Issue	Priority
Drain Line Out of Order	1
Adjust Temperature	1
Re-StockRrestroom	1
Clogged Toilet	1
Water/Plumbing Leak	1
Unlock Restroom in Park	1
Electricity Out	1
Flag at Half Staff	1
Make Keys	2
Light Bulb Replacement	2
Door Does Not Close	2
Broken Chair	2
Broken Toilet Seat	2
Odor	2
Restroom Maintenance (bathroom hooks, paper towel holder, soap dispensers)	2
Broken Sprinkler Head	2
HR Checklist- New Hire	3
HR Checklist- Resignation	3
Move Furniture (not meeting setup)	3
Add Shelves	3
Clean Furniture	3
Hang Wall Items (signs, pictures, plaques, whiteboards)	3
Appliance Maintenance (dishwasher, refrigerator)	3
Relocate Staff Member	3
Non-Routine Meeting Prep	3
House Keeping- General	4
Weed Control	4
Install Light Fixture	4
Replace Furniture	4
Insect Control	4
Install Power Infrastructure	4
Rooftop PM	4
HVAC Maintenance	4
Paint Wall	4
Vehicle Maintenance- PM	4
Vehicle Maintenance- Repair	4