



**Community Development Department
Planning & Engineering Divisions
Monthly Report for October 2012**

November 15, 2012

Activity

- [Land Use Applications](#) – There were 4 applications compared to 1 in 2011.
- [Pre-Submittal Applications](#) – There were 5 applications compared to 1 in 2011.
- [City Council](#) – City Council heard 7 projects compared to 5 in 2011.
- [Planning and Zoning Commission](#) – There were 4 projects heard compared to 1 in 2011.
- [Fence Permits](#) – There were 8 applications compared to 17 in 2011. Average number of days to approve was 2.5 business days.
- [Sign Permits](#) – There were 18 applications compared to 14 in 2011. Average number of days to approve was 2.0 business days.
- [Right-of-Way Permits](#) – There were 4 permits issued compared to 4 in 2011.
- [Public Improvement Agreements](#) – There were 0 PIA's submitted compared to 0 in 2011.
- [Construction Drawings](#) – There were 2 CD applications compared to 2 in 2011.
- [Infrastructure Inspections](#) – There were 38 individual projects/sites inspected this month. City staff spent a total of 72 hours performing these inspections compared to 110 hours in 2011.
- [Business Registration Sales Tax License](#) – There were 49 business registration/sales licenses approved in 2012 compared to 71 in 2011.
- [Legal Fees](#) – There was \$2,900 in revenue collected in 2012 compared to \$0 in 2011.
- [CMRS Permits](#) – There was 1 permit issued compared to 1 in 2011.
- [Other Fees](#) – There was \$0 in revenue collected in 2012 compared to \$6,994 in 2011, which was due to the EECBG for Paperless Plan Review and Bus Bench Grant.
- [Visitors](#) – There were 31 visitors in the month of October; an average of 1 per work day.
- [Customer Surveys](#) – Planning & Engineering sent 36 surveys in October and received 5 results. Overall responses have been positive.

Revenue

[Total Revenue](#) – October monthly revenue was \$34,771 compared to \$18,145 in 2011. YTD \$320,638 in revenue has been collected, which is 86% of the 2012 projected budget of \$373,900. Permits for Bus Bench and Shelter are now part of the Land Use Fund. We collected \$5,500 for October and collected \$67,000 year to date; this is not included in the total since it has a different budget line item.

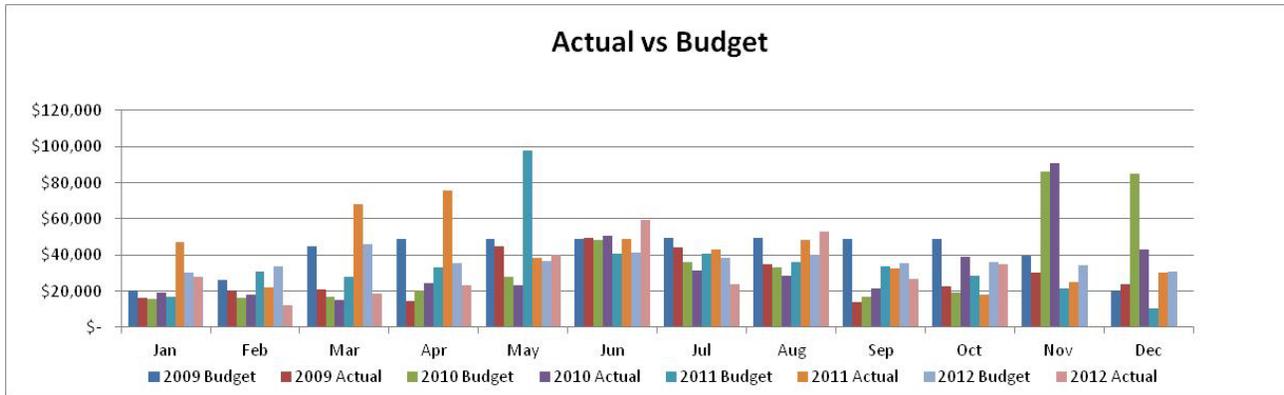
P & E Special Projects

Below are the major projects for October and the approximate amount of time spent on each project. 43 Hours were spent on special projects in October.

- **LDC Technical Amendments** – Staff spent a total of **9 Hours** on this project.
- **Oil & Gas Regulations** – A total of **30 Hours** was spent on research and meetings regarding this project in October.
- **Zoning Map Phase II** – Staff spent a total of **4 Hours** in October working on phase II of the zoning map.

Total Revenue

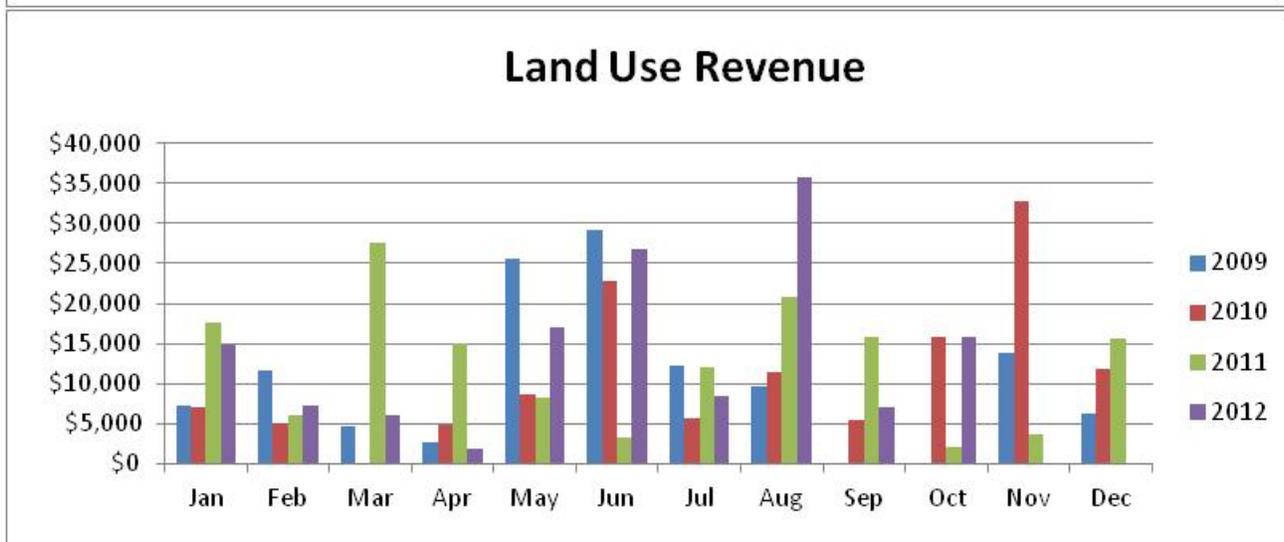
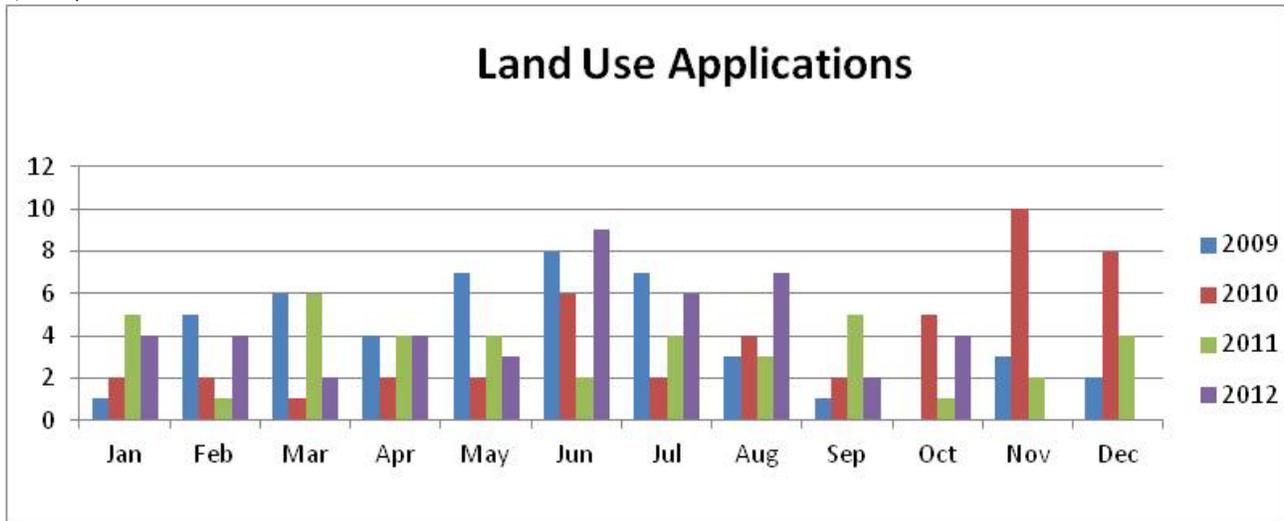
In October, the total revenue received was \$34,771. YTD the Planning & Engineering revenues of \$320,638 are roughly 86% of the projected 2012 YTD budget of \$373,900.



