

Planning & Development Department
Planning & Engineering Divisions
Monthly Report for May 2009
June 10, 2009

Activity

- [Land Use Applications](#) – There were 7 applications compared to 17 in 2008.
- [Pre-submittal Applications](#) – There were 3 applications compared to 5 in 2008.
- [City Council](#) – City Council heard 3 land development projects compared to 7 in 2008.
- [Planning and Zoning Commission](#) – There were 5 projects heard compared to 0 in 2008.
- [Board of Adjustment](#) – There were 2 variance requests heard compared to 2 in 2008.
- [Fence Permits](#) – There were a total of 19 applications compared to 11 in 2008. Average number of days to approve was 2 business days.
- [Sign Permits](#) – There were a total of 6 applications compared to 11 in 2008. Average number of days to approve was 2.3 business days.
- [Right-of-Way Permits](#) – There were 5 permits issued compared to 13 in 2008.
- [Subdivision Improvement Agreements](#) – There were 2 SIAs submitted.
- [Construction Drawings](#) – There was 1 CD application compared to 6 in 2008.
- [Infrastructure Inspection](#) – There were 18 individual projects/sites inspected this month. City staff spent a total of 92 hours performing these inspections.
- [CMRS Permits](#) – There were no permits issued.
- **Visitors** – There were 125 visitors; an average of 6 per work day.
- **Customer Surveys** – Surveys were received from Code Enforcement, Planning, and Building clients. Feedback remains generally positive. Staff continues to make improvements based upon suggestions.

Revenue

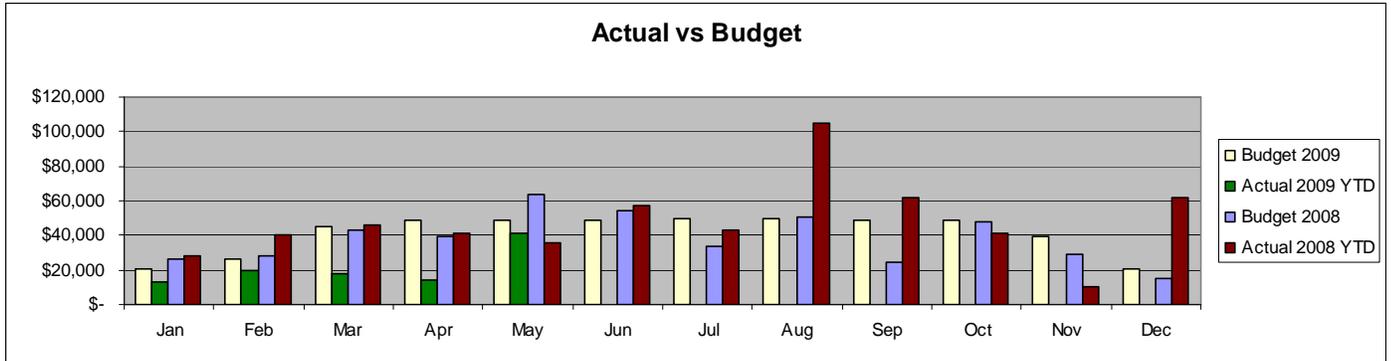
[Total revenue](#) – YTD \$112,791 in revenue has been collected, which is below the 2009 projected budget of \$189,235. Revenue in May was significantly higher than in the first four months but still below projections.

P & E Special Projects

- **Fence Replacement Program** – The Engineering Division researched existing programs in other communities that replace aging perimeter neighborhood fencing along arterial and collector streets with a more permanent fence. This type of program is intended to promote property values and potentially beautify the City by removing the patchwork of wooden fences that exist today. New fences would be made of durable materials such as brick, cmu, trex, pvc products or a combination of materials that would have a lifespan of 20-30 years. This is just a research project for City Council at the present time.
- **Southglenn Area Plan** – In May, the Long Range Planning Division presented the draft plan to the Planning and Zoning Commission. The Commission is taking time to review the document before the scheduled public hearing. Additionally, the Plan was presented at a City Staff “Brown Bag Seminar” at the Civic Center and internal coordination meetings with effected Departments were held.
- **Bus Bench Services RFP** – The Contractor Licensing & Transit Division held interviews in early May with the four vendors, which responded to the RFP. After the interviews, the selection team decided to pose specific questions in the form of an addendum to the RFP in order to better compare the proposals before making a recommendation to City Council. An addendum to the RFP was prepared and phone interviews were scheduled for early June to follow-up on the addendum response. Because further vetting of the proposals was necessary, the RFP discussions with City Council have been moved to July 6th.

Total Revenue

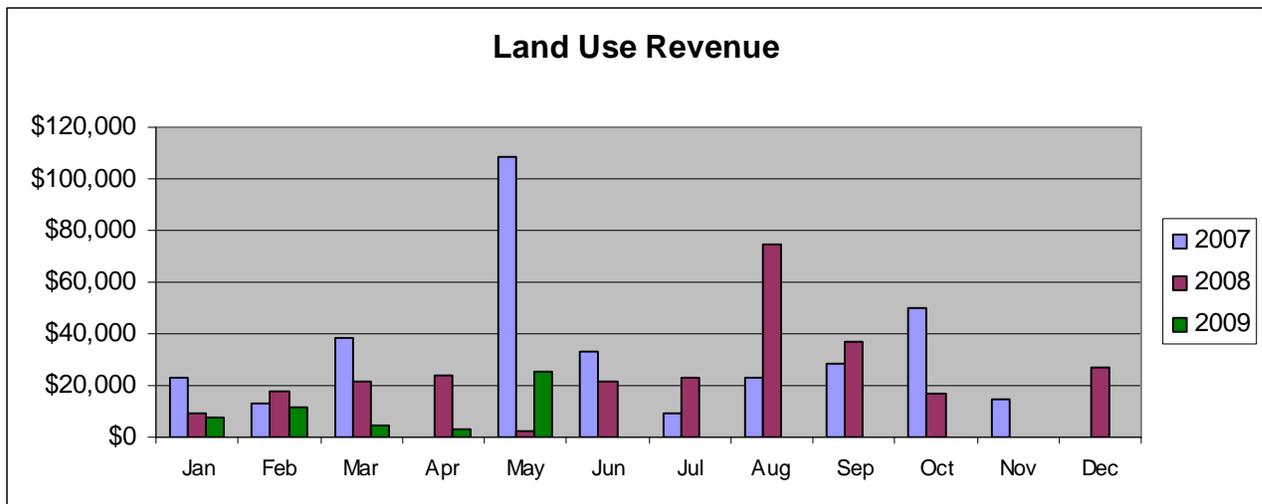
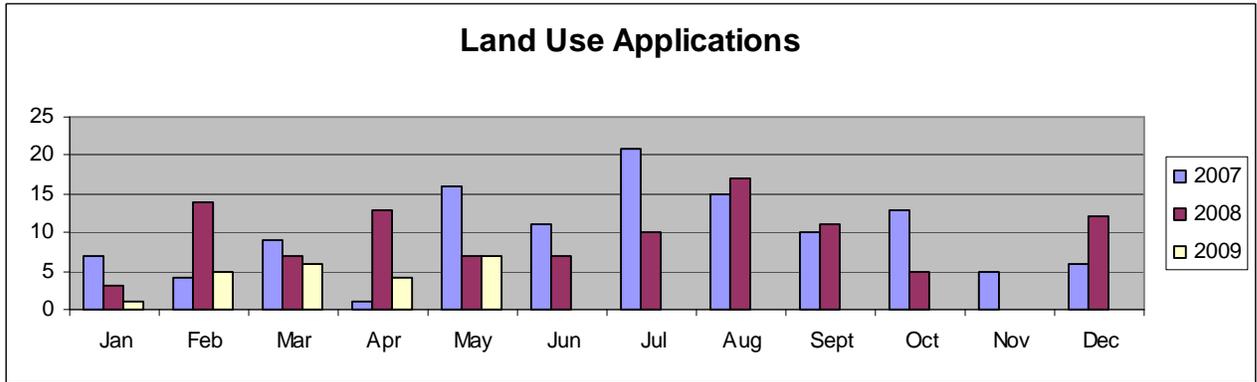
In May, the total revenue received was \$40,852. YTD, the Planning & Engineering revenues of \$112,791 are below the projected 2009 budget of \$189,235.



