



**Community Development Department
Planning & Engineering Divisions
Monthly Report for March 2013**

April 20, 2013

Activity

- [Land Use Applications](#) – There were 6 applications compared to 2 in 2012.
- [Pre-Submittal Applications](#) – There were 5 applications compared to 5 in 2012.
- [City Council](#) – City Council heard 4 projects compared to 3 in 2012.
- [Planning and Zoning Commission](#) – There were 3 projects heard compared to 3 in 2012.
- [Fence Permits](#) – There was 1 application compared to 20 in 2012. Average number of days to approve was 1 business days.
- [Sign Permits](#) – There were 14 applications compared to 18 in 2012. Average number of days to approve was 2 business days.
- [Right-of-Way Permits](#) – As of February, ROW permitting is no longer being tracked by CD.
- [Public Improvement Agreements](#) – There were 3 PIA's submitted compared to 0 in 2012.
- [Construction Drawings](#) – There were 7 CD applications compared to 2 in 2012.
- [Infrastructure Inspections](#) – There were 28 individual projects/sites inspected this month. City staff spent a total of 52 hours performing these inspections compared to 65 hours in 2012.
- [Legal Fees](#) – There was \$6,200 in revenue collected in 2013 compared to \$500 in 2012.
- [CMRS Permits](#) – There were 3 permits submitted compared to 3 in 2012.
- [Other Fees](#) – There was \$30 in revenue collected in 2013 compared to \$0 in 2012.
- [Visitors](#) – There were 31 visitors in the month of March; an average of 1.48 per work day.
- [Customer Surveys](#) – Planning & Engineering sent 11 surveys in March and received 2 results. Overall responses have been positive.

Revenue

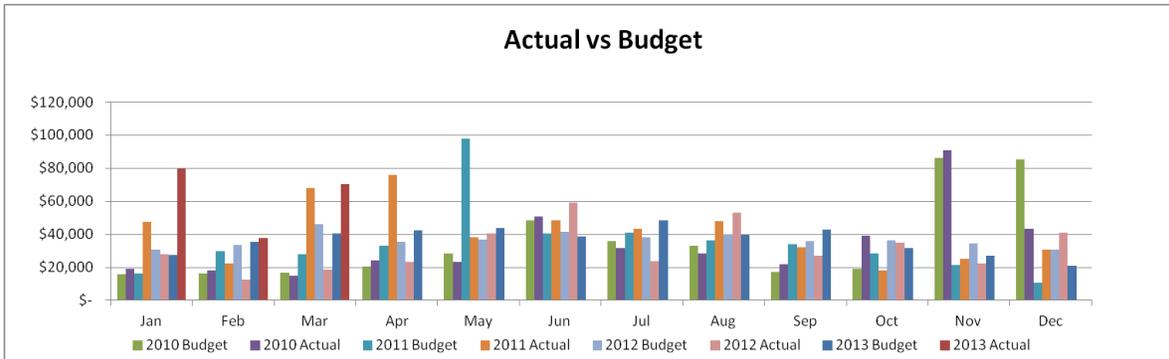
[Total Revenue](#) – March monthly revenue was \$70,296 compared to \$18,516 in 2012. YTD \$187,878 in revenue has been collected, which is 182% above the 2013 projected budget of \$103,450. Permits for Bus Bench and Shelter are now part of the Land Use Fund. We collected \$5,000 for March and collected \$15,000 year to date; this is not included in the total since it has a different budget line item.

P & E Special Projects

Below are the major projects for March and the approximate amount of time spent on each project. 0 Hours were spent on special projects in March.

Total Revenue

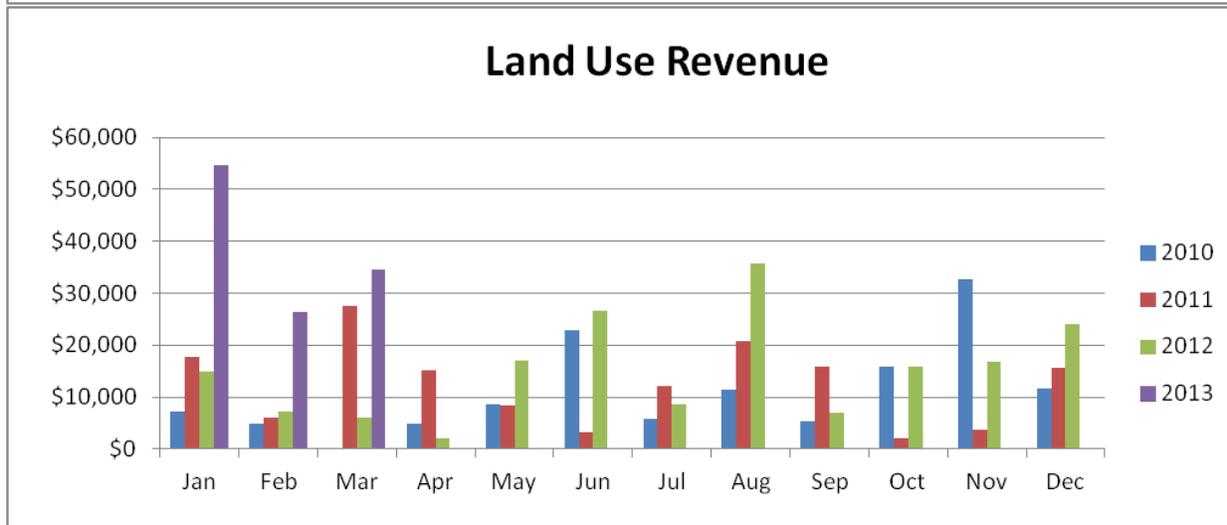
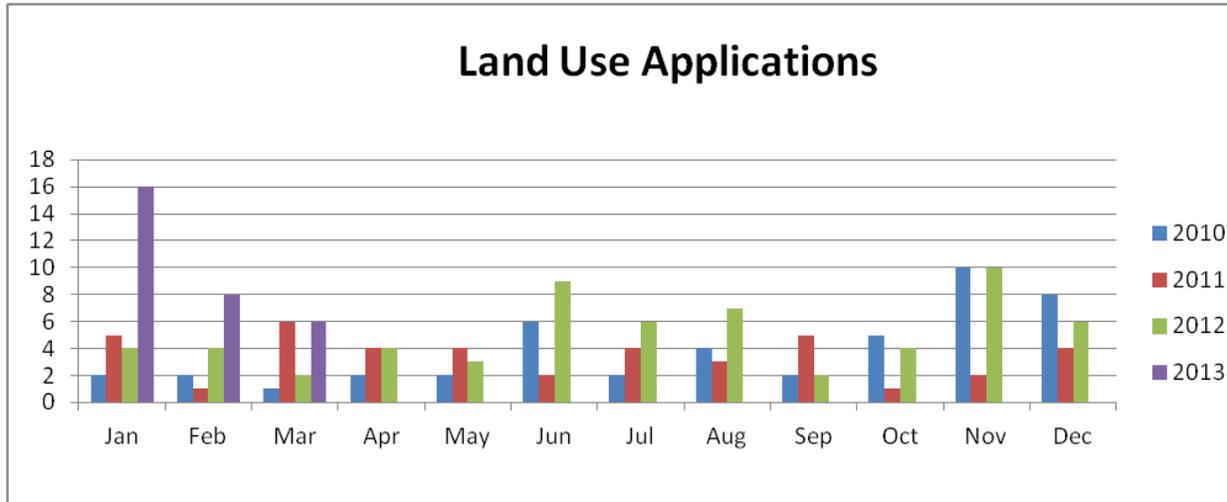
In March, the total revenue received was \$70,296. YTD the Planning & Engineering revenues of \$187,878 are roughly 182% of the projected 2013 YTD budget of \$103,450.



