**Instructions**

This checklist will help ensure that your submittal is consistent with City of Centennial regulations (LDC Sec. 12-14-401). The following items MUST be included with your 1st submittal in order for it to be considered complete. If you are missing required items then Staff may reject your submittal.

**Provided**

|  |  |
| --- | --- |
|  | Administrative or Technical Amendment exhibit (use provided AutoCAD template) |
|  | Call out area(s) of amendment in reference to existing overall site plan |
|  | Letter of Intent (can use same from Pre-Submittal Application, if still applicable) |
|  | Notarized Letter of Authorization from the landowner permitting a representative to process the application on their behalf |
|  | Certificate of taxes paid (request from Arapahoe County Treasurer’s Office directly) |
|  | Drainage Report per SEMSWAs Pre-submittal notes |
|  | Verification that current street construction plans have been approved for the development order governing the proposal |