

**Planning & Development Department
Planning & Engineering Divisions
Monthly Report for October 2009
November 9, 2009**

Activity

- **Land Use Applications** – There were 0 applications compared to 5 in 2008.
- **Pre-Submittal Applications** – There were 5 applications compared to 4 in 2008.
- **City Council** – City Council heard 3 land development projects compared to 2 in 2008.
- **Planning and Zoning Commission** – There were 2 projects heard compared to 2 in 2008.
- **Board of Adjustment** – There were no variance requests heard compared to 0 in 2008.
- **Fence Permits** – There were a total of 26 applications compared to 16 in 2008. Average number of days to approve was 2.1 business days.
- **Sign Permits** – There were a total of 16 applications compared to 7 in 2008. Average number of days to approve was 2.6 business days.
- **Right-of-Way Permits** – There were 3 permits issued compared to 7 in 2008.
- **Subdivision Improvement Agreements** – There were no SIA's submitted.
- **Construction Drawings** – There was 1 CD application compared to 0 in 2008.
- **Infrastructure Inspection** – There were 13 individual projects/sites inspected this month. City staff spent a total of 96 hours performing these inspections.
- **CMRS Permits** – There were 10 permits issued.
- **Visitors** – There were 51 visitors; an average of 2.3 per work day.
- **Customer Surveys** – Surveys were received from Code Enforcement and Building clients. Overall the feedback has been positive. Staff will continue to make improvements based upon suggestions.

Revenue

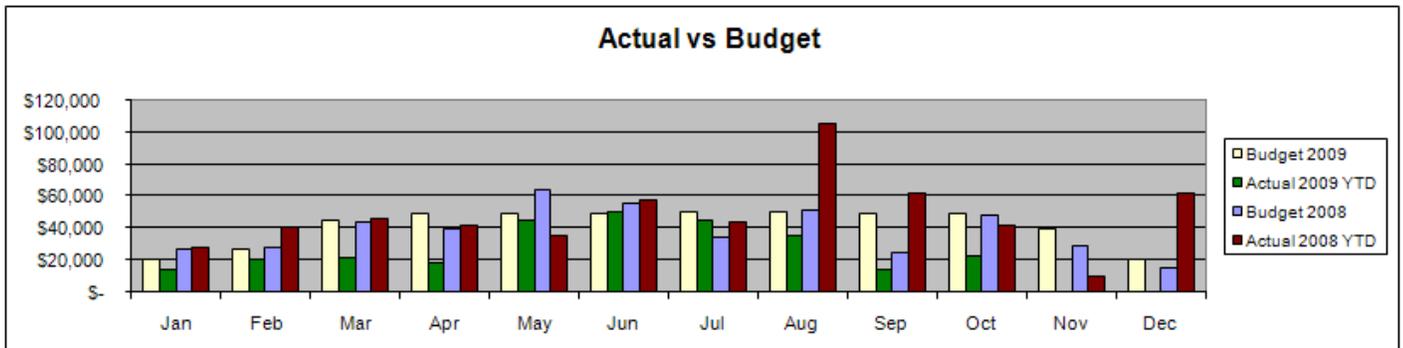
Total revenue – YTD \$282,310 in revenue has been collected, which is below the 2009 projected budget \$434,945.

P & E Special Projects

- **Streets @ Southglenn** – The Planning & Engineering Divisions assumed responsibility of all remaining work at Streets @ Southglenn in August. Specific details of our involvement and progress are on page 19.
- **Land Development Code Rewrite** – In October, the Advisory Team met to discuss eight code items and provided recommendations that are scheduled to be discussed in November with City Council and P&Z.
- **Transportation Master Plan** – A contract for the first phase of the plan was negotiated with the contractor and the scope of work was presented to the City Council in October. The contract will be executed in November, and the project will start soon thereafter.
- **Parker Jordan Open Space and Cherry Creek Trail** – With the acquisition of an 80-acre open space parcel in the Vermillion Creek development by Parker Jordan Metro District (PJMD), the City will partner with PJMD to complete the Cherry Creek Trail and make related trail and open space improvements. This project has been identified as a priority by the Cherry Creek Basin Working Group and is eligible for a GOCO special opportunity grant of up to \$500,000.

Total Revenue

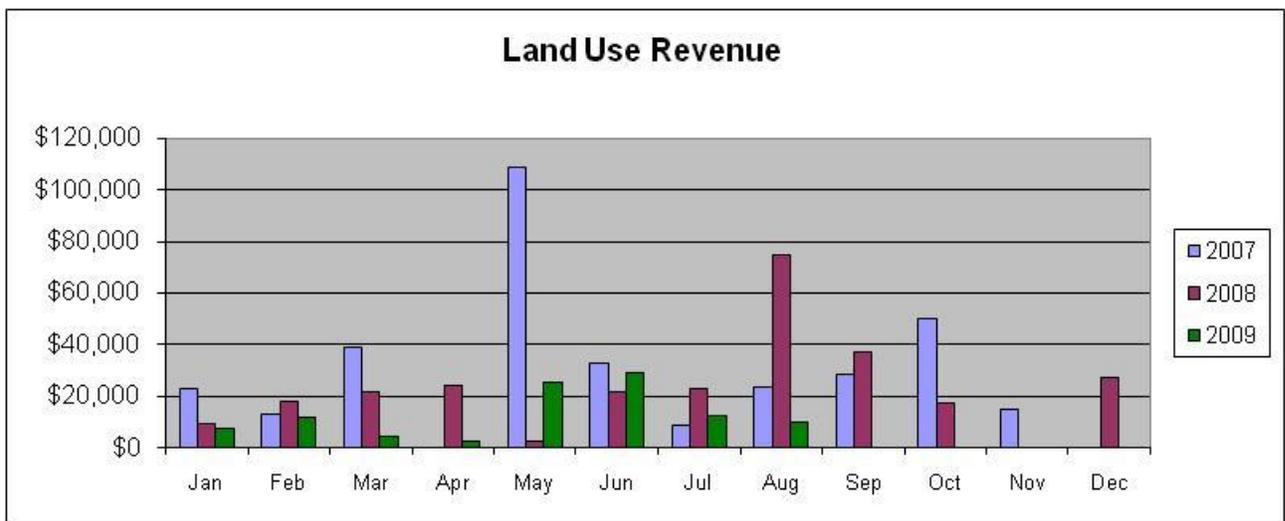
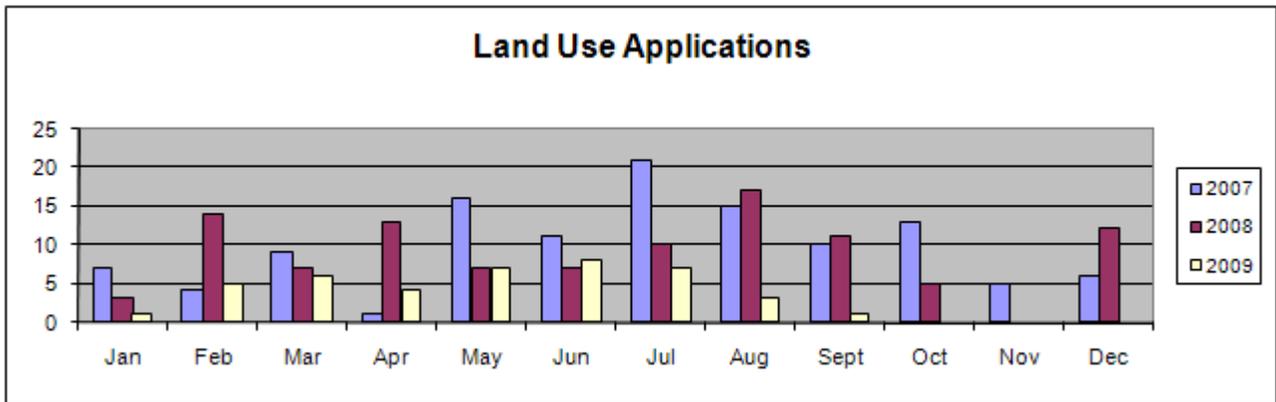
In October, the total revenue received was \$22,432. YTD the Planning & Engineering revenues of \$282,310 are below the projected 2009 YTD budget of \$434,945.