- [Land Use Applications](#) – YTD \$115,617 in revenue has been collected, which is above the 2013 projected budget of \$54,000.
- [Fence Permits](#) – YTD \$76 in revenue has been collected, which is below the 2013 projected budget of \$8,000.
- [Sign Permits](#) – YTD \$10,365 in revenue has been collected, which is below the 2013 projected budget of \$15,000.
- [Right-of-Way Permits](#) – YTD \$590 in revenue has been collected, which is below the 2013 projected budget of \$1500.
- [Public Improvement Agreements](#) – YTD \$8,400 in revenue has been collected, which is above the 2013 projected budget of \$2,000.
- [Construction Drawings](#) – YTD \$22,150 in revenue has been collected, which is above the 2013 projected budget of \$7,000.
- [Infrastructure Inspection](#) – YTD \$5,900 in revenue has been collected, which is above the 2013 projected budget of \$3,500.
- [Legal Fees](#) – YTD \$22,050 in revenue has been collected, which is above the 2013 projected budget of \$9,000.
- [CMRS Fees](#) – YTD \$2,700 has been collected, which is above the 2013 projected budget of \$2,200.
- [Other Fees](#) – YTD \$3955 has been collected, which is above with the 2013 projected budget of \$0. This amount includes developer contributions, miscellaneous fees and revenue including Engineering hours from the Open Space Fund.

Land Use Applications

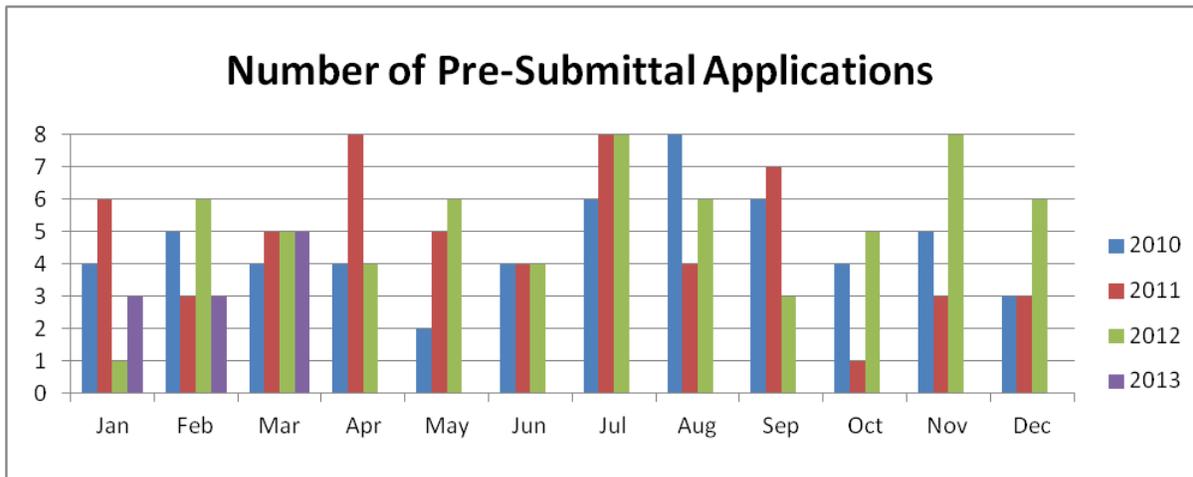
In March, the City received 6 land use applications with \$34,555 in monthly revenue. YTD land use application activity is higher than the previous year and YTD revenues are also higher. YTD applications for 2013 are 30 compared to 10 in 2012. YTD revenues for 2013 are \$115,617 compared to \$28,310 for 2012.



Land Use Applications Submitted (March 2013)		
Land Use Case Number	Project Name	Open Date
LU-13-00055	Hindu Temple FDP Amendment	3/8/2013
LU-13-00056	Learning Experience at Southfield Park	3/11/2013
LU-13-00057	First Bank Canopy Addition	3/21/2013
LU-13-00059	Landry's Lot Line Adjustment	3/12/2013
LU-13-00062	Arapahoe Plaza Rezoning Plan	3/19/2013
LU-13-00063	Arapahoe Plaza Site Plan	3/19/2013