- [Land Use Applications](#) – YTD \$141,044 in revenue has been collected, which is below the 2012 projected budget of \$167,000.
- [Fence Permits](#) – YTD \$22,315 in revenue has been collected, which is above the 2012 projected budget of \$23,000.
- [Sign Permits](#) – YTD \$46,786 in revenue has been collected, which is below the 2012 projected budget of \$50,000.
- [Right-of-Way Permits](#) – YTD \$17,086 in revenue has been collected, which is below the 2012 projected budget of \$19,000.
- [Public Improvement Agreements](#) – YTD \$4,800 in revenue has been collected, which is below the 2012 projected budget of \$8,000.
- [Construction Drawings](#) – YTD \$29,000 in revenue has been collected, which is below the 2012 projected budget of \$37,500.
- [Infrastructure Inspection](#) – YTD \$17,400 in revenue has been collected, which is above the 2012 projected budget of \$21,000.
- [Legal Fees](#) – YTD \$21,274 in revenue has been collected, which is below the 2012 projected budget of \$34,000.
- [CMRS Fees](#) – YTD \$15,300 has been collected, which is above the 2012 projected budget of \$12,400.
- [Other Fees](#) – YTD \$5,633 has been collected, which is above the 2012 projected budget of \$0. This amount includes all miscellaneous fees and revenue including Engineering hours from the Open Space Fund.

Land Use Applications

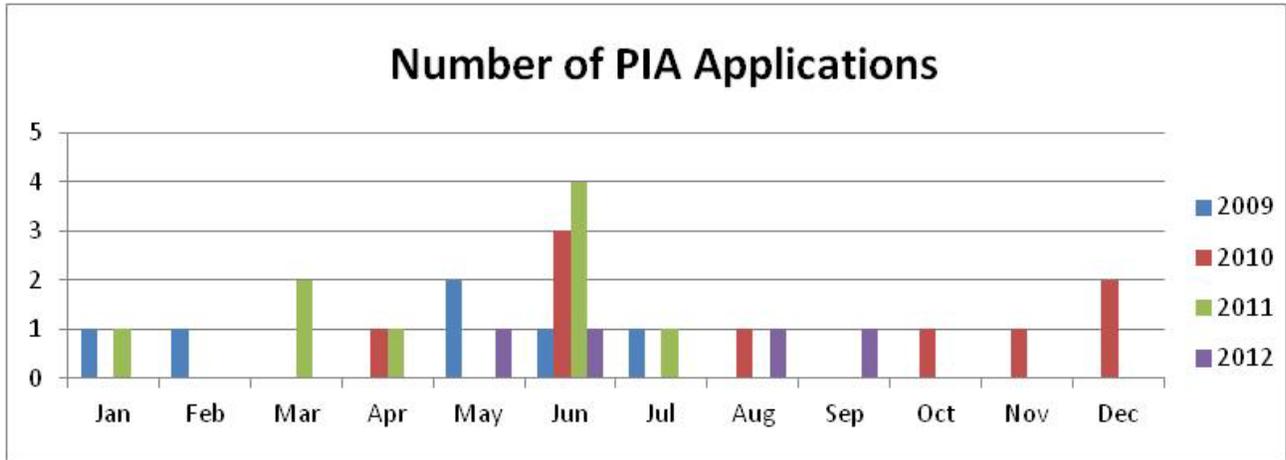
In October, the City received 4 land use applications with \$15,745 in monthly revenue. YTD land use application activity is higher than the previous year and YTD revenues are also higher. YTD applications for 2012 are 45 compared to 35 in 2011. YTD revenues for 2012 are \$141,044 compared to \$128,700 for 2011.



Land Use Applications Submitted (October 2012)		
Land Use Case Number	Project Name	Open Date
LU-12-00196	Streets @ Southglenn ASP Admin Amend	10/10/2012
LU-12-00204	Lifetime Fitness Rezoning Plan	10/18/2012
LU-12-00205	Lifetime Fitness Site Plan	10/18/2012
LU-12-00206	Andhand Subdivision Final Plat	10/18/2012

Pre-Submittal Applications

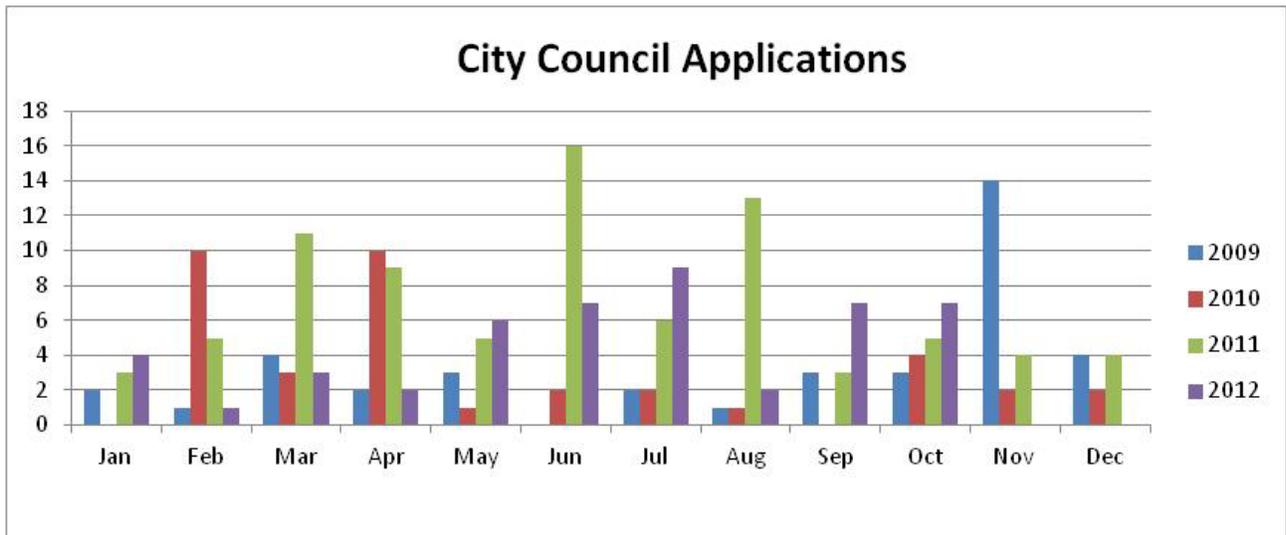
In October, the City received 5 pre-submittal applications compared to 1 in 2011. YTD pre-submittal activity is slightly lower than the previous year. YTD total applications received for 2012 are 50 compared to 51 for 2011. The City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (October 2012)		
Pre-Submittal Case Number	Project Name	Open Date
PS-12-00194	Lincoln Executive Center	10/5/2012
PS-12-00195	3638 E. Euclid Ave. Vacate ROW	10/9/2012
PS-12-00199	Peakview Place MDP	10/11/2012
PS-12-00207	Tagawa Replat & Rezone	10/19/2012
PS-12-00208	Hindu Temple FDP Revisions	10/19/2012

City Council

In October, City Council heard 7 projects compared to hearing 5 in 2011. YTD, City Council has heard 48 development projects compared to 76 in 2011.