- [Land Use Applications](#) – YTD \$51,453 in revenue has been collected, which is below the 2009 projected budget of \$92,000.
- [Fence Permits](#) – YTD \$5,458 in revenue has been collected, which is above the 2009 projected budget of \$3,950.
- [Sign Permits](#) – YTD \$28,204 in revenue has been collected, which is above the 2009 projected budget of \$14,000.
- [Right-of-Way Permits](#) – YTD \$5,476 in revenue has been collected, which is below the 2009 projected budget of \$20,500.
- [Subdivision Improvement Agreements](#) – YTD \$3,500 in revenue has been collected, which is below the 2009 projected budget of \$5,000.
- [Construction Drawings](#) – YTD \$9,700 in revenue has been collected, which is below the 2009 projected budget of \$26,250.
- [Infrastructure Inspection](#) – No revenue has been collected, which is below the 2009 projected budget of \$4,500.
- [Legal Fees](#) – YTD \$9,000 in revenue has been collected, which is below the 2009 projected budget of \$20,700.
- [Other Fees](#) – No revenue has been collected, which is below the 2009 projected budget of \$835.
- [CMRS Fees](#) – No revenue has been collected, which is below the 2009 projected budget of \$2500.

Land Use Applications

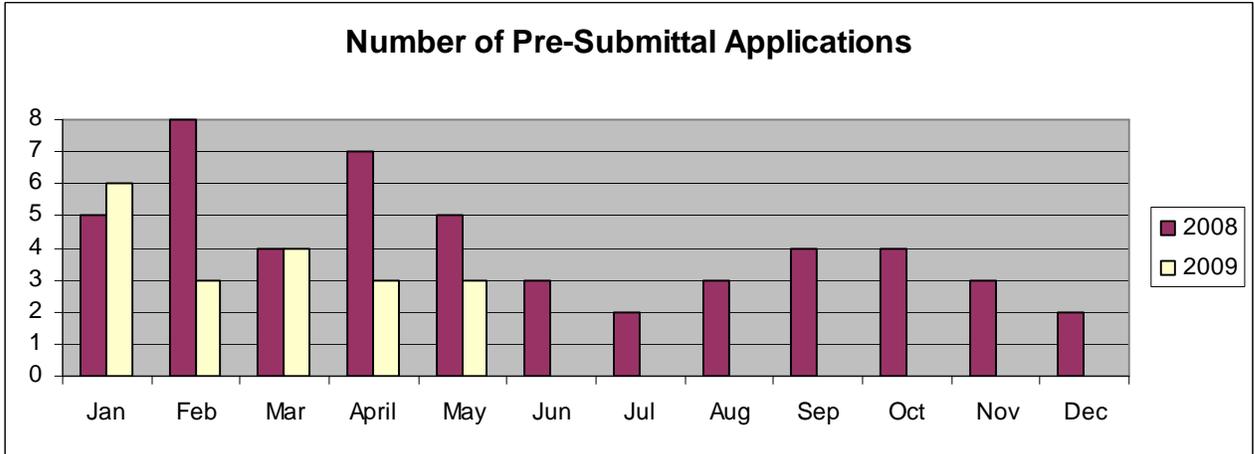
In May, the City received 7 land use applications with the monthly revenue of \$25,660. YTD land use application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 23 compared to 44 in 2008. YTD revenues for 2009 are \$51,453 compared to \$75,155 for 2008.



Land Use Applications Submitted (May 2009)		
Land Use Case Number	Project Name	Open Date
LU-0905-001	12 th Administrative Amend – Quebec Village	05/07/2009
LU-0905-002	AAF#1 Centennial Center	05/07/2009
LU-0905-003	Centennial Liquor Store & Pharmacy FDP	05/15/2009
LU-0905-004	Centennial Liquor Store & Pharmacy PDP	05/15/2009
LU-0905-005	Centennial Liquor Store & Pharmacy Replat	05/15/2009
LU-0905-006	AA to ACWWID 4MG Water Storage Tank	05/28/2009
LU-0905-007	Centennial Center 1 st Amendment SIA Amendment	05/15/2009

Pre-Submittal Applications

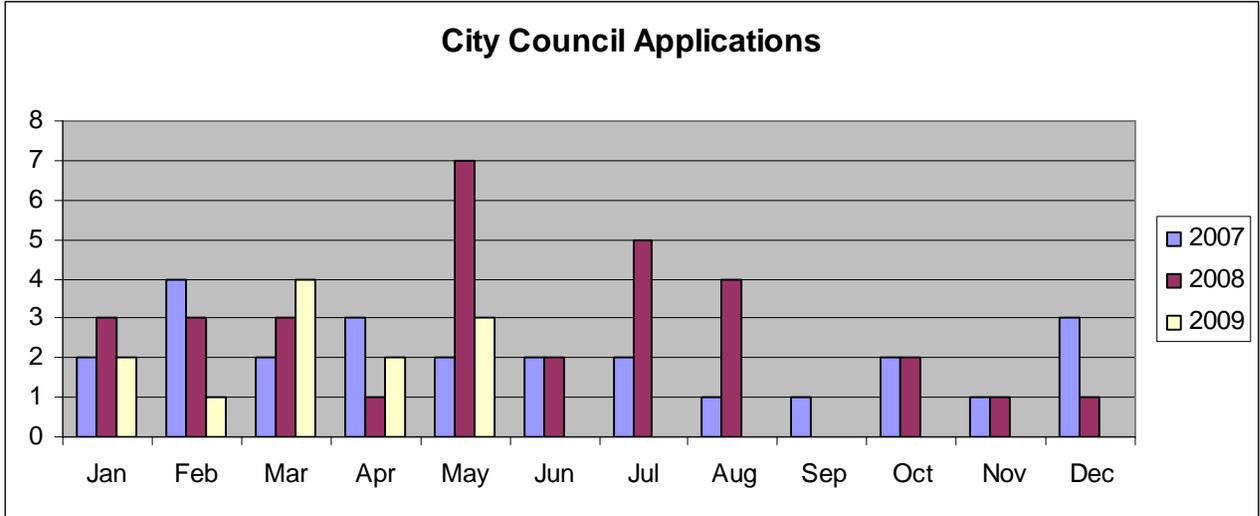
In May, the City received 3 pre-submittal applications. YTD pre-submittal activity is slower than the previous year. YTD total applications received for 2009 are 19 compared to 29 for 2008.



