



**Community Development Department
Planning & Engineering Divisions
Monthly Report for September 2012**

October 15, 2012

Activity

- [Land Use Applications](#) – There were 2 applications compared to 5 in 2011.
- [Pre-Submittal Applications](#) – There were 3 applications compared to 7 in 2011.
- [City Council](#) – City Council heard 7 projects compared to 3 in 2011.
- [Planning and Zoning Commission](#) – There were 1 projects heard compared to 3 in 2011.
- [Fence Permits](#) – There were 16 applications compared to 13 in 2011. Average number of days to approve was 1.2 business days.
- [Sign Permits](#) – There were 15 applications compared to 12 in 2011. Average number of days to approve was 1.5 business days.
- [Right-of-Way Permits](#) – There were 5 permits issued compared to 4 in 2011.
- [Public Improvement Agreements](#) – There was 1 PIA's submitted compared to 0 in 2011.
- [Construction Drawings](#) – There were 4 CD applications compared to 8 in 2011.
- [Infrastructure Inspections](#) – There were 31 individual projects/sites inspected this month. City staff spent a total of 65 hours performing these inspections compared to 110 hours in 2011.
- [Business Registration Sales Tax License](#) – There were 36 business registration/sales licenses approved in 2012 compared to 45 in 2011.
- [Legal Fees](#) – There was \$2,000 in revenue collected in 2012 compared to \$3,700 in 2011.
- [CMRS Permits](#) – There were 0 permits issued compared to 2 in 2011.
- [Other Fees](#) – There was \$0 in revenue collected in 2012 compared to \$0 in 2011.
- [Visitors](#) – There were 31 visitors in the month of September; an average of 1.03 per work day.
- [Customer Surveys](#) – Planning & Engineering sent 16 surveys in September and received 1 result. Overall responses have been positive.

Revenue

[Total Revenue](#) – September monthly revenue was \$26,957 compared to \$32,371 in 2011. YTD \$285,867 in revenue has been collected, which is 85% of the 2012 projected budget of \$337,650. Permits for Bus Bench and Shelter are now part of the Land Use Fund. We collected \$5,500 for September and collected \$61,500 year to date; this is not included in the total since it has a different budget line item.

P & E Special Projects

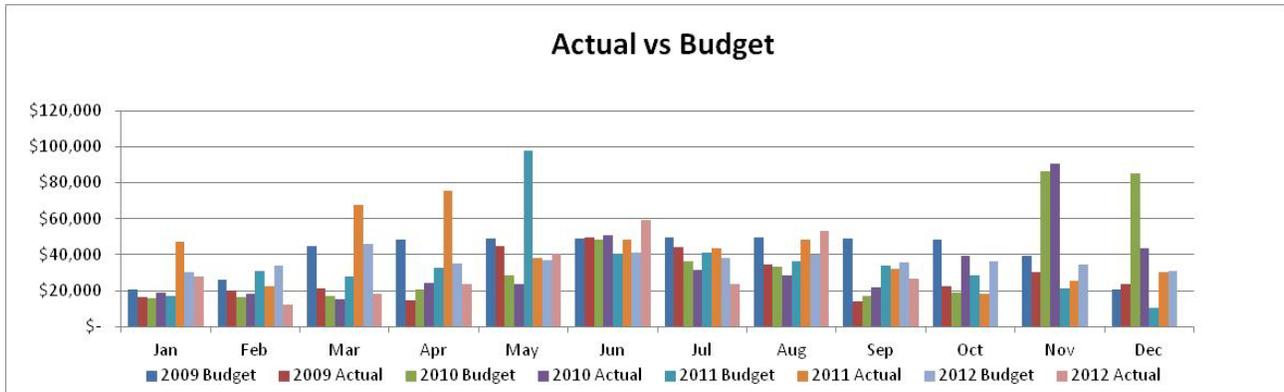
Below are the major projects for September and the approximate amount of time spent on each project. 6 Hours were spent on special projects in September.

- **Streets @ SouthGlenn Tour** – Staff spent a total of **2 Hours** on this project.
- **Oil & Gas Regulations** – A total of **4 Hours** was spent on research and meetings regarding this project in September.

GIS Projects: A separate report will be provided by the GIS Specialist.

Total Revenue

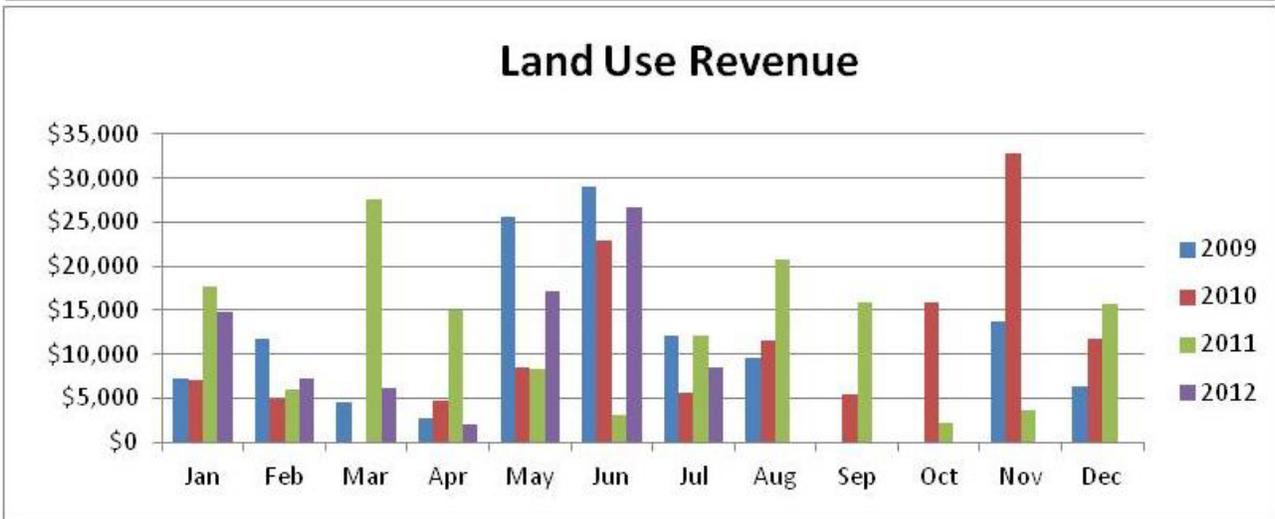
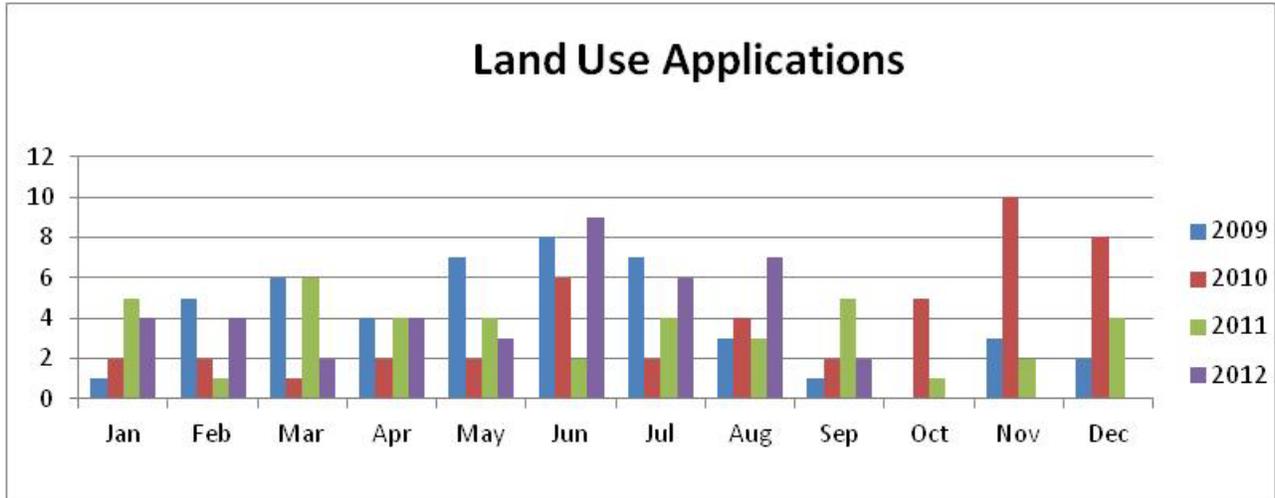
In September, the total revenue received was \$26,957. YTD the Planning & Engineering revenues of \$285,867 are roughly 85% of the projected 2012 YTD budget of \$337,650.