Land Development Projects Heard by City Council (October 2012)

Description	Case Name	Case Number	Hearing Date	Action
Land Use	Spectrum Retirement FDP	LU-0809-006/007	10/1/2012	Approved
Other	PJ/Centennial Open Space Trail Improvements	-	10/1/2012	No Action
Other	I-25 Sub-Area Plan Update	-	10/8/2012	No Action
Other	Technical Amendments (1st Reading)	-	10/15/2012	Continued
Other	Centennial Promenade 2-Annexation (1st Reading)	-	10/15/2012	Continued
Other	Centennial Promenade 2-Establish Zoning (1st Reading)	-	10/15/2012	Continued
Other	Oil & Gas (1st Reading)	-	10/15/2012	Continued

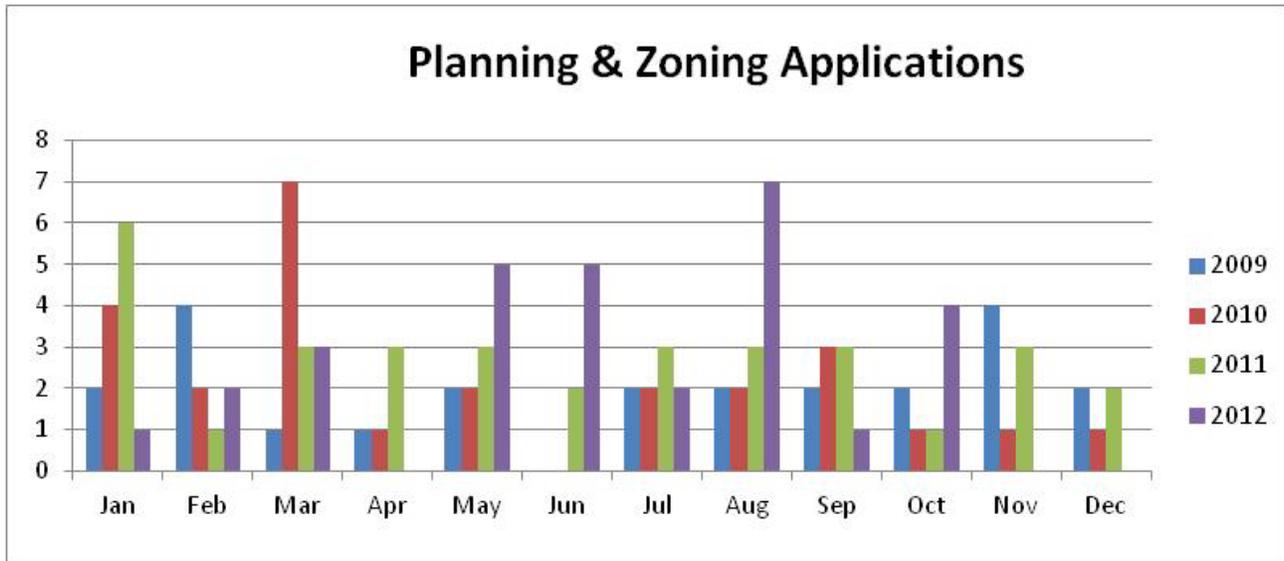
Land Development Projects Scheduled for City Council (November 2012)

Description	Case Name	Case Number	Hearing Date
Land Use	Arapahoe Corporate Park Rezoning Plan (1st Reading)	LU-12-00170	11/5/2012
Other	Technical Amendments (2nd Reading)	-	11/5/2012
Other	Legislative Rezoning (1st Reading)	-	11/5/2012
Other	Oil and Gas (2nd Reading)	-	11/5/2012

Land Use	Centennial Promenade 2 Annexation Eligibility	-	11/5/2012
Land Use	Centennial Promenade 2 Annexation - 2nd Reading	-	11/5/2012
Land Use	Centennial Promenade 2 Establishment of Zoning - 2nd Reading	-	11/5/2012
Land Use	SEAKR Rezoning (1st Reading)	LU-12-00147	11/5/2012
Other	Residential Property Analysis	-	11/5/2012
Other	Residential Sprinkler Ordinance	-	11/5/2012
Land Use	SEAKR Rezoning (2nd Reading)	LU-12-00147	11/19/2012
Land Use	Arapahoe Corporate Park Rezoning Plan (2nd Reading)	LU-12-00170	11/19/2012
Other	REI Substantial Compliance	-	11/19/2012
Other	Residential Sprinkler Ordinance	-	11/19/2012

Planning & Zoning Commission

In October, the Planning & Zoning Commission heard 4 development projects as compared to hearing 1 in 2011. YTD, the Planning & Zoning Commission has heard 30 development projects as compared to 28 in 2011.



Land Development Projects Heard by P & Z Commission (October 2012)

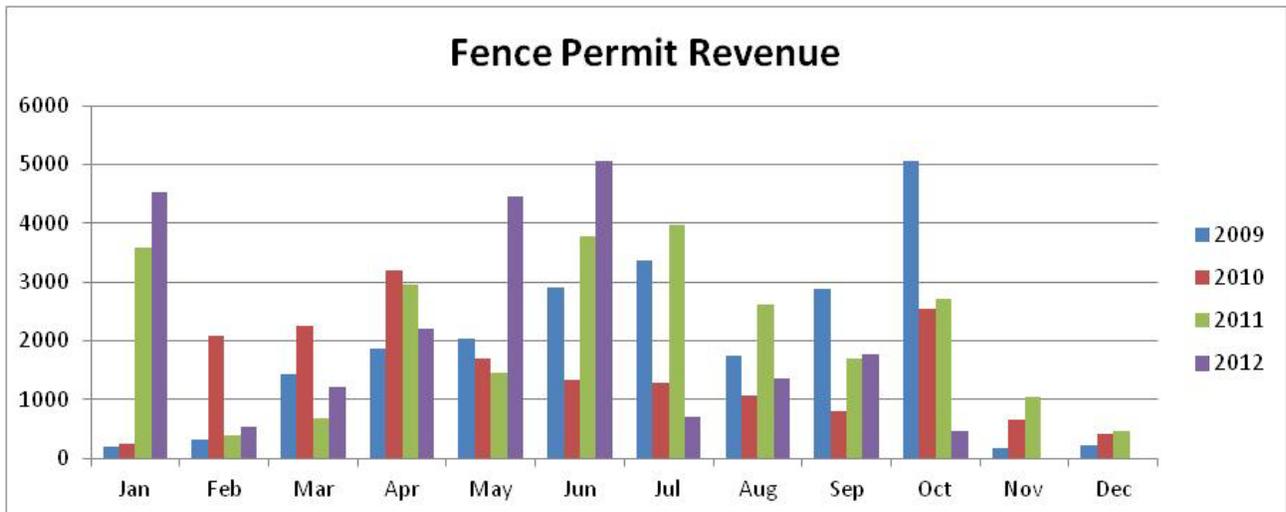
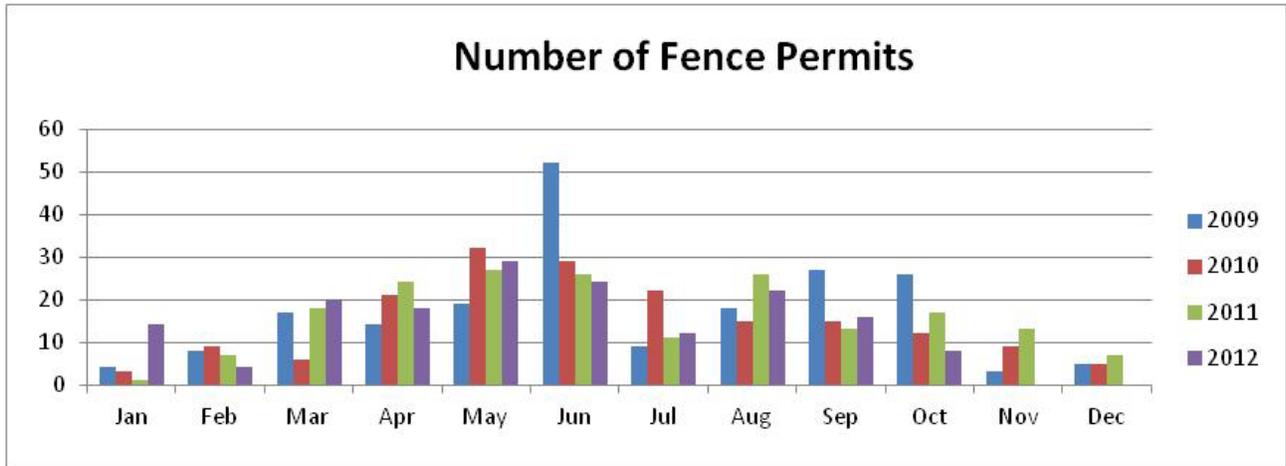
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Legislative Rezoning	-	10/10/2012	Approved
Land Use	Promenade 2 Zoning	LU-12-00162	10/10/2012	Approved
Other	I-25 Sub-Area Plan	-	10/10/2012	No Action
Other	Oil & Gas	-	10/10/2012	Approved

Land Development Projects Scheduled For P & Z Commission (November 2012)

Description	Case Name	Case Number	Hearing Date
Land Use	Arapahoe Corporate Park Rezoning Plan	LU-12-00170	11/14/2012
Land Use	SEAKR Rezoning Plan	LU-12-00147	11/14/2012

Fence Permits

In October, the City received 8 fence permit applications with monthly revenue of \$467. YTD, fence permit application activity is lower than the previous year and YTD revenue is also lower. YTD applications for 2012 are 167 compared to 170 for 2011. YTD revenues for 2012 are \$22,315 compared to \$23,861 for 2011. **There was 1 fence permit (or 12% of permits issued in the month) through Rapid Review Thursdays (RRT) in October**, and average permit wait/processing time for RRT in October was 5 minutes. YTD average wait/processing time is 6.67 minutes for RRT.



