



Administrative/Technical Amendment Submittal Checklist

Instructions

This checklist will help ensure that your submittal is consistent with City of Centennial regulations (LDC Sec. 12-14-401). The following items **MUST** be included with your 1st submittal in order for it to be considered complete. If you are missing required items then Staff may reject your submittal.

Provided

	Administrative or Technical Amendment exhibit (use provided AutoCAD template)
	Call out area(s) of amendment in reference to existing overall site plan
	Letter of Intent (can use same from Pre-Submittal Application, if still applicable)
	Notarized Letter of Authorization from the landowner permitting a representative to process the application on their behalf
	Certificate of taxes paid (request from Arapahoe County Treasurer's Office directly)
	Drainage Report per SEMSWAs Pre-submittal notes
	Verification that current street construction plans have been approved for the development order governing the proposal