- [Land Use Applications](#) – YTD \$102,764 in revenue has been collected, which is below the 2009 projected budget of \$207,000.
- [Fence Permits](#) – YTD \$21,823 in revenue has been collected, which is above the 2009 projected budget of \$8,700.
- [Sign Permits](#) – YTD \$88,966 in revenue has been collected, which is above the 2009 projected budget of \$34,000.
- [Right-of-Way Permits](#) – YTD \$17,165 in revenue has been collected, which is below the 2009 projected budget of \$51,000.
- [Subdivision Improvement Agreements](#) – YTD \$5,500 in revenue has been collected, which is below the 2009 projected budget of \$9,000.
- [Construction Drawings](#) – YTD \$16,100 in revenue has been collected, which is below the 2009 projected budget of \$60,000.
- [Infrastructure Inspection](#) – YTD \$2,000 in revenue has been collected, which is below the 2009 projected budget of \$12,000.
- [Legal Fees](#) – YTD \$25,742 in revenue has been collected, which is below the 2009 projected budget of \$46,575.
- [Other Fees](#) – No revenue has been collected YTD, which is below the 2009 projected budget of \$1,503.
- [CMRS Fees](#) – YTD \$2,250 has been collected YTD, which is below the 2009 projected budget of \$5,000.

Land Use Applications

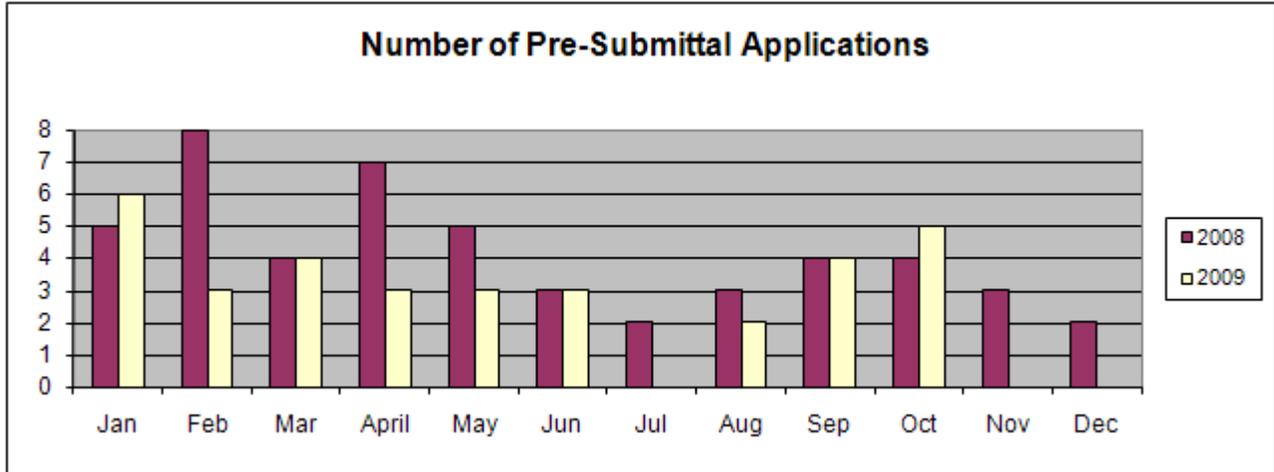
In October, the City received 0 land use applications with no monthly revenue. YTD land use application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 42 compared to 94 in 2008. YTD revenues for 2009 are \$102,764 compared to \$249,238 for 2008.



Land Use Applications Submitted (October 2009)		
Land Use Case Number	Project Name	Open Date
	None	

Pre-Submittal Applications

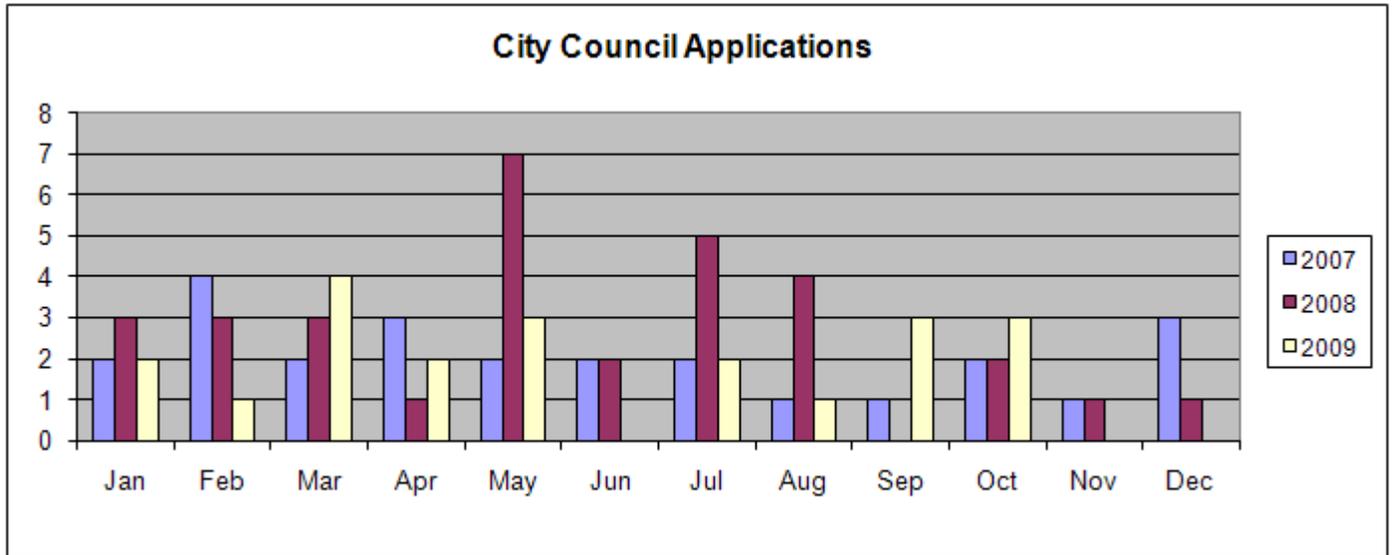
In October, the City received 4 pre-submittal applications. YTD pre-submittal activity is slower than the previous year. YTD total applications received for 2009 are 33 compared to 45 for 2008.



Pre-submittal Applications Submitted (October 2009)		
Pre-submittal Case Number	Project Name	Open Date
PS-0910-001	Restaurant Depot Warehouse	10/2/2009
PS-0910-002	Denver Data Center Mechanical Equipment Platform	10/6/2009
PS-0910-003	King Soopers #63	10/9/2009
PS-0910-004	Dollar Tree Amendment to SDP	10/27/2009
PS-0910-005	Cherrywood Square Shopping Center	10/30/2009

City Council

In October, City Council heard 3 development projects as compared to hearing 2 in 2008. YTD, City Council has heard 21 development projects as compared to 30 in 2008.



