



**Planning & Development Department  
Planning & Engineering Divisions  
Monthly Report for November 2010  
December 16, 2010**

**Activity**

- **Land Use Applications** – There were 10 applications compared to 3 in 2009.
- **Pre-Submittal Applications** – There were 5 applications compared to 2 in 2009.
- **City Council** – City Council heard 2 land development projects compared to 14 in 2009, of which 3 were special projects (non-land use cases), 8 were 1<sup>st</sup> & 2<sup>nd</sup> readings and 3 were new cases.
- **Planning and Zoning Commission** – There was 1 project heard compared to 4 in 2009.
- **Board of Adjustment** – There were 3 variance requests heard compared to 0 in 2009.
- **Fence Permits** – There were a total of 9 applications compared to 3 in 2009. Average number of days to approve was 1 business day.
- **Sign Permits** – There were a total of 15 applications compared to 7 in 2009. Average number of days to approve was 1.5 business days.
- **Right-of-Way Permits** – There were 3 permits issued compared to 4 in 2009.
- **Subdivision Improvement Agreements** – There was 1 SIA submitted compared to 0 in 2009.
- **Construction Drawings** – There was 1 CD application compared to 0 in 2009.
- **Infrastructure Inspection** – There were 12 individual projects/sites inspected this month. City staff spent a total of 77 hours performing these inspections compared to 82 hours in 2009.
- **Business Registration Sales Tax** – There were 45 business registration/sales licenses approved in 2010 and 0 in 2009.
- **CMRS Permits** – There was 1 permit issued compared to 4 in 2009.
- **Other Fees** – There was \$0 in revenue collected in 2010 compared to \$0 in 2009.
- **Visitors** – There were 88 visitors; an average of 4.4 per work day.
- **Customer Surveys** – Surveys were received from Code Enforcement, Building and P&D clients. Overall the feedback has been positive. Staff will continue to make improvements based upon suggestions.

**Revenue**

**Total revenue** – November monthly revenue was \$90,645 compared to \$30,360 in 2009. YTD \$361,987 in revenue has been collected, which is 107% of the 2010 projected budget of \$337,562. Adjustments have been made to the budget based on 2010 revised figures.

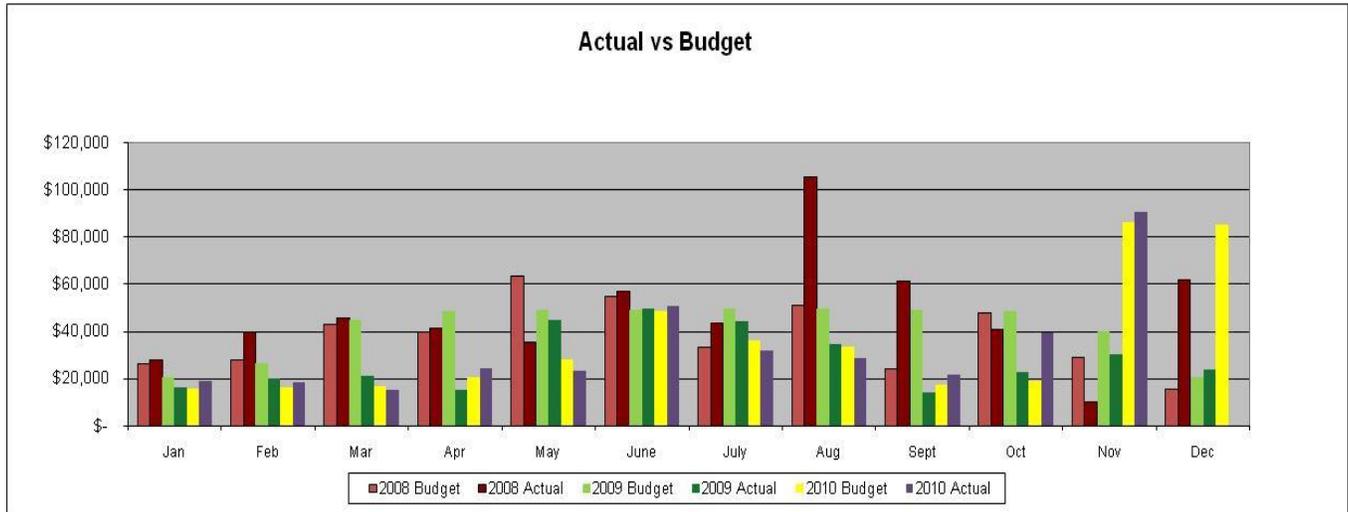
**P & E Special Projects** – Below are the major projects for November and the approximate amount of time spent on each project. A total of 350 hours was spent on the below projects in November.

- **Transportation Master Plan** – Staff continued to work on the plan and will be holding a CAC meeting in December. Staff time spent was **29 hours**.
- **Cherry Creek Stream Reclamation Project** – Staff continued to work with SEMSWA, Parker Jordan Metro District and Urban Drainage and Flood Control District on this project. Staff time spent was **1 hour**.
- **EECBG Grant/Paperless Review** – Staff is close to going live, we have accepted test Land Use cases and running these through the procedure. Staff time spent was **5 Hours**.
- **Bus Bench Grant** – Nothing new to report and **0 Hours spent** in November.

- **Innoprise** – Staff trained Building Services throughout the month and worked through any issues with the Innoprise system. We are working towards a complete Innoprise Manual. Staff time spent was approximately **40 hours**.
- **Bicycle Lane Project** – Design drawings are nearing completion for restriping of City streets to accommodate bike lanes. Britton Thomas and Sam Henning are putting together plans and specifications for this project with help from Edward Stafford, Ben Jenkins, Gary Wilson, Craig Faessler, Dan Eybs and Eric Lee. Staff hopes to get bids for the project before the end of the year to prepare for a spring construction season. Engineering staff spent a total of **4 Hours** in November on this project.
- **LDC Zoning Map** – Total staff hours spent in November was **126 Hours**. Current Planning staff attended 3 HOA meetings as part of the public outreach on Zoning Map and GIS spent time on Zoning Map edits.
- **Training** – Engineering staff attended Grading Erosion and Sediment Control (GESC) training “Working in the Waterway”. The training was hosted by SEMSWA and highlighted erosion protection strategies while working in a waterway. Engineering staff time spent was **16 Hours**.
- **Training** – Staff attended Cherry Creek Stewardship Partners Conference. The 12<sup>th</sup> Annual conference highlights yearly events, upcoming projects and recreation activities in the Cherry Creek Basin. Staff time spent was **18 Hours**.
- **Training** – AICP (Planner Accreditation Test), DBF Access Training, GISP (GIS Accreditation Research), ARC Server research and field trip to Commerce City. Staff spent **11 Hours**.
- **Contract Research** – Search Engine Optimization (SEO), Timoney Group contract negotiations and DRAPP contract research. Staff time spent was **7 Hours**.
- **Civic Center Park** – The project team completed the bid documents and the project was advertised for bid. Bids are due on 12/17/2010. Engineering staff spent **20 Hours** on this project working on contract bid documents and plan review and coordination.
- **CIP Ten Year Plan** – The CIP 2010 Ten Year Capital Improvement Plan is complete and ready for posting on the web. Engineering Staff spent **17 Hours** on preparing the 2010 Ten Year Capital Improvement Program.
- **XCEL Energy Undergrounding Project** – Staff met with XCEL to discuss the scope of the proposed University Project. Engineering staff time spent was **11 Hours**.
- **State Floodplain Rules and Regulations** – Staff and SEMSWA attended the public hearing on the new State Floodplain Rules and Regulations on November 15<sup>th</sup>. Staff spoke in support of the new rules and saw the Colorado Water Conservation Board pass the new rules and regulations which will become effective January 14, 2011. Engineering staff time spent was **9 Hours**.
- **IKEA Way Finding Traffic Signs** – Staff recognized a need for traffic signage for the motorists traveling to and from the upcoming IKEA store due to open in the fall of 2011. Staff wrote a new policy for way finding signage. Engineering staff time spent was **3 Hours**.
- **RTD FasTracks** – Staff attended an update meeting regarding the current funding and construction of the FasTracks project. The City was asked by RTD to provide input toward future phasing and funding. Engineering staff time spent was **2 Hours**.
- **Commercial Land Absorption Analysis** – GIS staff spent **21 Hours** on this project.
- **Building Services PSA** – Staff worked on final version of PSA through negotiations with SAFEbuilt. Total time spent was **10 Hours**.

# Revenue

In November, the total revenue received was \$90,645. YTD the Planning & Engineering revenues of \$361,987 are roughly 107% of the projected 2010 YTD budget of \$337,562.