Pre-submittal Applications Submitted (May 2009)		
Pre-submittal Case Number	Project Name	Open Date
PS-0905-001	Huntington Smoky Hill Park n Ride FDP 2	05/15/2009
PS-0905-002	City Public Works Facility	05/15/2009
PS-0905-003	Arapahoe Corporate Park Administrative Codification	05/26/2009

City Council

In May, City Council heard 3 development projects as compared to hearing 7 in 2008. YTD, City Council has heard 12 development projects as compared to 17 in 2008.

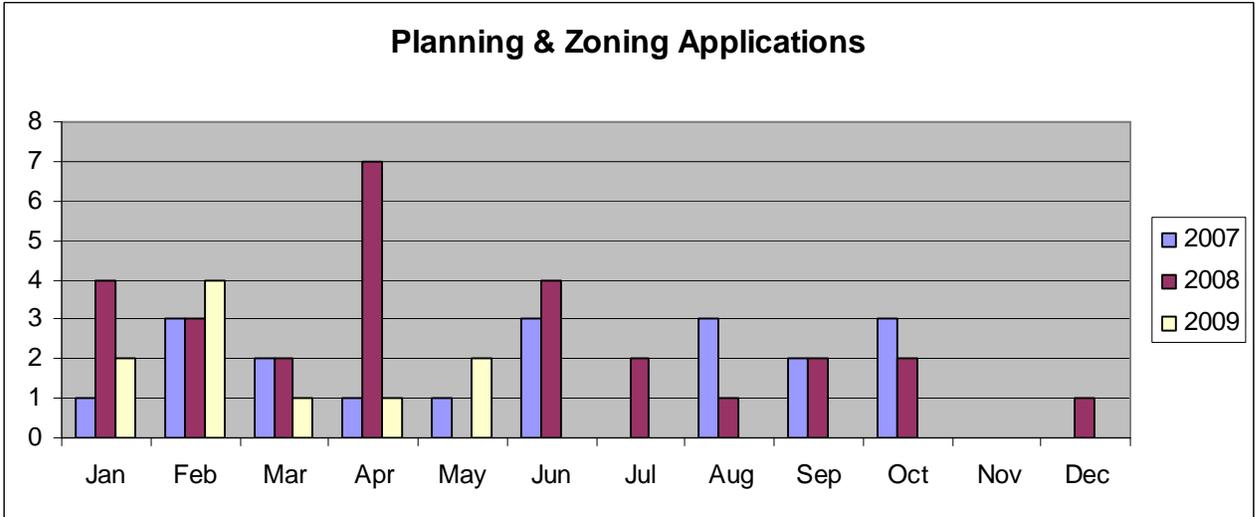


Land Development Projects Heard by City Council (May 2009)				
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Freemont annexation & Zoning	LU-0903-001/004	May 4, 2009	Approved
Land Use	Johnson FDP/Replat	LU-0812-005/004	May 4, 2009	Approved
Land Use	Southglenn Promenade	LU-0807-006	May 11, 2009	Approved

Land Development Projects Scheduled for City Council (June 2009)			
Description	Case Name	Case Number	Hearing Date
Land Use	Alpine pavilion 2 nd Amendment PDP Jackson Property	LU-0712-004/0808- 011/012	June 8, 2009

Planning & Zoning Commission

In May, the Planning & Zoning Commission heard 2 development projects as compared to hearing none in 2008. YTD, the Planning & Zoning Commission has heard 10 development projects as compared to 16 in 2008.

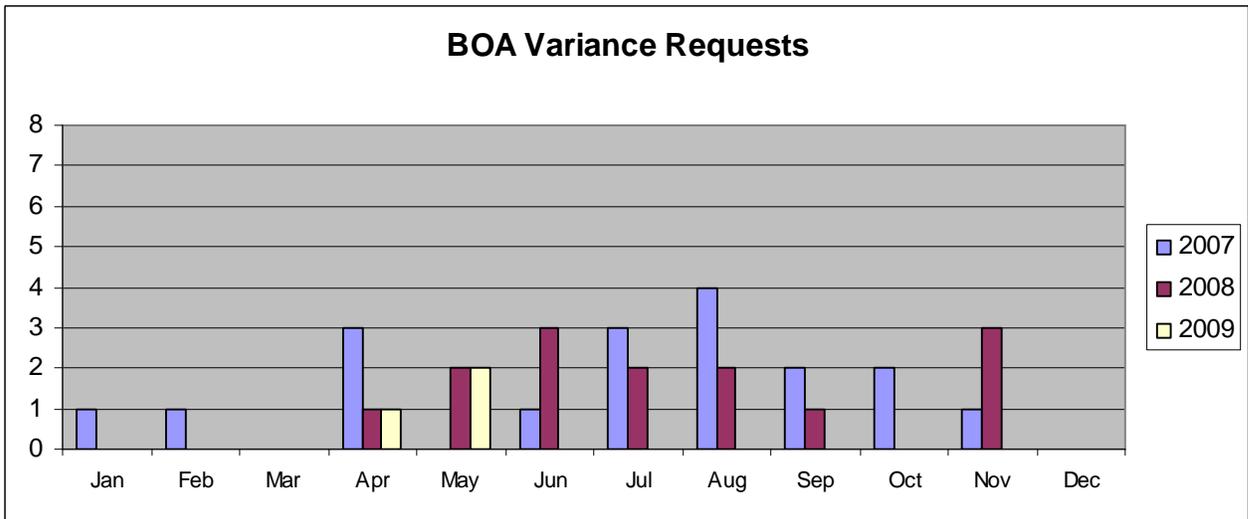


Land Development Projects Heard by PZ Commission (May 2009)				
Description	Case Name	Case Number	Hearing Date	Recommendation
Land Use	Alpine Pavilion 2 nd Amendment to PDP for Jackson Property	LU-0712-004/0808-012	May 13, 2009	Approved with Conditions
Land Use	Lot 6 Cherry Creek Business Center FDP (Lotito Bros.)	LU-0710-010	May 27, 2009	Approved with Conditions

Land Development Projects Scheduled for PZ Commission (June 2009)			
Description	Case Name	Case Number	Hearing Date
None			

Board of Adjustment

In May, the Board of Adjustment heard 2 variance requests as compared to hearing 2 in 2008. YTD, the Board of Adjustment heard 3 variance requests as compared to 3 in 2008.

