,300	118,900	City Clerk's Office
Deputy City Clerk	1.00	1.00	1.00	-	46,675	67,769	City Clerk's Office
Passport Clerk	0.50	0.50	0.50	-	26,600	37,200	City Clerk's Office
Senior Records & Information Management Clerk	1.00	1.00	1.00	-	26,600	37,200	City Clerk's Office
City Clerk's Office	3.50	3.50	3.50	-			
City Manager's Office							
City Manager	1.00	1.00	1.00	-	180,000	180,000	City Manager's Office
Deputy City Manager	-	1.00 ¹	1.00	-	97,800	156,400	City Manager's Office
Assistant City Manager / Director of Administrative Services	1.00	1.00	1.00	-	97,800	156,400	City Manager's Office
Chief Innovation Officer	1.00	1.00	1.00	-	97,800	156,400	City Manager's Office
Management Analyst	2.00	4.00 ²	4.00	-	48,600	72,900	City Manager's Office
Client Experience Manager	1.00	1.00	1.00	-	48,600	72,900	City Manager's Office
Government Affairs Liaison	0.75	0.75	0.75	-	48,600	72,900	City Manager's Office
Executive Assistant	1.00	1.00	1.00	-	48,600	72,900	City Manager's Office
Administrative Assistant	0.84	0.50 ³	0.50	-	43,800	63,400	City Manager's Office
Administrative Analyst/Park Administrator	-	0.50 ³	0.50	-	40,200	60,200	City Manager's Office
Commissions Liaison	-	0.50 ²	0.50	-	34,800	48,700	City Manager's Office
City Manager's Office	8.59	12.25	12.25	-			
Economic Development							
Economic Development Manager	1.00	1.00	1.00	-	74,300	118,900	Finance
Administrative Assistant	0.33	- ³	-	-			
Economic Development	1.33	1.00	1.00	-			
Human Resources							
Human Resources Director	1.00	1.00	1.00	-	91,300	146,100	Human Resources
Administrative Assistant	1.00	1.00	1.00	-	43,800	63,400	Human Resources
Human Resources	2.00	2.00	2.00	-			
Information Technology							
Systems Analyst	1.00	1.00	1.00	-	55,500	83,300	Information Technology
Senior GIS Analyst	1.00	1.00	1.00	-	55,500	83,300	Information Technology
Information Technology*	2.00	2.00	2.00	-			
Communications							
Communications Director	-	1.00 ²	1.00	-	74,300	118,900	Communications
Public Information and Special Events Manager	1.00	1.00	1.00	-	74,300	118,900	Communications
Communications Specialist	1.00	1.00	1.00	-	40,200	60,200	Communications
Administrative Analyst/Park Administrator	-	0.50 ³	0.50	-	40,200	60,200	Communications
Administrative Assistant	0.33	- ³	-	-			
Communications	2.33	3.50	3.50	-			



Staff Resources Summary

Staff Resources Summary by Position

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013 / 2014 Difference	Salary Range Low	Salary Range High	Department 2014 Salary Reported In
General Fund							
Finance							
Finance Director	1.00	1.00	1.00	-	97,800	156,400	Finance
Accounting Manager	1.00	1.00	1.00	-	67,500	104,700	Finance
Senior Accountant	2.00	2.00	2.00	-	55,500	83,300	Finance
Revenue Analyst	1.00	1.00	1.00	-	48,600	72,900	Finance
Revenue Manager	1.00	1.00	1.00	-	67,500	104,700	Finance
Accounting Technician	2.00	2.00	2.00	-	34,800	48,700	Finance
Payroll Technician	0.50	0.50	0.50	-	34,800	48,700	Finance
Accountant	1.00	1.00	1.00	-	43,800	63,400	Finance
Sales Tax Administrator	1.00	1.00	1.00	-	55,500	83,300	Finance
Compliance Technician	1.00	1.00	1.00	-	38,000	55,200	Finance
Contract Administrator	1.00	1.00	1.00	-	48,600	72,900	Finance
Finance	12.50	12.50	12.50	-			
Public Works							
Director of Community Development & Public Works Services	0.50	-	1	-			
Deputy Public Works Director	1.00	-	4	-			
Engineering Manager	-	1.00	5	-	74,300	118,900	Public Works
Project Programmer	1.00	-	5	-			
Project Coordinator	-	1.00	4	-	48,600	72,900	Public Works
Administrative Assistant	0.50	0.50	0.50	-	43,800	63,400	Public Works
Construction Inspector	1.00	1.00	1.00	-	43,800	63,400	Public Works
Public Works*	4.00	3.50	3.50	-			
Municipal Court							
Court Administrator	1.00	1.00	1.00	-	74,300	118,900	Municipal Court
Judicial Assistant	1.00	1.00	1.00	-	34,800	48,700	Municipal Court
Deputy Court Clerk I	3.00	3.00	3.00	-	29,200	40,800	Municipal Court
Deputy Court Clerk II	1.00	1.00	1.00	-	34,800	48,700	Municipal Court
Municipal Court	6.00	6.00	6.00	-			
Community Development Administration							
Director of Community Development & Public Works Services	0.50	-	1	-			
Community Development Director	1.00	-	6	-			
Deputy Director of Community Development	-	1.00	6	-	74,300	118,900	Community Development
Principal Planner	1.00	1.00	1.00	-	62,700	97,100	Community Development
Administrative Assistant	1.00	1.00	1.00	-	43,800	63,400	Community Development
Community Development Administration	3.50	3.00	3.00	-			