- [Land Use Applications](#) – YTD \$125,299 in revenue has been collected, which is below the 2012 projected budget of \$151,000.
- [Fence Permits](#) – YTD \$21,848 in revenue has been collected, which is above the 2012 projected budget of \$20,000.
- [Sign Permits](#) – YTD \$42,368 in revenue has been collected, which is below the 2012 projected budget of \$45,000.
- [Right-of-Way Permits](#) – YTD \$12,445 in revenue has been collected, which is below the 2012 projected budget of \$18,500.
- [Public Improvement Agreements](#) – YTD \$4,800 in revenue has been collected, which is below the 2012 projected budget of \$7,000.
- [Construction Drawings](#) – YTD \$23,300 in revenue has been collected, which is below the 2012 projected budget of \$33,750.
- [Infrastructure Inspection](#) – YTD \$17,400 in revenue has been collected, which is above the 2012 projected budget of \$21,000.
- [Legal Fees](#) – YTD \$18,374 in revenue has been collected, which is below the 2012 projected budget of \$30,000.
- [CMRS Fees](#) – YTD \$14,400 has been collected, which is above the 2012 projected budget of \$11,400.
- [Other Fees](#) – YTD \$5,633 has been collected, which is above the 2012 projected budget of \$0. This amount includes all miscellaneous fees and revenue including Engineering hours from the Open Space Fund.

Land Use Applications

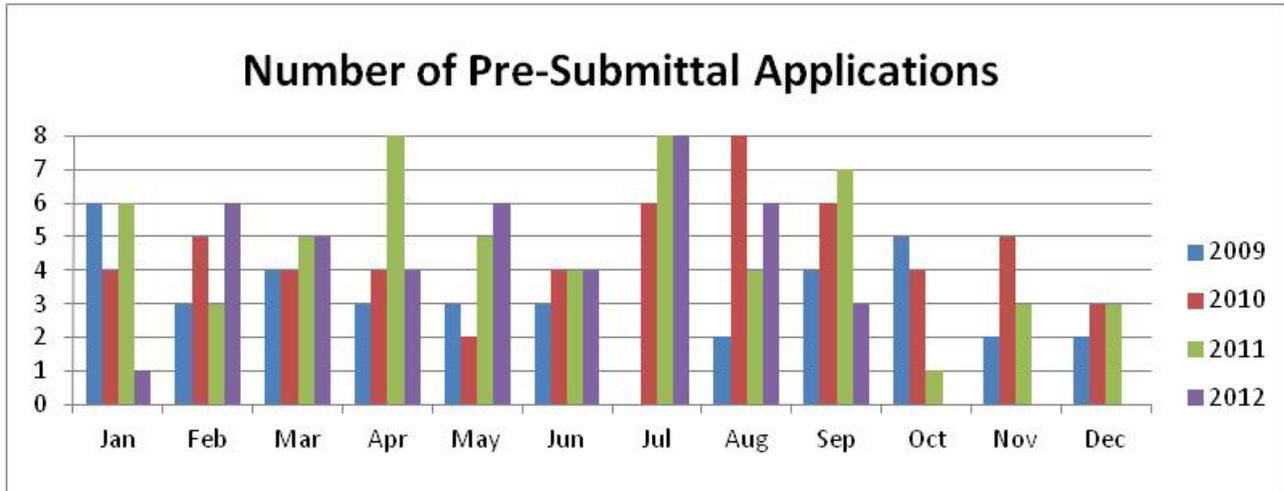
In September, the City received 2 land use applications with \$6,985 in monthly revenue. YTD land use application activity is higher than the previous year and YTD revenues are lower. YTD applications for 2012 are 41 compared to 34 in 2011. YTD revenues for 2012 are \$125,299 compared to \$126,555 for 2011.



Land Use Applications Submitted (September 2012)		
Land Use Case Number	Project Name	Open Date
LU-12-00185	Groove Ford SDP	9/20/2012
LU-12-00190	Waterpark at Briarwood FDP Technical Amendment	9/25/2012

Pre-Submittal Applications

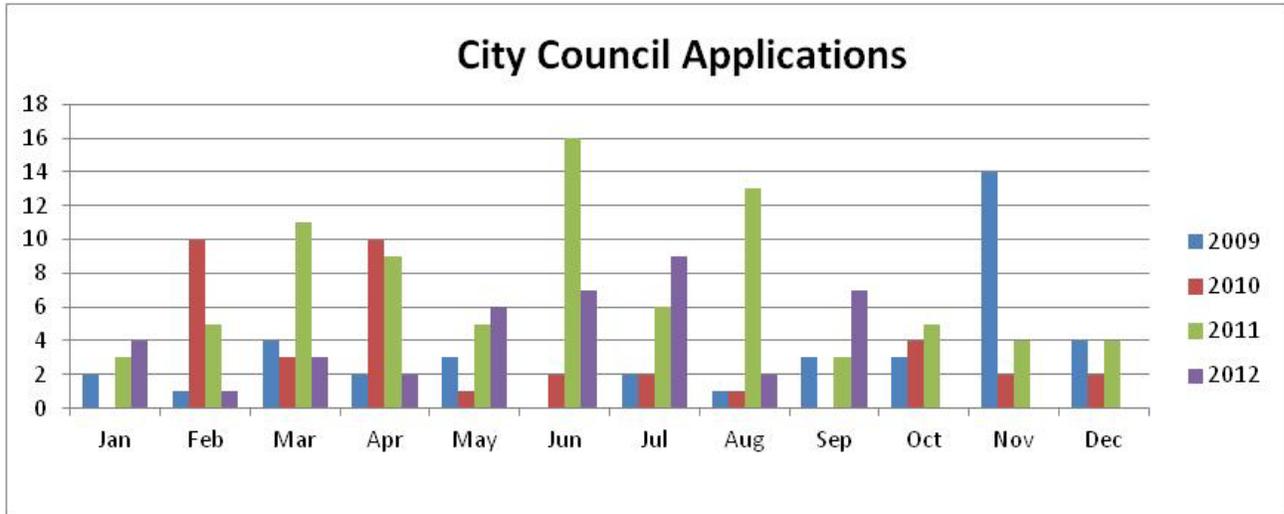
In September, the City received 3 pre-submittal applications compared to 7 in 2011. YTD pre-submittal activity is slightly lower than the previous year. YTD total applications received for 2012 are 45 compared to 50 for 2011. The City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (September 2012)		
Pre-Submittal Case Number	Project Name	Open Date
PS-12-00188	Smith Engine Company Rezoning	9/24/2012
PS-12-00191	Time Warner Cable Data Center	9/26/2012
PS-12-00192	Time Warner Satellite Farm	9/26/2012

City Council

In September, City Council heard 7 projects compared to hearing 3 in 2011. YTD, City Council has heard 41 development projects compared to 71 in 2011.