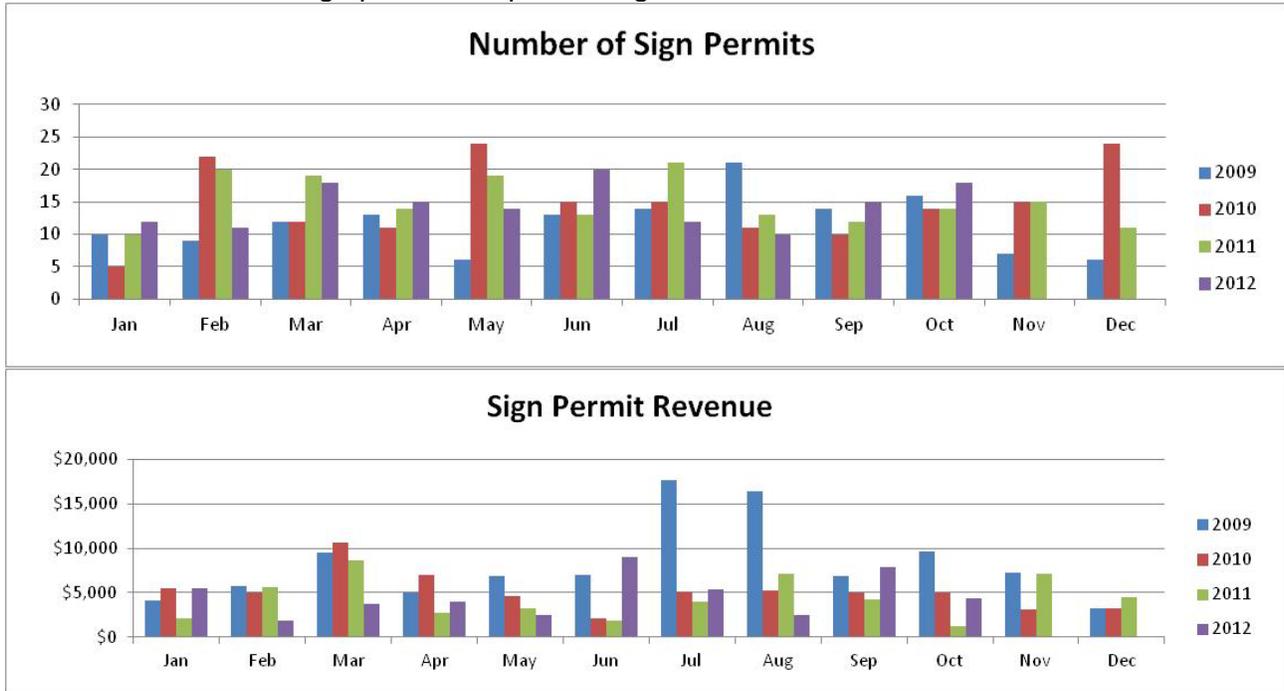
Fence Permits Submitted (October 2012)			
Location	Case Number	Date Received	Date Approved
3790 E Nobles Rd	FE-12-00160	10/3/2012	10/5/2012
7945 S Madison Way	FE-12-00161	10/8/2012	10/10/2012
6778 E Phillips Pl	FE-12-00162	10/11/2012	10/15/2012
6717 E Phillips Pl	FE-12-00163	10/11/2012	10/15/2012
6727 E Phillips Pl	FE-12-00164	10/11/2012	10/15/2012
7366 S Ogden Way	FE-12-00165	10/18/2012	10/18/2012
2810 E Easter Ave	FE-12-00166	10/22/2012	10/23/2012
2810 E Easter Ave	FE-12-00167	10/25/2012	-
Average Approval Time – Business Days			2.5 Days

Rapid Review Fence Permits (October 2012)			
Location	Case Number	Time Received	Time Approved
7366 S Ogden Way	FE-12-00165	1:39	1:44
Average Approval Time – Minutes			5 Minutes (0.003 Days)

**Prior to 2012, Rapid Review data was calculated as one full day of review.*

Sign Permits

In October, the City received 18 sign permit applications with monthly revenue of \$4,418. YTD sign permit application activity is lower than the previous year and YTD revenues are higher. YTD applications for 2012 are 145 compared to 155 issued for 2011. YTD revenues for 2012 are \$46,786 compared to \$40,893 for 2011. **There were 5 sign permits issued through Rapid Review Thursday (RRT) in October (or 27% of permits issued in the month),** with an average wait/processing time of 13 for October. YTD average permit wait/processing time is 13.7 minutes for RRT.



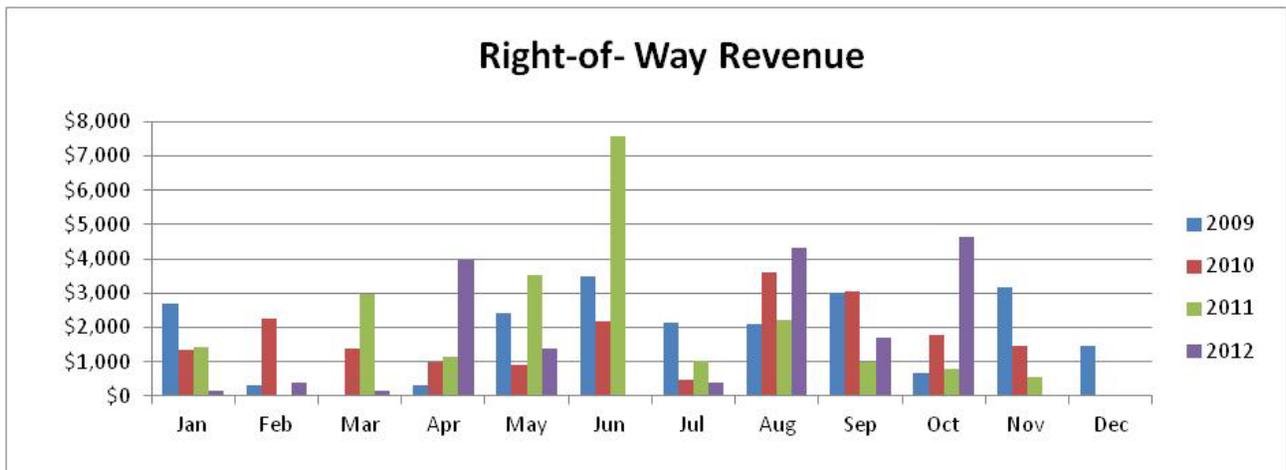
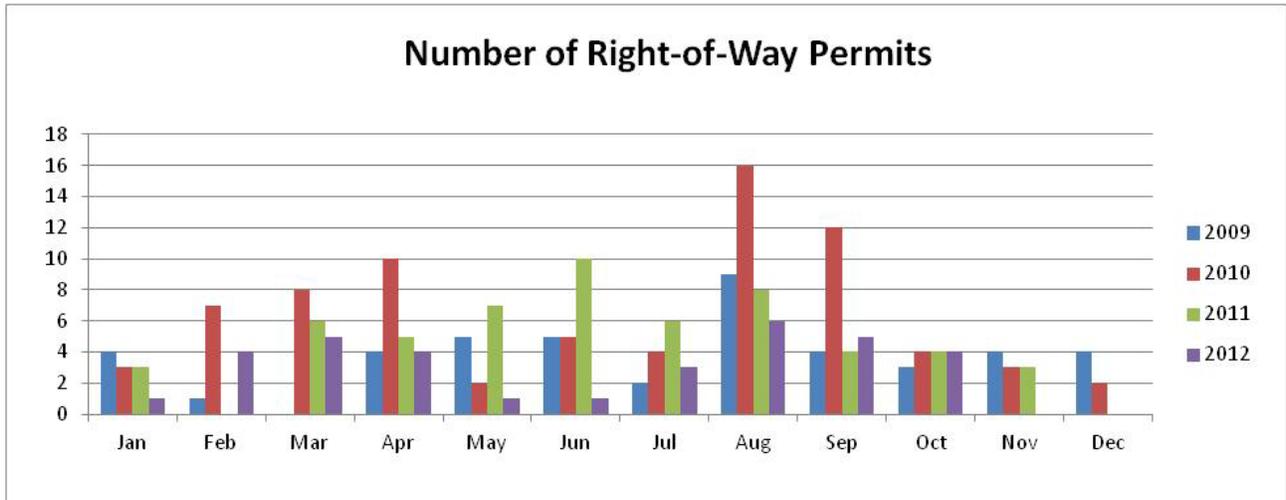
Sign Permits Submitted (October 2012)			
Location	Case Number	Date Received	Date Approved
15755 E Arapahoe Rd	SG-12-00128	10/3/2012	10/3/2012
19761 E Smoky Hill Rd	SG-12-00129	10/3/2012	10/3/2012
6770 S University Blvd	SG-12-00130	10/3/2012	10/4/2012
5303 E County Line Rd	SG-12-00131	10/8/2012	10/9/2012
6202 S Parker Rd	SG-12-00132	10/8/2012	10/9/2012
6955 S York St Ste 401	SG-12-00133	10/11/2012	10/11/2012
6955 S York St Ste 401	SG-12-00134	10/11/2012	10/11/2012
13700 E Arapahoe Rd	SG-12-00135	10/12/2012	10/17/2012
11001 E Arapahoe Pl	SG-12-00136	10/12/2012	10/17/2012
7470 S University Blvd Ste A	SG-12-00137	10/23/2012	10/30/2012
6631 S Peoria St	SG-12-00138	10/25/2012	10/25/2012
5100 E Arapahoe Rd	SG-12-00139	10/25/2012	10/25/2012
8200 Quebec St	SG-12-00140	10/26/2012	10/26/2012
7255 S Havana St	SG-12-00141	10/25/2012	10/25/2012
6955 S York St Ste 402	SG-12-00142	10/25/2012	10/29/2012
10639 E Briarwood Ave	SG-12-00143	10/30/2012	10/30/2012
12600 E Arapahoe Rd	SG-12-00144	10/30/2012	-
6802 S Yosemite St	SG-12-00145	10/31/2012	10/31/2012
Average Approval Time – Business Days			2.0 Days

