



## City of Centennial Remote Video Inspection Guidelines Acknowledgement and Waiver of Liability

City of Centennial Permit # \_\_\_\_\_

Project Address \_\_\_\_\_

**Note: This service is provided for the inspection of occupied residential spaces where remodel, alteration, basement finish, and additions accessible only through occupied spaces and similar construction is taking place. All outside inspections, inspections of new construction including additions accessible from the exterior, and inspections for public safety (assessment of damage from fires and vehicles, restorations of utilities, and critical facilities), will be performed as typical field inspections.**

### **Internet Connectivity is Required**

You must ensure that your inspection location and your smartphone or tablet has 4G connectivity. Connections are site specific. If your device cannot maintain a 4G or better connection, remote live video inspection will not be possible.

### **Install the Appropriate App on your Smartphone or Tablet**

The FaceTime App (for Apple) or Skype (for Android) App must be installed for the Remote Video Inspection. Some devices already have the necessary video call App. You must let the Inspector know what type of device you will be using to perform the inspection. The Inspector will need to know in advance what type of device will be onsite for the inspection. An e-mail contact shall be provided for Skype and a phone number shall be provided for an Apple device.

### **Prepare for Remote Video Inspection**

1. Prior to the inspection, ensure that the necessary tools based on type of inspection are readily available. For example, carry a flashlight, tape measure, level, mirror, step ladder (for close ups of ceiling), etc.
2. Have City approved plan ready for the Inspector upon showing up at the scheduled time.
3. Make sure you have good lighting throughout the inspection area and clear the area of any unnecessary objects.

Note: All features of the home that are applicable to the required inspection must be visible at the time of the remote inspection. The features must be captured sufficiently for the Inspector to evaluate. If at any point the Inspector believes that the remote inspection process is not allowing them to properly assess compliance, they may require that a building site inspection be conducted at a future date.

### **Prepare to Receive Remote Video Inspection Call**

1. Make sure your smartphone or tablet is fully charged.
2. Clean your device lens and screens for maximum clarity. (cont.)



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3. Be ready to accept a video call at the scheduled time and respond to instructions from the City Inspector.
4. Turn off phone or tablet notifications during the video call. Notifications can freeze the video call and will cause delays to the inspection or could require the inspection to be rescheduled.
5. Allow plenty of time because we know inspections vary widely.
6. Listen carefully to the Inspector's guidance as to where to walk and point the camera. Please keep background noise to a minimum. The Inspector will set the pace as needed.
7. Ensure that the area or space to be inspected has been cleared of all people not necessary to conduct the remote video inspection, to minimize distractions and ensure adequate communication between the contractor and the City Inspector.
8. Start at the front of the building with the address #'s visible.

### During the Inspection

1. Once introductions have been established on-site proceed inside as directed.
2. The Inspector will set the pace, please follow their directions.
3. Walk inspection as specified by the Inspector.
4. Make note of any items that need to be corrected. The Inspector will discuss each item, so the necessary corrections are understood.
5. Once the Inspector has indicated the inspection is finished, please proceed outside to discuss the results. The Inspector will let you know if the inspection has passed or failed. Do not cover any work needing corrections until the corrections are verified by the City Inspector.

### Inspection Results

1. The Inspector will update our permit database after the video call is completed. Results of the inspection will be available through the Portal system by the next business day.
2. The scheduling of re-inspections or the next inspection needed is based on availability of time slots.

### Other Information

1. **The individual Inspector will have the discretion to determine if a remote video inspection is appropriate in any circumstance.**
2. **Please contact the Building Division at 303-754-3321 or [buildingdivision@centennialco.gov](mailto:buildingdivision@centennialco.gov) if you have questions or wish to obtain additional information**



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I understand that, at my request, **a remote video inspection may be requested in lieu of the scheduled in-person inspection.** By requesting that the inspection be conducted via remote video inspection, I agree to the conditions set forth in this document concerning remote video inspections. I acknowledge that due to time constraints imposed by the performance of remote video inspections, it may be necessary to re-schedule my inspection if a remote video inspection is not requested in advance of the inspectors' arrival at the project.

I understand and acknowledge that a remote video inspection is limited in nature and scope as all inspections are. I further acknowledge that certain construction elements may not be suitable for remote video inspection and that inspection of those elements will be required to be in-person at a later date, as determined by the inspector.

I understand and acknowledge that the remote video inspection may reveal potential violations of the City's building codes that will need to be corrected prior to any other work being completed. By requesting a remote video inspection be conducted, I attest that I will provide the inspector a complete and accurate video of all the work being performed that require permits and inspections and furthermore attest that any work approved during a remote video inspection will not be altered in any way without an additional inspection being performed. I also understand and acknowledge that a remote video inspection is only for the process of allowing the City's Inspector, on behalf of the Chief Building Official, to determine compliance with the City's applicable building codes.

By requesting that a remote video inspection be conducted, I, on behalf of myself, the permit holder, and the property owner, waive the right to bring future actions, claims, or the like, against the City of Centennial, its agents and/or employees, because of faulty workmanship or similar claims, due to the limited nature and scope of remote video inspections. Further, I understand and agree that the City of Centennial is not waiving any of the immunities, rights, benefits, protection, or other provisions of the Colorado Governmental Immunity Act.

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Printed Name

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Signature

Date