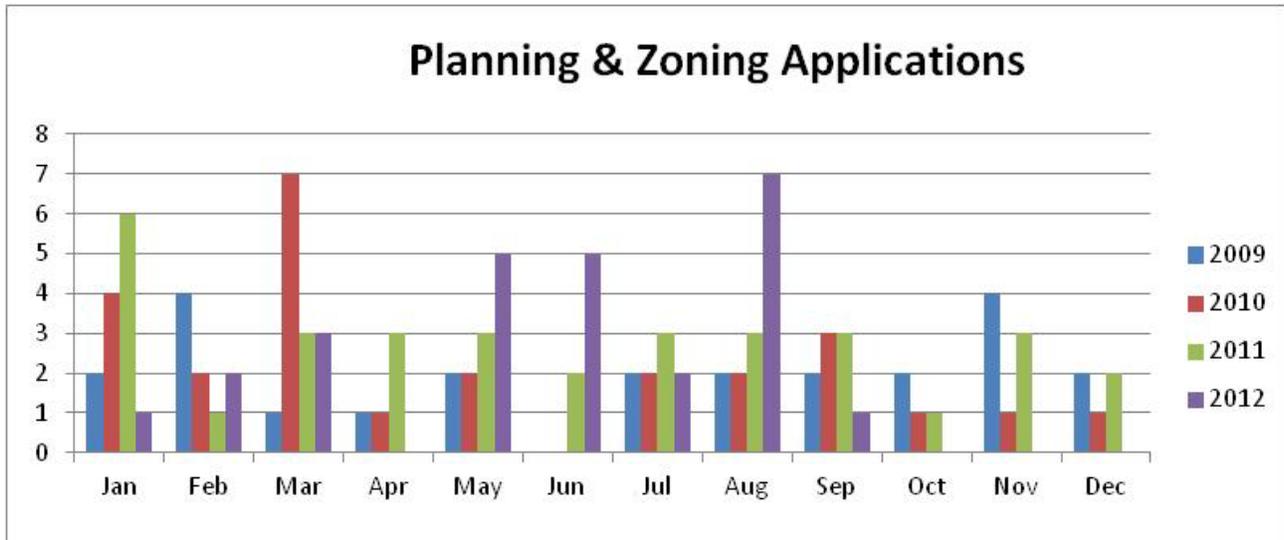
Land Development Projects Heard by City Council (September 2012)				
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Centennial Windmill Creek Establish Zoning (2nd Reading)	-	9/5/2012	No Action
Land Use	Cunningham Fire FDP	LU-12-00090	9/5/2012	Approved
Other	Technical Amendments (Study Session)	-	9/10/2012	No Action
Other	Elevator Inspection Program	-	9/10/2012	No Action
Other	Residential Sprinkler Update	-	9/10/2012	No Action
Other	Presentation regarding Potomac Site Master Plan Process	-	9/10/2012	No Action
Other	Centennial Promenade 2 Annexation Substantial Compliance	-	9/10/2012	No Action

**Land Development Projects Scheduled for City Council
(October 2012)**

Description	Case Name	Case Number	Hearing Date
Land Use	Spectrum Retirement FDP	LU-0809-006/007	10/1/2012
Other	PJ/Centennial Open Space Trail Improvements	-	10/1/2012
Other	I-25 Sub-Area Plan Update	-	10/8/2012
Other	Technical Amendments (1 st Reading)	-	10/15/2012
Other	Centennial Promenade 2-Annexation (1 st Reading)	-	10/15/2012
Other	Centennial Promenade 2-Establish Zoning (1 st Reading)	-	10/15/2012
Other	Oil & Gas (1 st Reading)	-	10/15/2012

Planning & Zoning Commission

In September, the Planning & Zoning Commission heard 1 development project as compared to hearing 3 in 2011. YTD, the Planning & Zoning Commission has heard 26 development projects as compared to 27 in 2011.



Land Development Projects Heard by P & Z Commission (September 2012)

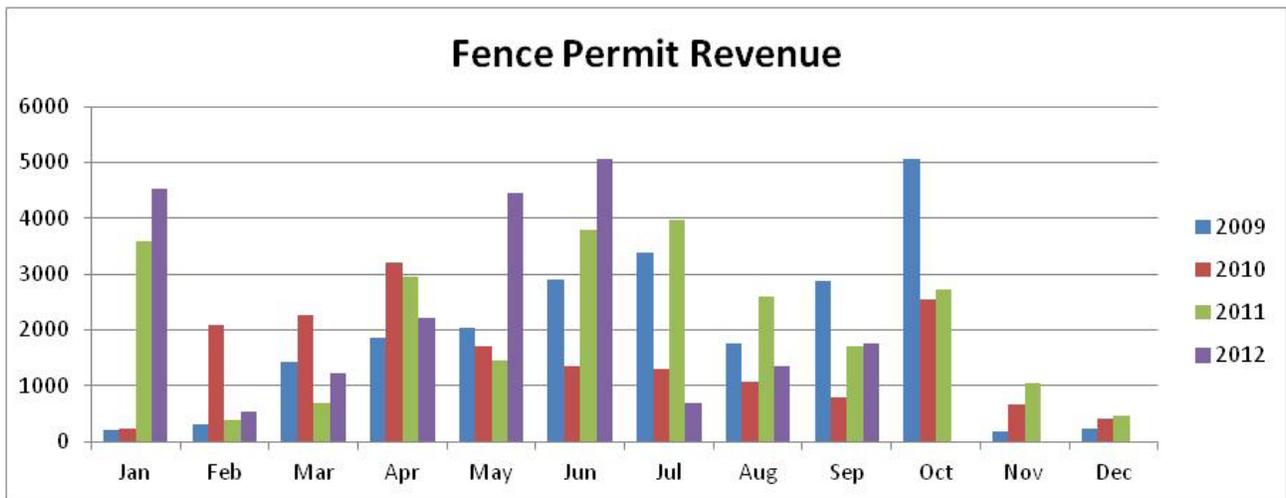
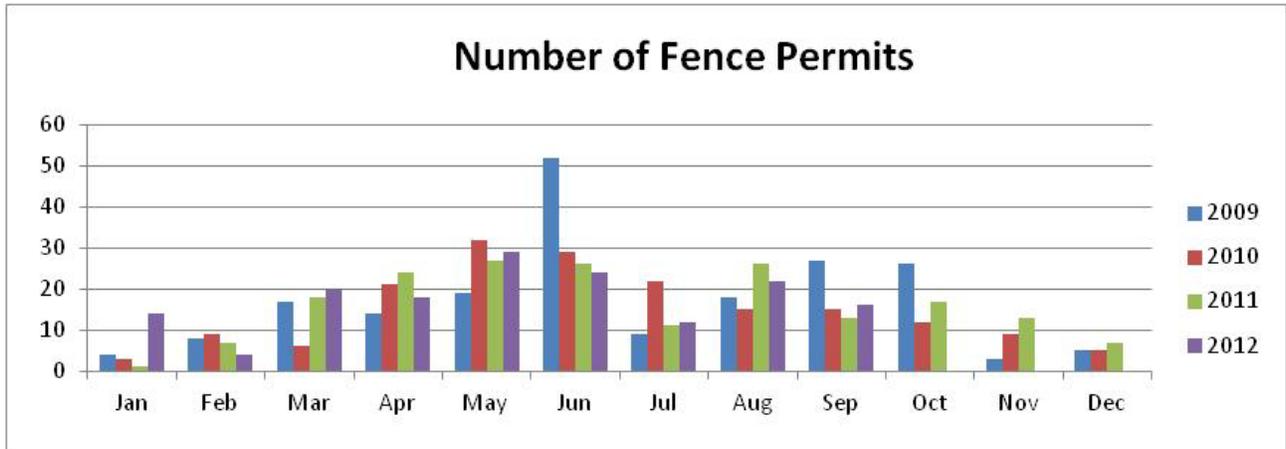
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Spectrum Retirement FP/FDP	LU-0809-006/007	9/12/2012	Approved

Land Development Projects Scheduled For P & Z Commission (October 2012)

Description	Case Name	Case Number	Hearing Date
Land Use	Legislative Rezoning	-	10/10/2012
Land Use	Promenade 2 Zoning	LU-12-00162	10/10/2012
Other	I-25 Sub Area Plan	-	10/24/2012
Other	Oil & Gas	-	10/24/2012

Fence Permits

In September, the City received 16 fence permit applications with monthly revenue of \$1,769. YTD, fence permit application activity is higher than the previous year and YTD revenue is also higher. YTD applications for 2012 are 159 compared to 153 for 2011. YTD revenues for 2012 are \$21,848 compared to \$21,139 for 2011. **There were 3 fence permit (or 19% of permits issued in the month) through Rapid Review Thursdays (RRT) in September**, and average permit wait/processing time for RRT in September was 8 minutes. YTD average wait/processing time is 8.34 minutes for RRT.