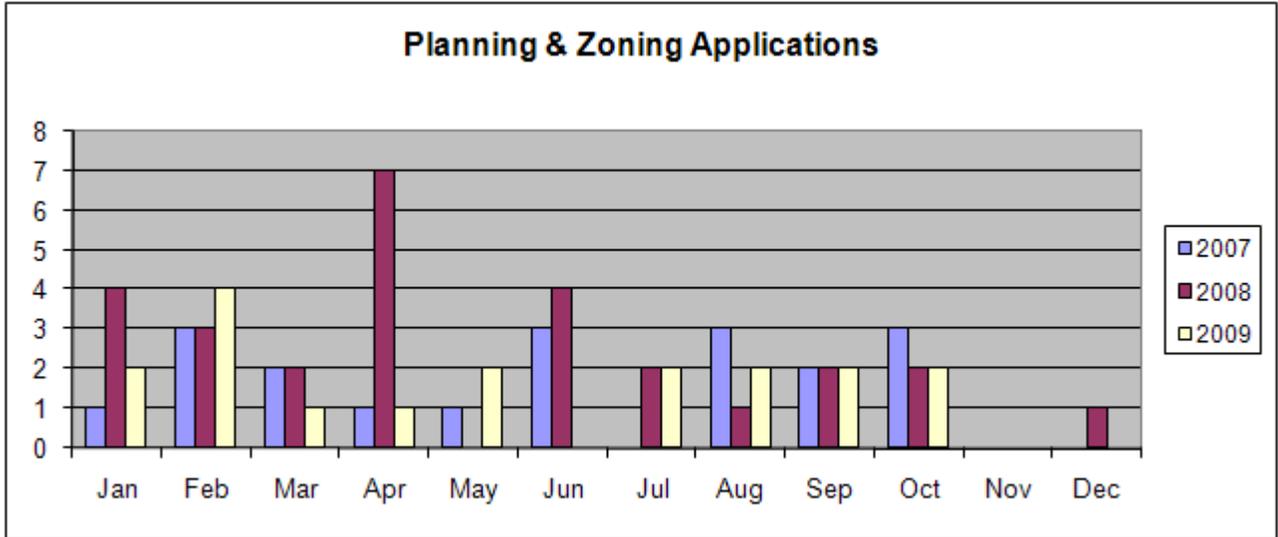
Land Development Projects Heard by City Council (October 2009)				
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Development Permits LDC Amendment 2 nd Reading	NA	10/5/2009	Approved
Land Use	Bus Bench RFP Selection	NA	10/19/2009	Approved
Land Use	2 nd Amendment to the Potomac Park Business & Ind. Complex PDP	LU-0906-003	10/19/2009	Approved
Land Use	Hindu Temple and Cultural Center of the Rockies FDP	LU-0809-002	10/19/2009	Postponed Rescheduled for December

**Land Development Projects Scheduled for City Council
(November 2009)**

Description	Case Name	Case Number	Hearing Date
Land Use	Piney Creek Village Annexation & Zoning First Reading	LU-0909-001	11/2/2009
Land Use	Neighborhood Perimeter Beautification	NA	11/2/2009
Land Use	Foreclosure Report	NA	11/2/2009
Land Use	Lincoln Executive Center, 6 th Amendment to the PDP, 1 st Reading	NA	11/2/2009
Land Use	Chapel Hill Annexation First Reading	NA	11/2/2009
Land Use	Arapahoe High School Annexation First Reading	NA	11/2/2009
Land Use	Estancia Annexation First Reading	NA	11/2/2009
Land Use	LDC Rewrite Joint Meeting	NA	11/9/2009
Land Use	Piney Creek Village Annexation and Zoning Second Reading	LU-0909-001	11/16/2009
Land Use	Lincoln Executive Center, 6 th amendment to the PDP, 2 nd Reading	NA	11/16/2009
Land Use	Century Highland Park PDP First Reading	LU-0906-008	11/16/2009
Land Use	Chapel Hill Annexation Public Hearing and Second Reading	NA	11/16/2009
Land Use	Arapahoe High School Annexation Public Hearing and Second Reading	NA	11/16/2009
Land Use	Estancia Annexation Public Hearing and Second Reading	NA	11/16/2009

Planning & Zoning Commission

In October, the Planning & Zoning Commission heard 2 development projects as compared to hearing 2 in 2008. YTD, the Planning & Zoning Commission has heard 18 development projects as compared to 27 in 2008.

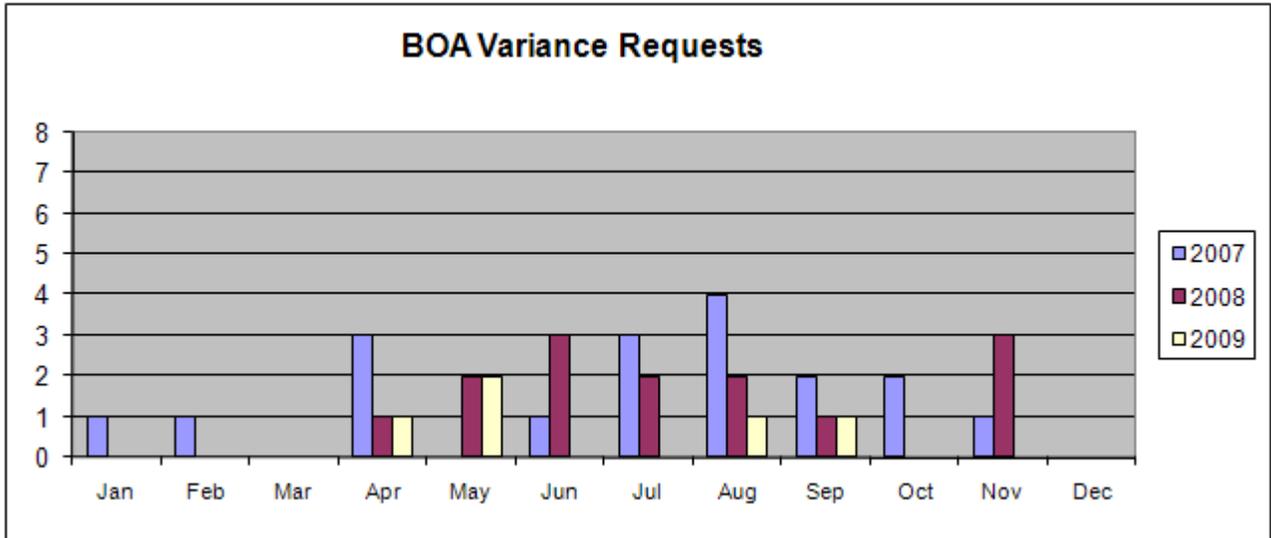


Land Development Projects Heard by PZ Commission (October 2009)				
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Piney Creek Village Annexation Business & Industrial Complex PDP	LU-0909-001	10/14/2009	Approved
Land Use	6 th Amendment to the Lincoln Executive Center PDP	LU-0906-002	10/14/2009	Approved

Land Development Projects Scheduled for PZ Commission (November 2009)			
Description	Case Name	Case Number	Hearing Date
Land Use	LDC Polling results-General Business	NA	11/4/2009
Land Use	Legacy Communications FDP	NA	11/4/2009
Land Use	Century Highland Park PDP Amendment #1	LU-0906-008	11/4/2009
Land Use	LDC Public Meeting-General Business	NA	11/18/2009

Board of Adjustment

In October, the Board of Adjustment heard 0 variance requests as compared to hearing 0 in 2008. YTD, the Board of Adjustment heard 5 variance requests as compared to 11 in 2008.