Pre-Submittal Applications

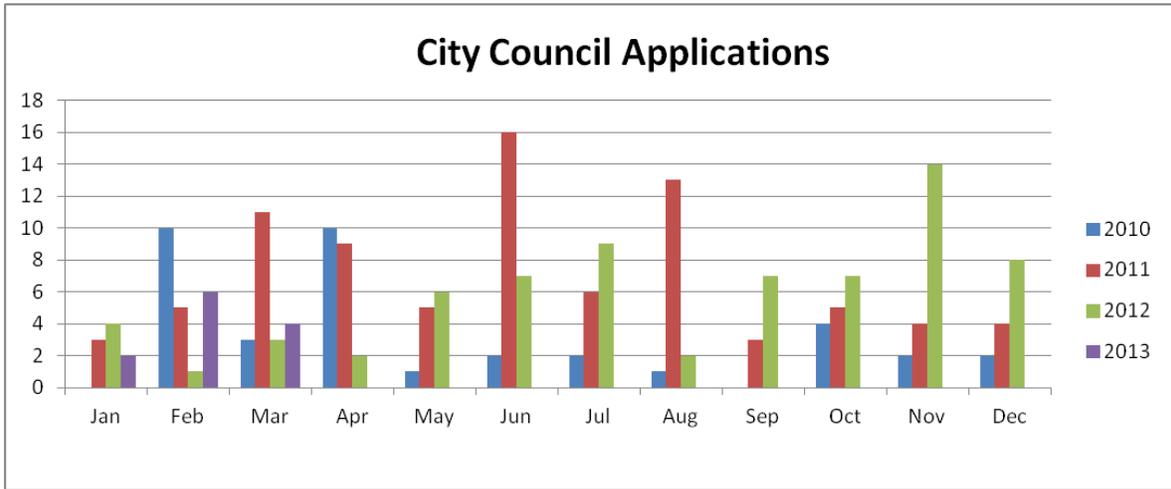
In March, the City received 5 pre-submittal applications compared to 5 in 2012. YTD pre-submittal activity is slightly lower than the previous year. YTD total applications received for 2013 are 11 compared to 12 for 2012. The City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (March 2013)		
Pre-Submittal Case Number	Project Name	Open Date
PS-13-00066	Cherry Creek Shopping Center SDP	3/20/2013
PS-13-00069	Farm & Home Foods FDP 2 nd Admin Amend	3/25/2013
PS-13-00075	Haselden Shop and Storage Yard	3/29/2013
PS-13-00076	St. Mark Coptic Orthodox Church	3/29/2013
PS-13-00077	City Electric Supply Building	3/29/2013

City Council

In March, City Council heard 4 projects compared to hearing 3 in 2012. YTD, City Council has heard 12 development projects compared to 8 in 2012.



Land Development Projects Heard by City Council (March 2013)

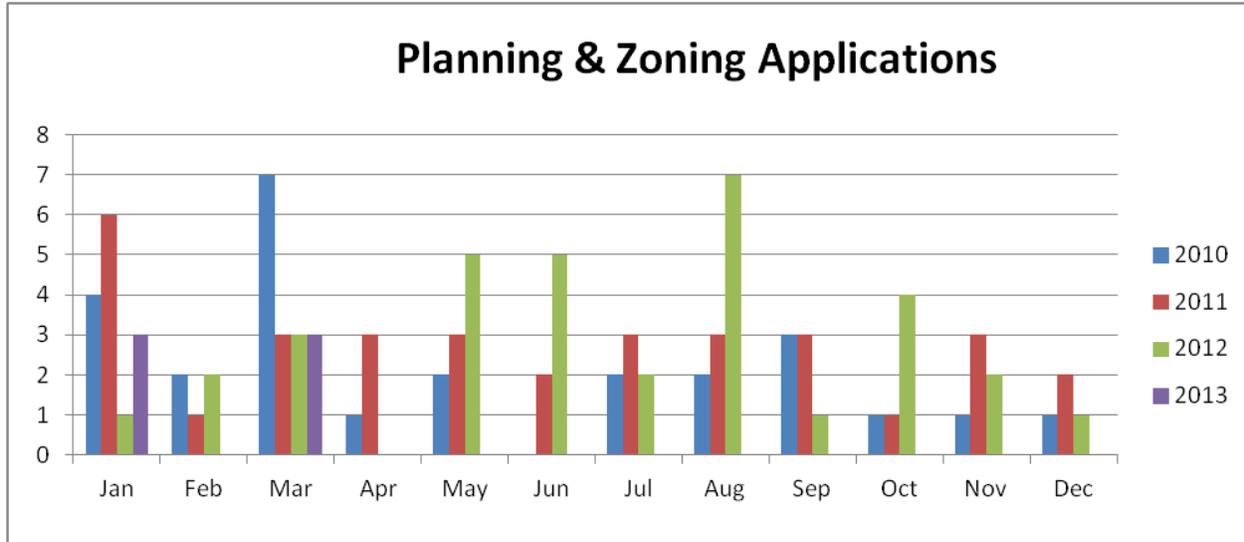
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Denver Water Rezoning	LU-12-00111	3/4/2013	Approved
Land Use	Denver Water Conditional Use Site Plan	LU-12-00112-	3/4/2013	Approved
Land Use	Southfield Center Rezoning Plan	LU-12-00254	3/18/2013	Approved
Land Use	Centennial Center Rezoning Plan	LU-13-00014	3/18/2013	Approved

Land Development Projects Scheduled for City Council (April 2013)

Description	Case Name	Case Number	Hearing Date
Land Use	Piney Creek Hollow Park Annexation	LU-12-00234	4/15/2013
Land Use	Piney Creek Hollow Park Establishment of Zoning	LU-12-00235	4/15/2013

Planning & Zoning Commission

In March, the Planning & Zoning Commission heard 3 development projects as compared to hearing 3 in 2012. YTD, the Planning & Zoning Commission has heard 6 development projects as compared to 6 in 2012.



Land Development Projects Heard by P & Z Commission (March 2013)