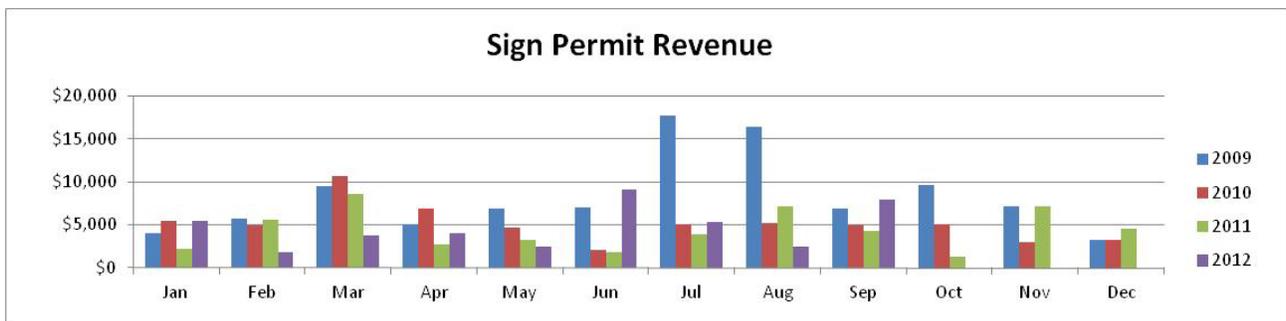
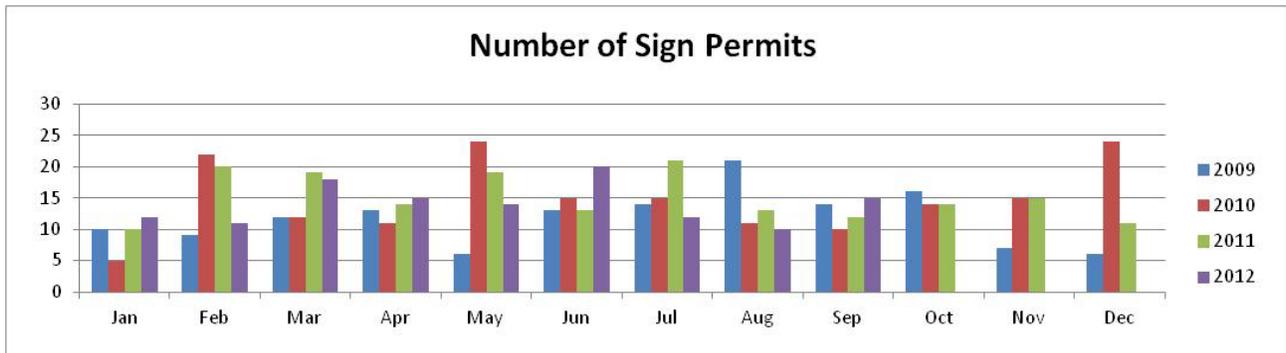
Fence Permits Submitted (September 2012)			
Location	Case Number	Date Received	Date Approved
7281 E. Dry Creek Road	FE-12-00144	9/4/2012	9/4/2012
2000 E. Easter Avenue	FE-12-00145	9/4/2012	9/4/2012
5150 E. Maplewood Place	FE-12-00146	9/4/2012	9/6/2012
6867 S. Franklin Circle	FE-12-00147	9/5/2012	9/6/2012
6282 S. Adams Drive	FE-12-00148	9/5/2012	9/6/2012
641 E. Fremont Avenue	FE-12-00149	9/6/2012	9/6/2012
2380 E. Kettle Avenue	FE-12-00150	9/13/2012	9/13/2012
13665 E. Davies Place	FE-12-00151	9/17/2012	9/18/2012
955 E. Costilla Way	FE-12-00152	9/17/2012	9/19/2012
6811 S. Marion Circle W	FE-12-00153	9/20/2012	9/20/2012
6801 S. Marion Circle W	FE-12-00154	9/20/2012	9/20/2012
14005 E. Fair Place	FE-12-00155	9/21/2012	9/24/2012
4545 E. Arapahoe Place	FE-12-00156	9/26/2012	9/27/2012
6708 E. Phillips Place	FE-12-00157	9/26/2012	9/26/2012
6352 S. Abilene Street	FE-12-00158	9/26/2012	9/27/2012
4915 E. Lake Place	FE-12-00159	9/27/2012	9/27/2012
Average Approval Time – Business Days			1.2 Days

Rapid Review Fence Permits (September 2012)			
Location	Case Number	Time Received	Time Approved
6811 S. Marion Circle W	FE-12-00153	10:16	10:23
6801 S. Marion Circle W	FE-12-00154	10:43	10:54
4915 E. Lake Place	FE-12-00159	9:21	9:29
Average Approval Time – Minutes			8 Minutes (0.005 Days)

**Prior to 2012, Rapid Review data was calculated as one full day of review.*

Sign Permits

In September, the City received 15 sign permit applications with monthly revenue of \$7,913. YTD sign permit application activity is lower than the previous year and YTD revenues are higher. YTD applications for 2012 are 127 compared to 141 issued for 2011. YTD revenues for 2012 are \$42,368 compared to \$39,616 for 2011. **There were 3 sign permits issued through Rapid Review Thursday (RRT) in September (or 20% of permits issued in the month)**, with an average wait/processing time of 12 minutes for September. YTD average permit wait/processing time is 14.4 minutes for RRT.



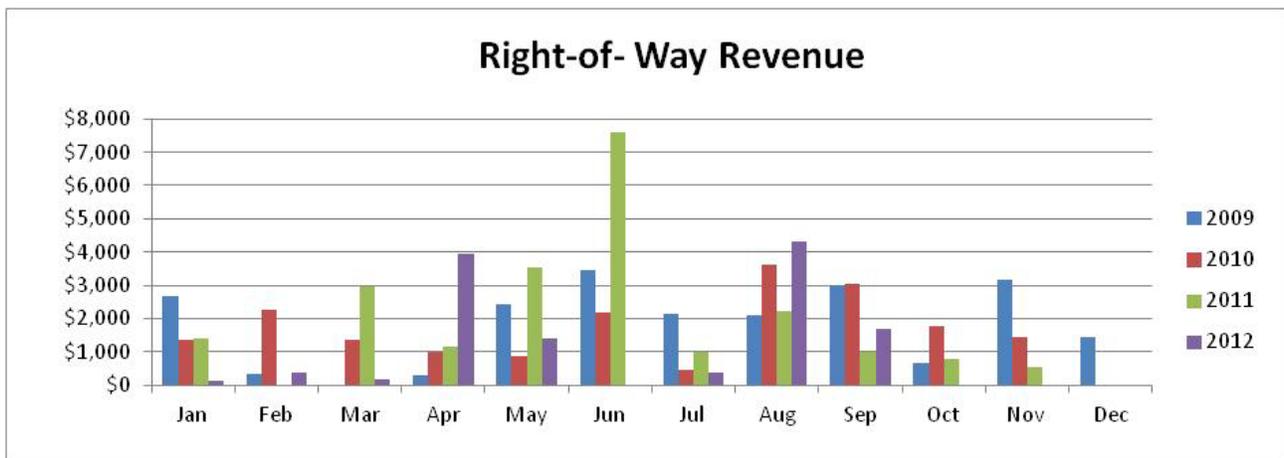
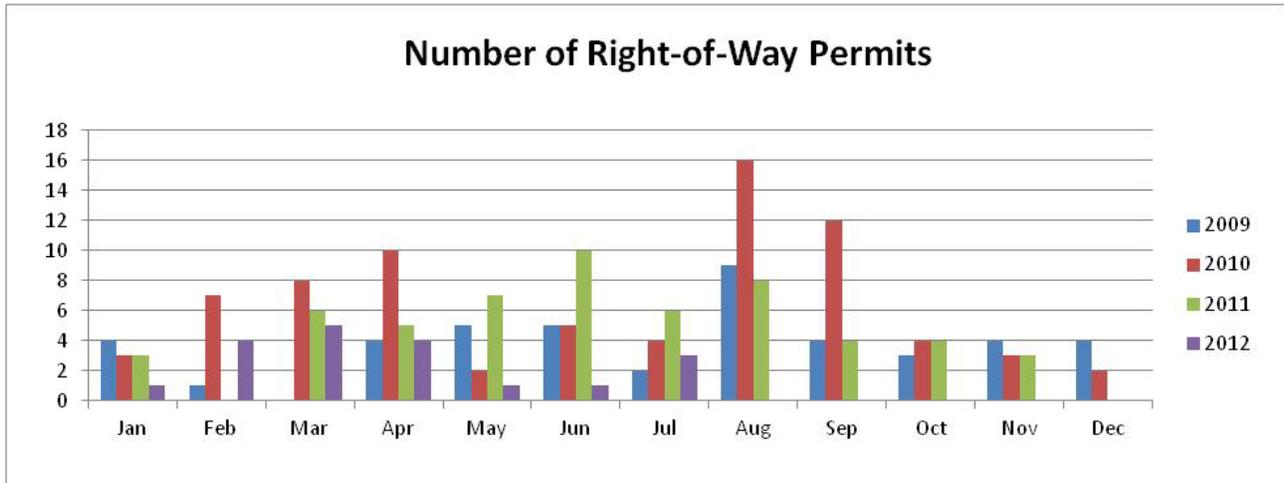
Sign Permits Submitted (September 2012)			
Location	Case Number	Date Received	Date Approved
8840 E. Arapahoe Road	SG-12-00113	9/4/2012	9/6/2012
16776 E. Smoky Hill Road	SG-12-00114	9/5/2012	9/6/2012
5100 E. Arapahoe Road	SG-12-00115	9/6/2012	9/6/2012
6610 S. Broadway	SG-12-00116	9/6/2012	9/6/2012
6900 S. University Boulevard	SG-12-00117	9/13/2012	9/13/2012
6900 S. University Boulevard	SG-12-00118	9/13/2012	9/13/2012
7575 S. University Boulevard	SG-12-00119	9/13/2012	9/13/2012
9623 E. County Line Road	SG-12-00120	9/13/2012	9/13/2012
8035 S. Quebec Street	SG-12-00121	9/13/2012	9/13/2012
6955 S. York St Ste 401	SG-12-00122	9/14/2012	9/19/2012
6202 S. Parker Road	SG-12-00123	9/26/2012	9/28/2012
6202 S. Parker Road	SG-12-00124	9/26/2012	9/28/2012
2330 E. Arapahoe Road Suite 905	SG-12-00125	9/26/2012	9/27/2012
13065 E. Briarwood Avenue	SG-12-00126	9/27/2012	9/27/2012
7185 S. Tucson Way	SG-12-00127	9/28/2012	-
Average Approval Time – Business Days			1.5 Days