Rapid Review Sign Permits (October 2012)			
Location	Case Number	Time Received	Time Approved
6955 S York St Ste 401	SG-12-00133	10:21	10:37
6955 S York St Ste 401	SG-12-00134	10:24	10:42
6631 S Peoria St	SG-12-00138	11:08	11:19
5100 E Arapahoe Rd	SG-12-00139	11:59	12:11
7255 S Havana St	SG-12-00141	2:13	2:21
Average Approval Time – Minutes		13 Minutes (0.009 Days)	

**Prior to 2012, Rapid Review data was calculated as one full day of review.*

Right-of-Way Permits

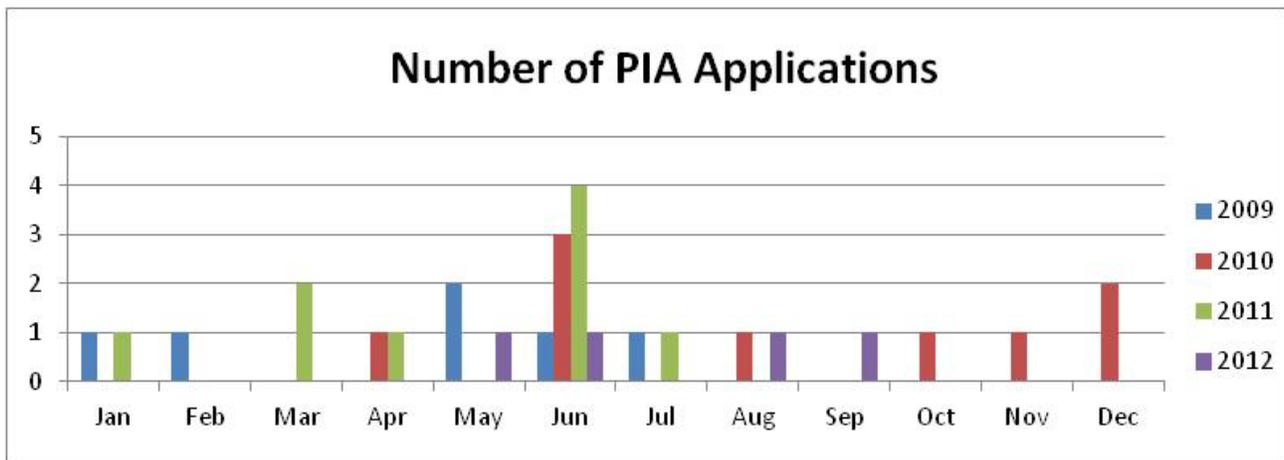
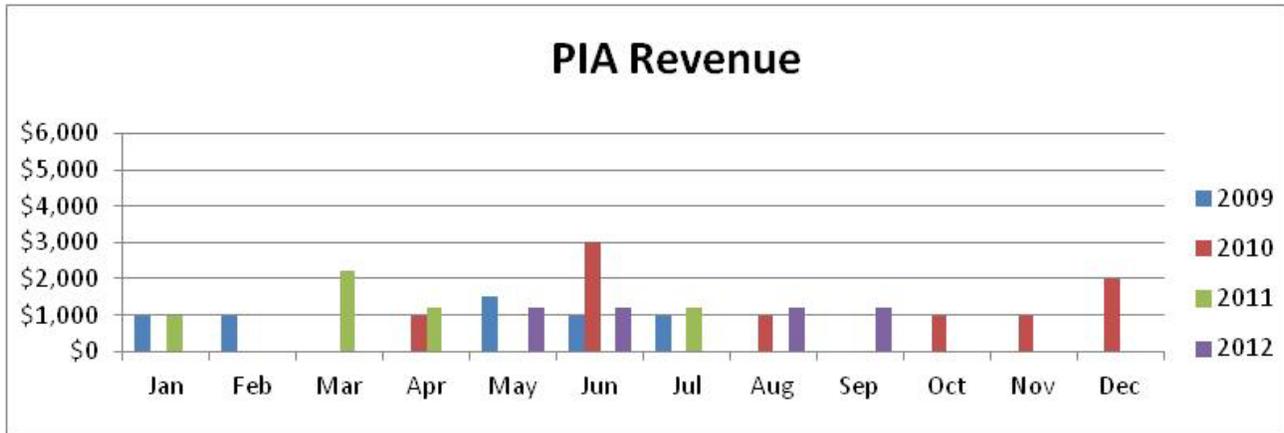
In October, the City received 4 right-of-way permit applications with monthly revenue of \$4,641. YTD right-of-way permit application activity is lower than the previous year and YTD revenues are also lower. YTD applications for 2012 are 34 compared to 53 for 2011. YTD revenues for 2012 are \$17,086 compared to \$21,664 for 2011.



Right-of-Way Permits Submitted (October 2012)			
Location	Permit Number	Date Received	Date Approved
7700 E Peakview Ave	LRW-12-00033	10/15/2012	10/19/2012
7700 E Peakview Ave	LRW-12-00034	10/16/2012	10/22/2012
6660 S Helena St	LRW-12-00035	10/18/2012	10/19/2012
1207 E Geddes Ave	LRW-12-00036	10/31/2012	-

Public Improvement Agreements (PIA)