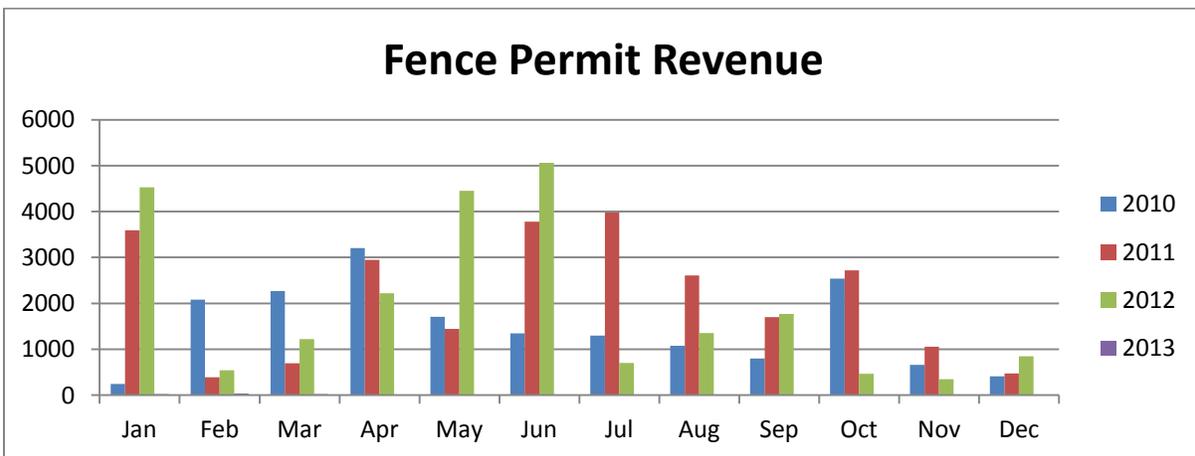
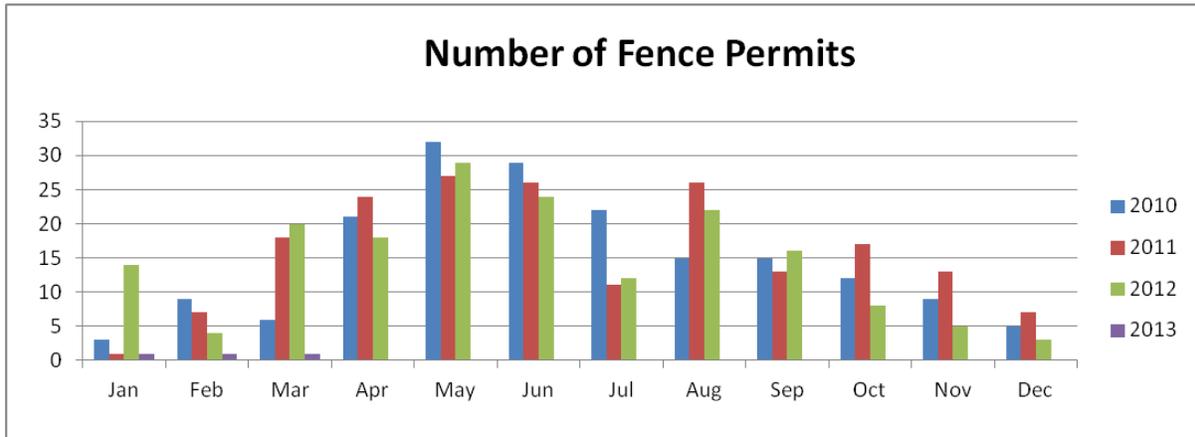
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Denver Water Fence Variance	LU-13-00028	3/13/2013	Approved
Land Use	Southfield Center Rezoning Plan	LU-12-00254	3/13/2013	Approved
Land Use	Centennial Center Rezoning Plan	LU-13-00014	3/13/2013	Approved

Land Development Projects Scheduled For P & Z Commission (April 2013)

Description	Case Name	Case Number	Hearing Date
Land Use	Dry Creek Office Park Parking Variance	LU-13-00040	4/10/2013
Land Use	2101 E. Arapahoe Road Rezoning Plan	LU-13-00041	4/10/2013
Land Use	Tagawa Farm Rezoning Plan	LU-13-00027	4/10/2013
Land Use	Les Schwab Tire Center Site Plan	LU-12-00240	4/24/2013
Land Use	Les Schwab Parking Variance	LU-13-00033	4/24/2013

Fence Permits

In March, the City received 1 fence permit applications with monthly revenue of \$20. YTD, fence permit application activity is lower than the previous year and YTD revenue is also lower. YTD applications for 2013 are 3 compared to 38 for 2012. YTD revenues for 2013 are \$76 compared to \$6,292 for 2012. **There were 0 fence permits (or 0% of permits issued in the month) through Rapid Review Thursdays (RRT) in March**, and average permit wait/processing time for RRT in March was 0 minutes. YTD average wait/processing time is 3 minutes for RRT.



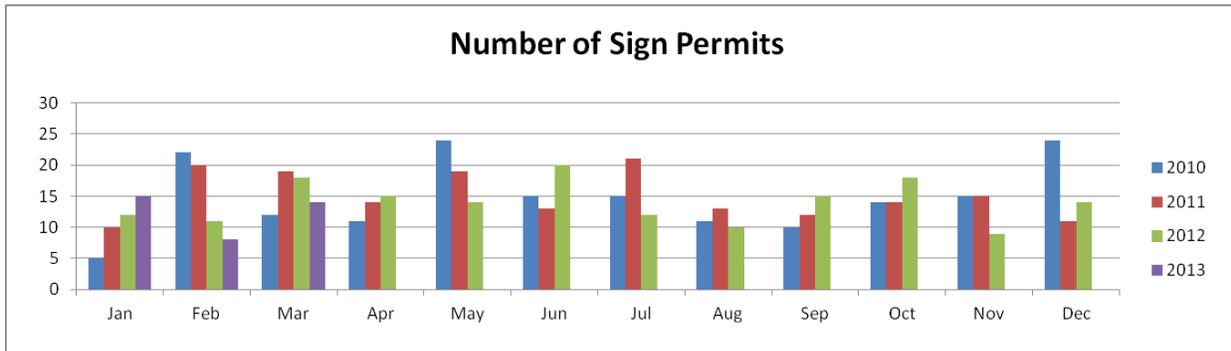
Fence Permits Submitted (March 2013)			
Location	Case Number	Date Received	Date Approved
6737 E. Phillips Pl.	FE-13-00004	3/18/2013	3/20/2013
Average Approval Time – Business Days			2 Day

Rapid Review Fence Permits (March 2013)			
Location	Case Number	Time Received	Time Approved
None			
Average Approval Time – Minutes			Minutes (Days)

**Prior to 2013, Rapid Review data was calculated as one full day of review.*

Sign Permits

In March, the City received 14 sign permit applications with monthly revenue of \$5,341. YTD sign permit application activity is slightly lower than the previous year while YTD revenues are lower. YTD applications for 2013 are 37 compared to 41 submitted for 2012. YTD revenues for 2013 are \$10,365 compared to \$11,126 for 2012. **There were 2 sign permits issued through Rapid Review Thursday (RRT) in March (or 14% of permits issued in the month),** with an average wait/processing time of 6 minutes for March. YTD average permit wait/processing time is 15 minutes for RRT.