**Land Development Projects Heard by the Board of Adjustment
(October 2009)**

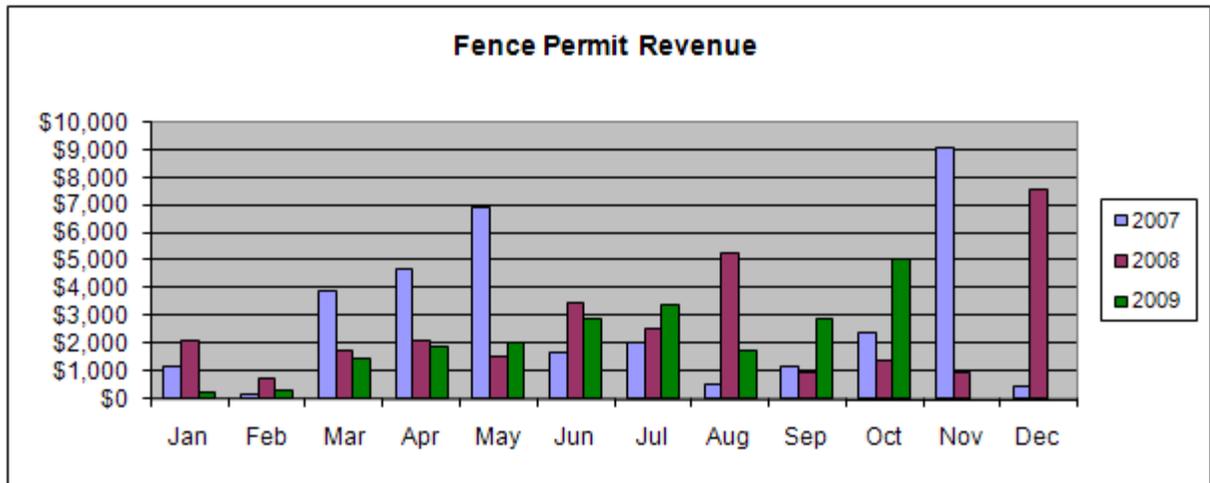
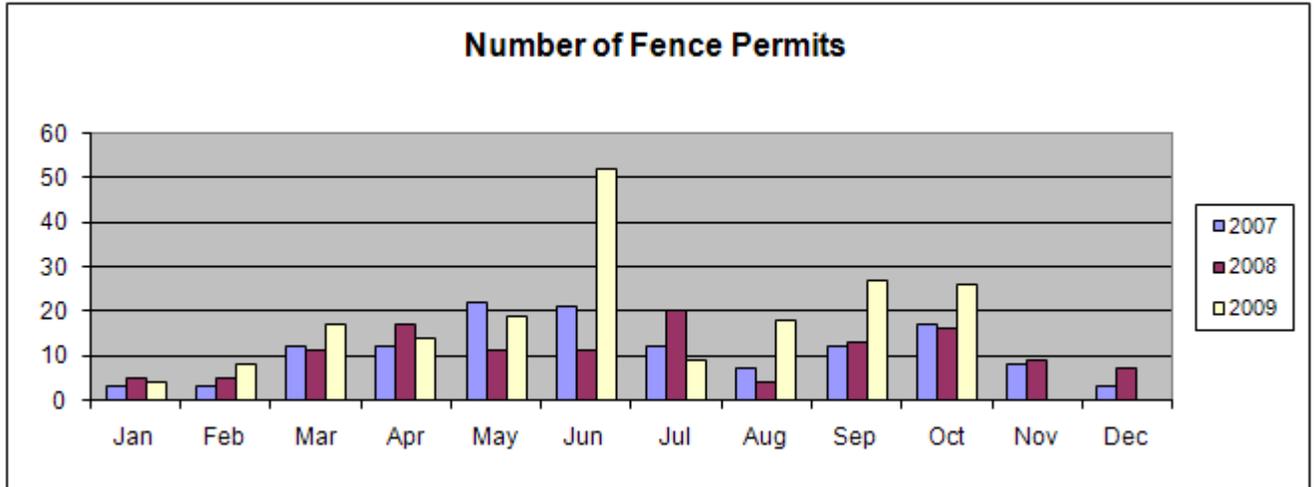
Description	Case Name	Case Number	Hearing Date	Action
BOA	None			

**Variance Requests Scheduled for the Board of Adjustment
(November 2009)**

Description	Case Name	Case Number	Hearing Date
BOA	None		

Fence Permits

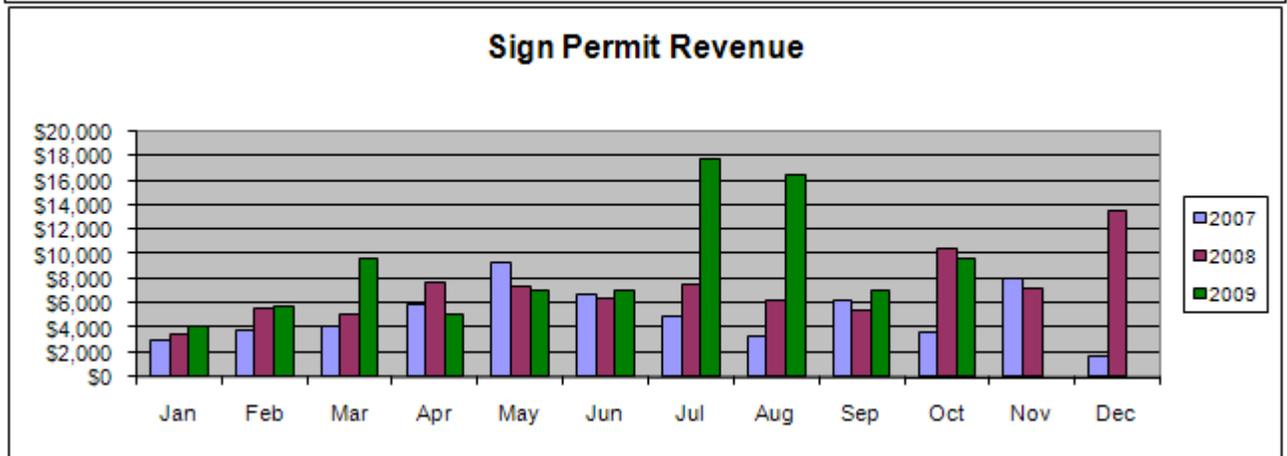
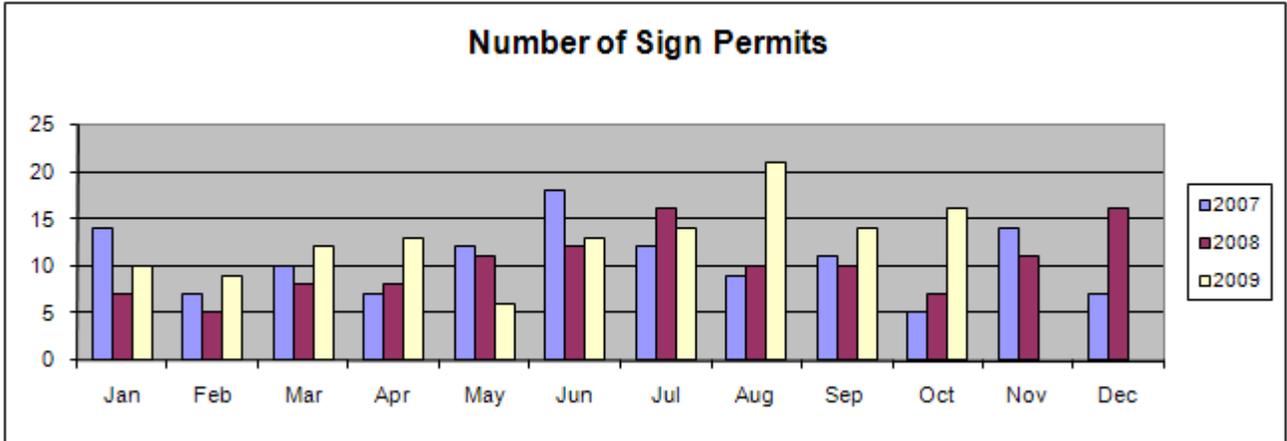
In October, the City received 26 fence permit applications with the monthly revenue of \$5,054. YTD fence permit application activity is higher than the previous year, and YTD revenues are slightly higher. YTD applications for 2009 are 194 compared to 113 for 2008. YTD revenues for 2009 are \$21,823 compared to \$21,583 for 2008.



Fence Permits Submitted (October 2009)			
Location	Case Number	Date Received	Date Approved
Tiffany HOA – Dry Creek Road (North Side)	FE-0910-001	10/1/2009	10/5/2009
1417 East Irwin Lane	FE-0910-002	10/1/2009	10/5/2009
1416 East Irish Lane	LU-0910-003	10/1/2009	10/5/2009
1427 East Irwin Lane	LU-0910-004	10/1/2009	10/5/2009
1447 East Irwin Lane	LU-0910-005	10/1/2009	10/5/2009
1426 East Irish Lane	LU-0910-006	10/1/2009	10/5/2009
1436 East Irish Lane	LU-0910-007	10/1/2009	10/5/2009
1446 East Irish Lane	LU-0910-008	10/1/2009	10/5/2009
1457 East Irwin Lane	LU-0910-009	10/1/2009	10/5/2009
1495 East Irish Lane	LU-0910-010	10/1/2009	10/5/2009
1475 East Irish Lane	LU-0910-011	10/1/2009	10/5/2009
1465 East Irish Lane	LU-0910-012	10/1/2009	10/5/2009
1445 East Irish Lane	LU-0910-013	10/1/2009	10/5/2009
1415 East Irish Lane	LU-0910-014	10/1/2009	10/5/2009
1435 East Irish Lane	LU-0910-015	10/1/2009	10/5/2009
1405 East Irish Lane	LU-0910-016	10/1/2009	10/5/2009
6790 South Dawson Circle	LU-0910-017	10/6/2009	
7741 South Harrison Circle	LU-0910-018	10/9/2009	10/13/2009
6931 South Uinta Street	LU-0910-019	10/12/2009	10/13/2009
5674 South Yampa Street	LU-0910-020	10/13/2009	10/20/2009
7148 South Spruce Street	LU-0910-021	10/23/2009	10/23/2009
7211 South Franklin Street	LU-0910-022	10/22/2009	10/27/2009
6302 South Abilene Street	LU-0910-023	10/22/2009	
1156 East Davies Court	LU-0910-024	10/23/2009	10/27/2009
4071 East Hinsdale Circle	LU-0910-025	10/23/2009	
6231 South Southwood Drive	LU-0910-026	10/27/2009	
Average Approval Time – Business Days			2.1 Days