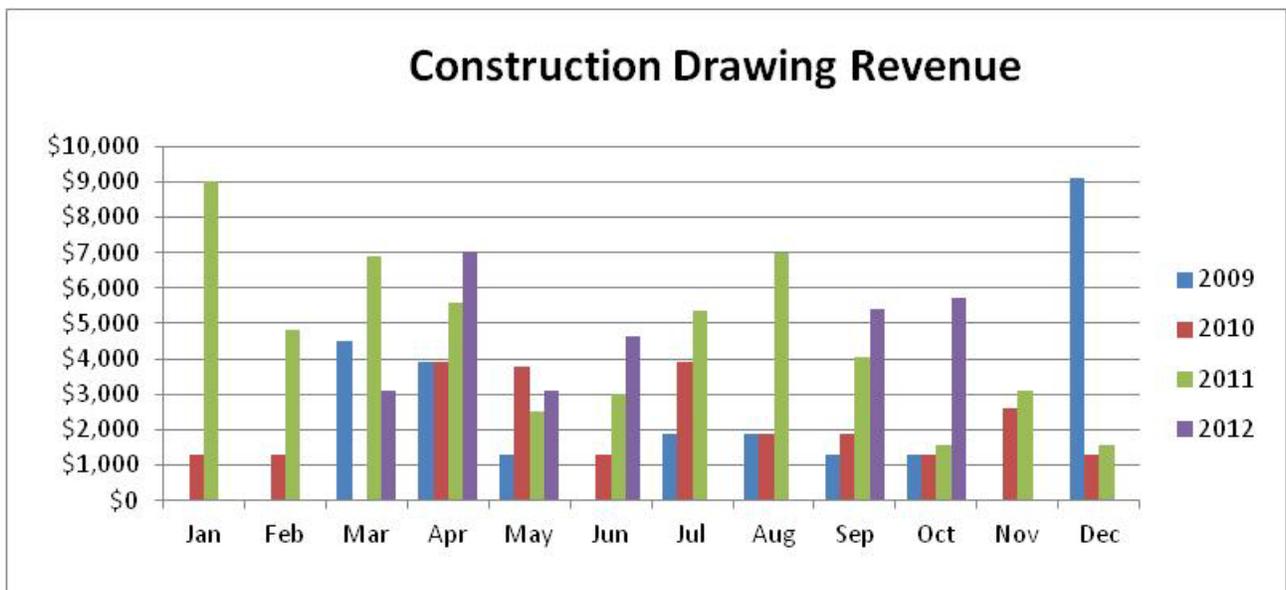
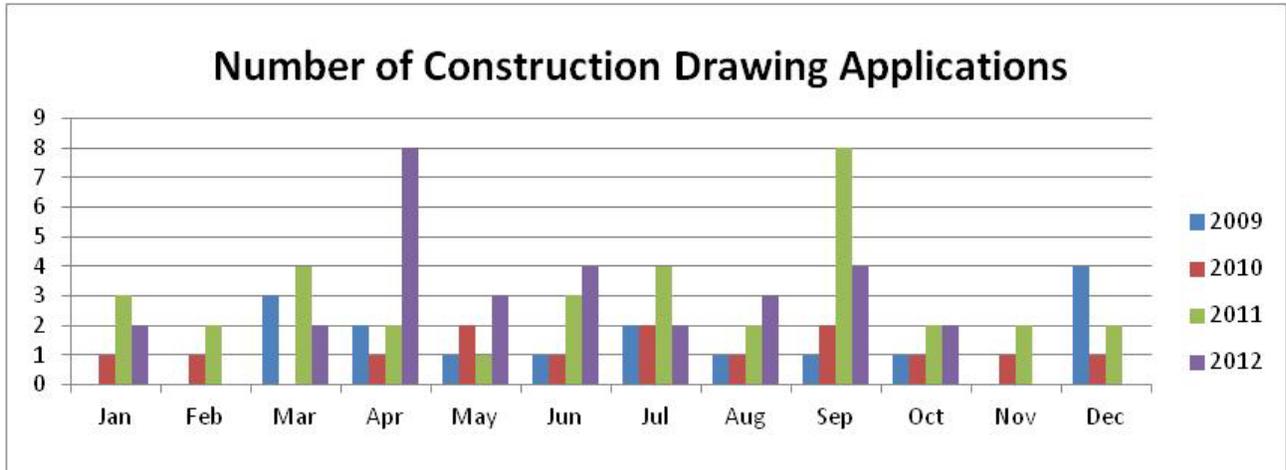
In October, the City received 0 PIA applications compared to 0 in 2011. The monthly revenue of \$0 is similar to that in 2011 which was \$0. YTD PIA applications for 2012 are 4 compared to 9 in 2011. YTD revenues for 2012 are \$4,800 compared to \$5,600 in 2011. We began tracking PIA's in 2009.



PIAs Submitted (October 2012)			
Description	Case Name	Case Number	Date Application Accepted
None			

Construction Drawings (CD)

In October, the City received 2 CD applications with \$5,700 in monthly revenue. YTD, CD permit application activity is slightly lower than the previous year and YTD revenues are lower. YTD applications for 2012 are 30 compared to 31 for 2011. YTD revenues for 2012 are \$29,000 compared to \$49,750 for 2011.

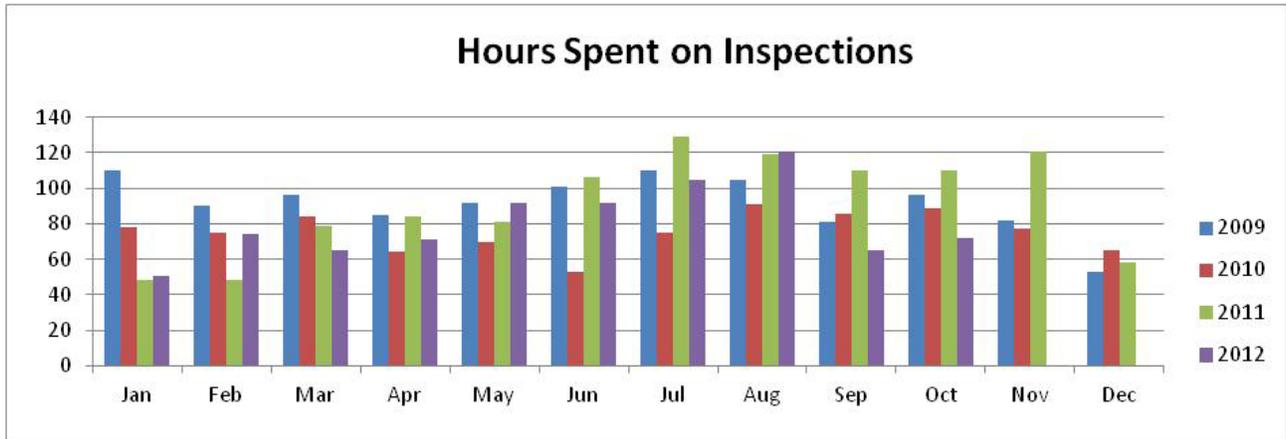


CDs Submitted (October 2012)			
Description	Case Name	Case Number	Date Application Accepted
CD	Morningstar	CD-12-00197	10/10/2012
CD	ACJC Temporary Parking Lot	CD-12-00201	10/15/2012

The Engineering Division approved 0 CD's in October.

Infrastructure Inspections

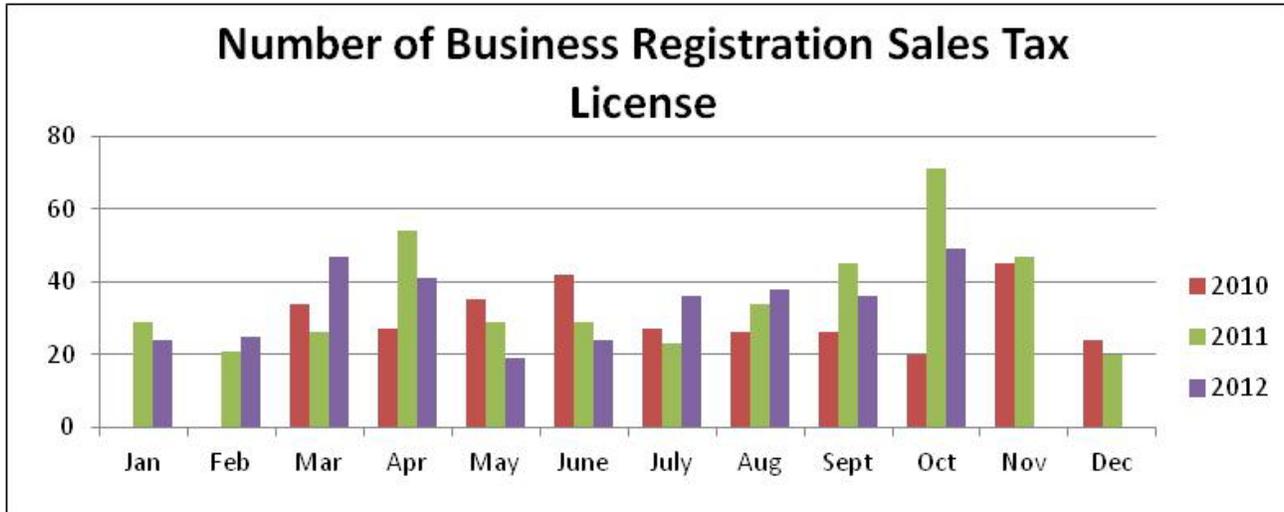
In October, 38 individual projects/sites were inspected and there was \$0 in revenue collected. City staff spent a total of 72 hours performing these inspections compared to 110 hours in 2011. Centennial Center Park, Cherry Creek Business Center (Filing 6), Peakview Heights, Action Jackson, and Centennial Center (Filing 2) all required more than two inspections. YTD revenue for 2012 is \$17,400 compared to \$30,900 in 2011.