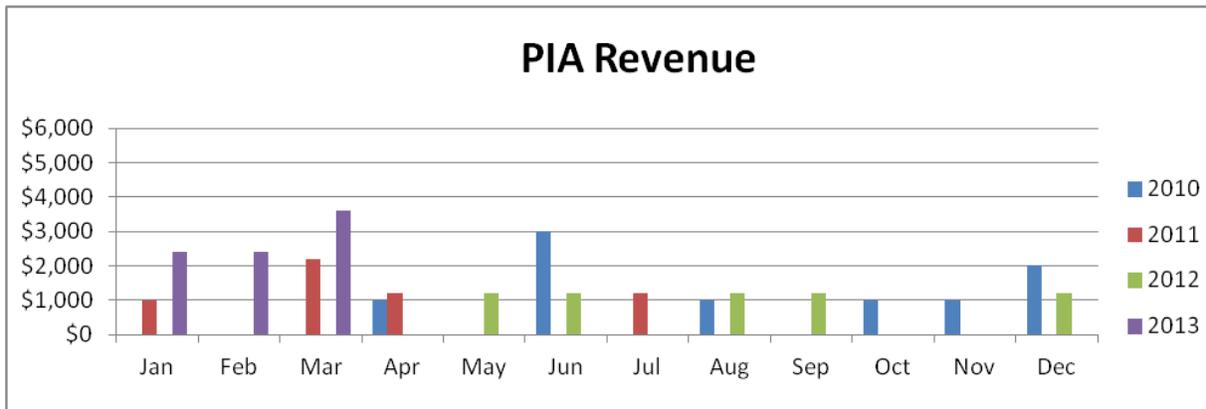
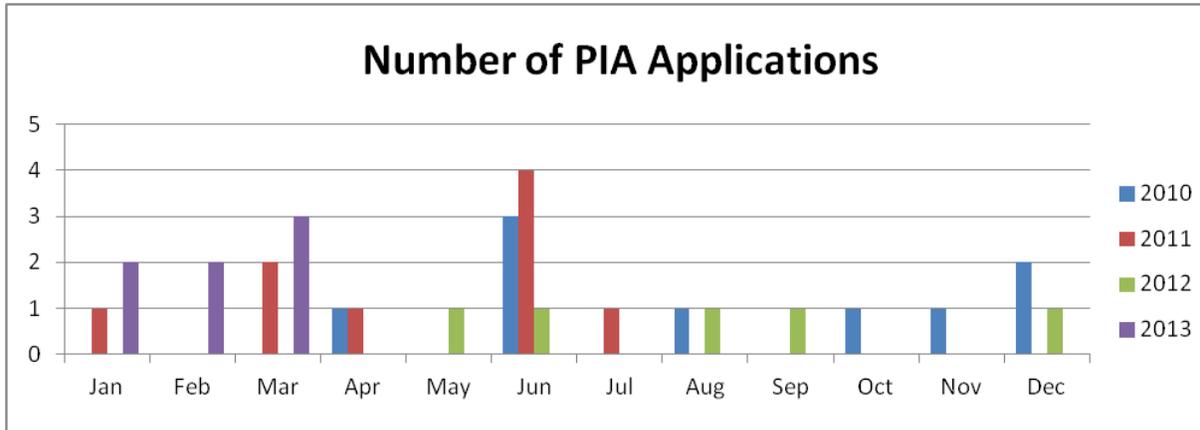
Sign Permits Submitted (March 2013)			
Location	Case Number	Date Received	Date Approved
6900 S. University Blvd.	SG-13-00036	3/28/2013	3/28/2013
10030 E. Arapahoe Rd.	SG-13-00033	3/21/2013	3/21/2013
10743 E. Arapahoe Rd.	SG-13-00032	3/19/2013	3/20/2013
6900 S. University Blvd	SG-13-00031	3/18/2013	3/21/2013
9623 E. County Line Rd.	SG-13-00030	3/18/2013	3/21/2013
9535 E. County Line Rd.	SG-13-00028	3/12/2013	3/15/2013
8222 S. University Blvd.	SG-13-00027	3/06/2013	3/07/2013
20153 E. Smoky Hill Rd.	SG-13-00026	3/6/2013	3/7/2013
6853 S. York St. Ste 100	SG-13-00024	3/4/2013	3/7/2013
Average Approval Time – Business Days			2 Days

Rapid Review Sign Permits (March 2013)			
Location	Case Number	Time Received	Time Approved
6900 S. University Blvd.	SG-13-00036	10:08	10:09
18525 E. Smoky Hill Rd.	SG-13-00033	10:45	10:56
Average Approval Time – Minutes			06 Minutes (0.010 Days)

**Prior to 2013, Rapid Review data was calculated as one full day of review.*

Public Improvement Agreements (PIA)