Sign Permits

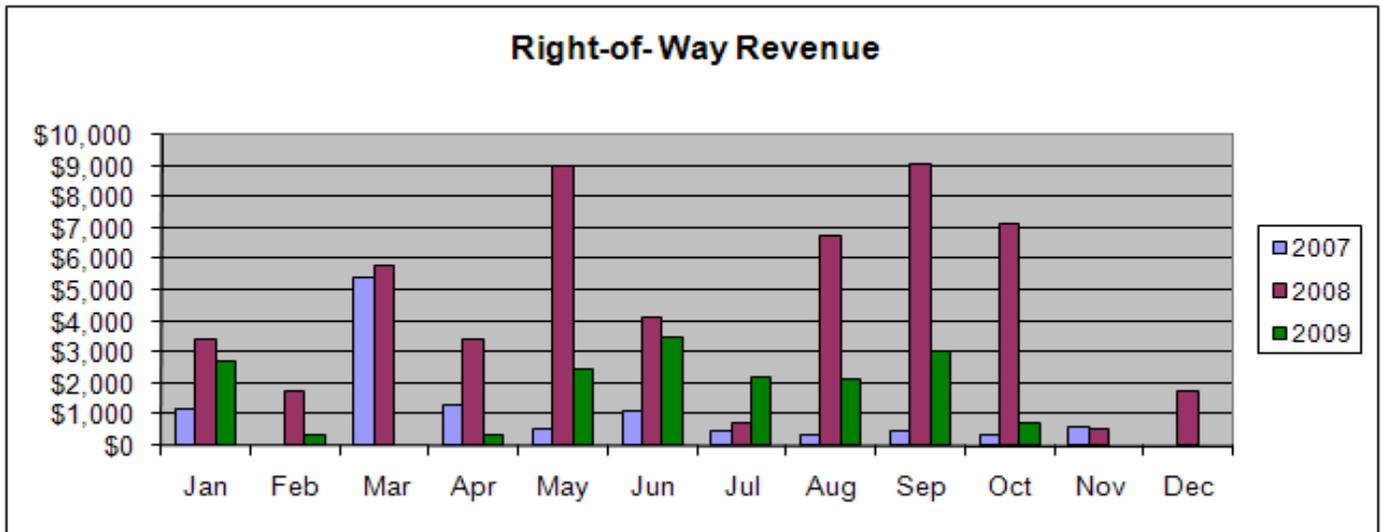
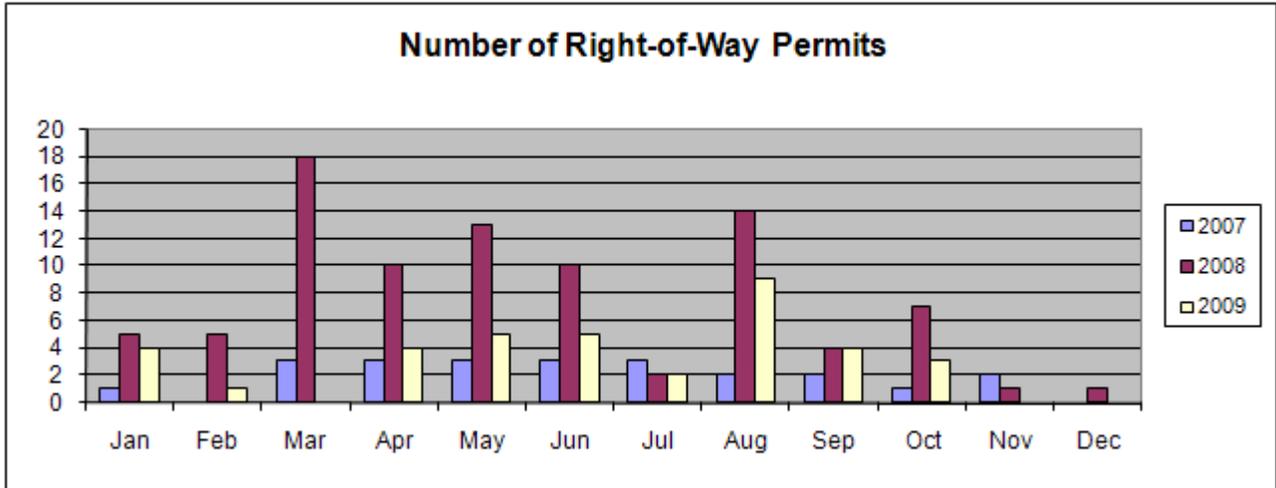
In October, the City received 16 sign permit applications with the monthly revenue of \$9,653. YTD sign permit application activity is higher than the previous year, and YTD revenues are higher. YTD applications for 2009 are 128 compared to 94 for 2008. YTD revenues for 2009 are \$88,966 compared to \$64,447 for 2008.



Location	Case Number	Date Received	Date Approved
15410 East Orchard Road	SG-0910-001	10/2/2009	
Parkview HOA	SG-0910-002	10/2/2009	10/5/2009
9090 East Phillips Place	SG-0910-003	10/7/2009	10/13/2009
6879 South Vine Street, Ste #703	SG-0910-004	10/8/2009	10/13/2009
6851 South Gaylord Street	SG-0910-005	10/9/2009	10/13/2009
8283 South Akron Street	SG-0910-006	10/9/2009	10/13/2009
6005 South Holly Street	SG-0910-007	10/9/2009	10/13/2009
Parkview HOA	SG-0910-008	10/14/2009	10/16/2009
6839 South Vine Street, Suite 718	SG-0910-009	10/14/2009	10/16/2009
6902 South Vine Street, Unit B	SG-0910-010	10/16/2009	10/21/2009
2253 East Briarwood Avenue	SG-0910-011	10/21/2009	10/27/2009
6662 South University	SG-0910-012	10/22/2009	10/27/2009
6801 South Yosemite	SG-0910-013	10/27/2009	10/27/2009
2154 East Commons Avenue #321	SG-0910-014	10/27/2009	10/30/2009
6232 South Parker Road, Units 300 & 400	SG-0910-015	10/27/2009	10/30/2009
6071 South Newport Street	SG-0910-016	10/26/2009	10/28/2009
Average Approval Time – Business Days			2.6 Days