Infrastructure Inspections (October 2012)		
General Location	Case Name	Status-Visits
Parker Road & Arapahoe Rd.	Centennial Center Filing 2	Under Construction – 0
Humboldt & Orchard Rd.	Orchard Estates	Under Construction - 0
County Line Road & Niagara	Foxridge VIII	Under Warranty – 2
Briarwood & Havana	Fast Signs	Under Warranty – 0
Mineral & Otero	St. Thomas More	Under Warranty – 0
Arapahoe Rd & Joliet St.	Kuni Honda	Under Warranty – 0
Parker Rd & Arapahoe Rd.	Centennial Lanes	Under Warranty – 0
Troy Circle & Caley	Allosource	Under Construction – 0
Orchard Rd & High	Cotswold Green	Under Construction – 1
6810 S. Tucson Way	American Mechanical Service	Under Warranty – 0
Dayton & Arapahoe Road	Go Toyota	Under Warranty – 0
15253 East Fremont	Nilex	Under Warranty – 0
15633 East Fremont	Cherry Creek Business Center Filing 6	Under Construction – 0
Helena & Arapahoe Rd.	Golden Corral	Under Warranty – 1
Quebec & County Line Rd.	Steak N Shake	Under Warranty – 0
Peakview & Uvalda	Centennial Center Park	Under Construction – 16
Revere & Easter	Trust Company	Under Warranty – 0
Arapahoe & Yosemite	1 st Bank	Under Warranty – 0
Syracuse & Peakview	Peakview Heights	Under Construction – 8
Holly & Arapahoe Rd.	Kaiser Permanente	Under Warranty – 1
Fair & Potomac	VCCE II	Under Construction – 1
Broadway & Panama	Action Jackson	Under Construction – 3
Quentin & Briarwood	Latisys Data	Under Construction – 0
7800 S. Adams Street	Arapaho Park	Under Construction – 1
9535 E. County Line Road	Centennial Promenade	Under Construction – 1
6949 S. Potomac Street	Stolle Manufacturing	Under Construction – 1
8911 E. Phillips Drive	Century Highland Park	Under Construction – 4
9355 E. Dry Creek Road	J.D. Carpenter Fueling Facility	Under Construction – 2
Streets @ Southglenn	Chick-fil-A	Under Construction – 2
Holly & Orchard	Orchard Park	Under Construction – 2
Helena & Arapahoe	Helena Gate	Under Construction – 2
Riviera & Picadilly	Cunningham Fire	Under Construction – 1

Business Registration/Sales Tax License

In October, a total of 49 business registration/sales tax licenses were issued. YTD totals are 339 compared to 361 in 2011. The Planning Division started review of these in October of 2010. We average 5 days to process these applications.

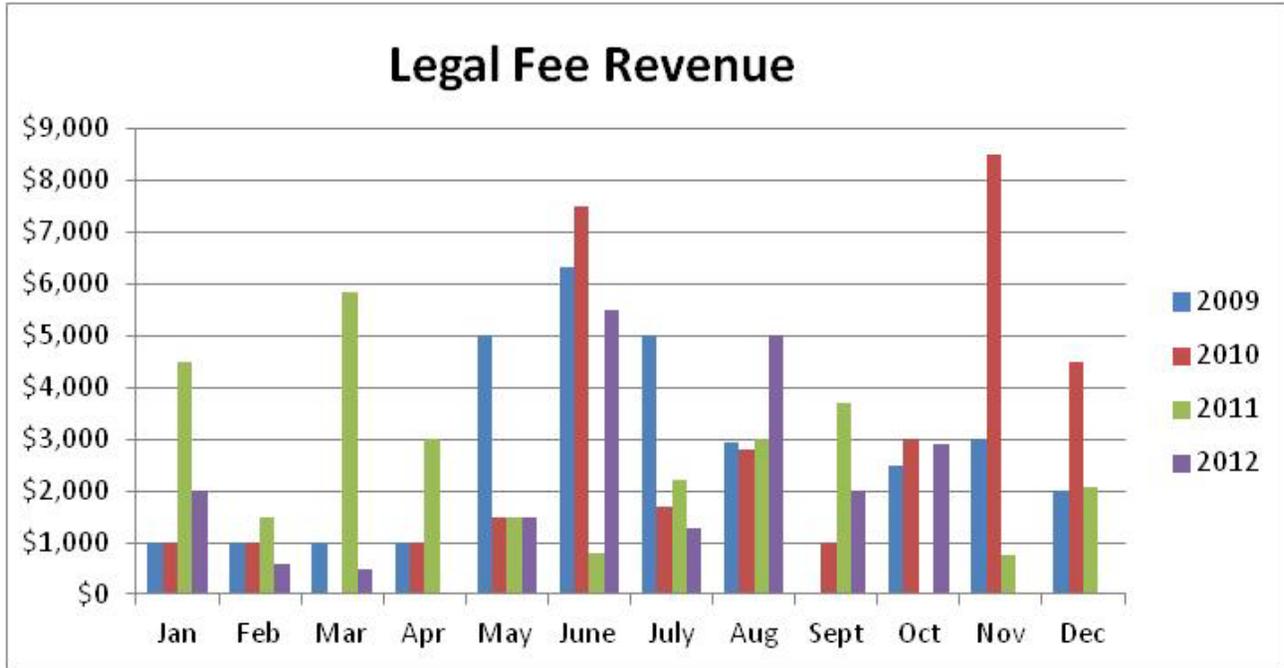


Business Registration/Sales Tax License (October 2012)			
Case #	Case Name	Approved	Business Description
CEN-008451	Dyson Direct, Inc.	Yes	Machinery, Equipment, and Supplies Merchant Wholesalers
CEN-008452	Old Navy, Llc	Yes	Clothing Stores
CEN-008453	Step It Up Styling	Yes	Personal Care Services
CEN-008454	Windsong Holistic Health Inc	Yes	Offices of Other Health Practitioners
CEN-008456	Apple Colorado Llc	Yes	Full-Service Restaurants
CEN-008457	Jfe, Inc	Yes	Grocery and Related Product Merchant Wholesalers
CEN-008458	Dollar World	Yes	Other General Merchandise Stores
CEN-008460	Falcon Technologies And Services, Inc.	Yes	Support Activities for Mining
CEN-008461	Elegance Wellness Center Llc.	Yes	Personal Care Services
CEN-008462	Refrigeration Supplies Distributor	Yes	Hardware, and Plumbing and Heating Equipment and Supplies Merchant Who
CEN-008466	Stymie Canine Cancer Foundation	Yes	Other Miscellaneous Store Retailers
CEN-008467	Cathy'S Virtual Office Aka Cathy'S Favorite Things	Maybe	Direct Selling Establishments
CEN-008469	Providence Infrastructure Consultants, Inc.	Yes	Management, Scientific, and Technical Consulting Services
CEN-008470	Sodexo Magic, Llc	Yes	Special Food Services
CEN-008471	Gilmore Quilt Studios	Maybe	Electronic Shopping and Mail-Order Houses
CEN-008472	Mama Always Said Llc	Yes	Sporting Goods, Hobby, and Musical Instrument Stores
CEN-008473	Moetivations, Inc.	Yes	Other Professional, Scientific, and Technical Services
CEN-008475	The Elizondo Company	Yes	Other Amusement and Recreation Industries
CEN-008476	Interwest Sales And Marketing, Inc.	Maybe	Electronic Shopping and Mail-Order Houses
CEN-008477	Yo' Cheese	Yes	Limited-Service Eating Places
CEN-008478	Pj Denver Llc	Yes	Limited-Service Eating Places
CEN-008479	Russell A. Poole, Dmd, Pc	Yes	Offices of Dentists
CEN-008481	J&L Services Llc	Yes	Automotive Repair and Maintenance
CEN-008485	L2C, Llc	Yes	Activities Related to Real Estate
CEN-008486	Mep Engineering, Inc.	Yes	Architectural, Engineering, and Related Services

CEN-008487	Neucal, Llc	Maybe	Electronic Shopping and Mail-Order Houses
CEN-008488	Orthorx, Inc.	Yes	Health and Personal Care Stores
CEN-008448	Maddillie & Associates	Yes	Limited-Service Eating Places
CEN-008489	Minuteman Heating And Cooling Llc	Maybe	Building Equipment Contractors
CEN-008492	7 Day Corp, Inc.	Yes	Nondepository Credit Intermediation
CEN-008496	Twist Real Estate; Nicole Adrian Interiors	Yes	Offices of Real Estate Agents and Brokers
CEN-008497	Neighborhood Maintenance Services	Maybe	Services to Buildings and Dwellings
CEN-008498	Rejuvenation Skin & Body Solutions Llc	Yes	Personal Care Services
CEN-008499	Jones E-Global Library, Inc	Yes	Civic and Social Organizations
CEN-008500	Beacon Sales Acquisition Inc	Yes	Lumber and Other Construction Materials Merchant Wholesalers
CEN-008501	Sandstone Productions Llc	Maybe	Investigation and Security Services
CEN-008502	Abcpa Pc	Maybe	Accounting, Tax Preparation, Bookkeeping, and Payroll Services
CEN-008503	Lori Lox Style St Inc	Yes	Personal Care Services
CEN-008505	First-Citizens Bank & Trust Company	Yes	Depository Credit Intermediation
CEN-008506	Roth Engineering Group, Llc	Yes	Architectural, Engineering, and Related Services
CEN-008507	Nana'S Kids Child Care	Maybe	Child Day Care Services
CEN-008511	American Title Services Company	Yes	Insurance Carriers
CEN-008512	Little Steps	Maybe	Child Day Care Services
CEN-008513	Eternity Wellness Center Llc	Yes	Personal Care Services
CEN-008515	E & I International, Llc.	Maybe	Professional and Commercial Equipment and Supplies Merchant Wholesaler
CEN-008516	Fox Hill Nails & Spa	Yes	Personal Care Services
CEN-008517	Savory Group Inc	Maybe	Grocery and Related Product Merchant Wholesalers
CEN-008518	Olc Corporation	Yes	Personal Care Services
CEN-008519	Mastec North America Inc	Yes	Investigation and Security Services