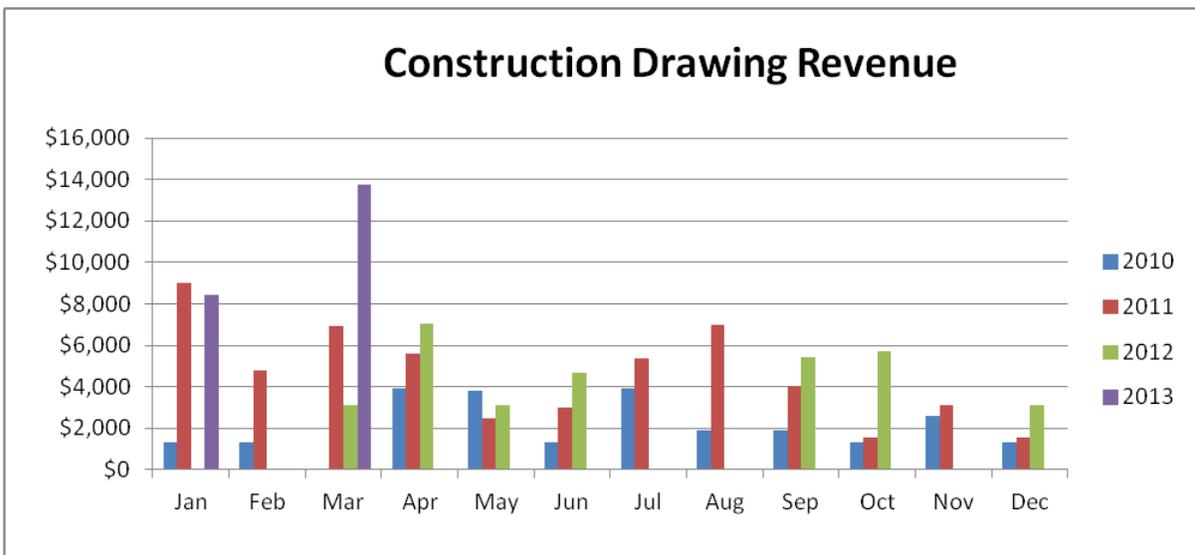
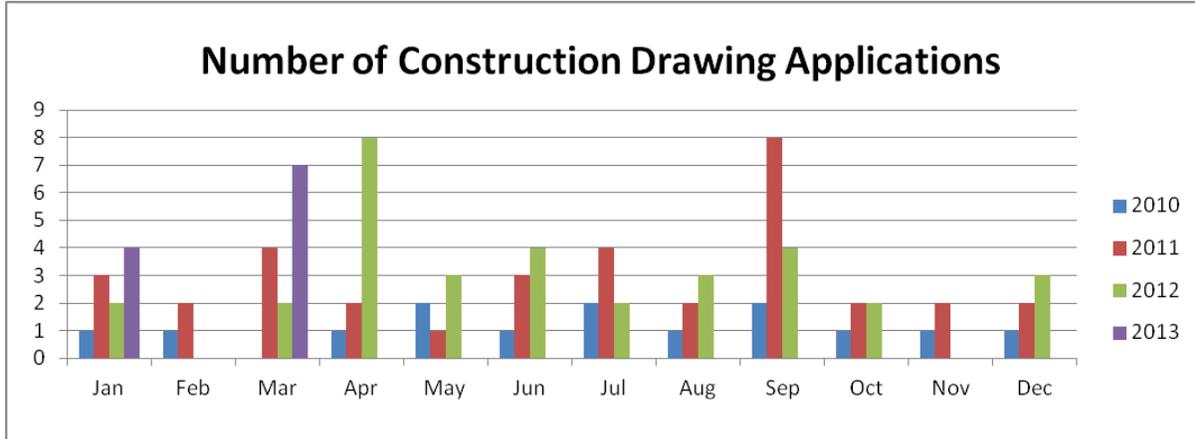
In March, the City received 3 PIA applications compared to 0 in 2012. The monthly revenue of \$3,600 is higher than 2012 which was \$0. YTD PIA applications for 2013 are 7 compared to 0 in 2012. YTD revenues for 2013 are \$8,400 compared to \$0 in 2012. We began tracking PIA's in 2009.



PIAs Submitted (March 2013)			
Description	Case Name	Case Number	Date Application Accepted
Land Use	Hindu Temple FDP Amendment	LU-13-00055	3/8/2013
Land Use	Morningstar SDP	LU-12-00123	3/12/2013
Land Use	Arapahoe Plaza Site Plan	LU-13-00063	3/19/2013

Construction Drawings (CD)

In March, the City received 7 CD applications with \$13,750 in monthly revenue. YTD, CD permit application activity is higher than the previous year and YTD revenues are also higher. YTD applications for 2013 are 11 compared to 4 for 2012. YTD revenues for 2013 are \$22,200 compared to \$3,100 for 2012.

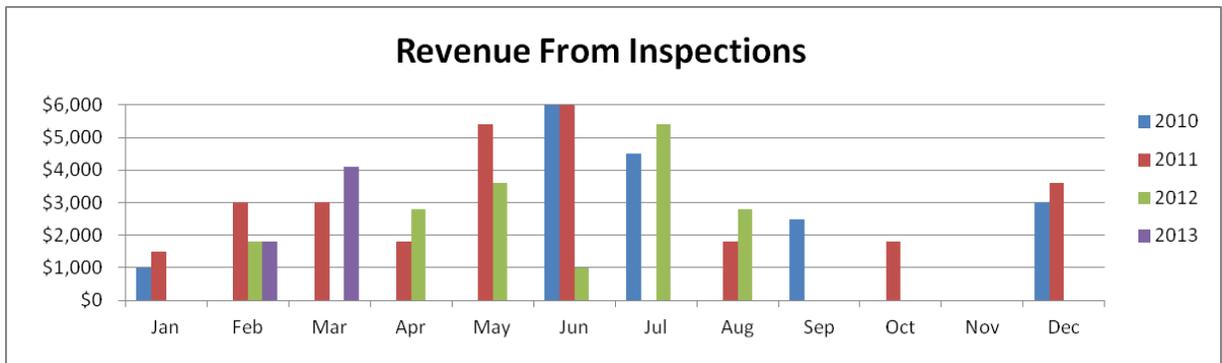
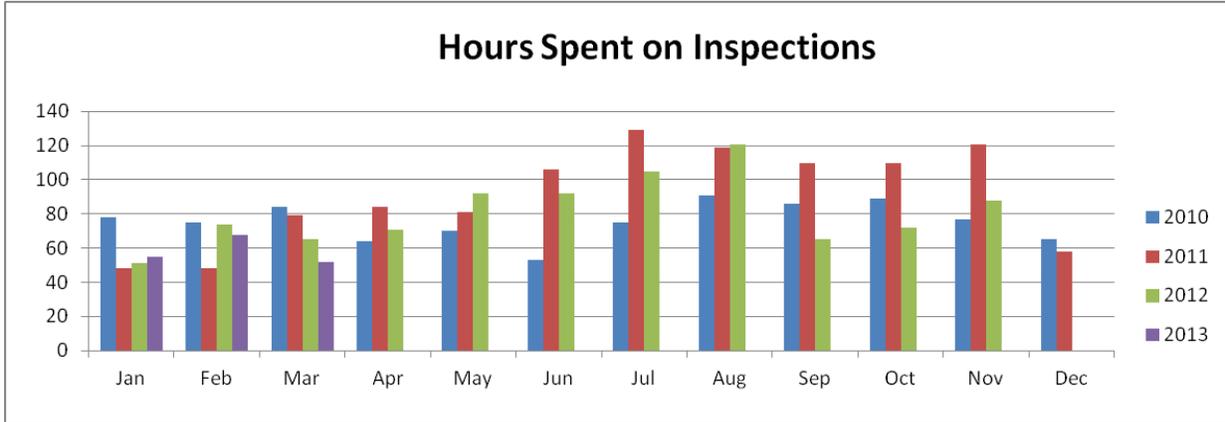


CDs Submitted (March 2013)			
Description	Case Name	Case Number	Date Application Accepted
CD	Rampart I at the Ridge	CD-13-00052	3/1/2013
CD	Holly Tennis Courts Renovation	CD-13-00005	3/11/2011
CD	Verona Estates CDs	CD-13-00060	3/15/2013
CD	Arapahoe Plaza	CD-13-00064	3/19/2013
CD	First Bank Canopy Addition	CD-13-00061	3/21/2013
CD	Les Schwab Tire Center	CD-13-00068	3/21/2013
CD	Cherry Creek Vista Park & Recreation District	CD-13-00050	3/26/2013

The Engineering Division approved 0 CD's in March

Infrastructure Inspections

In March, 28 individual projects/sites were inspected and there was \$4,100 in revenue collected. City staff spent a total of 52 hours performing these inspections compared to 65 hours in 2012. Centennial Center Park and Dry Creek Retail required more than two inspections. YTD revenue for 2013 is \$5,900 compared to \$1800 in 2012.