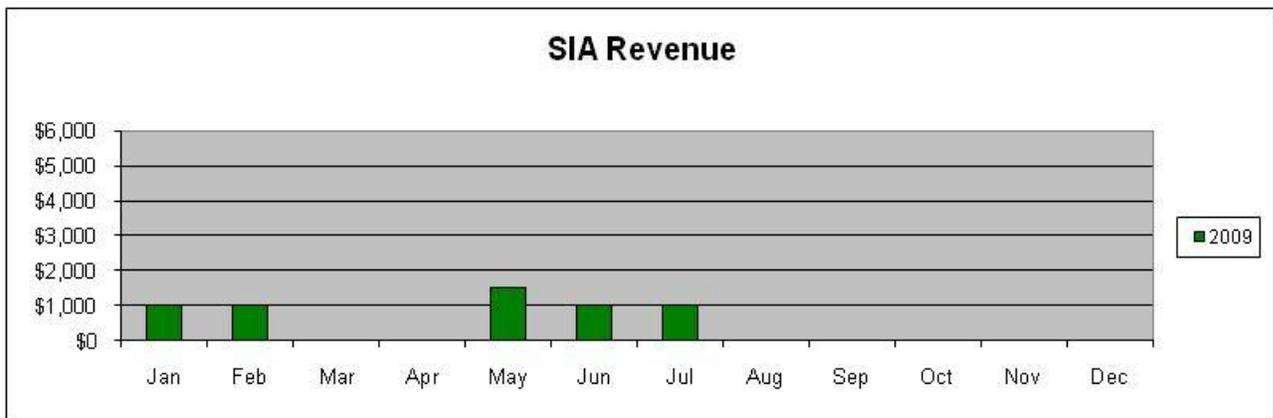
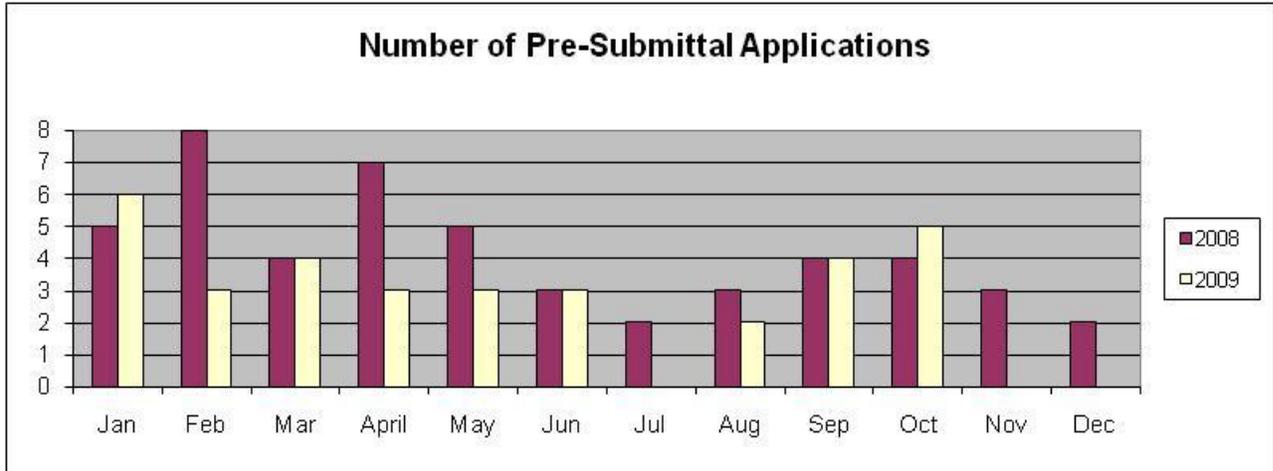
Right-of-Way Permits

In October, the City received 3 right-of-way permit applications with the monthly revenue of \$675. YTD right-of-way permit application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 37 compared to 88 for 2008. YTD revenues for 2009 are \$17,165 compared to \$50,887 for 2008.



Subdivision Improvement Agreements (SIA)

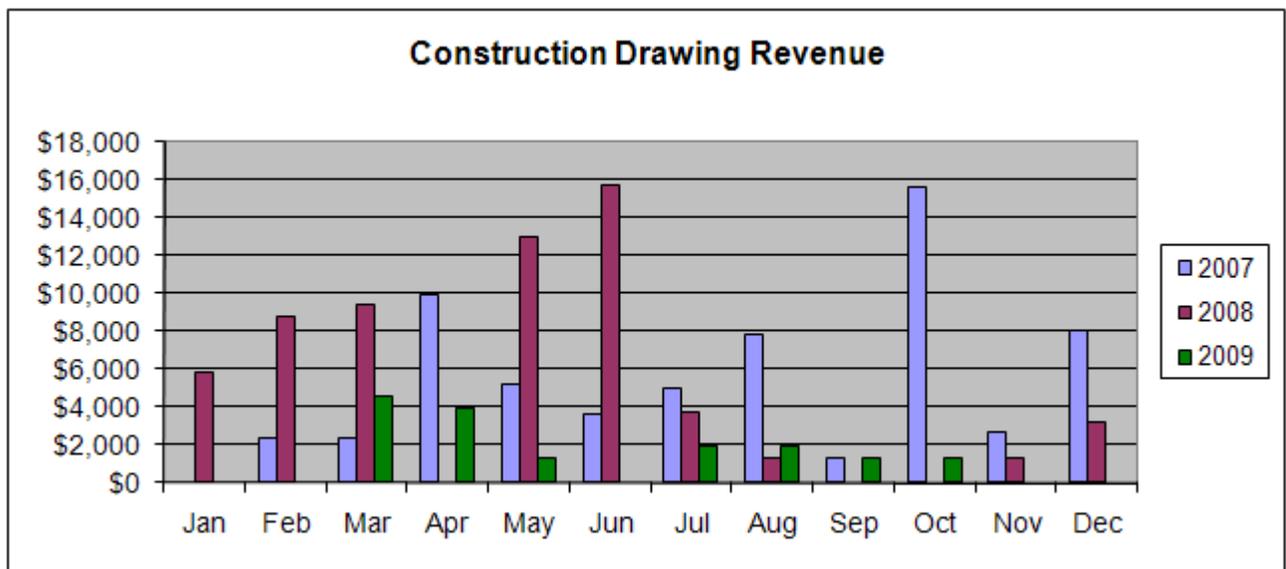
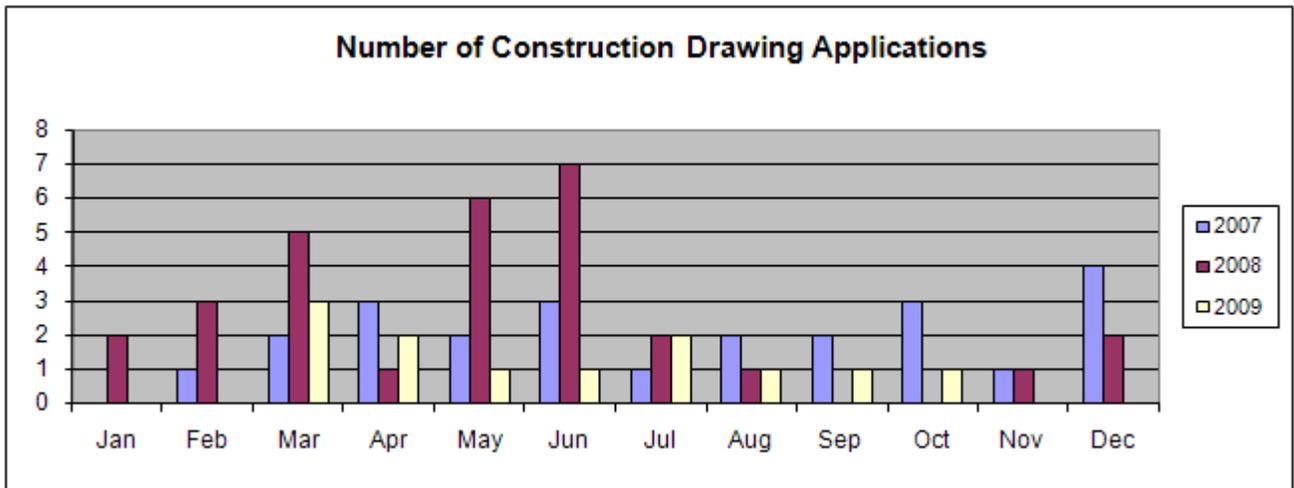
In October, the City received 0 SIA applications with the monthly revenue of \$0. YTD SIA applications for 2009 are 6 and YTD revenues for 2009 are \$5,500. Tracking of SIAs began in January 2009.



SIAs Submitted (October 2009)			
Description	Case Name	Case Number	Date Application Accepted
SIA	None		

Construction Drawings (CD)

In October, the City received 1 CD application with \$1,300 in monthly revenue. YTD CD permit application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 12 compared to 30 for 2008. YTD revenues for 2009 are \$16,100 compared to \$57,500 for 2008.