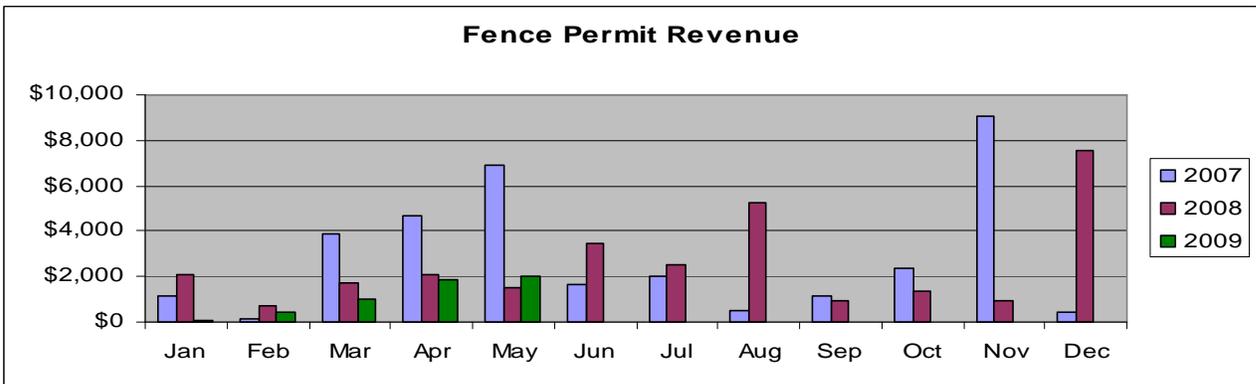
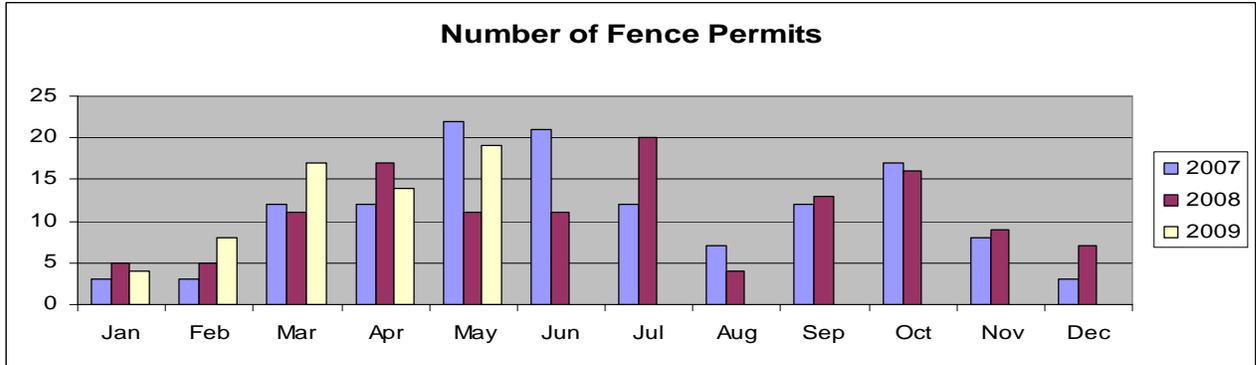


Land Development Projects Heard by the Board of Adjustment (May 2009)				
Description	Case Name	Case Number	Hearing Date	Action
BOA	Sedig Property – 6390 S University	BA-0904-001	May 21, 2009	Variance Granted
BOA	Melamed Property 6801 S Yosemite Street	BA-0904-002	May 21, 2009	Variance Granted

Variance Requests Scheduled for the Board of Adjustment (June 2009)			
Description	Case Name	Case Number	Hearing Date
	None		

Fence Permits

In May, the City received 19 fence permit applications with the monthly revenue of \$2,045. YTD fence permit application activity is higher than the previous year, but YTD revenues are lower due to smaller jobs with lower valuations. YTD applications for 2009 are 60 compared to 49 for 2008. YTD revenues for 2009 are \$5,458 compared to \$8,075 for 2008.



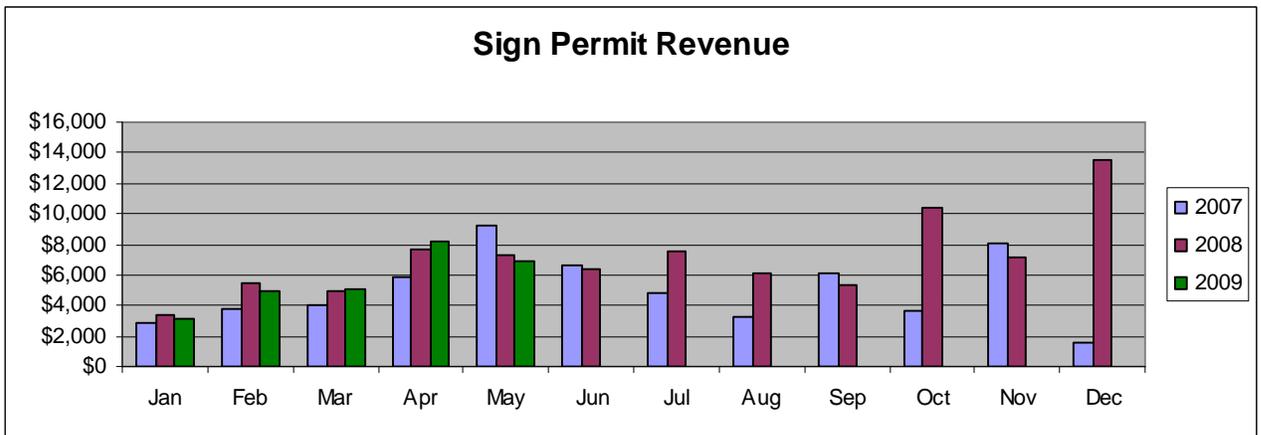
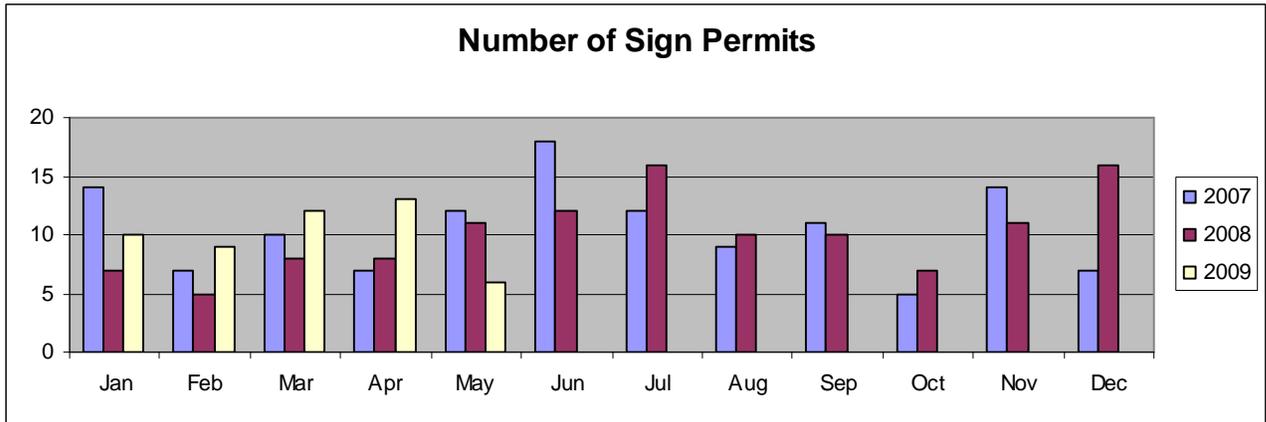
Fence Permits Submitted (May 2009)			
Location	Case Number	Date Received	Date Approved
7803 E Espana Way	FE-0905-001	05/01/09	05/01/09
6803 S Liverpool St	FE-0905-002	05/01/09	05/06/09
6833 S Cherry Street	FE-0905-003	05/05/09	05/12/09
6214 S Jackson St	FE-0905-004	05/06/09	05/12/09
8228 E. Phillips Street	FE-0905-005	05/12/09	05/14/09
6680 S Dexter St	FE-0905-006	05/12/09	05/14/09
6701 S Kit Carson	FE-0905-007	05/13/09	05/14/09
7447 S Davies Place	FE-0905-008	05/13/09	
6755 S Pennsylvania	FE-0905-009	05/15/09	05/19/09
7302 E Long Avenue	FE-0905-010	05/18/09	05/19/09
3592 E Phillips Ct.	FE-0905-011	05/18/09	05/19/09
8067 S Williams Ct.	FE-0905-012	05/18/09	05/21/09
7202 S Colorado Ct.	FE-0905-013	05/20/09	05/22/09
7279 S Eudora Ct.	FE-0905-014	05/20/09	05/22/09
3256 E Fair Place	FE-0905-015	05/21/09	05/22/09
6774 S Willow St.	FE-0905-016	05/21/09	05/22/09
5320 S Telluride Ct.	FE-0905-017	05/22/09	05/22/09
5955 S Logan Ct.	FE-0905-018	05/22/09	05/28/09
3127 E Otero Cr.	FE-0905-019	05/28/09	05/28/09