Rapid Review Sign Permits (September 2012)			
Location	Case Number	Time Received	Time Approved
8035 S. Quebec Street	SG-12-00121	11:46	11:58
6955 S. York St Ste 401	SG-12-00122	2:57	2:59
13065 E. Briarwood Avenue	SG-12-00126	1:58	2:20
Average Approval Time – Minutes			12 Minutes (0.008 Days)

**Prior to 2012, Rapid Review data was calculated as one full day of review.*

Right-of-Way Permits

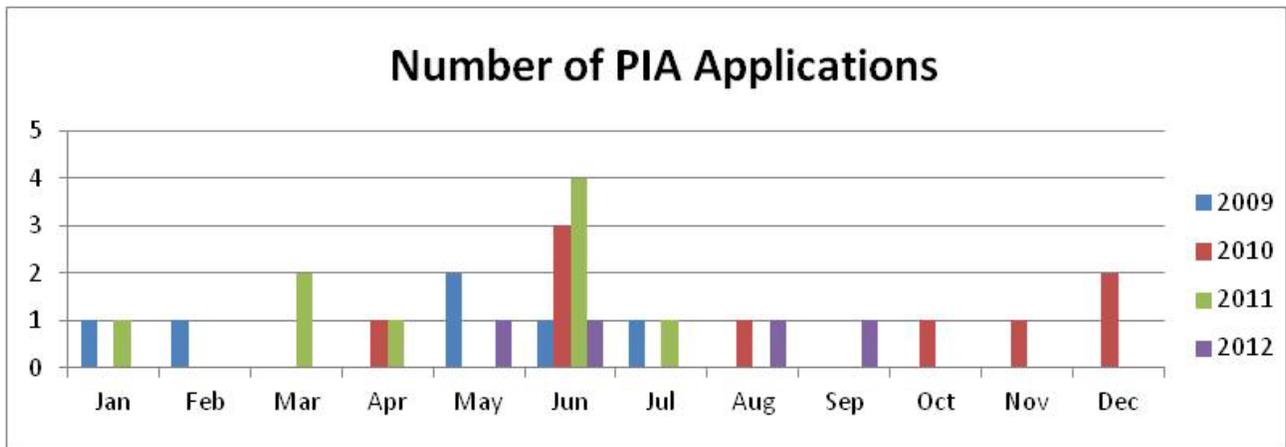
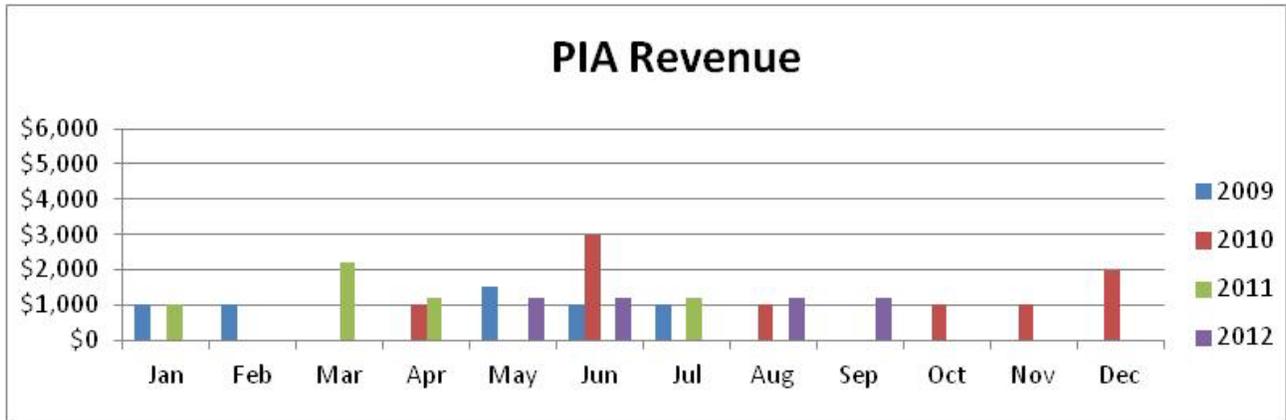
In September, the City received 5 right-of-way permit applications with monthly revenue of \$1,690. YTD right-of-way permit application activity is lower than the previous year and YTD revenues are also lower. YTD applications for 2012 are 30 compared to 49 for 2011. YTD revenues for 2012 are \$12,445 compared to \$20,869 for 2011.



Right-of-Way Permits Submitted (September 2012)			
Location	Permit Number	Date Received	Date Approved
4500 S. Flanders Street	LRW-12-00028	9/11/2012	9/21/2012
7500 S. Flanders Street	LRW-12-00029	9/11/2012	9/13/2012
6500 S. Syracuse Way	LRW-12-00030	9/12/2012	-
7500 S. Clarkson Street	LRW-12-00031	9/12/2012	9/18/2012
6500 S. Syracuse Way	LRW-12-00032	9/12/2012	9/25/2012

Public Improvement Agreements (PIA)