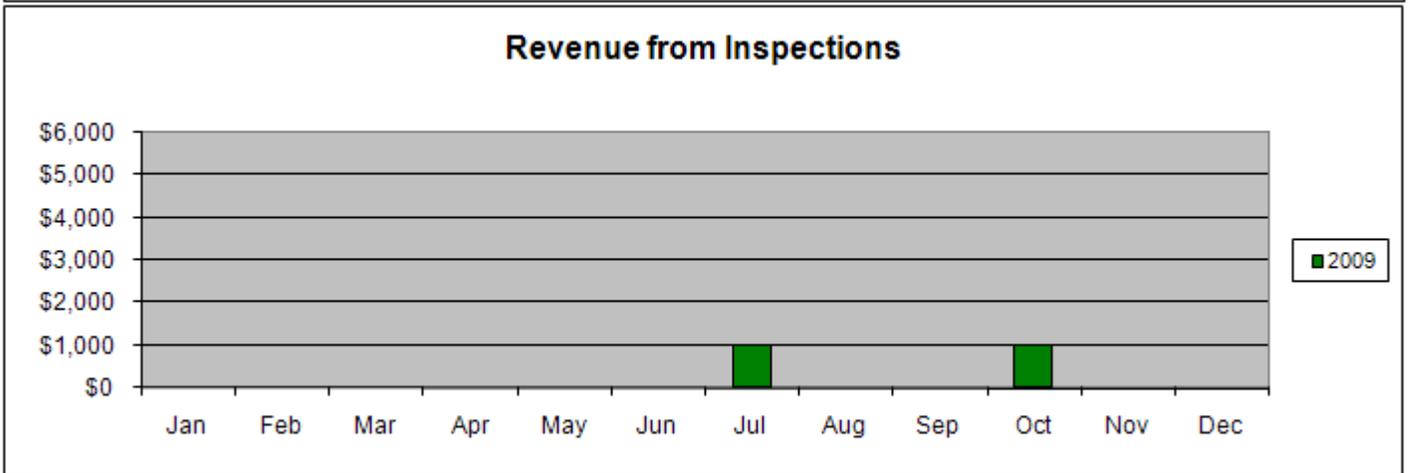
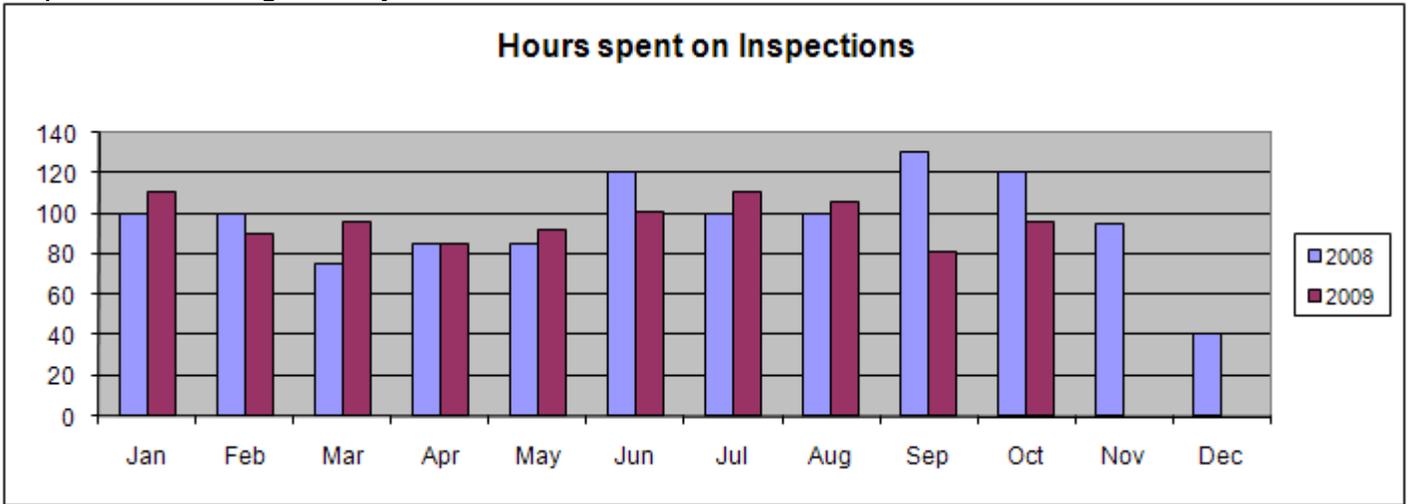


CDs Submitted (October 2009)			
Description	Case Name	Case Number	Date Application Accepted
CD	Quebec Village Center Drive Thru Addition	CD-0910-001	10/09/2009

The Engineering Division approved two CD's in October: Trust Company of America and Key Bank.

Infrastructure Inspections

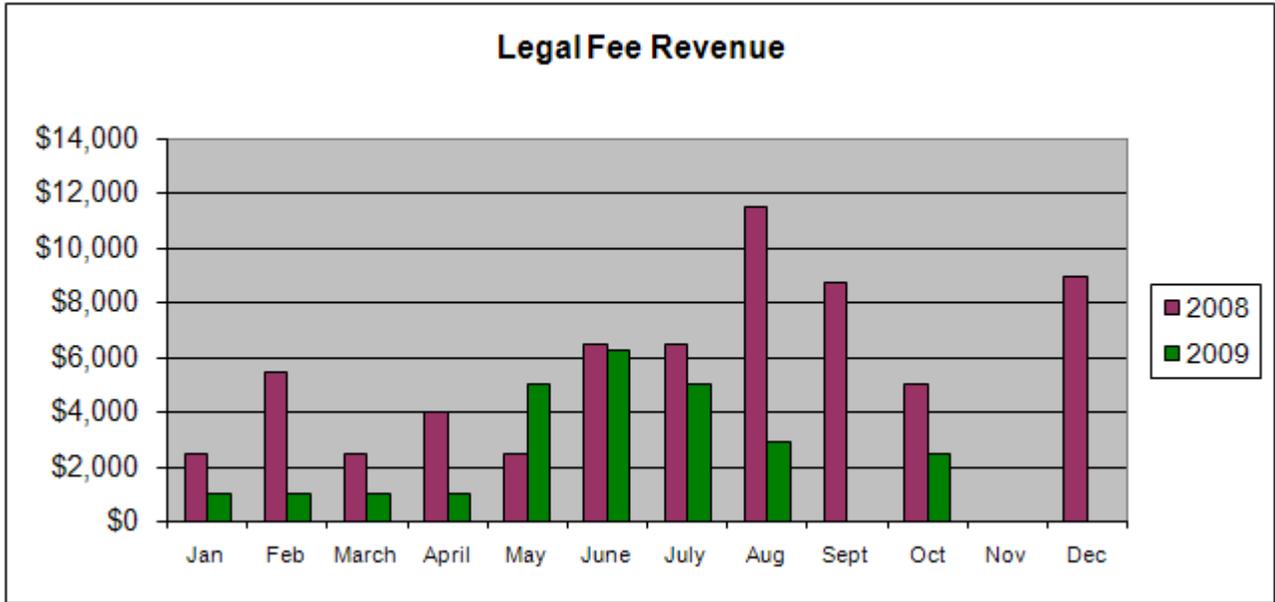
In October, 13 individual projects/sites were inspected and \$1,000 in revenue was collected. City staff spent a total of 96 hours performing these inspections. YTD revenues for 2009 are \$2,000. Inspection fees began this year.