Average Approval Time – Business Days

2 Days

Sign Permits

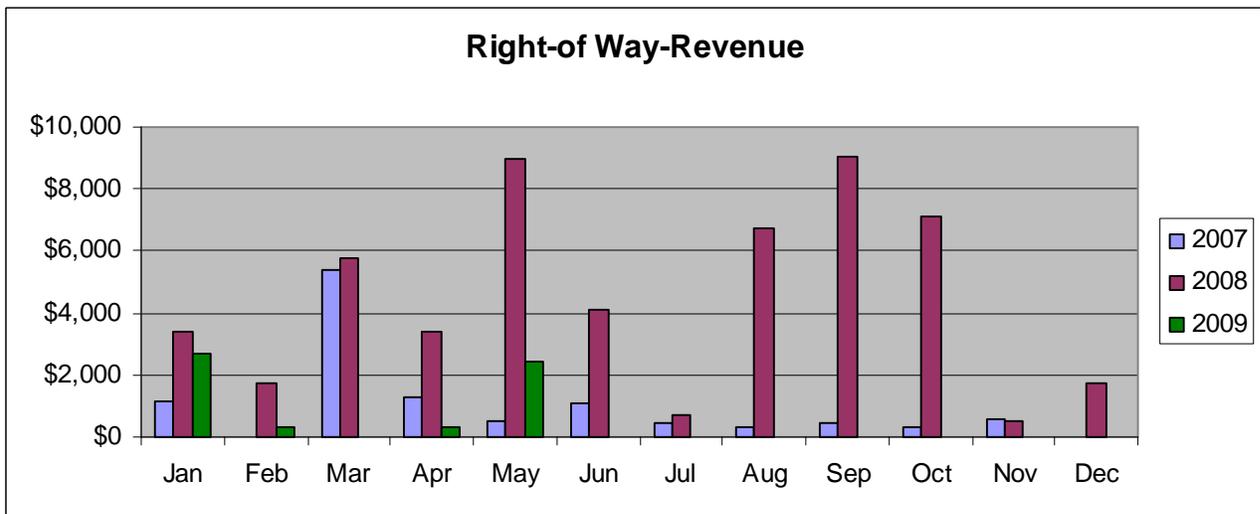
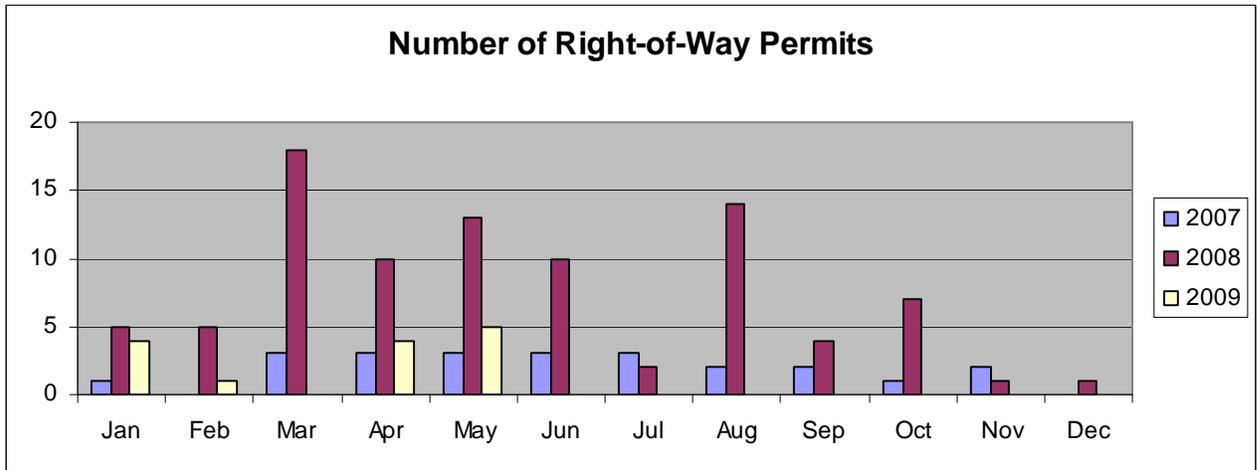
In May, the City received 6 sign permit applications with the monthly revenue of \$6,927. YTD sign permit application activity is higher than the previous year, but YTD revenues are slightly lower. YTD applications for 2009 are 50 compared to 39 for 2008. YTD revenues for 2009 are \$28,204 compared to \$28,751 for 2008.



Location	Case Number	Date Received	Date Approved
7286 S Yosemite	SG-0905-001	05/05/09	05/12/09
20269 E Smoky Hill Rd	SG-0905-002	05/12/09	05/14/09
2370 E Arapahoe Rd #926	SG-0905-003	05/12/09	05/14/09
20209 E Smoky Hill Rd	SG-0905-004	05/18/09	05/19/09
6955 S York St #423	SG-0905-005	05/27/09	05/28/09
Streets @ Southglenn	SG-0905-006	05/29/09	06/03/09
Average Approval Time – Business Days			2.3 Days

