



13133 East Arapahoe Road • Centennial, CO 80112
www.centennialco.gov • (P) 303.325.8000

APPLICATION FOR PAWNBROKER LICENSE

NEW APPLICATION RENEWAL APPLICATION AMENDMENT

Business Information:

Applicant Name: (Corporation or LLC Name. If Sole Proprietor or Partnership, individual names)	
Trade Name:	
Street Address:	
City State and ZIP Code:	
Mailing Address: (if different than location)	
Address of Off-Site Location:	
Business Phone:	
E-Mail Address:	
Website Address (Internet Pawn – required)	
City of Centennial Sales Tax Number:	
State of Colorado Sales Tax Number:	

Manager:

Name of Manager:
Date of Birth:
Is the Manager a Principal Owner?

If applicant is a corporation, partnership, limited liability company, the applicant must list ALL OFFICERS, DIRECTORS, GENERAL PARTNERS, AND MANAGING MEMBERS. In addition, applicant must list any stockholders, partners, or members with ownership of 20% or more in the application. All persons listed below must also attach an Individual History Report and submit the required documents including fingerprints and a photo.

Name/Title	Address	City/State/Zip	Phone	% of Ownership

Attachments:

- ___ Certificate of Insurance for Fire & Property Damage
- ___ Pawnbroker Bond as Required by Ordinance
- ___ Copy of Identification – Owner/Applicant & Manager
- ___ Floor Plan of the Premises – including secured area
- ___ Evidence of Security Safe (type)
- ___ Owner/Applicant & Manager Photo

- ___ Verification of Zoning – Letter from Centennial Community Development Department
(New Applicants Only)
- ___ Background Information – Individual History Reports (New Applicants Only)
- ___ Owner/Applicant Fingerprint Cards (New Applicants Only)
- ___ Affidavit Concerning Criminal History (New Applicants Only)
- ___ Financial Questionnaire and Required Financial Documents (New Applicants Only)
- ___ Evidence of Right to Property: Lease or Deed (New Applicants Only –
unless a new lease has been signed at the time of renewal)
- ___ Corporate, LLC, or Partnership Information (New Applicants Only –
If renewal and there has been a change, a Change of Corporate/LLC Structure
application must be submitted)

- ___ Fees (Check or Money Order Payable to the City of Centennial)
- ___ Balance Sheet and Income Statement for last twelve (12) months

For Office Use Only:

Application is complete, fees paid, and background checks have been conducted:

_____ Date: _____
Barbara Setterlind, City Clerk

City Clerk Notes:

CITY MANAGER APPROVAL:

Approved: _____ Date: _____
Centennial City Manager

Denied: _____ Date: _____
Centennial City Manager

_____ If denied, applicant informed of decision to deny. [\[6-7-210 CMC\]](#)
Date of Notification

License Number:	
Effective Date:	
Expiration Date:	