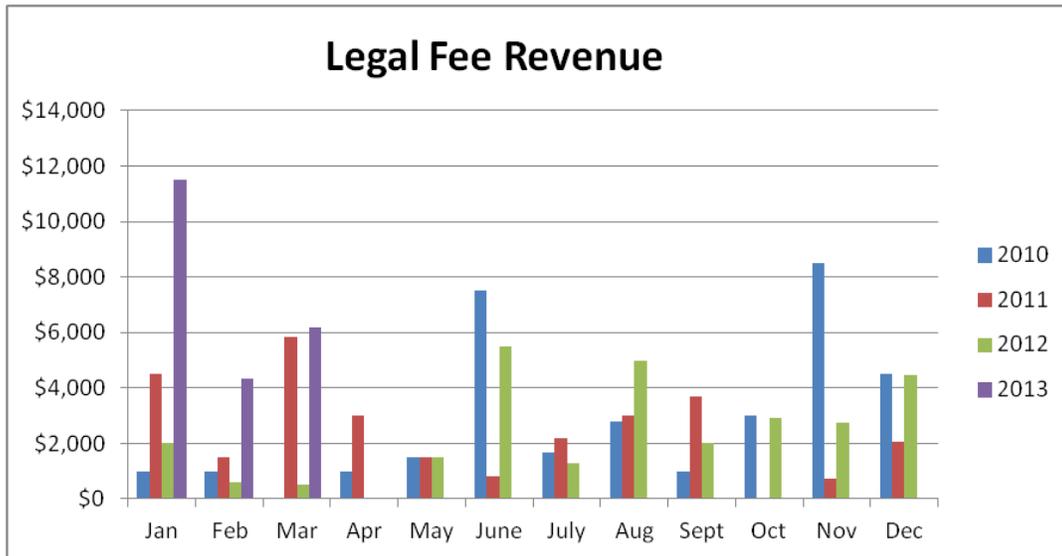


Infrastructure Inspections (March 2013)

General Location	Case Name	Status-Visits
Parker Road & Arapahoe Rd.	Centennial Center Filing 2	Under Construction – 2
5000 E. Dry Creek Rd.	Lifetime Fitness	Under Construction - 1
6885 S. University Blvd.	Streets @ SouthGlenn	Under Construction - 0
6258 S. Troy Cir.	Allosource	Under Construction - 1
10750 E. Arapahoe Rd.	10750 E. Arapahoe Rd.	Under Construction 0
Peakview & Uvalda	Centennial Center Park	Under Construction – 5
15253 East Fremont	Nilex	Under Warranty – 0
1894 E. Orchard Rd.	Cotswold Green	Under Warranty - 1
Dayton & Arapahoe Road	Go Toyota	Under Warranty – 1
Colorado Blvd & Caley	Centennial Link Trail	Under Warranty – 2
Parker and Arapahoe	Centennial Center Lot 2	Under Construction – 0
8600 E. Arapahoe Rd.	First Bank of Arapahoe	Under Construction – 0
7700 E. Peakview Ave.	Peakview ASP 2	Under Construction – 1
Broadway & Panama	Action Jackson	Under Warranty – 0
Syracuse & Peakview	Peakview Heights ASP 1	Under Construction – 2
Holly & Orchard	Orchard Park Healthcare Center	Under Construction – 2
7325 S. Potomac St.	ACJC Parking Lot Expansion	Under Construction – 0
Quentin & Briarwood	Latisys Data	Under Construction – 1
7575 S. University Blvd.	King Soopers 47 Expansion	Under Construction – 0
6495 S. University Blvd.	DeKoevend Park Improvements	Under Construction – 0
9355 E. Dry Creek Road	J.D. Carpenter Fueling Facility	Under Construction – 2
8911 E. Phillips Drive	Century Highland Park South	Under Construction – 1
6949 S. Potomac Street	Stolle Manufacturing	Under Construction – 0
.15332 E. Ida Dr.	Pioneer Hills Access	Under Construction – 0
6949 S. Potomac St	Dry Creek Retail	Under Construction – 3
14301 E. Arapahoe Rd.	Morning Star Centennial Assisted Living	Under Construction - 2
6652 S. Krameria Way	Holly Tennis Courts Renovation	Under Construction – 0
17100 E. Smoky Hill Rd.	First Bank Canopy Addition	Under Construction – 0
10039 E. Arapahoe Rd.	Groove Ford	Under Construction – 0
S. Ogden Way & S. Ogden Ct.	Lee Gulch Trail Widening	Under Construction – 0
E. Arapahoe Rd. and Nome St.	Gun Club	Under Construction – 0
E. Caley & S. Kenton	Lincoln Executive Center	Under Construction – 0
E. Caley & S. Kenton	Time Warner	Under Construction – 0