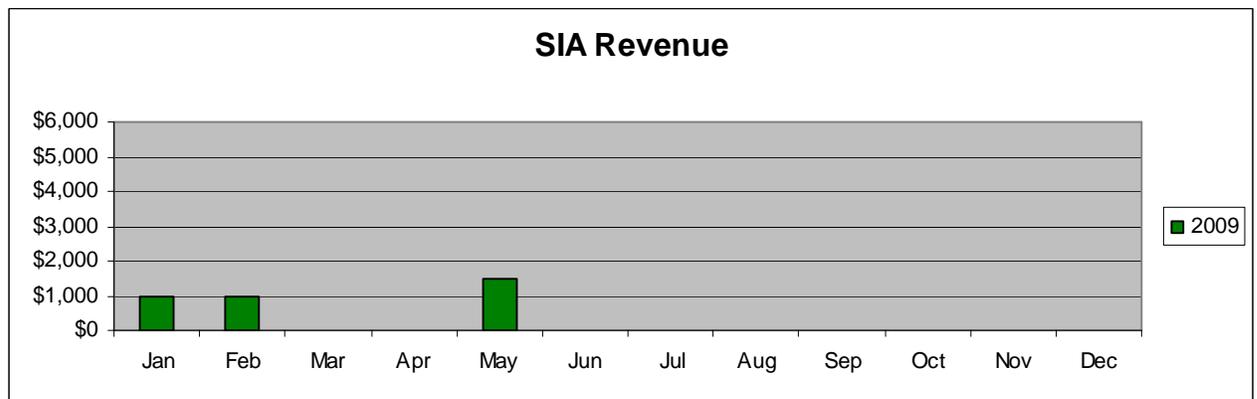
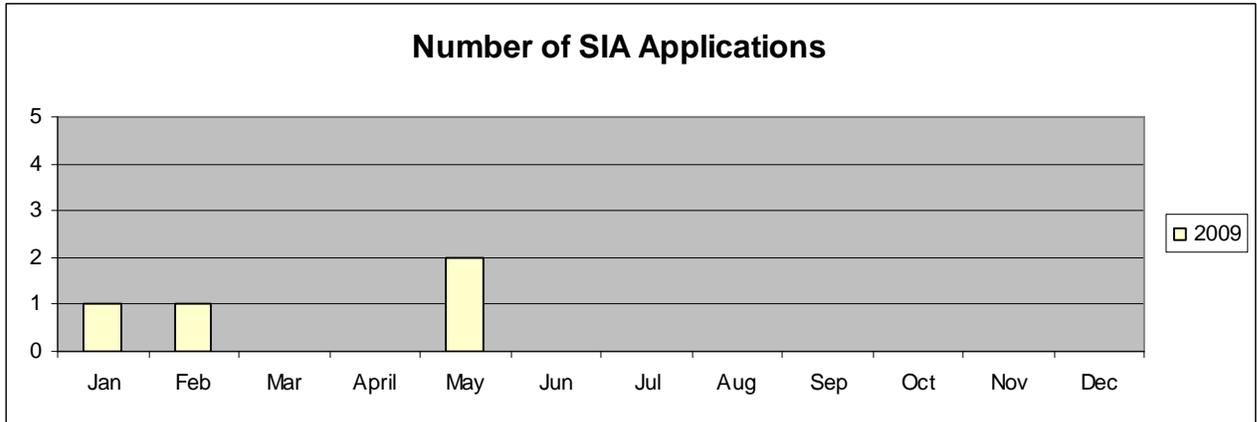
Right-of-Way Permits

In May, the City received 5 right-of-way permit applications with the monthly revenue of \$2,420. YTD right-of-way permit application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 14 compared to 51 for 2008. YTD revenues for 2009 are \$5,746 compared to \$23,197 for 2008.



Subdivision Improvement Agreements (SIA)

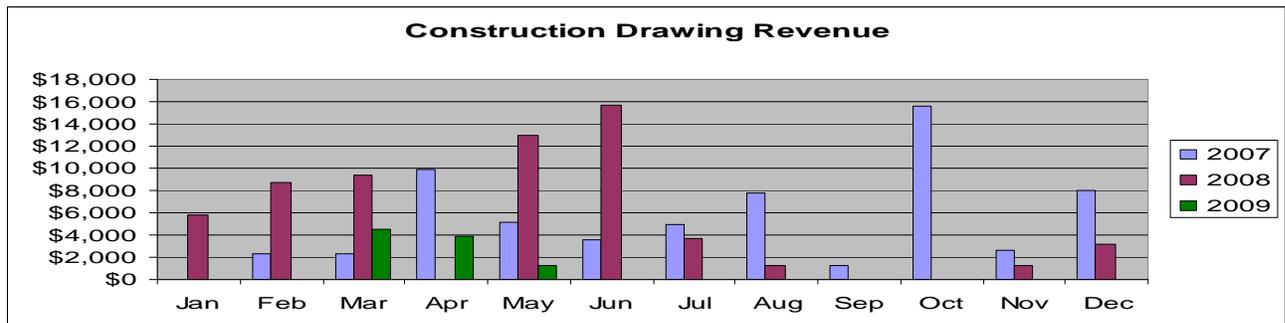
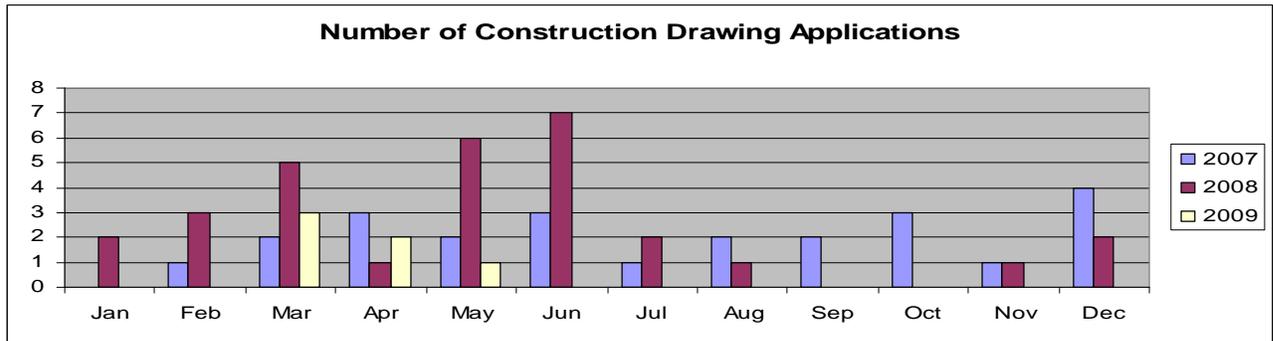
In May, the City received 2 SIA applications with the monthly revenue of \$1,500. YTD SIA applications for 2009 are 5 and YTD revenues for 2009 are \$3,500. Tracking of SIAs began in January 2009.



SIAs Submitted (May 2009)			
Description	Case Name	Case Number	Date Application Accepted
SIA	Centennial Pharmacy & Liquor Store FDP/PDP/Replat	LU-0905-003/004/005	5/15/09
SIA	Centennial Center 1st Amendment SIA Amendment	LU-0905-007	5/15/09

Construction Drawings (CD)

In May, the City received 1 CD application with the monthly revenue of \$1,300. YTD CD permit application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 6 compared to 17 for 2008. YTD revenues for 2009 are \$9,700 compared to \$ 36,800 for 2008.