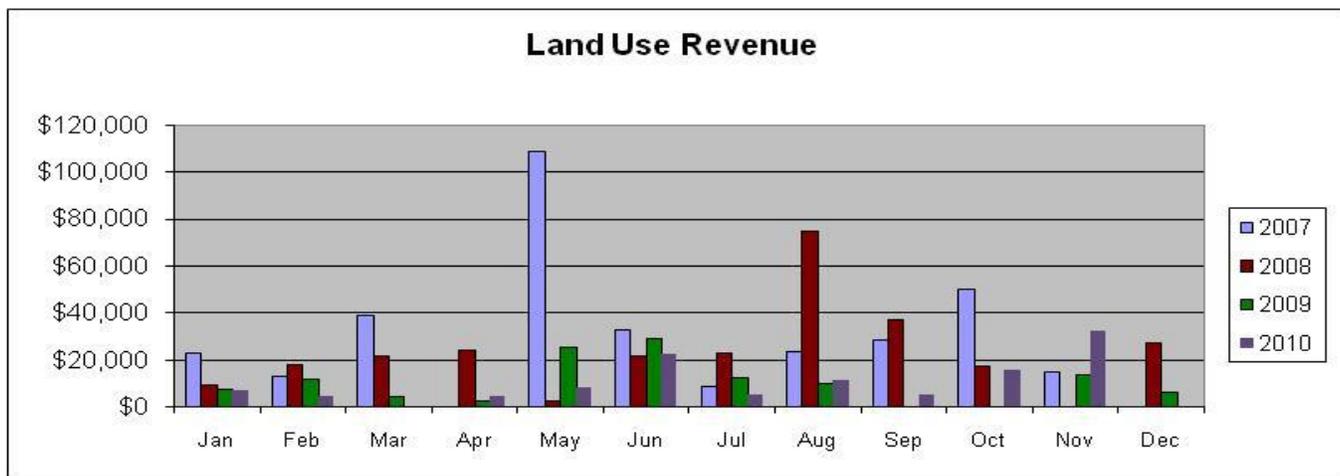
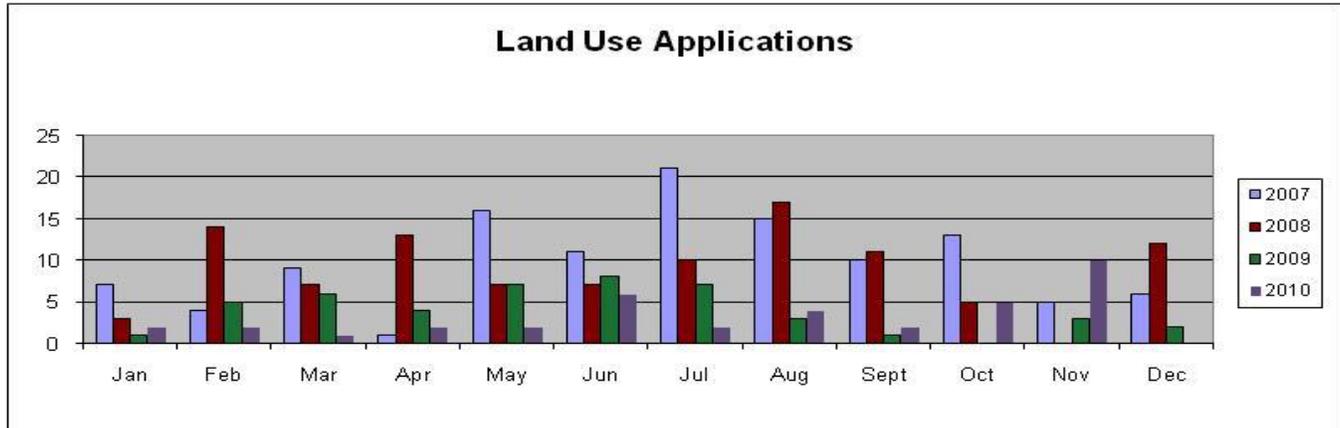


November/December revenues are projected to be higher based on the City receiving The Freedom Grant for Bus Bench, Lighting and EECBG Stimulus Grant for Paperless Review of \$73,616 each month. We have received \$39,833 YTD.

- **Land Use Applications** – YTD \$119,491 in revenue has been collected, which is above the 2010 projected budget of \$76,834.
- **Fence Permits** – YTD \$17,209 in revenue has been collected, which is below the 2010 projected budget of \$20,500.
- **Sign Permits** – YTD \$58,216 in revenue has been collected, which is below the 2010 projected budget of \$62,100.
- **Right-of-Way Permits** – YTD \$19,413 in revenue has been collected, which is above the 2010 projected budget of \$15,000.
- **Subdivision Improvement Agreements** – YTD \$7,000 in revenue has been collected, which is above the 2010 projected budget of \$5,500.
- **Construction Drawings** – YTD \$23,200 in revenue has been collected, which is above the 2010 projected budget of \$18,075.
- **Infrastructure Inspection** – YTD \$14,047 in revenue has been collected, which is slightly below the 2010 projected budget of \$14,250. \$6,047 of the \$14,047 is associated with IKEA.
- **Legal Fees** – YTD \$28,976 in revenue has been collected, which is above the 2010 projected budget of \$19,000.
- **CMRS Fees** – YTD \$15,000 has been collected, which is above the 2010 projected budget of \$13,687.
- **Other Fees** – YTD \$19,602 has been collected, which is above the 2010 projected budget of \$19,000. This amount includes all miscellaneous fees and revenue including Engineering hours from the Open Space Fund.
- **Federal Grant Revenue** – YTD \$39,833 has been collected, which is below the 2010 projected budget of \$73,616.

# Land Use Applications

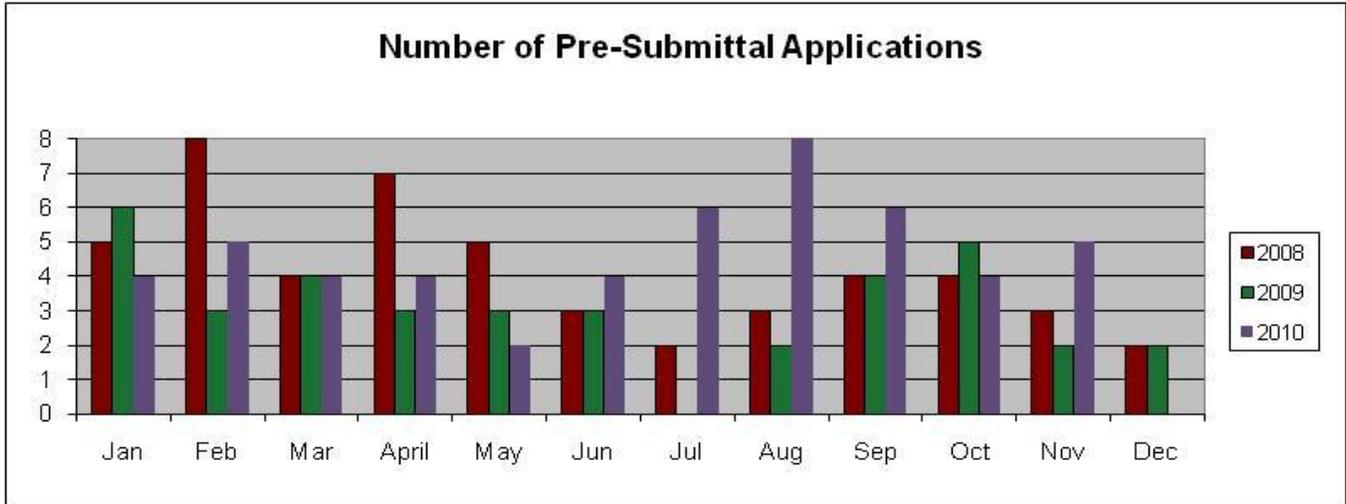
In November, the City received 10 land use applications with \$32,794 in monthly revenue. YTD land use application activity is lower than the previous year yet YTD revenues are higher. YTD applications for 2010 are 38 compared to 45 in 2009. YTD revenues for 2010 are \$119,491 compared to \$116,564 for 2009.



Land Use Applications Submitted (November 2010)		
Land Use Case Number	Project Name	Open Date
LU-10-00139	Greenwood South Subdivision Vacation	11-30-2010
LU-10-00134	Arapahoe Hyundai FDP AA	11-18-2010
LU-10-00123	Golden Corral Centennial Center Replay	11-12-2010
LU-10-00122	Golden Coral Centennial FDP	11-12-2010
LU-10-00121	1 <sup>st</sup> Bank @ Arapahoe & Yosemite FDP	11-12-2010
LU-10-00119	Allosource Final Plat	11-04-2010
LU-10-00118	Allosource FDP	11-04-2010
LU-10-00117	Arapahoe Village Center FDP 6 <sup>th</sup> Amendment	11-04-2010
LU-10-00116	5980 South Ogden Court – Vacation Plat	11-03-2010
CT-10-60002	Christmas Tree Lot	11-30-2010