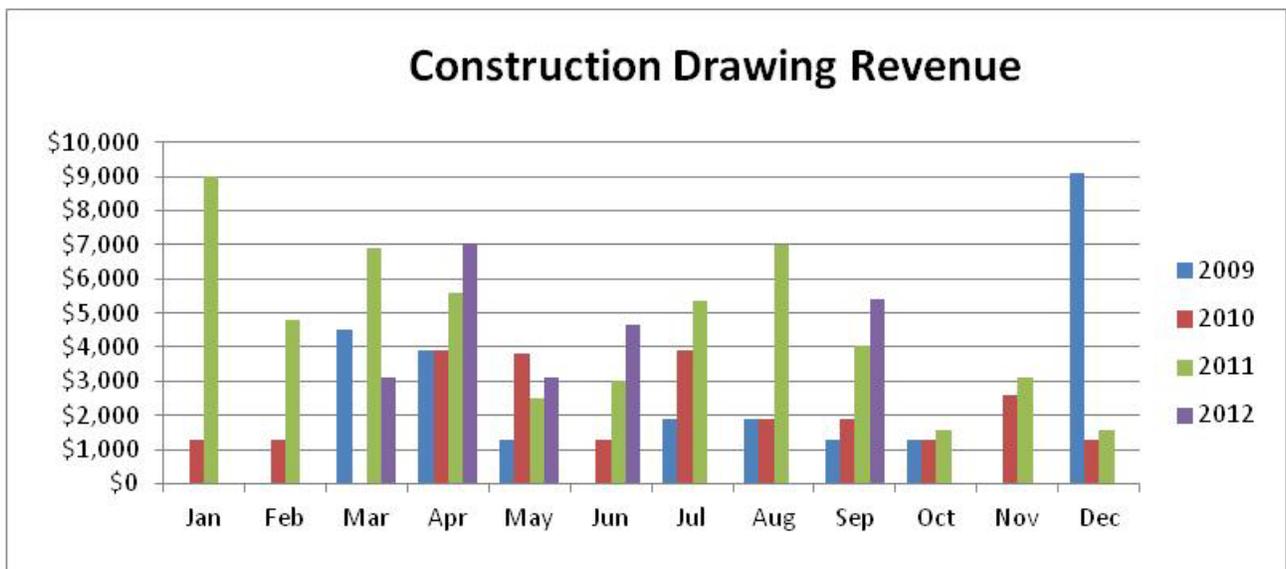
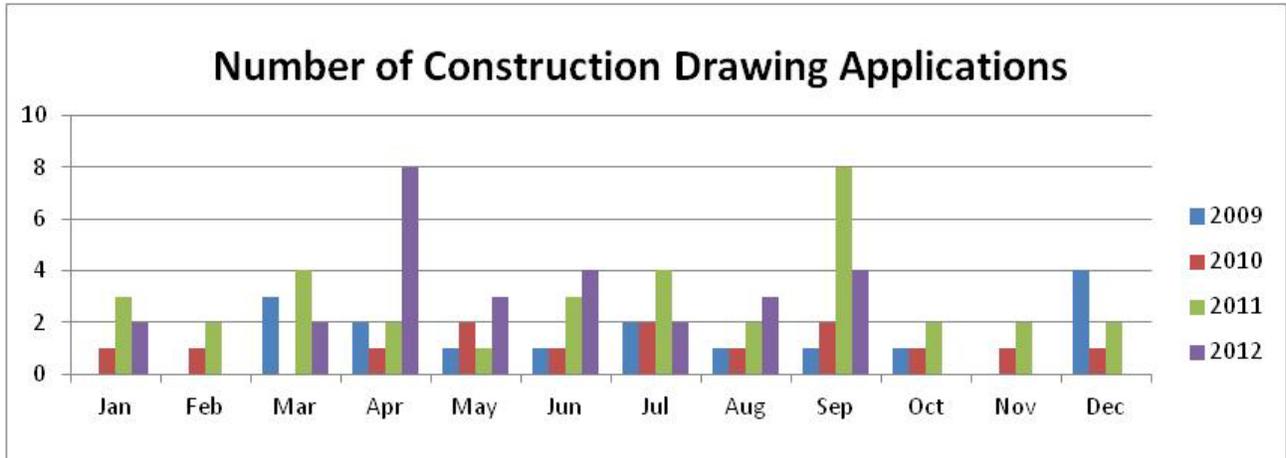
In September, the City received 1 PIA applications compared to 0 in 2011. The monthly revenue of \$1,200 is higher than 2011 which was \$0. YTD PIA applications for 2012 are 4 compared to 9 in 2011. YTD revenues for 2012 are \$4,800 compared to \$5,600 in 2011. We began tracking PIA's in 2009.



PIAs Submitted (September 2012)			
Description	Case Name	Case Number	Date Application Accepted
PIA	Groove Ford SDP	LU-12-00185	9/20/2012

Construction Drawings (CD)

In September, the City received 4 CD applications with \$5,400 in monthly revenue. YTD, CD permit application activity is slightly lower than the previous year and YTD revenues are lower. YTD applications for 2012 are 28 compared to 29 for 2011. YTD revenues for 2012 are \$23,300 compared to \$48,200 for 2011.

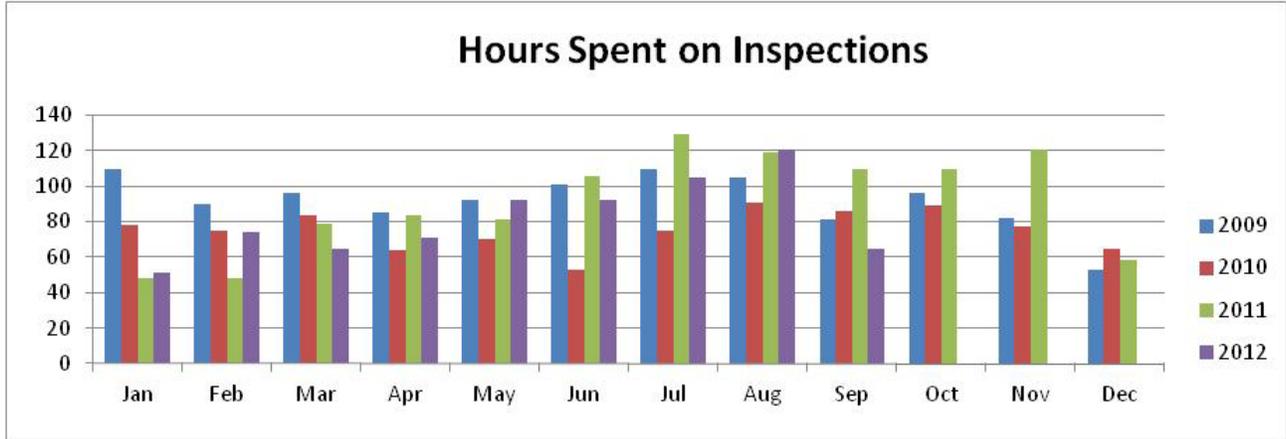


CDs Submitted (September 2012)			
Description	Case Name	Case Number	Date Application Accepted
CD	Centennial Gun Club	CD-12-00179	9/4/2012
CD	Shop at Piney Creek	CD-12-00181	9/10/2012
CD	Country Park Pond	CD-12-00182	9/10/2012
CD	Cunningham Fire Station No. 3	CD-12-00184	9/18/2012

The Engineering Division approved 0 CD's in September.

Infrastructure Inspections

In September, 31 individual projects/sites were inspected and there was \$0 in revenue collected. City staff spent a total of 65 hours performing these inspections compared to 110 hours in 2011. Centennial Center Park and Peakview Heights required more than two inspections. YTD revenue for 2012 is \$17,400 compared to \$29,100 in 2011.

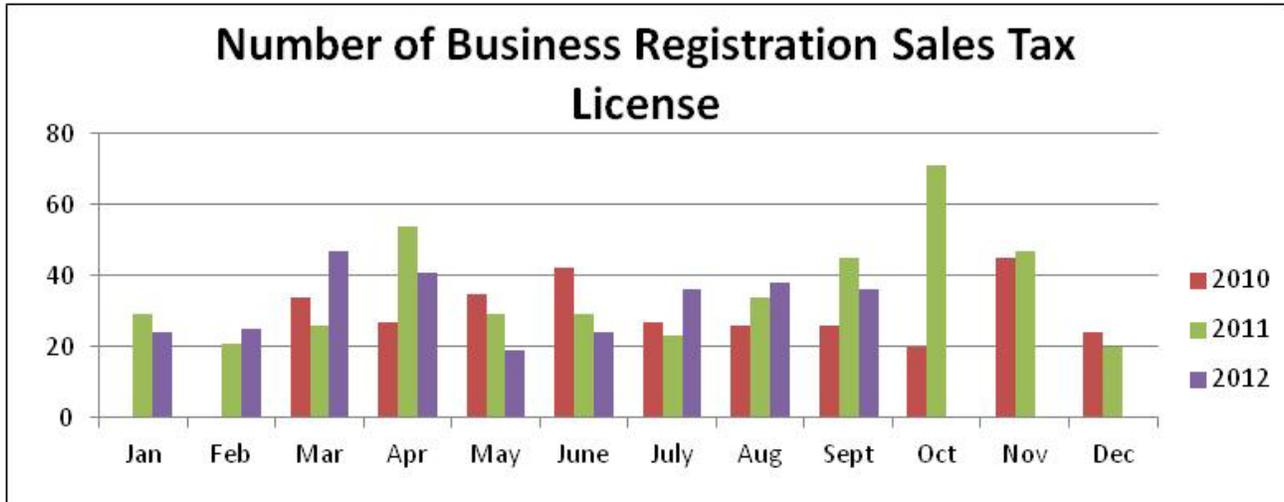


Infrastructure Inspections (September 2012)