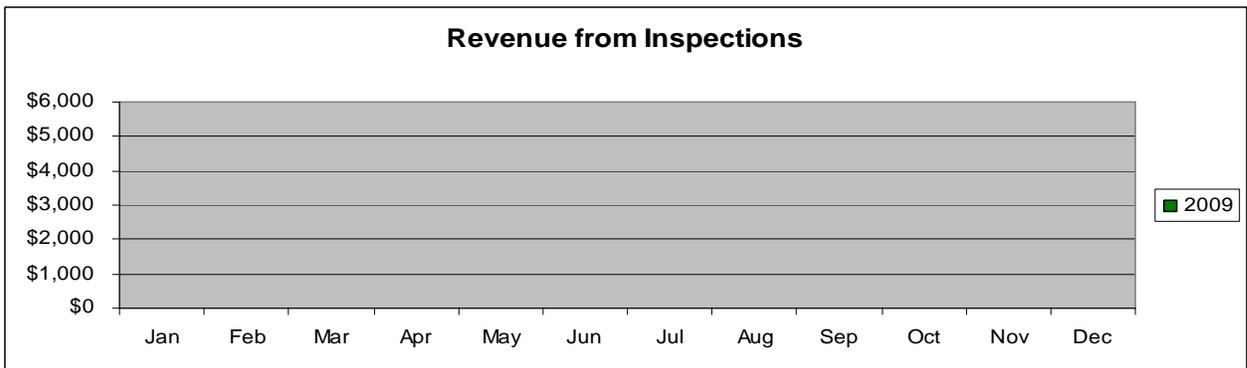
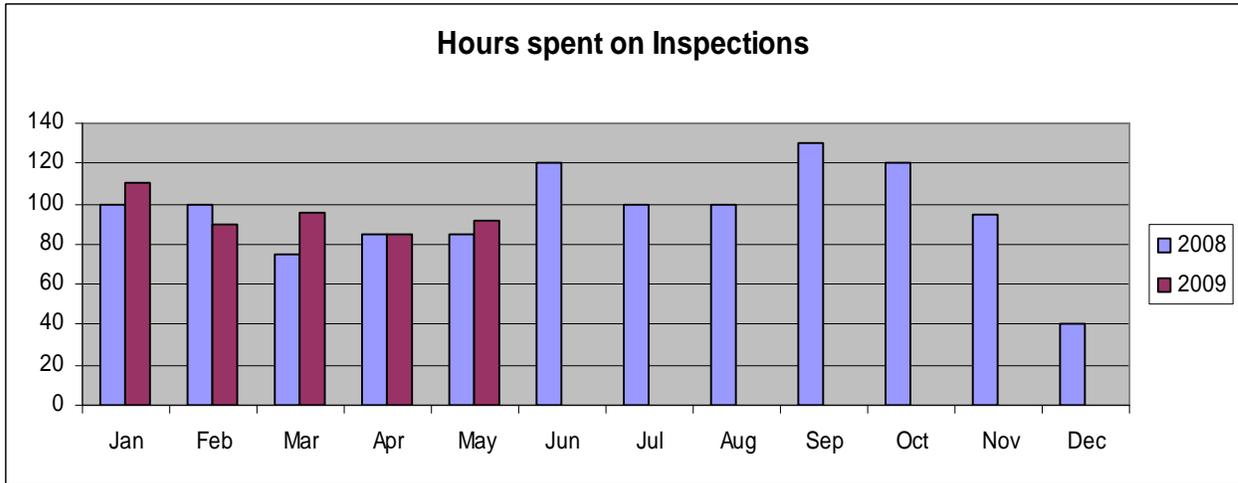


The Engineering Division approved 2 CD's in May: Comcast Phase I and Centennial Center Filing #2.

CDs Submitted (May 2009)			
Description	Case Name	Case Number	Date Application Accepted
CD	Willow Creek Park	CD-0905-001	5/13/2009

Infrastructure Inspections

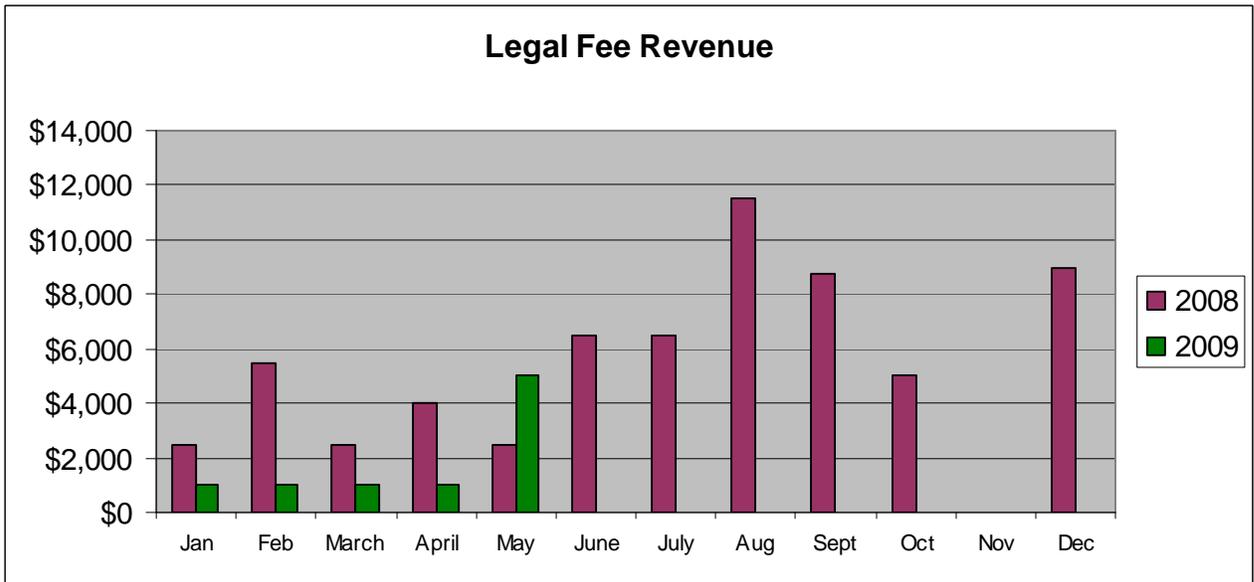
In May, 18 individual projects/sites were inspected. City staff spent a total of 92 hours performing these inspections. YTD revenues for 2009 are \$0. Inspection fees began this year.



Infrastructure Inspections (May 2009)		
General Location	Case Name	Status
Jordan and Arapahoe	Arapahoe Commons	Under Construction
Revere and Caley	Homeland Security Building	Under Construction
Parker and Lewiston	Lazy Hills	Under Construction
Easter and Lima	East Lima Subdivision	Under Construction
Arapahoe and University	Streets at SouthGlenn	Under Construction
Arapahoe and Potomac	Village at Centennial	Under Construction
Franklin and Orchard	Orr Estates	Under Construction
Dexter and Dry Creek Road	Life Time Fitness	Under construction
Nome and Peakview	The Wyndham	Under Construction
Flanders and Reservoir	Traffic Signal	Under Construction
Peoria and Arapahoe	AutoNation	Under Warranty
Parker Road and Arapahoe Road	Centennial Center	Close Out
Chester & County Line	Ethan Allen	Under Warranty
Potomac & Fremont	Comcast	Under Construction
Orchard & Franklin	Orchard Estates	Under Construction
Vine & Arapahoe Road	American national Bank	Under Construction
Paris & Briarwood	The Ridge	Under Construction
Costilla & South Holly	Our Father Lutheran	Under Construction