## Pre-Submittal Applications

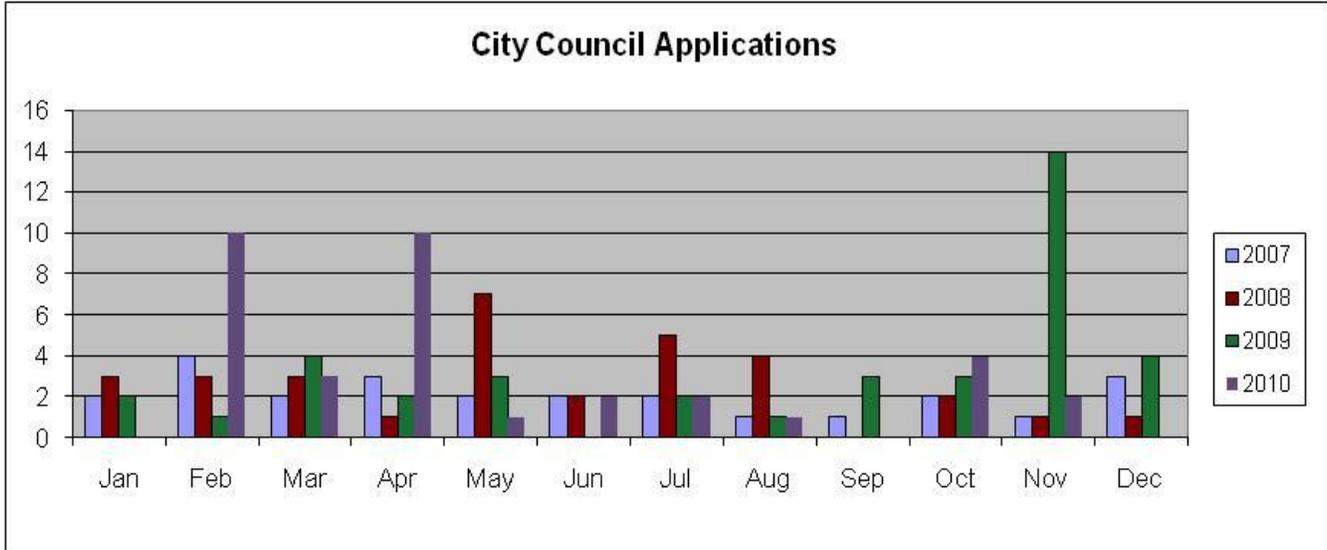
In November, the City received 5 pre-submittal applications compared to 2 in 2009. YTD pre-submittal activity is higher than the previous year. YTD total applications received for 2010 are 52 compared to 35 for 2009. The City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (November 2010)		
Pre-submittal Case Number	Project Name	Open Date
PS-10-00115	Rocky Mountain Community Church	11-02-2010
PS-10-00125	Centennial Medical Plaza	11-12-2010
PS-10-00133	Fulton Valley Professional Office FDP	11-19-2010
PS-10-00135	Highlands 460 PUD FDP AA	11-24-2010
PS-10-00137	6116 South Pennsylvania Avenue	11-24-2010

## City Council

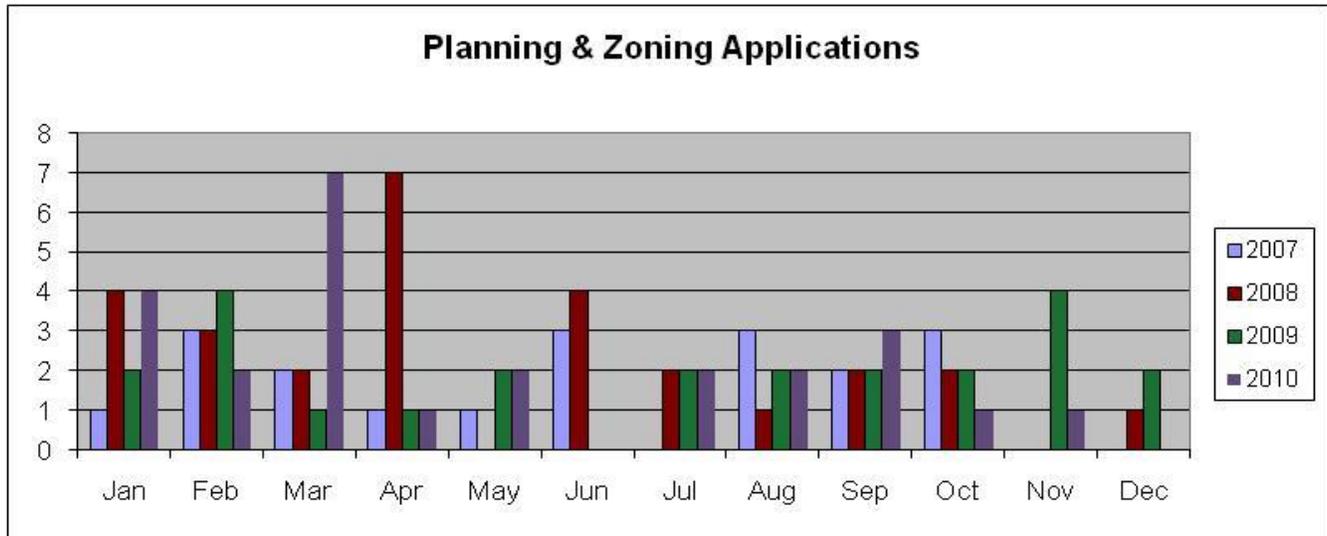
- In November, City Council heard 2 Planning and Development projects as compared to hearing 14 in 2009, of which 3 were special projects (non-land use cases), 8 were 1<sup>st</sup> & 2<sup>nd</sup> readings and 3 were new land use cases. YTD, City Council has heard 35 development projects as compared to 35 in 2009.



Land Development Projects Heard by City Council (November 2010)				
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Floodplain Regulations 2 <sup>nd</sup> Reading	NA	11-01-2010	Approved
Land Use	Arapahoe Plaza East PDP Text Amendment – 2 <sup>nd</sup> Reading	LU-10-00100	11-15-2010	Approved
Land Development Projects Scheduled for City Council (December 2010)				
Description	Case Name	Case Number	Hearing Date	
Land Use	Century Highland Park PDP 2 <sup>nd</sup> Reading continued from 10-04-2010	LU-10-00038	12-06-2010	
Land Use	Peakview Place MDP 2 <sup>nd</sup> Reading	LU-10-00045	12-13-2010	

## Planning & Zoning Commission

In November, the Planning & Zoning Commission heard 1 development project as compared to hearing 4 in 2009. YTD, the Planning & Zoning Commission has heard 25 development projects as compared to 22 in 2009.



### Land Development Projects Heard by PZ Commission (November 2010)

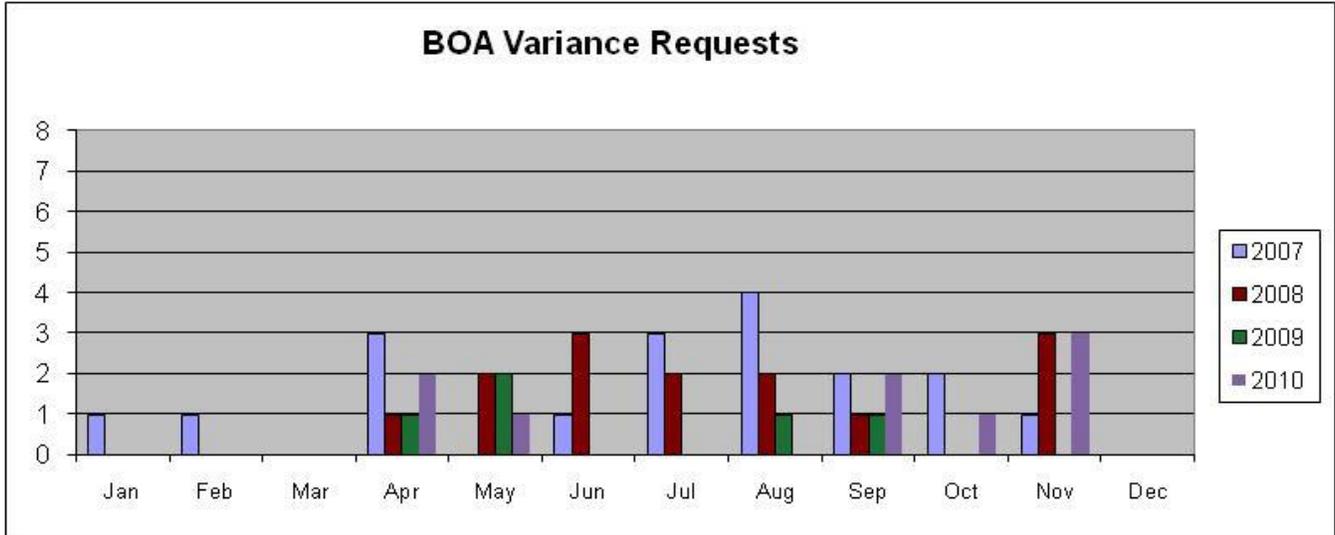
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Training - Density	NA	11-10-2010	NA
Land Use	Peakview Place MDP	LU-10-00045	11-10-2010	Approved

### Land Development Projects Scheduled For PZ Commission (December 2010)

Description	Case Name	Case Number	Hearing Date
Land Use	Training	NA	12-08-2010

# Board of Adjustment

In November, the Board of Adjustment heard 3 variance requests as compared to hearing 0 in 2009. YTD, the Board of Adjustment heard 9 variance requests as compared to 5 in 2009.