General Location	Case Name	Status-Visits
Parker Road & Arapahoe Rd.	Centennial Center Filing 2	Under Construction – 0
Otero Ave. & Dayton St.	IKEA	Under Warranty - 0
Humboldt & Orchard Rd.	Orchard Estates	Under Construction - 0
County Line Road & Niagara	Foxridge VIII	Under Warranty – 2
Smoky Hill & Buckley	Walgreens	Under Warranty – 0
Briarwood & Havana	Fast Signs	Under Warranty – 0
Mineral & Otero	St. Thomas More	Under Warranty – 0
Arapahoe Rd & Joliet St.	Kuni Honda	Under Warranty – 0
Parker Rd & Arapahoe Rd.	Centennial Lanes	Under Warranty – 0
Arapahoe Rd & Jordan Rd.	Sterling Auto	Under Warranty – 0
Troy Circle & Caley	Allosource	Under Construction – 0
South Lima & Peakview Ave	Goddard School	Under Warranty – 0
Orchard Rd & High	Cotswold Green	Under Construction – 2
6810 S. Tucson Way	American Mechanical Service	Under Warranty – 0
Dayton & Arapahoe Road	Go Toyota	Under Construction – 0
15253 East Fremont	Nilex	Under Construction – 0
15633 East Fremont	Cherry Creek Business Center Filing 6	Under Construction – 0
Helena & Arapahoe Rd.	Golden Corral	Under Warranty – 1
Quebec & County Line Rd.	Steak N Shake	Under Warranty – 0
Peakview & Uvalda	Centennial Center Park	Under Construction – 15
Franklin & Orchard Road	Orr Estates	Under Construction – 0
Revere & Easter	Trust Company	Under Warranty – 0
Smoky Hill & Picadilly	Huntington Park n Ride	Under Warranty – 0
Arapahoe & Yosemite	1 st Bank	Under Warranty – 0
Helene & Arapahoe Road	Centennial Center Filing 1	Under Warranty – 0
Syracuse & Peakview	Peakview Heights	Under Construction – 5
Holly & Arapahoe Rd.	Kaiser Permanente	Under Warranty – 0
Fair & Potomac	VCCE II	Under Construction – 0
Broadway & Panama	Action Jackson	Under Construction – 2
Quentin & Briarwood	Latisys Data	Under Construction – 1
7800 S. Adams Street	Arapaho Park	Under Construction – 0
9535 E. County Line Road	Centennial Promenade	Under Construction – 0
6949 S. Potomac Street	Stolle Manufacturing	Under Construction – 0
8911 E. Phillips Drive	Century Highland Park	Under Construction – 2
9355 E. Dry Creek Road	J.D. Carpenter Fueling Facility	Under Construction – 1
Streets @ Southglenn	Chick-fil-A	Under Construction – 0
Holly & Orchard	Orchard Park	Under Construction – 0

Business Registration/Sales Tax License

In September, a total of 36 business registration/sales tax licenses were issued. YTD totals are 290 compared to 290 in 2011. The Planning Division started review of these in September of 2010. We average 5 days to process these applications.

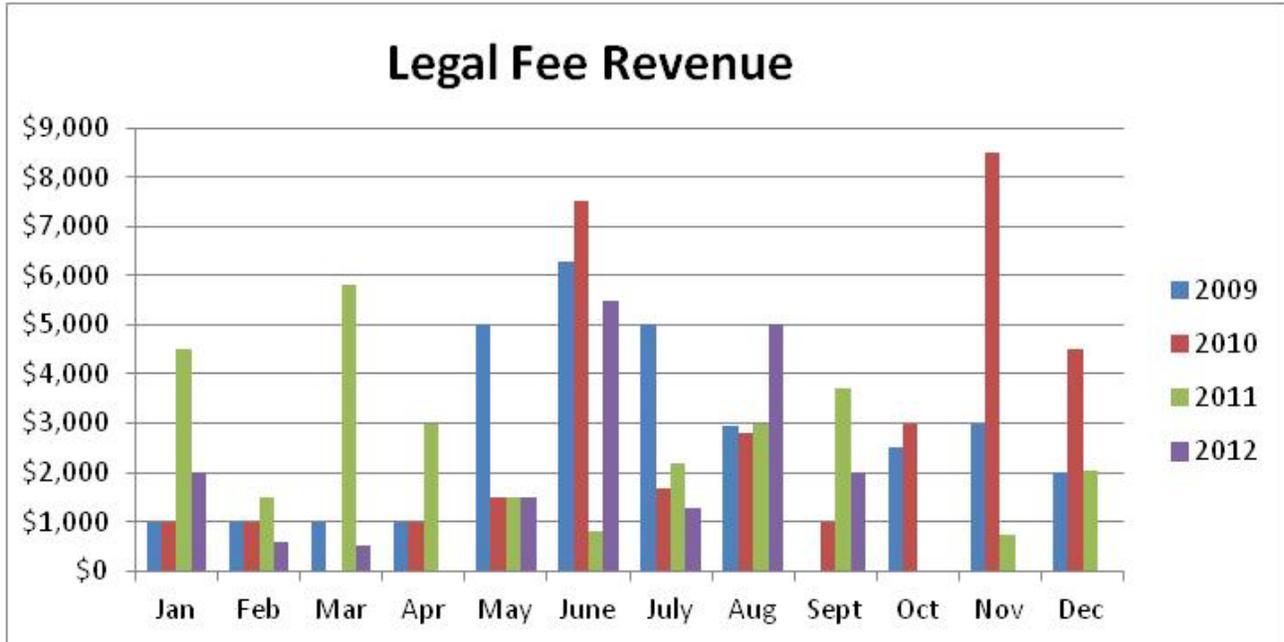


Business Registration/Sales Tax License (September 2012)			
Case #	Case Name	Approved	Business Description
CEN-008391	180 Medical Inc.	Maybe	Health and Personal Care Stores
CEN-008392	Milehigh Conductors	Yes	Semiconductor and Other Electronic Component Manufacturing
CEN-008393	Unwind Massage	Yes	Offices of Other Health Practitioners
CEN-008394	Bhavikatti Architecture LLC	Maybe	Architectural, Engineering, and Related Services
CEN-008397	Sterling Point Apartments	Yes	Activities Related to Real Estate
CEN-008398	Hayden Pictures, LLC	Maybe	Independent Artists, Writers, and Performers
CEN-008401	R-Way Auto Sales Inc.	Yes	Automobile Dealers
CEN-008402	TPA Services Inc.	Yes	Other Financial Investment Activities
CEN-008403	High Impact, Inc.	Yes	Printing and Related Support Activities
CEN-008405	Peak Dental Care	Yes	Offices of Dentists
CEN-008410	Domino's Pizza	Yes	Limited-Service Eating Places
CEN-008411	University Maid-Rite Diner	Yes	Limited-Service Eating Places
CEN-008412	Davina's Puppy Love Salon & Day Spa	Maybe	Other Personal Services
CEN-008413	Wild Hare Co.	Yes	Personal Care Services
CEN-008415	Specialized Physical Therapy, Inc.	Yes	Offices of Other Health Practitioners
CEN-008416	Paytronix Systems Inc.	Yes	Software Publishers
CEN-008417	Chin-Chien Wu Accounting & Consulting Inc.	Yes	Accounting, Tax Preparation, Bookkeeping, and Payroll Services
CEN-008419	Twin Peaks Restaurant	Yes	Full-Service Restaurants
CEN-008421	Tactical Supply Inc.	Yes	Sporting Goods, Hobby, and Musical Instrument Stores
CEN-008422	Grasshopper Garden Preschool LLC	Maybe	Child Day Care Services
CEN-008423	Steak 'N Shake	Yes	Full-Service Restaurants
CEN-008426	Skin Sense 101, LLC	Yes	Personal Care Services
CEN-008428	KNS Communications Consultants	Yes	Management, Scientific, and Technical Consulting Services
CEN-008429	Mane Affair	Yes	Personal Care Services
CEN-008430	Travel Kiddy	Maybe	Sporting Goods, Hobby, and Musical Instrument Stores
CEN-008432	Progressive Professional Services	Yes	Services to Buildings and Dwellings