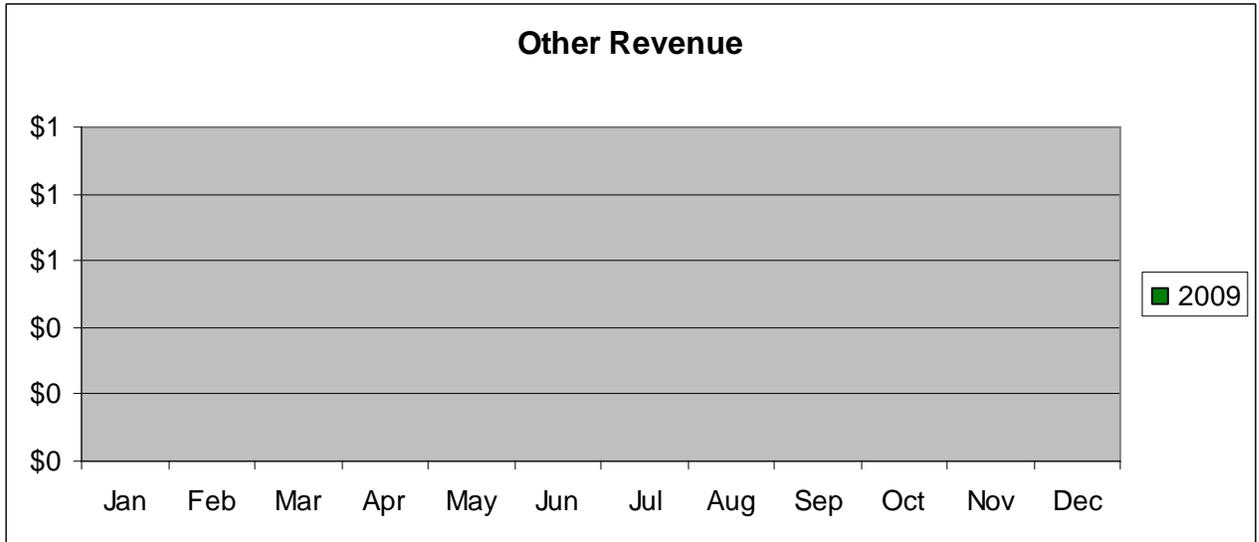
Legal Services

In May, a total of \$5,000 in revenue was received for legal services. YTD revenues for 2009 are \$9,000 compared to \$17,000 for 2008, which reflects the slower application activity this year. Legal fees are collected to cover actual legal costs and don't impact the final budget in a negative or positive way.



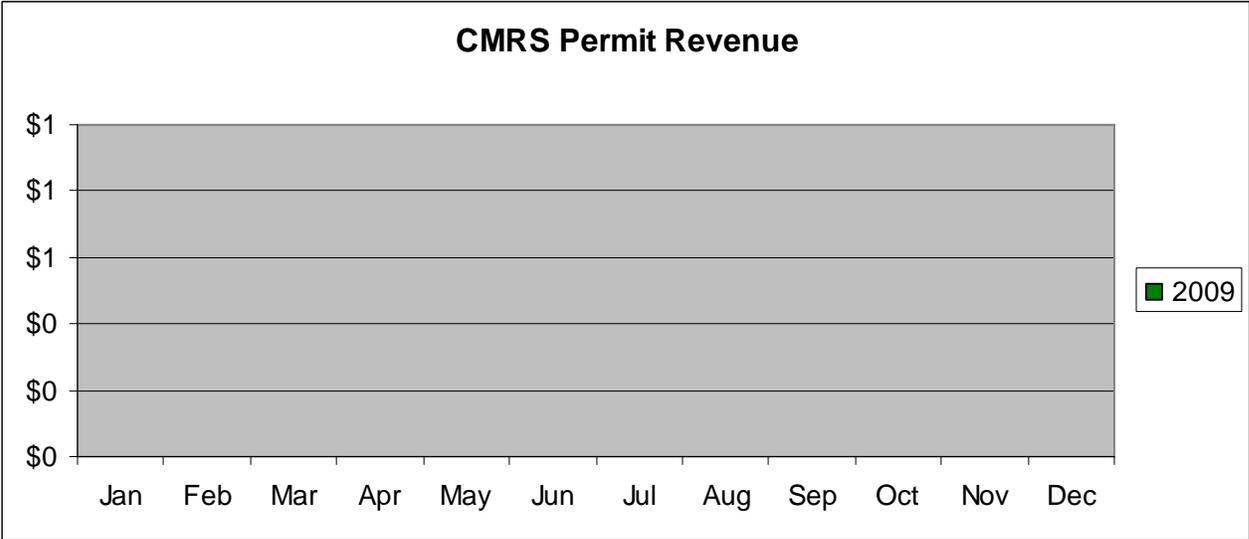
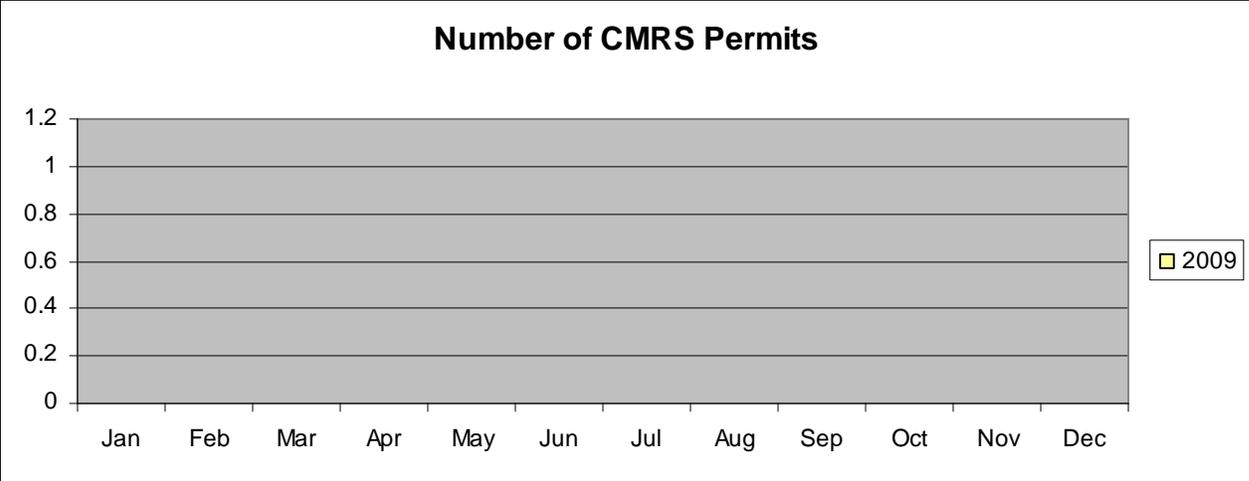
Other Fees

In May, no revenues were received for other fees. YTD revenues for 2009 are \$0, which is below the 2009 projected revenue of \$835. Other fee tracking began in January 2009.



CMRS Permits

In May, no revenues were received for CMRS permits. YTD revenues for 2009 are \$0, which is below the 2009 projected revenue of \$2,500. CMRS permit tracking began in January 2009.



CMRS Permits (May 2009)		
Project or Location	Case Number	Date Received and Issued
None		

City Work Orders

In May, Centennial Engineers worked on 1 CWO for .75 hours at a value of \$51. This was at no cost to the City. YTD value provided total is \$901.

CWOs Worked on by City (May 2009)		
Description	Hours	Value
CWO 663	.75	\$51

The City has to outsource a specific aspect of reviews to an engineering consultant. In May, consultant time on CWOs totaled zero at a cost of \$0. This is an additional cost to the City being paid for from the Land Use Fund. YTD costs total is \$6,136.

CWOs Worked on by Consultants (May 2009)		
Description	Hours	Fee
None		