## Variance Requests Heard by the Board of Adjustment (November 2010)

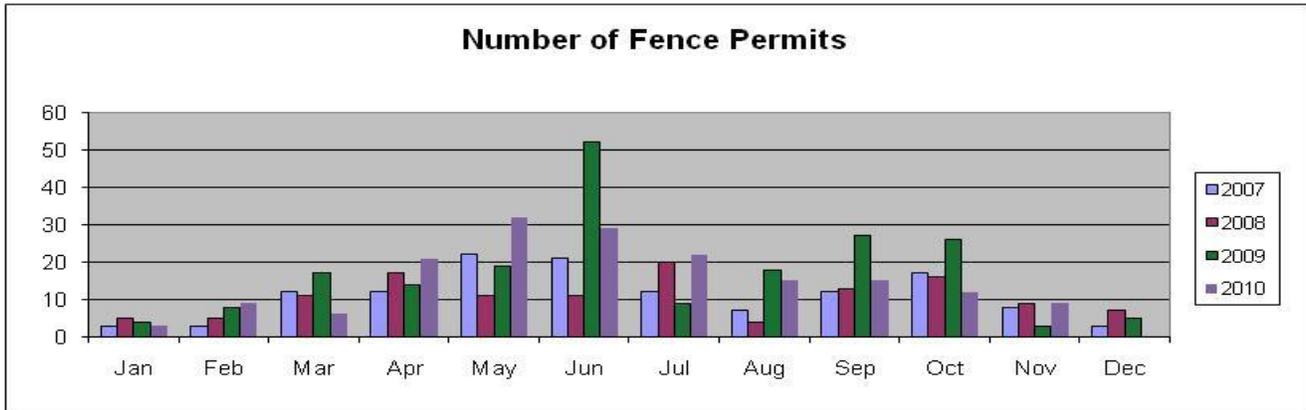
Description	Case Name	Case Number	Hearing Date	Action
BOA	Lefrancois Variance	BA-10-00102	11-18-2010	Approved
BOA	Carter Variance	BA-10-00105	11-18-2010	Approved
BOA	Jack Variance	BA-10-00108	11-18-2010	Denied

## Variance Requests Scheduled for the Board of Adjustment (December 2010)

Description	Case Name	Case Number	Hearing Date
BOA	None		

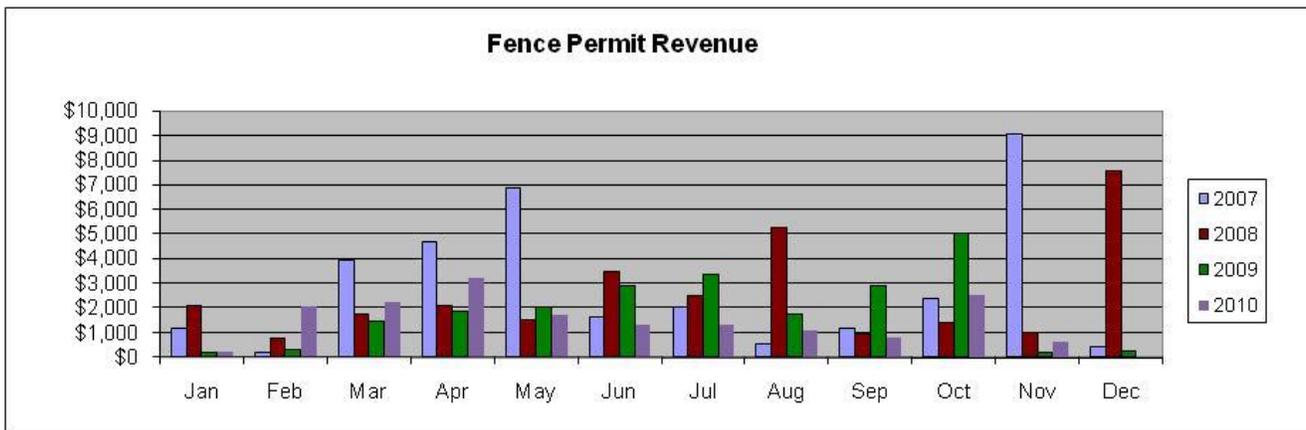
# Fence Permits

In November, the City received 9 fence permit applications with monthly revenue of \$658. YTD fence permit application activity is lower than the previous year, and YTD revenue is lower. YTD applications for 2010 are 173 compared to 197 for 2009. YTD revenues for 2010 are \$17,209 compared to \$22,006 for 2009. **There were 3 fence permits (or 33% of permits issued in the month) through Rapid Review Thursdays in November. Average permit wait/processing time for November was 33 minutes. YTD average wait/processing time is 31.25 minutes.**



Note: There were 26 fence permits issued in June of 2009 for no fee for City's roadway project.

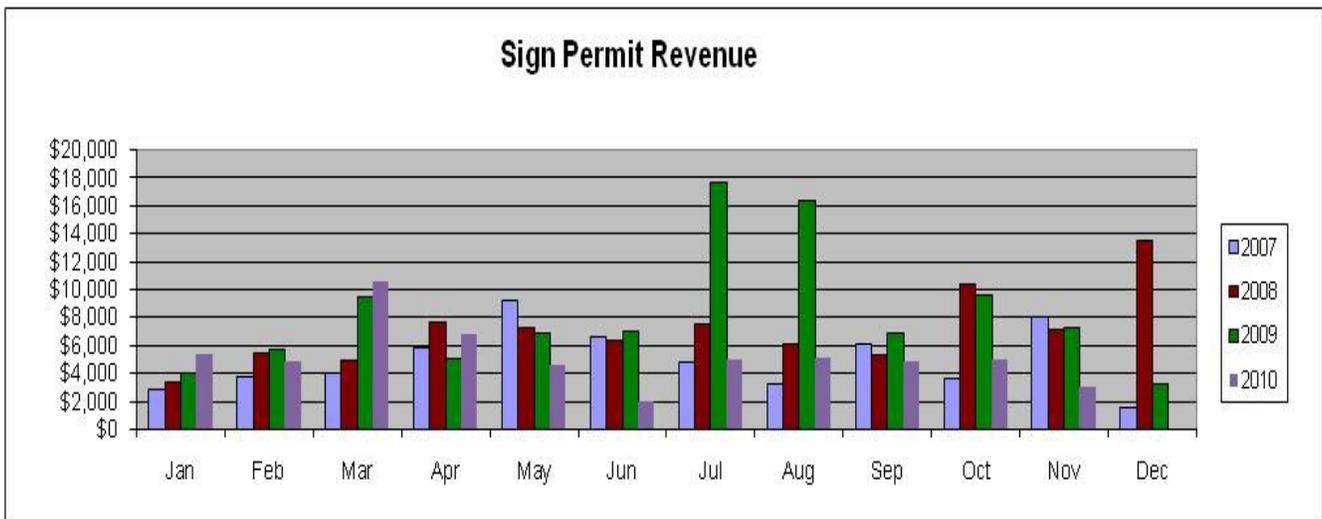
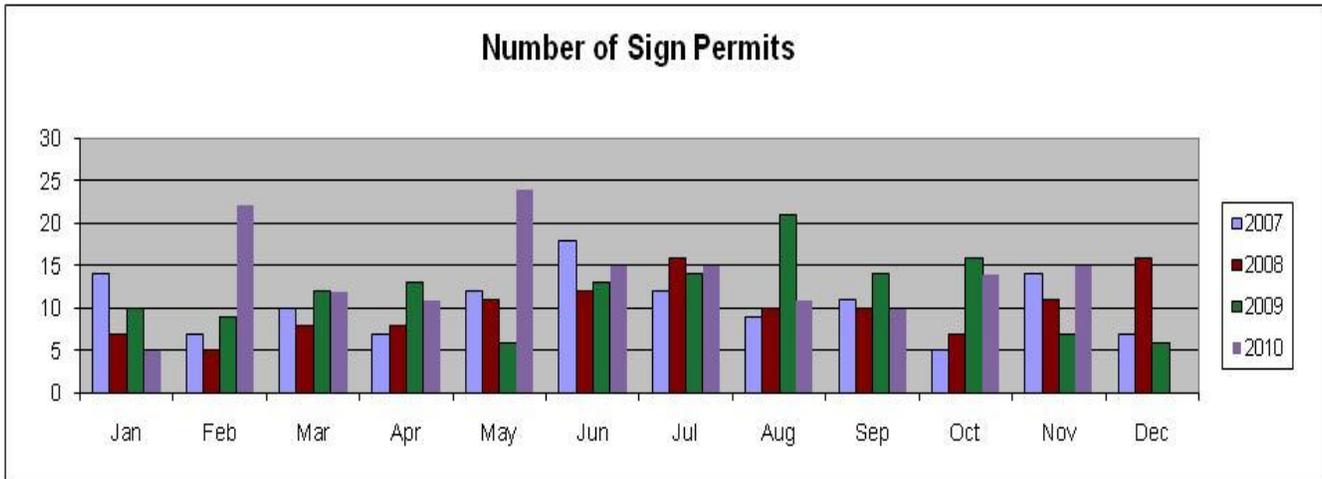
Note: There were 13 fence permits in April (1), May (4), June (6) and July (2) of 2010 for no fee for snowplow damage.