Staff Resources Summary by Position

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013 / 2014 Difference	Salary Range Low	Salary Range High	Department 2014 Salary Reported In
Land Use Fund							
Current Planning							
Deputy Director of Community Development	-	1.00 ⁶	1.00	-	74,300	118,900	Land Use Fund
Principal Planner	1.00	- ⁶	-	-			
Senior Planner	1.00	1.00	1.00	-	55,500	83,300	Land Use Fund
Planner II	1.00	1.00	1.00	-	48,600	72,900	Land Use Fund
Planner I	-	1.00 ⁷	1.00	-	43,800	63,400	Land Use Fund
Planning Technician	1.00	- ⁷	-	-			
Office Services Support	1.00	1.00	1.00	-	26,600	37,200	Land Use Fund
Current Planning	5.00	5.00	5.00	-			
TOTAL	50.75	54.25	54.25	-			

¹ Director of Community Development and Public Works Services reclassified to Deputy City Manager

² 3.5 Full Time Equivalent (FTE) positions approved for 2013 Revised Budget

³ Administrative Assistant position reclassified to Administrative Analyst/Park Administrator

⁴ Deputy Director of Public Works position reclassified to Project Coordinator

⁵ Project Programmer reclassified to Engineering Manager

⁶ Community Development Director and Principal Planner positions eliminated and replaced with two Deputy Directors of Community Development

⁷ Planning Technician reclassified to Planner I

* Indicates service provided through contract



CONTRACTED RESOURCES SUMMARY

Contracted Resources Summary by Function

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013 / 2014 Difference
General Fund				
City Attorney's Office	5.90	5.25	5.25	-
Sales/Use Tax Administration and Compliance	2.00	2.00	2.00	-
Information Technology	2.15	2.15	2.15	-
Public Works	41.50	43.25	43.25	-
Engineering	1.00	1.00	1.00	-
Facilities	1.50	1.75	2.63	0.88
Law Enforcement	159.75	159.75	159.75	-
Animal Services	5.50	5.50	5.50	-
Code Compliance	3.75	3.75	3.75	-
Land Use Fund				
Building	8.00	8.00	8.00	-
Engineering	1.00	1.00	1.00	-
TOTAL	232.05	233.40	234.28	0.88

The City of Centennial recognizes that contracting for City services is preferred as stated in Our Voice. Our Vision. Centennial 2030. Centennial will contract or enter into partnerships to provide services to its citizens when efficiencies and effectiveness result in meeting the demands within service levels.

Contracted full time equivalent (FTE) resources can fluctuate depending on the level of service provided, available funding, and length of projects. The City of Centennial may also from time-to-time contract with private service providers on an hourly basis for other City services.