CEN-008433	Data Connect Corporation	Yes	Computer Systems Design and Related Services
CEN-008434	Pine Environmental Services LLC	Yes	Commercial and Industrial Machinery and Equipment Rental and Leasing
CEN-008435	VGC Supply	Maybe	Sporting Goods, Hobby, and Musical Instrument Stores
CEN-008439	Michelle Lips	Maybe	Child Day Care Services
CEN-008442	High Performance Herps	Maybe	Other Miscellaneous Store Retailers
CEN-008443	O.T.T. Holdings LLC	Yes	Data Processing, Hosting, and Related Services
CEN-008444	Territory Shorts	Yes	Cut and Sew Apparel Manufacturing
CEN-008447	Alexo Tactical	Maybe	Electronic Shopping and Mail-Order Houses
CEN-008448	Willies NY Pizza	Yes	Limited-Service Eating Places
CEN-008449	Communication Cables LLC	Yes	Electrical and Electronic Goods Merchant Wholesalers

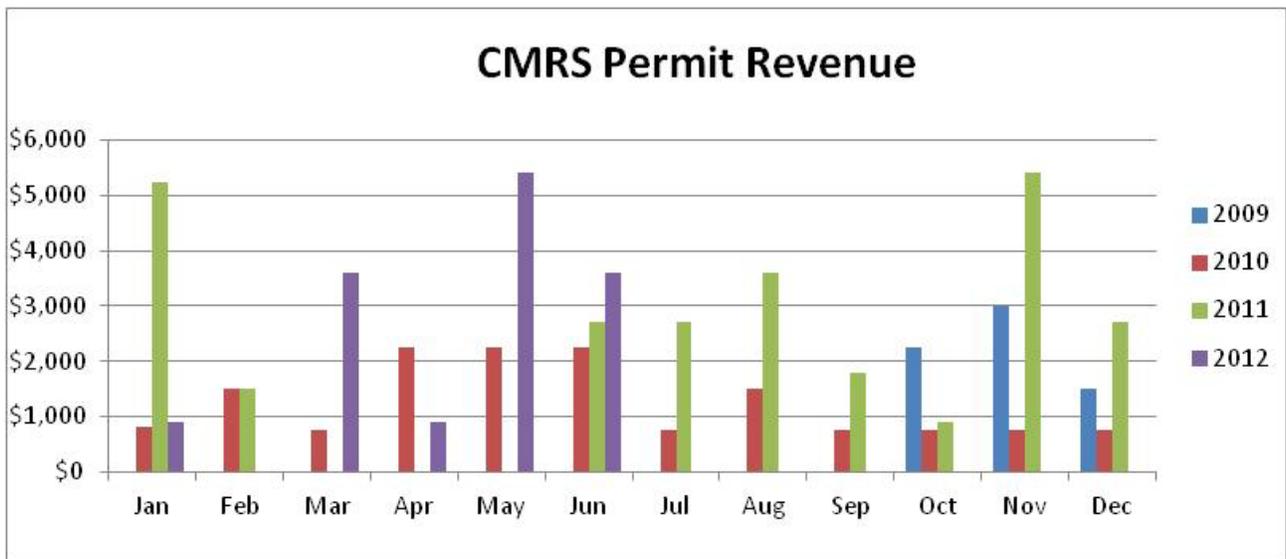
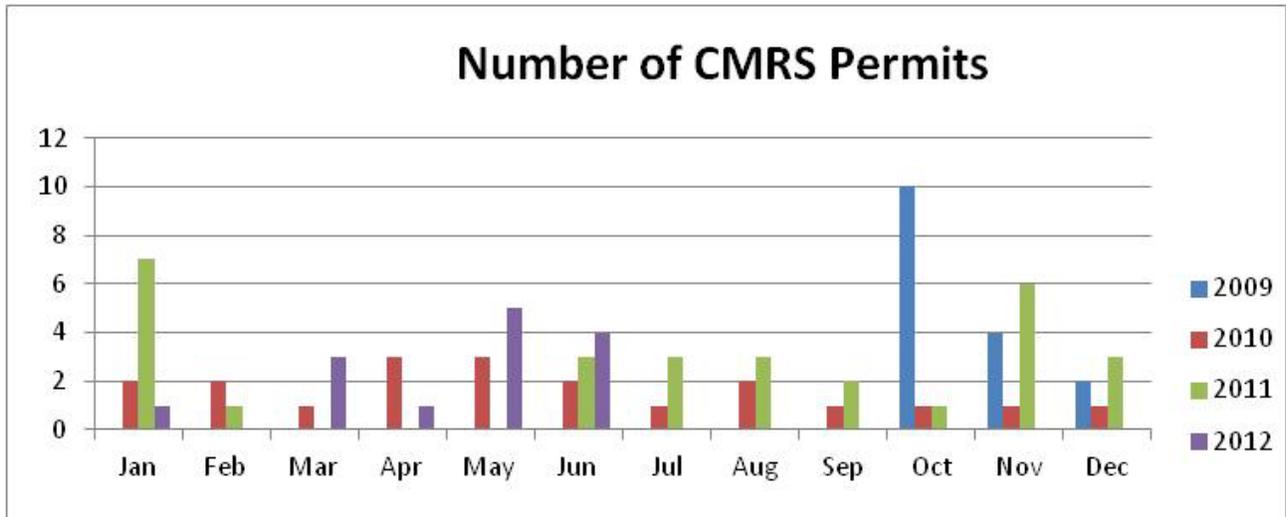
Legal Services

In September, a total of \$2,000 in revenue was received for legal services. YTD revenues for 2012 are \$18,374 compared to \$26,026 for 2011. Legal fees are collected to cover actual legal costs and do not impact the final budget in a negative or positive way.



CMRS Permits

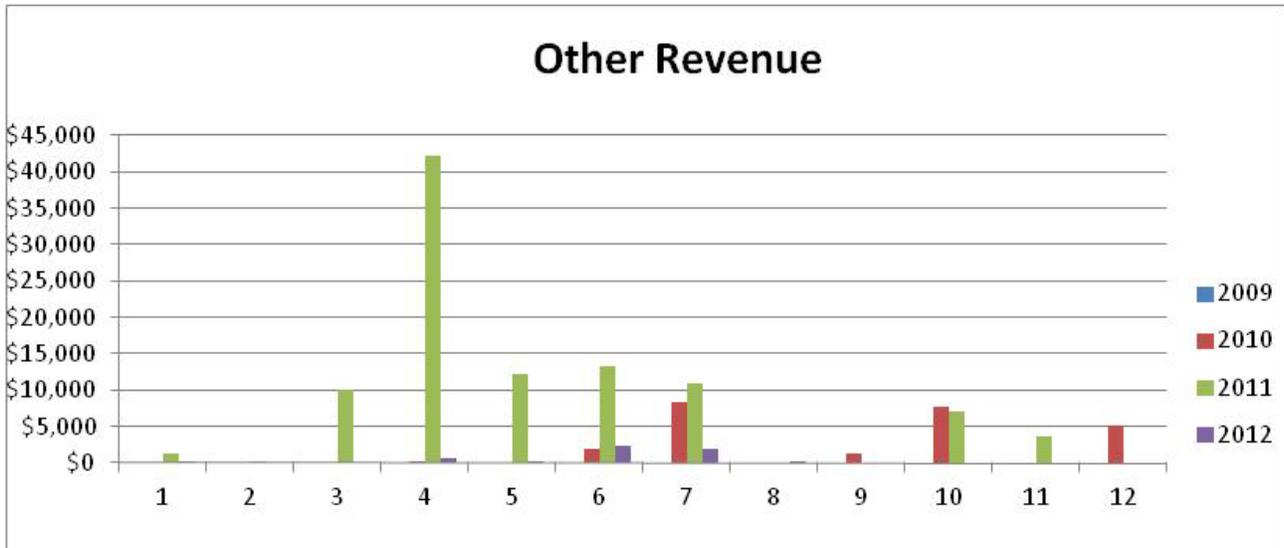
In September, we received 0 CMRS permit applications for \$0 in revenue. YTD revenues for 2012 are \$14,400, which is above the 2012 projected revenue of \$11,400 and below the 2011 revenue of \$17,550. CMRS permit tracking began in January 2009.



CMRS Permits (September 2012)		
Project or Location	Case Number	Date Received and Issued
None		

Other & Miscellaneous Fees including Federal Grant Revenue

In September, we received \$0 in miscellaneous revenue. YTD revenues for 2012 are \$5,633, which is above the 2012 projected revenue of \$0 and below the 2011 revenue of \$89,889.



Bus Bench Permits are now part of Land Use Services. We collected the monthly fee of \$5,500 in September and YTD Revenue of \$61,500.