Fence Permits Submitted (November 2010)			
Location	Case Number	Date Received	Date Approved
4877 East Mineral Circle	FE-10-80152	11/01/2010	
5743 South Killarney Way	FE-10-80153	11/01/2010	11/03/2010
6531 South Atchison Way	FE-10-80154	11/03/2010	11/03/2010
5210 South Ventura Way	FE-10-80155	11/04/2010	11/04/2010
7560 East Easter Avenue	FE-10-80156	11/04/2010	11/04/2010
1135 East Davies Court	FE-10-80157	11/10/2010	11/10/2010
6063 South Niagara	FE-10-80158	11/18/2010	11/18/2010
20495 East Crestline Place	FE-10-80159	11/18/2010	11/18/2010
7348 South Hudson Way	FE-10-80160	11/19/2010	11/23/2010
<b>Average Approval Time – Business Days</b>			<b>1 Day</b>

## Sign Permits

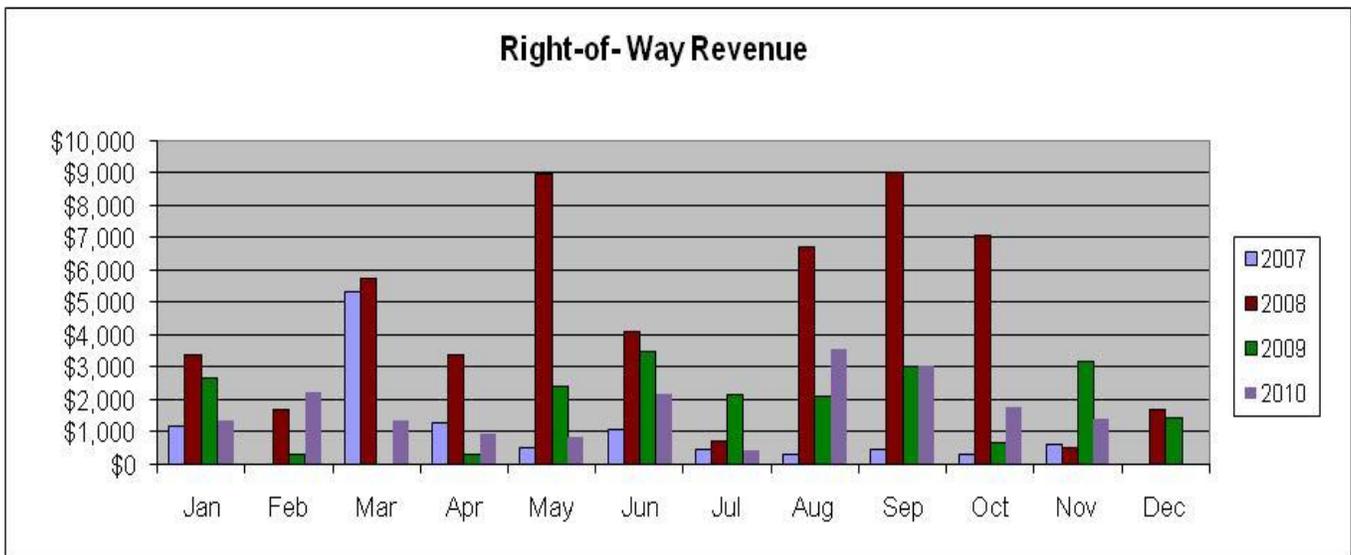
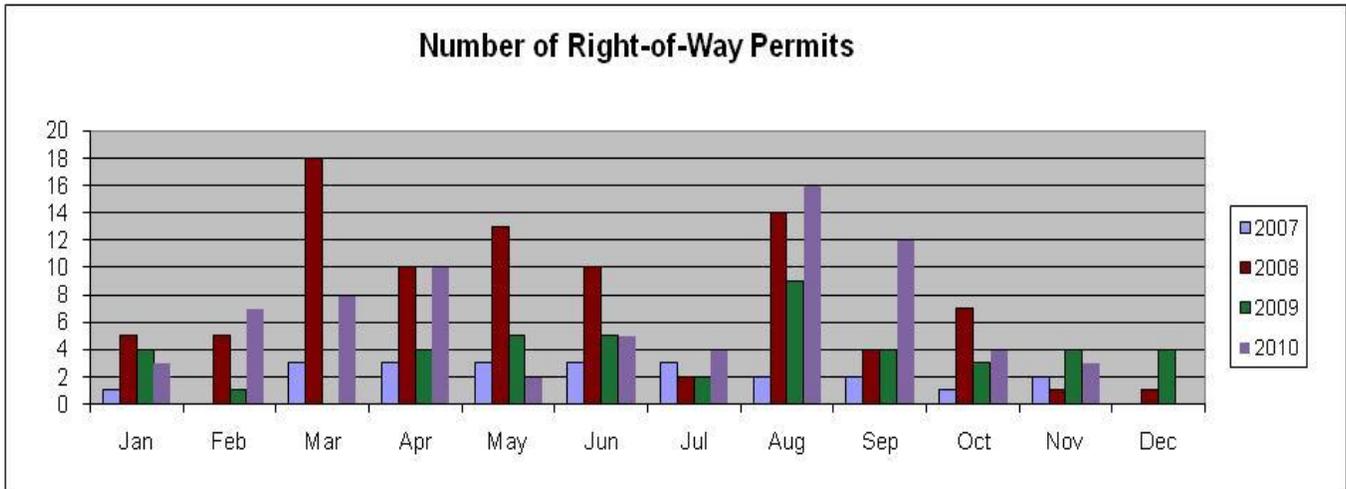
In November, the City received 15 sign permit applications with monthly revenue of \$3,055. YTD sign permit application activity is higher than the previous year, yet YTD revenues are lower. YTD applications for 2010 are 154 compared to 135 issued for 2009. YTD revenues for 2010 are \$58,216 compared to \$96,179 for 2009. **There were no sign permits issued through Rapid Review Thursday (RRT) in November. YTD average permit wait/processing time for RRT is 28 minutes.**



<b>Location</b>	<b>Case Number</b>	<b>Date Received</b>	<b>Date Approved</b>
12201 East Arapahoe Road	SG-10-90108	11/02/2010	11/02/2010
6972 South Vine Street	SG-10-90109	11/04/2010	11/04/2010
6885 South University Blvd.	SG-10-90110	11/08/2010	11/08/2010
6853 South York Street Ste 112	SG-10-90111	11/08/2010	11/08/2010
8006 East Arapahoe Road	SG-10-90112	11/8/2010	11/08/2010
20209 East Smoky Hill Road	SG-10-90113	11/09/2010	11/09/2010
16746 East Smoky Hill Road	SG-10-90114	11/16/2010	11/16/2010
8223 South Quebec Street	SG-10-90115	11/17/2010	11/17/2010
8223 South Quebec Street	SG-10-90116	11/17/2010	11/19/2010
10443 East Costilla Avenue	SG-10-90117	11/18/2010	11/18/2010
8006 East Arapahoe Road	SG-10-90118	11/18/2010	11/22/2010
8901 County Line Road	SG-10-90119	11/19/2010	11/24/2010
5555 East Arapahoe Road	SG-10-90120	11/19/2010	11/23/2010
6864 South University Blvd.	SG-10-90121	11/23/2010	11/29/2010
8178 South Holly Street	SG-10-90122	11/29/2010	11/29/2010
<b>Average Approval Time – Business Days</b>			<b>1.5 Days</b>