Contracted Resources Summary by Position

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013 / 2014 Difference
General Fund				
City Attorney's Office				
City Attorney	1.00	1.00	1.00	-
Deputy City Attorney	0.75	1.60	1.60	-
Assistant City Attorney	2.75	1.40	1.40	-
Administrative Assistant	0.90	1.00	1.00	-
Office Manager	0.50	0.25	0.25	-
City Attorney's Office	5.90	5.25	5.25	-
Sales/Use Tax Administration and Compliance				
Sales Tax and Business License Administrators	2.00	2.00	2.00	-
Sales/Use Tax Administration and Compliance	2.00	2.00	2.00	-
Information Technology				
On-site Help Desk	0.75	0.75	0.75	-
Remote Help Desk	0.50	0.50	0.50	-
System Administrator	0.50	0.50	0.50	-
Backup Administrator	0.20	0.20	0.20	-
IT Director	0.20	0.20	0.20	-
Information Technology	2.15	2.15	2.15	-
Public Works				
Program Director	1.00	1.00	1.00	-
Public Works Operations Manager	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
IT Manager	1.00	-	-	-
Business Systems Coordinator	-	1.00	1.00	-
Business Systems Technician	-	0.75	0.75	-
Customer Services Representative	2.00	1.75	1.75	-
Work Management Coordinator	0.75	-	-	-
Citizen Responder	1.25	1.50	1.50	-
GIS Technician	1.00	1.00	1.00	-
City Traffic Engineer	1.00	1.00	1.00	-
Principal Traffic Engineer	1.00	1.00	1.00	-
Engineer	1.00	2.00	2.00	-
Traffic Intern	-	0.25	0.25	-
Traffic Technician	1.00	-	-	-
Construction Inspector	3.00	4.50	4.50	-
Permits Technician	0.50	0.50	0.50	-
Field Services Manager	1.00	-	-	-
CIP Engineer	1.00	1.00	1.00	-
CIP Construction Coordinator	1.00	1.00	1.00	-
Field Operations Superintendent	1.00	1.00	1.00	-
Field Supervisor	2.00	2.00	2.00	-
Administrative Assistant	1.00	1.00	1.00	-
Mechanic	2.00	2.50	2.50	-
Foreman	2.00	2.00	2.00	-
Equipment Operator	14.00	14.50	14.50	-
Public Works	41.50	43.25	43.25	-



Contracted Resources Summary by Position

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013 / 2014 Difference
General Fund				
Engineering				
Engineer	1.00	1.00	1.00	-
Engineering	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	-
Facilities				
Facilities, Parks, Fleet Maintenance Supervisor	1.00	1.00	1.00	-
Facilities, Parks, Fleet Maintenance Technician	0.50	0.75	1.00	0.25
Park Maintenance Worker	-	-	0.63	0.63
Facilities	<u>1.50</u>	<u>1.75</u>	<u>2.63</u>	<u>0.88</u>
Law Enforcement				
Patrol	76.00	76.00	76.00	-
Traffic Unit	9.00	9.00	9.00	-
School Resource Section	4.00	4.00	4.00	-
Investigators	24.75	24.75	24.75	-
Crime Lab	3.00	3.00	3.00	-
Emergency Planning	2.00	2.00	2.00	-
Environmental Crimes Unit	1.00	1.00	1.00	-
Communications	16.00	16.00	16.00	-
Crime Analyst	1.00	1.00	1.00	-
General Administration	2.00	2.00	2.00	-
Internal Affairs	2.00	2.00	2.00	-
Human Resources	2.00	2.00	2.00	-
Training	2.00	2.00	2.00	-
Community Resources	1.00	1.00	1.00	-
Investigations - Support Staff	4.00	4.00	4.00	-
Property and Evidence	3.00	3.00	3.00	-
Telecomm	1.00	1.00	1.00	-
Information Management	6.00	6.00	6.00	-
Public Safety	<u>159.75</u>	<u>159.75</u>	<u>159.75</u>	-
Animal Services				
Field Services Manager	0.50	0.50	0.50	-
Team Leader	1.00	1.00	1.00	-
Animal Welfare Officer	4.00	4.00	4.00	-
Animal Services	<u>5.50</u>	<u>5.50</u>	<u>5.50</u>	-
Code Compliance				
Code Compliance Manager	0.75	0.75	0.75	-
Code Compliance Officer	3.00	3.00	3.00	-
Code Compliance	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	-



Contracted Resources Summary by Position

Department/Division	2012 Actual FTE	2013 Revised FTE	2014 Adopted FTE	2013 / 2014 Difference
Land Use Fund				
Building				
Chief Building Official	1.00	1.00	1.00	-
Plans Reviewer	1.00	1.00	1.00	-
Building Inspector	3.00	3.00	3.00	-
Other	-	-	-	-
Permit Technicians	2.00	2.00	2.00	-
Contractor Licensing Technician	1.00	1.00	1.00	-
Building	8.00	8.00	8.00	-
Engineering				
Engineer	1.00	1.00	1.00	-
Engineering	1.00	1.00	1.00	-
TOTAL	232.05	233.40	234.28	0.88
TOTAL STAFF AND CONTRACTED RESOURCES				
	282.80	287.65	288.53	0.88

¹ The City of Centennial may also from time-to-time contract with private service providers on an hourly basis for other City services.