Infrastructure Inspections (October 2009)		
General Location	Case Name	Status
Jordan and Arapahoe	Arapahoe Commons	Under Construction
Revere and Caley	Homeland Security Building	Under Construction
Easter and Lima	East Lima Subdivision	Under Construction
Arapahoe and University	Streets at SouthGlenn	Under Construction
Arapahoe and Potomac	Village at Centennial	Under Construction
Picadilly & Smokey Hill	Huntington Park n Ride	Under Construction
Parker Road and Arapahoe Road	Centennial Center	Under Construction
Chester & County Line	Ethan Allen	Under Warranty
Dry Creek & Eudora	Lifetime Fitness	Under Construction
Parker Road & Arapahoe Road	Redstone Bank	Under Construction
Paris & Briarwood	The Ridge	Under Construction
Franklin & Orchard Road	Orr Estates	Under Construction
Smoky Hill & Picadilly	Sprouts	Under Construction

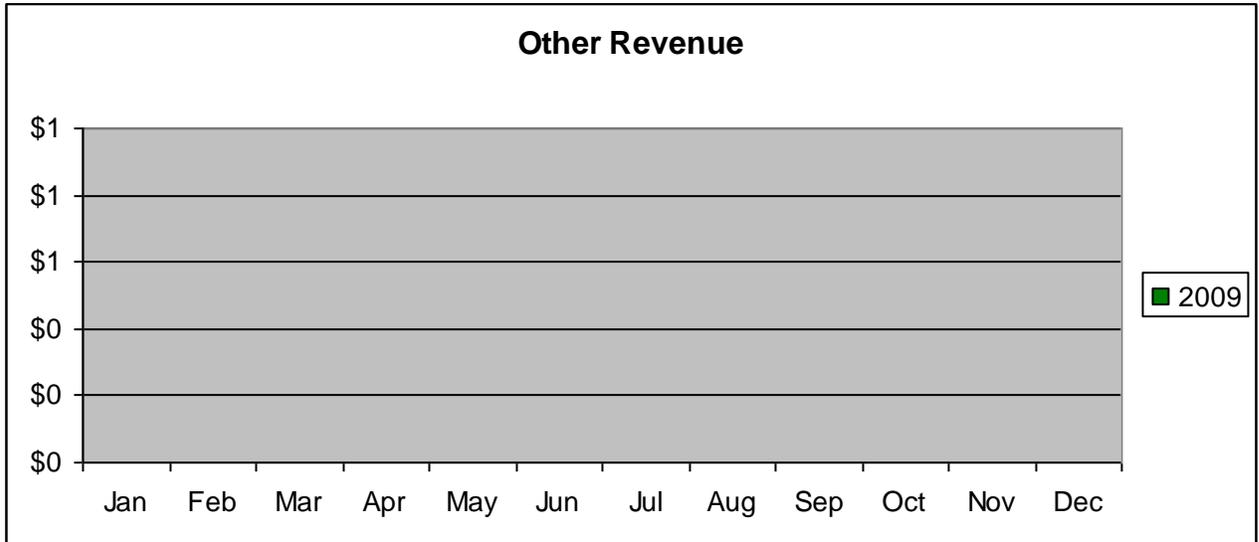
Legal Services

In October, a total of \$2,500 in revenue was received for legal services. YTD revenues for 2009 are \$25,742 compared to \$55,214 for 2008, which reflects the slower application activity this year. Legal fees are collected to cover actual legal costs and don't impact the final budget in a negative or positive way.



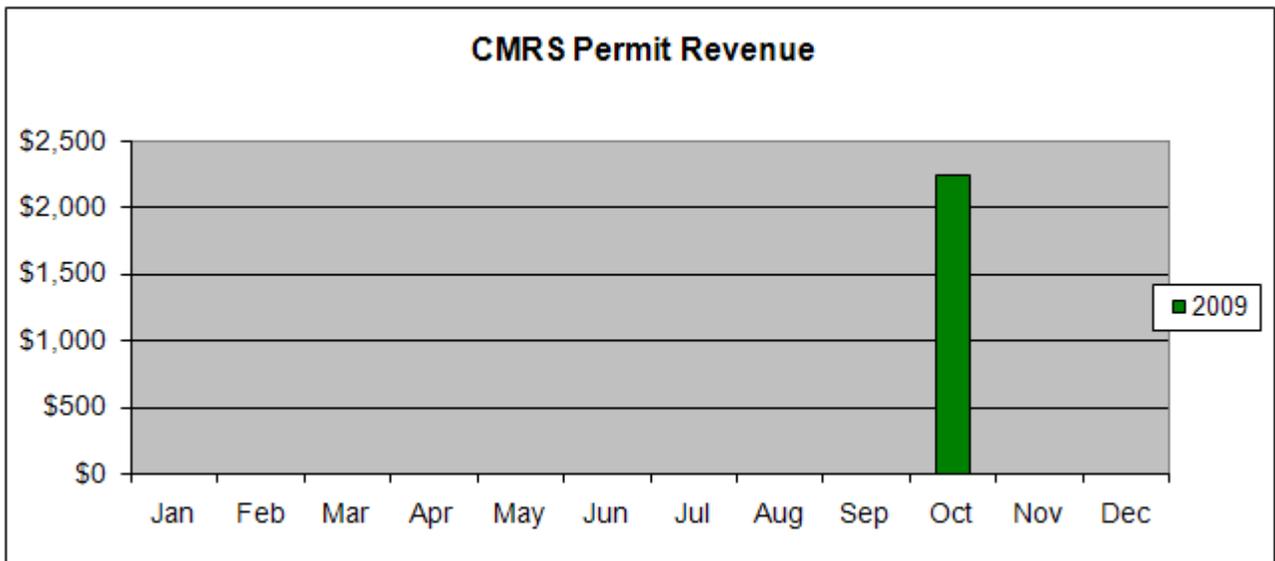
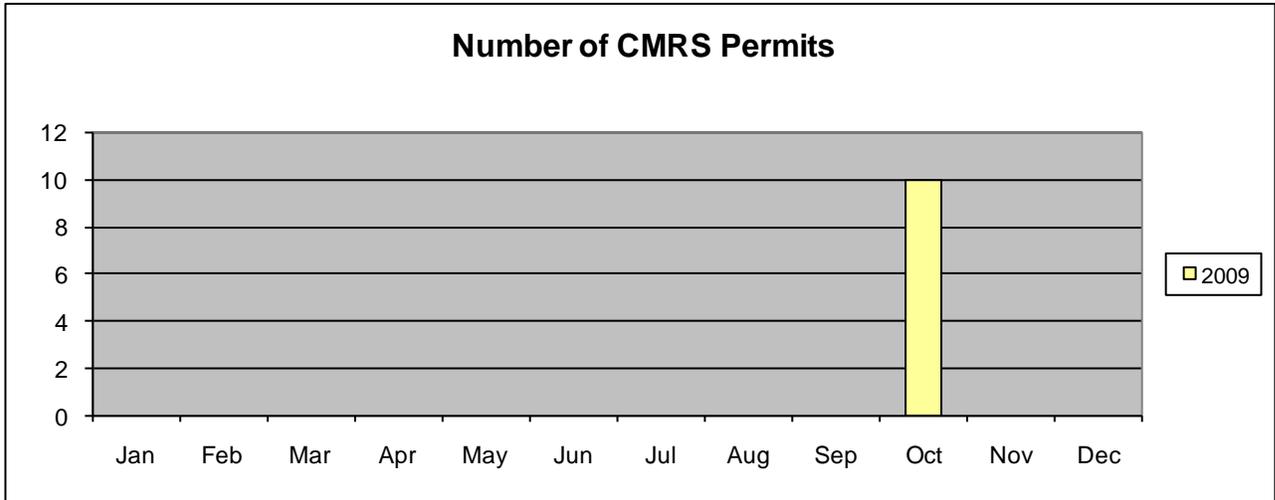
Other Fees

In October, no revenue was received for Other Fees. YTD revenues for 2009 are \$0, which is below the 2009 projected revenue of \$1,670. Other fee tracking began in January 2009.



CMRS Permits

In October, we received 10 CMRS Permits for \$2,250 in revenue. YTD revenues for 2009 are \$2,250, which is below the 2009 projected revenue of \$5,000. CMRS permit tracking began in January 2009.



CMRS Permits (October 2009)		
Project or Location	Case Number	Date Received and Issued
Clearwire CMRS	LU-0909-002	9/29/2009
Steve Haag (9)	NA	10/16/2009

City Work Orders

In October, Centennial Engineers worked on no CWOs. YTD value provided total is \$901.

CWOs Worked on by City (October 2009)		
Description	Hours	Value
	None	

The City has to outsource a specific aspect of reviews to an engineering consultant. In October, consultant time on CWOs totaled 0 hours at a cost of \$0. This is an additional cost to the City being paid for from the Land Use Fund. YTD costs total is \$7,167.

CWOs Worked on by Consultants (October 2009)		
Description	Hours	Fee
	None	

Streets @ Southglenn update:

Derek Holcomb continues to work with Britton Thomas in completing weekly walkthroughs of the site to narrow down the punch lists of remaining outstanding items. The ASP for Trice Jewelers is nearing completion, and the theater grand opening is nearing, set for November 20, 2009.

Britton Thomas has reviewed the ASP pertaining to the Grading Revision to the Verizon pad site and this has been approved and is under construction.