## Right-of-Way Permits

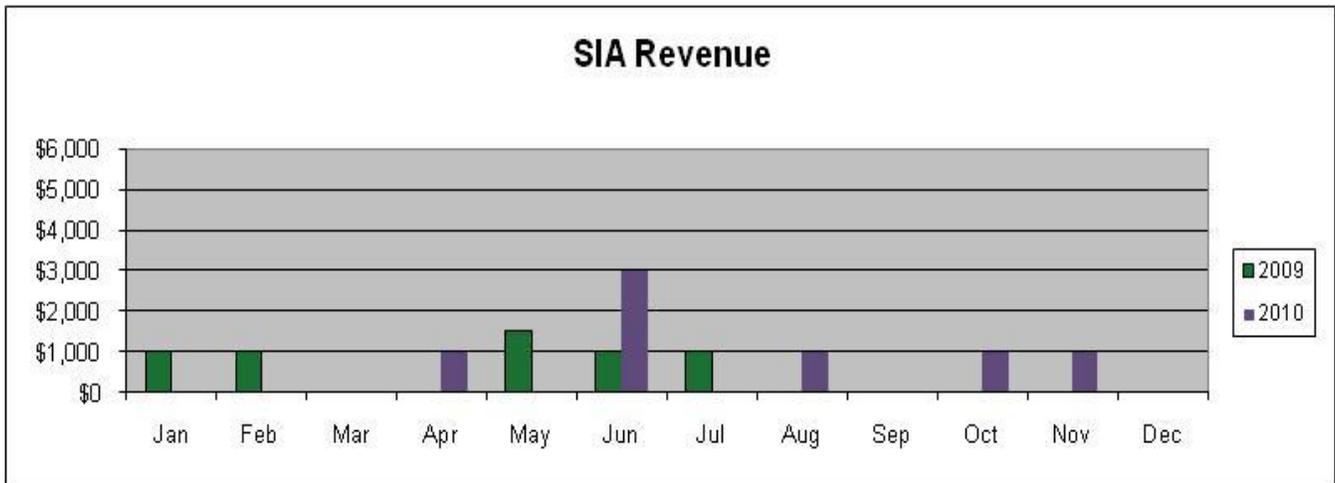
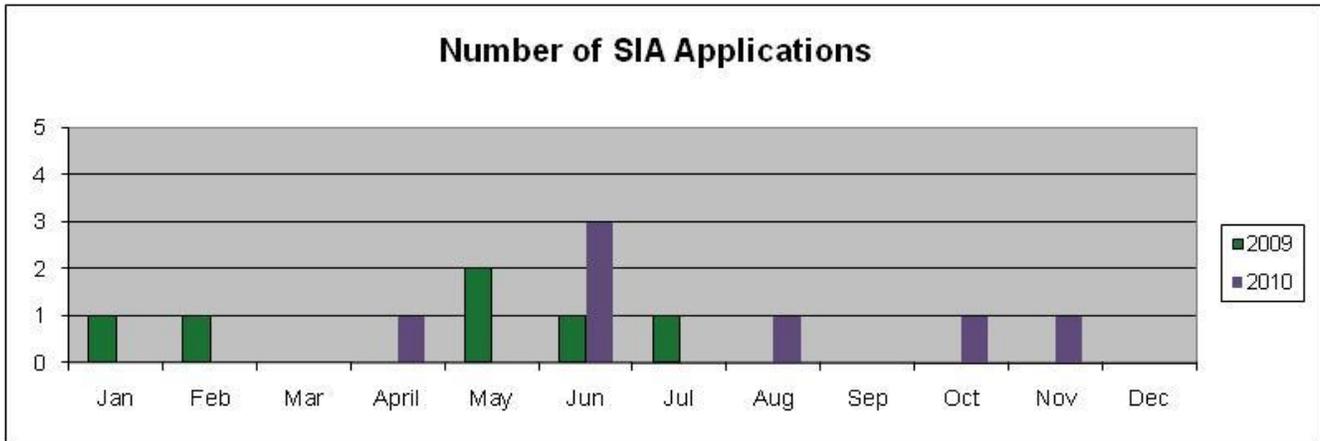
In November, the City received 3 right-of-way permit applications with monthly revenue of \$1,455. YTD right-of-way permit application activity is higher than the previous year and YTD revenues are higher. YTD applications for 2010 are 74 compared to 41 for 2009. YTD revenues for 2010 are \$19,413 compared to \$20,329 for 2009.



Location/Contractor	Permit Number	Date Received	Date Approved
950 S. Dayton St./Saunders	LRW-10-40059	11/03/2010	11/05/2010
16950 E. Smoky Hill Rd./D.A.S.H. Concrete	LRW-10-40060	11/10/2010	11/10/2010
6706 S. Vine St./June Townsend Qwest	LRW-10-40061	11/18/2010	11/22/2010

## Subdivision Improvement Agreements (SIA)

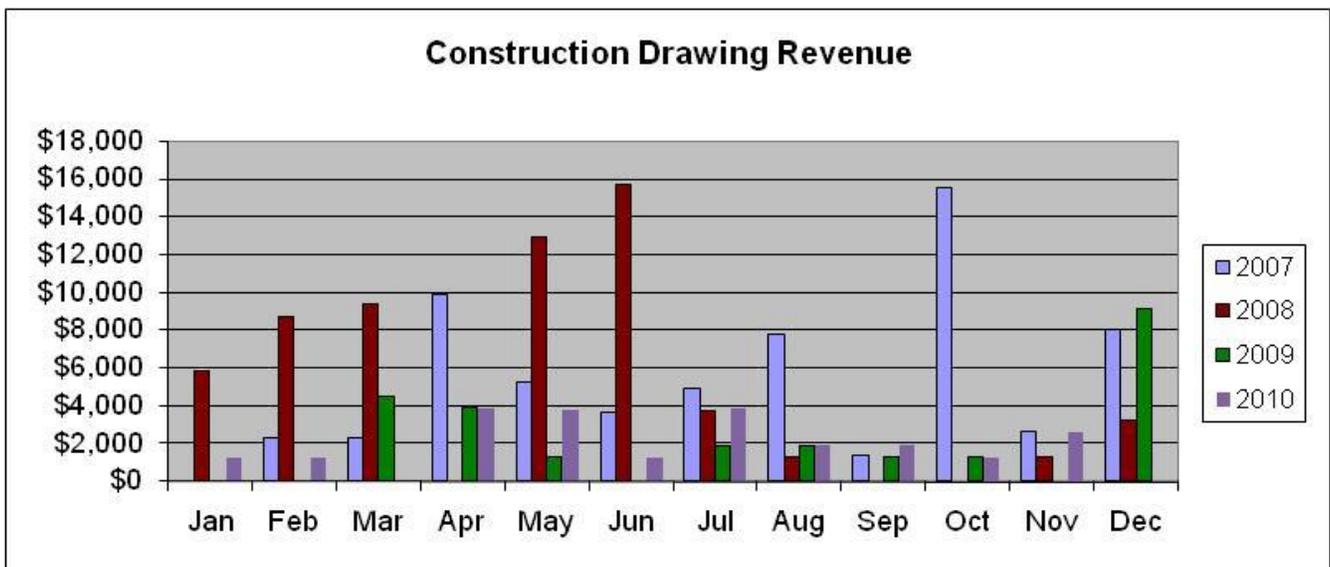
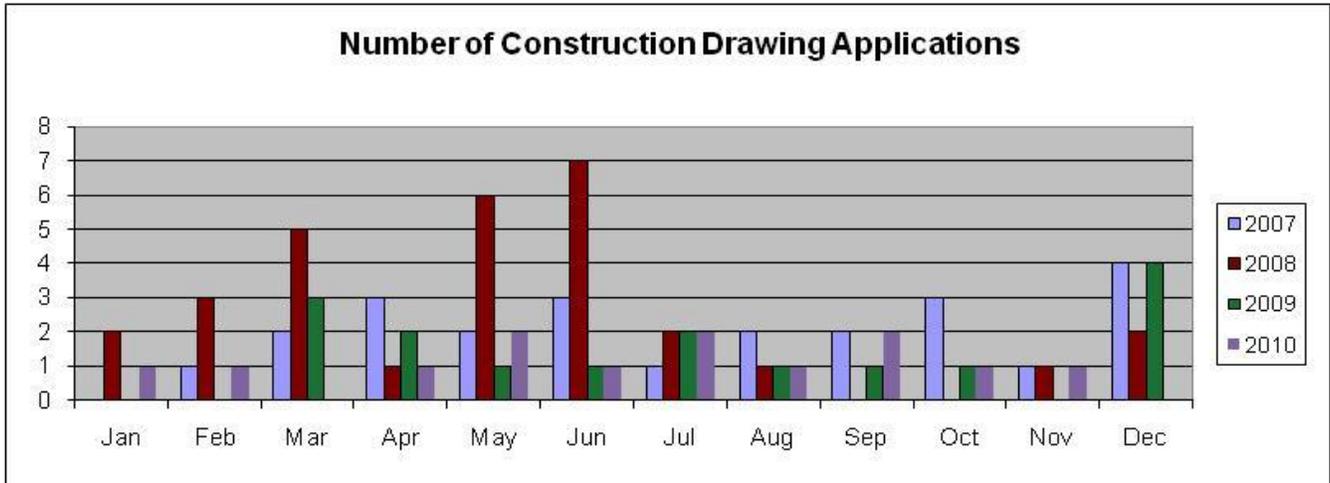
In November, the City received 1 SIA/PIA application compared to 0 in 2009. The monthly revenue of \$1,000 is greater than 2009 which was at \$0. YTD SIA applications for 2010 are 7 compared to 6 in 2009. YTD revenues for 2010 are \$7,000 compared to \$5,500 in 2009. We began tracking SIA's in 2009.



SIAs Submitted (November 2010)			
Description	Case Name	Case Number	Date Application Accepted
SIA	Allosource FDP	LU-10-00118	11-04-2010

## Construction Drawings (CD)

In November, the City received 1 CD application with \$2,600 in monthly revenue. YTD CD permit application activity is equal to the previous year and YTD revenues are higher. YTD applications for 2010 are 13 compared to 12 for 2009. YTD revenues for 2010 are \$23,200 compared to \$16,100 for 2009. Two of the 13 CDs and \$3,900 of the \$23,200 is associated with Open Space.