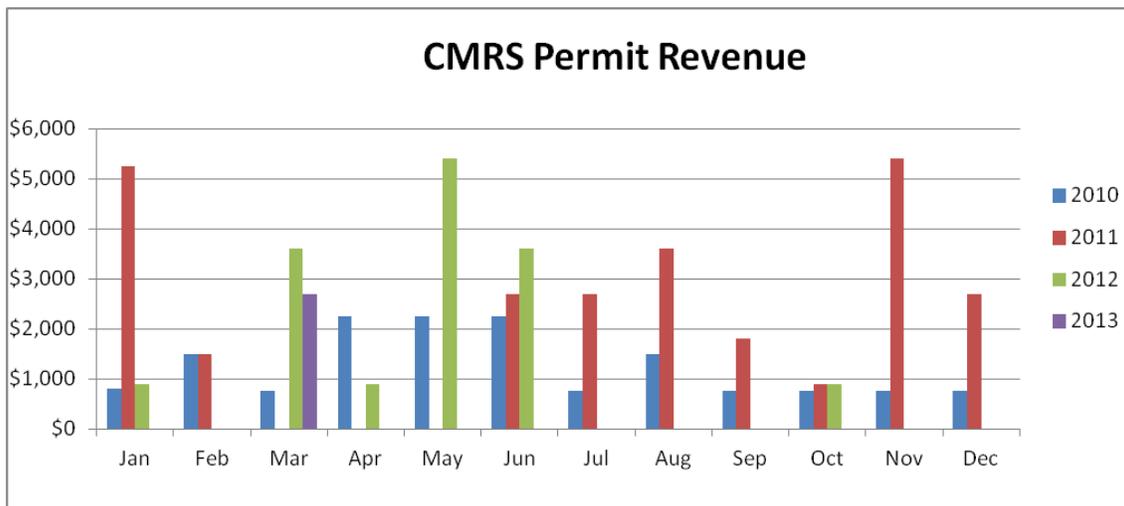
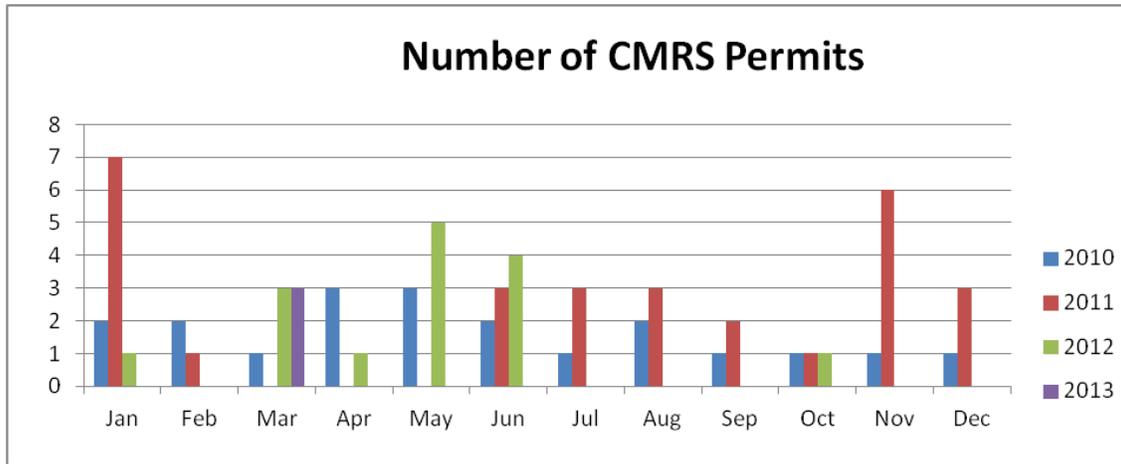
Legal Services

In March, a total of \$6,200 in revenue was received for legal services. YTD revenues for 2013 are \$22,050 compared to \$3,100 for 2012. Legal fees are collected to cover actual legal costs and do not impact the final budget in a negative or positive way.



CMRS Permits

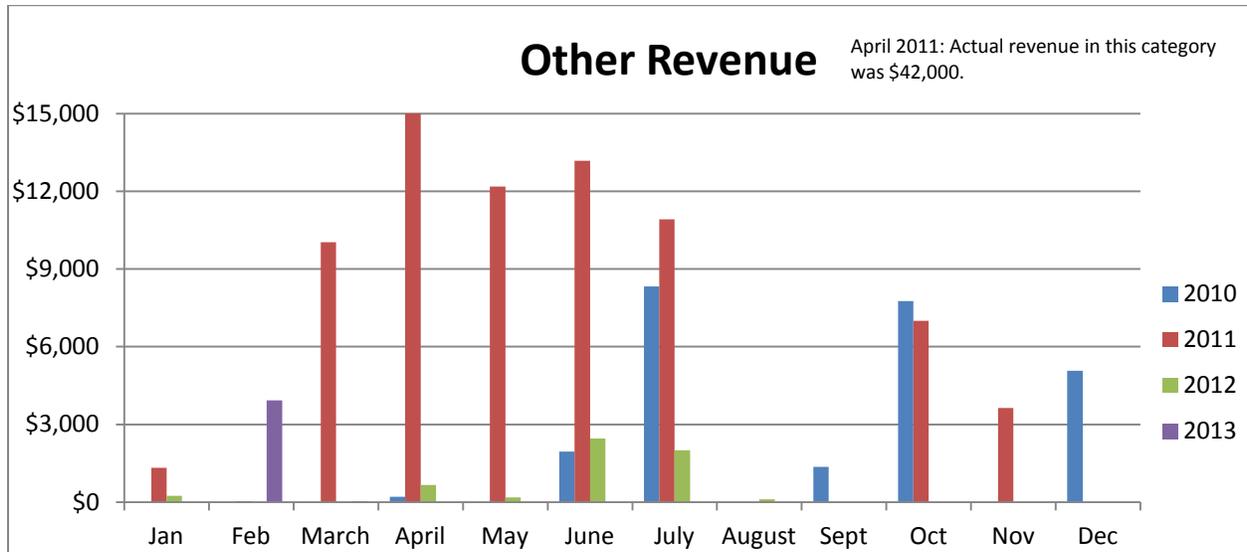
In March, we received 3 CMRS permit applications for \$2,700 in revenue. YTD revenues for 2013 are \$2,700, which is above the 2013 projected revenue of \$2,200 and below the 2012 revenue of \$4,500. CMRS permit tracking began in January 2009.



CMRS Permits (March 2013)		
Project or Location	Case Number	Date Received and Issued
7452 S. Colorado Blvd.	CMR-13-00001	3-20-2013/4-12-2013
7028 S. Clinton St.	CMR-13-00002	3-20-2013/4-12-2013
8120 S. Holly Ct.	CMR-13-00003	3-29-2013/5-3-2013

Other & Miscellaneous Fees including Federal Grant Revenue

In March, we received \$30 in miscellaneous revenue. YTD revenues for 2013 are \$3,955, which is above the 2013 projected revenue of \$0 and above the 2012 revenue of \$245.



Bus Bench Permits are now part of Land Use Services. We collected the monthly fee of \$5,000 in March and YTD Revenue of \$15,000.