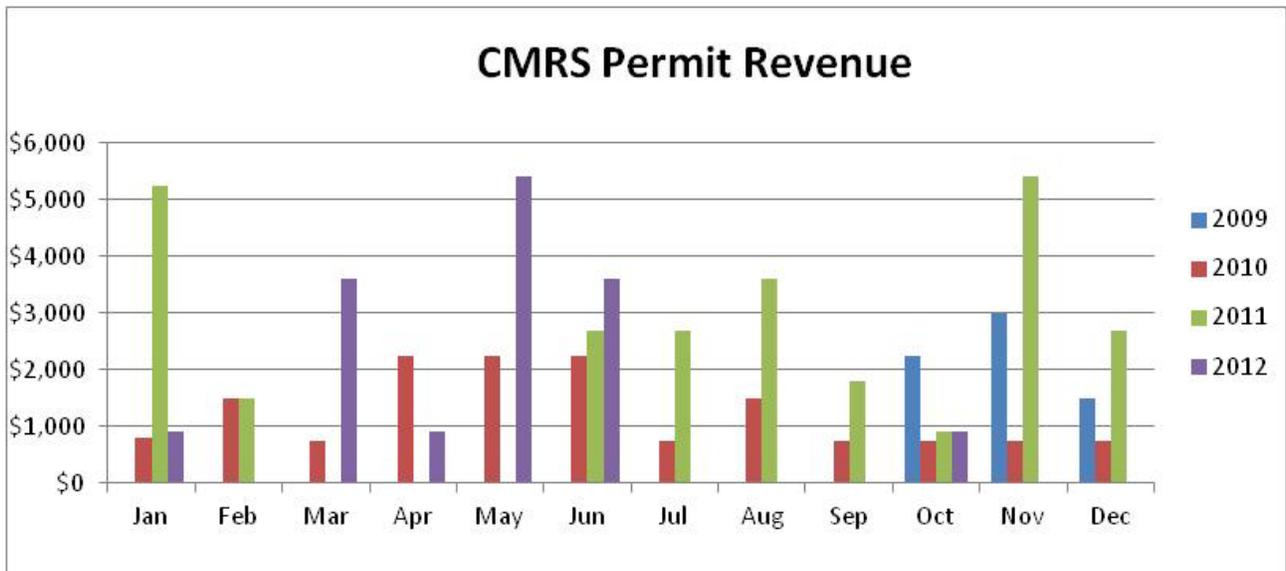
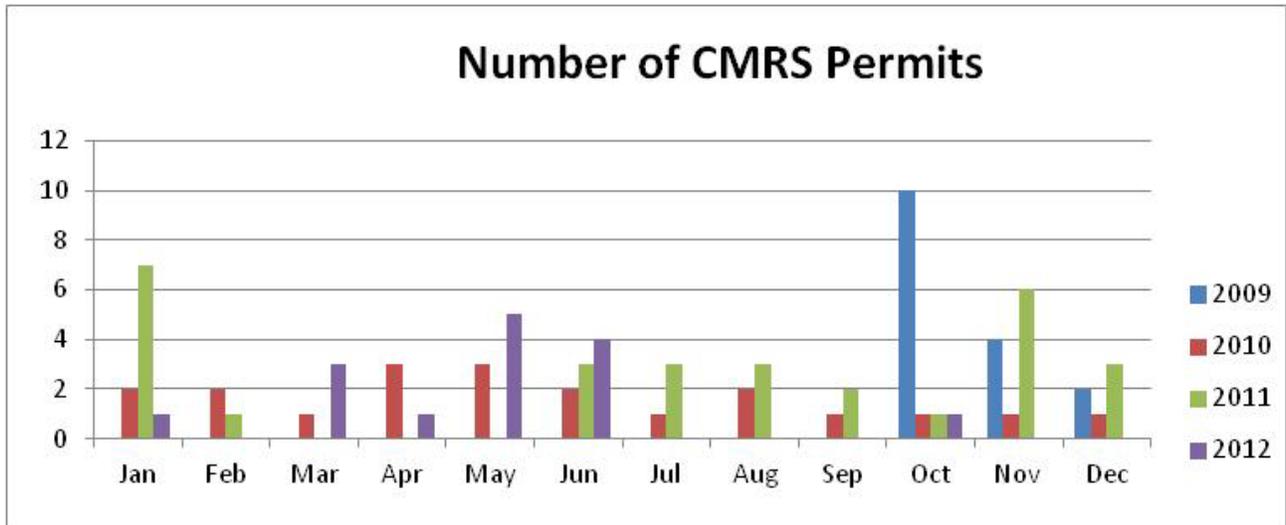
Legal Services

In October, a total of \$2,900 in revenue was received for legal services. YTD revenues for 2012 are \$21,274 compared to \$26,026 for 2011. Legal fees are collected to cover actual legal costs and do not impact the final budget in a negative or positive way.



CMRS Permits

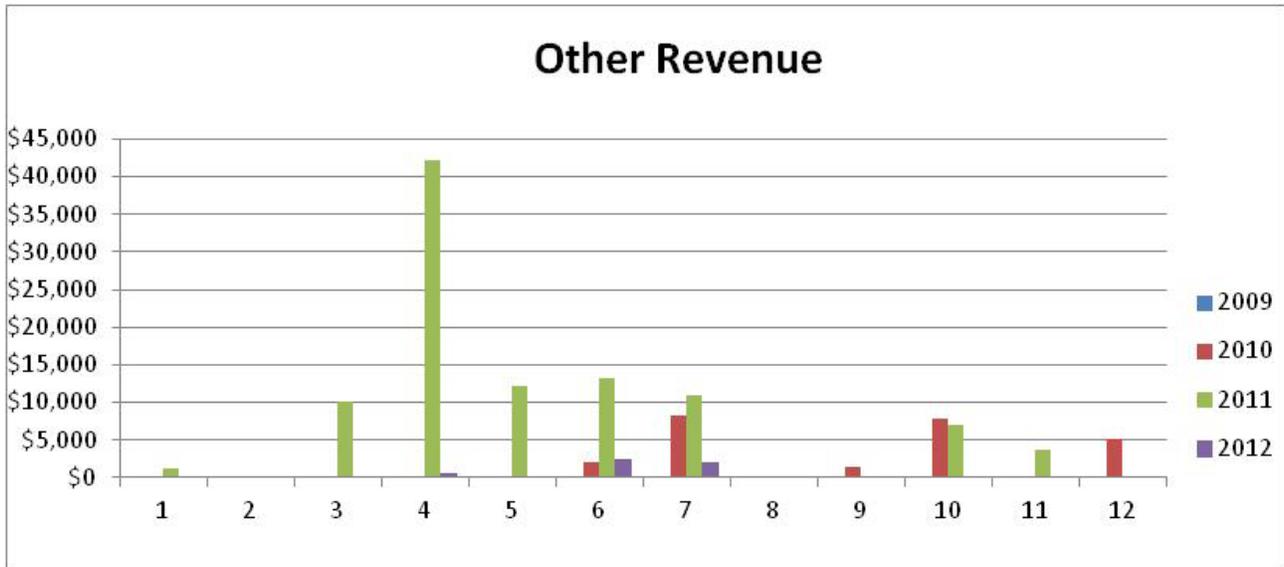
In October, we received 1 CMRS permit applications for \$900 in revenue. YTD revenues for 2012 are \$15,300, which is above the 2012 projected revenue of \$12,400 and below the 2011 revenue of \$18,450. CMRS permit tracking began in January 2009.



CMRS Permits (October 2012)		
Project or Location	Case Number	Date Received and Issued
19697 E Smoky Hill Rd	CMR-12-00015	10/18/2012 & Not Issued Yet

Other & Miscellaneous Fees including Federal Grant Revenue

In October, we received \$0 in miscellaneous revenue. YTD revenues for 2012 are \$5,633, which is above the 2012 projected revenue of \$0 and below the 2011 revenue of \$96,883.



Bus Bench Permits are now part of Land Use Services. We collected the monthly fee of \$5,500 in October and YTD Revenue of \$67,000.