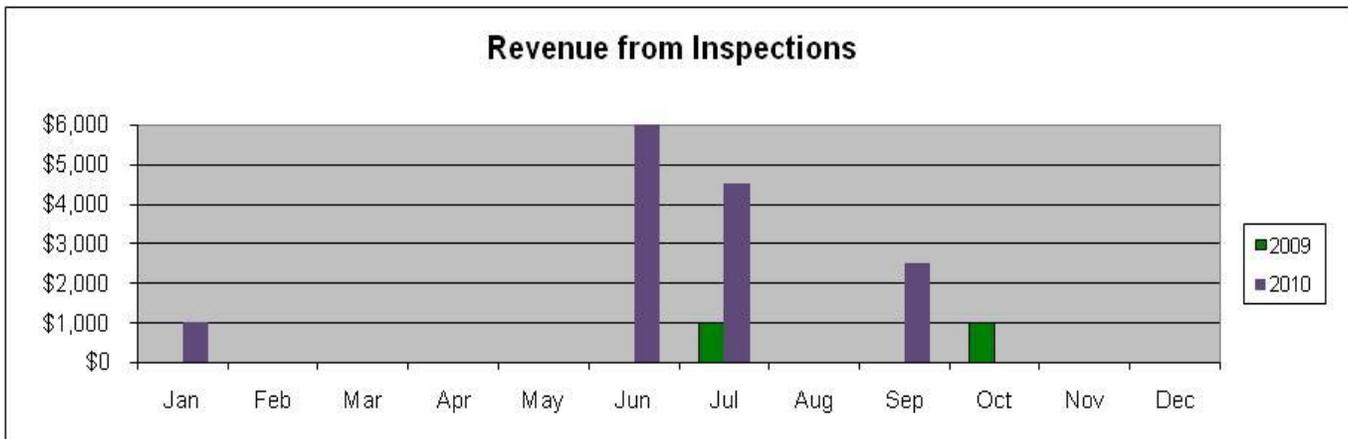


CDs Submitted (November 2010)			
Description	Case Name	Case Number	Date Application Accepted
CD	Centennial Center Celebrity Lanes	CD-10-00120	11-04-2010

The Engineering Division approved 1 CD in November:  
 Covenant Community Church  
 LU-0908-003/CD-10-00055

## Infrastructure Inspections

In November, 12 individual projects/sites were inspected and there was \$0 revenue collected. City staff spent a total of 77 hours performing these inspections compared to 82 hours in 2009. YTD revenue for 2010 is \$14,047 compared to \$2,000 in 2009. (\$6,047 of the \$14,047 is associated with IKEA.)



<b>Infrastructure Inspections (November 2010)</b>		
<b>General Location</b>	<b>Case Name</b>	<b>Status</b>
Arapahoe and University	Streets at Southglenn	Under Warranty
Parker Road and Arapahoe Road	Centennial Center Filing 2	Under Construction
Dry Creek & Eudora	Lifetime Fitness	Under Construction
Smoky Hill Road & Picadilly	Bridges @ Smoky Hill	Under Warranty
Otero Ave. & Dayton Street	IKEA	Under Construction
Broncos Parkway & Parker	Tagawa Access	Under Warranty
Humbolt & Orchard Road	Orchard Estates	Under Construction
Broadway & Costilla	Vista Verde	Under Construction
University & Arapahoe Road	Trice Jeweler	Under Construction
Breakaway Sports	Arapahoe & Race	Under construction
County Line Road & Niagara	Foxridge VIII	Under Warranty
Smoky Hill & Buckley	Walgreens	Under Construction

## Business Registration/Sales Tax License

In November, a total of 45 business registration/sales tax license were issued. YTD totals are 282 compared to 0 in 2009. Current Planning Division started review of these in March of 2010. We average 5 days to process these applications.

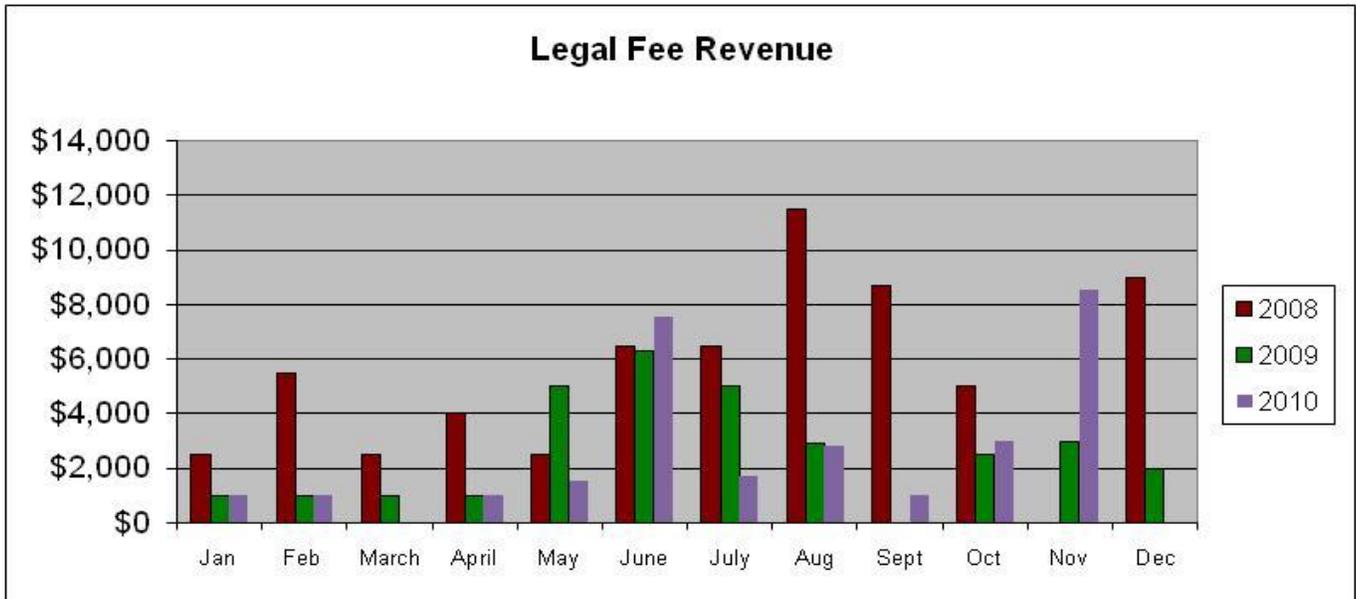


<b>Business Registration/Sales Tax License (November 2010)</b>			
<b>Case #</b>	<b>Case Name</b>	<b>Approved</b>	<b>Business Description</b>
CEN-006898	Winn-Marion Barber, LLC	Yes	Machine, Equipment and Supplies
CEN-006900	Premier Diamond Construction	Maybe	Misc Durable Goods Merchant Wholesaler
CEN-006904	S and S Ink, Inc.	Pending	Used Merchandise Store
CEN-006905	Diner Divas	Yes	Specialty Food Services
CEN-006908	Trilogy, LLC	Yes	Clothing Store
CEN-006910	Kelart Incorporated	Yes	Other Miscellaneous Store Retailers
CEN-006911	Promedia, LLC	Yes	Sporting Goods, Hobby and Musical Instrument
CEN-006912	5280 NRG, LLC	Yes	Misc. Nondurable Goods Merchant Wholesale
CEN-006913	Blush Fashion and Associaries	Yes	Clothing Store
CEN-006914	Brandon Knaster Jewelry	Maybe	Jewelry, Luggage and Leather Goods Store
CEN-006896	Legacy Roofing, LLC	Yes	Foundation, Structure, Building Exterior Contractor
CEN-006897	WM Automation Services	Yes	Support Activities for Mining
CEN-006899	Winn-Marion, Inc.	Yes	Navigational & Measuring, Instruments
CEN-006902	Alfa Home Care	Yes	Personal Care Services
CEN-006903	Discount Bail Bonding	Yes	Other Personal Services
CEN-006918	Dlorah, Inc.	Yes	Colleges, Universities, Professional Schools
CEN-006919	Common Grounds Properties	Yes	Limited-Service Eating Places
CEN-006921	Bellezza Boutique, LLC	Yes	Clothing Stores
CEN-006922	PHO 98, Inc.	Yes	Full Service Restaurants
CEN-006923	Gameday Entertainment, LLC	Yes	Clothing Stores
CEN-006924	Anguish clothing, LLC	Yes	Specialized Design Services

CEN-006916	Rocky Mountain Bodyworks	Yes	Personal Care Services
CEN-006920	First Universal Services, Inc.	N/A	Child Day Care Services
CEN-006925	McBoat Photography, LLC	Yes	Other Professional, Scientific & Technical Svc
CEN-002308	Transcend by Regina	Yes	Personal Care Services
CEN-006929	Juicy at Southgate	Yes	Limited Service Eating Place
CEN-006930	Sushi Club, Inc.	Yes	Full Service Restaurant
CEN-006931	Brumhart	Pending	Other General Merchandise Store
CEN-006934	Artistic Designs by Tricia, LLC	Pending	Jewelry, Luggage & Leather
CEN-006936	Splash Promotions, Inc.	Pending	Advertising, Public Relations
CEN-006943	Total Health & Weight Loss	Yes	Health & Personal Care Store
CEN-006944	I am 4 Designs	Pending	Jewelry, Luggage & Leather goods
CEN-006947	NCS Pearson, Inc.	Yes	Colleges, Universities & Professional Schools
CEN-006933	And Then Publications, LLC	Pending	Management, Scientific & Technical
CEN-006935	Moving Disciples & The Trash Pirates	Pending	Specialized Freight Trucking
CEN-006937	Sentry Driving School	Pending	Other Schools & Instructions
CEN-006938	Tact, LLC	Pending	Accounting, Tax Preparation
CEN-006939	Caruso Associates	Yes	Management, Scientific & Technical
CEN-006940	Denver Periodontics & Implant	Yes	Offices of Dentists
CEN-006946	K9's & Kitties Mobile Pet Grooming	Pending	Other Personal Services
CEN-006951	Michelle Pace	Yes	Personal Care Services
CEN-006952	Interior Glass Design	Yes	Building Finishing Contractors
CEN-006953	Vista Corporation	Pending	Management, Scientific & Technical Const.
CEN-006954	Trice Jewelers, Inc.	Yes	Jewelry, Luggage & Leather goods
CEN-006955	JF Davis Construction	Yes	Residential Building Construction

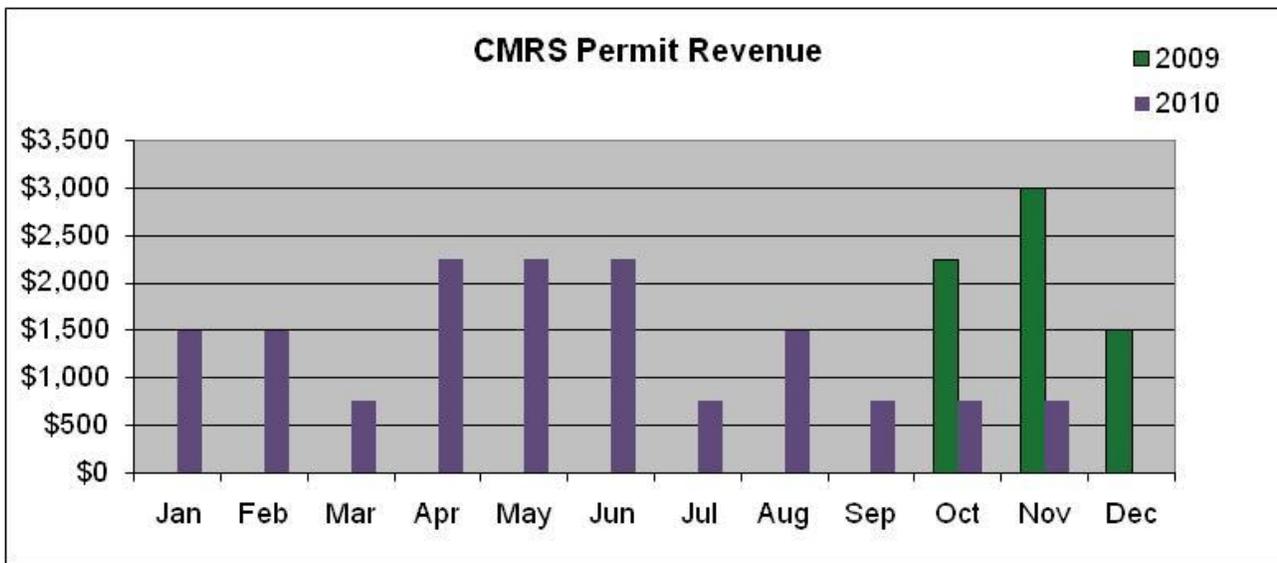
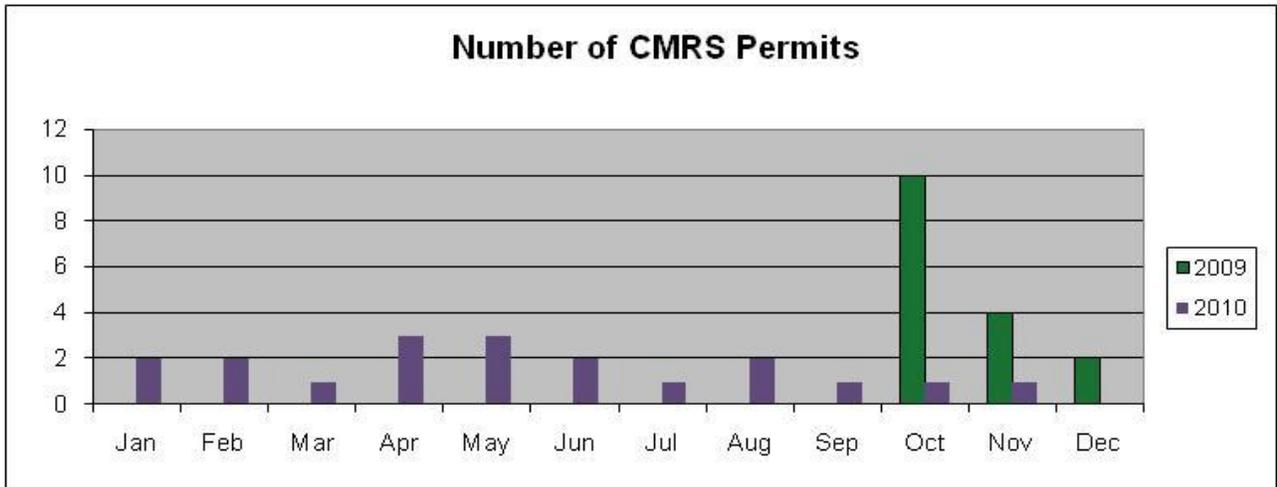
## Legal Services

In November, a total of \$8,500 in revenue was received for legal services. YTD revenues for 2010 are \$28,976 compared to \$28,742 for 2009. Legal fees are collected to cover actual legal costs and do not impact the final budget in a negative or positive way.



## CMRS Permits

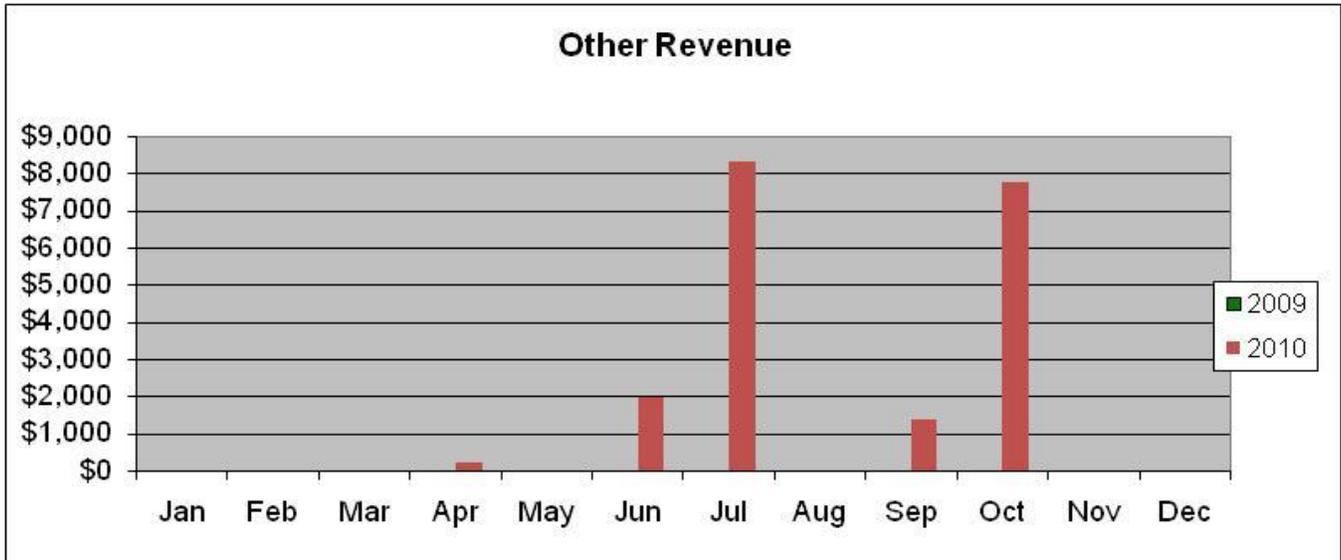
In November, we received 1 CMRS permit for \$750 in revenue. YTD revenues for 2010 are \$15,000, which is above the 2010 projected revenue of \$13,687 and above the 2009 revenue of \$5,250. CMRS permit tracking began in January 2009.



CMRS Permits (November 2010)		
Project or Location	Case Number	Date Received and Issued
7564 South University Blvd.	CMR-10-70013	11-17-2010

## Other & Miscellaneous Fees

In November, we received \$0 revenue for other fees and miscellaneous. YTD revenues for 2010 are \$19,602, which is above the 2010 projected revenue of \$19,000 and above the 2009 revenue of \$0.



Note: Federal grants of \$147,232 are expected and budgeted in 2010. Through November we have received \$39,833 in EECBG grant revenue for Paperless Plan Review. This revenue is reimbursed after the money has been spent

## City Work Orders

In November, Centennial Engineers worked on no CWOs. YTD value provided total is \$0.

<b>CWOs Worked on by City (November 2010)</b>		
<b>Description</b>	<b>Hours</b>	<b>Value</b>
	None	

The City has to outsource a specific aspect of reviews to an engineering consultant. In November, consultant time on CWOs totaled 0 hours at a cost of \$0. This is an additional cost to the City being paid for from the Land Use Fund. YTD costs total is \$0.

<b>CWOs Worked on by Consultants (November 2010)</b>		
<b>Description</b>	<b>Hours</b>	<b>Fee</b>
	None	

When Engineering Division spends time on Open Space Projects the hours are billed as revenue. This revenue will be reflected in the "Other & Miscellaneous Fees" section of this report.