



**Planning & Development Department
Planning & Engineering Divisions
Monthly Report for June 2009
July 15, 2009**

Activity

- **Land Use Applications** – There were 8 applications compared to 7 in 2008.
- **Pre-submittal Applications** – There were 3 applications compared to 3 in 2008.
- **City Council** – City Council did not hear any land development projects compared to 2 in 2008.
- **Planning and Zoning Commission** – There were not any projects heard compared to 4 in 2008.
- **Board of Adjustment** – There were no variance requests heard compared to 3 in 2008.
- **Fence Permits** – There were a total of 52 applications (26 application were for a City project) compared to 11 in 2008. Average number of days to approve was 1.95 business days.
- **Sign Permits** – There were a total of 13 applications compared to 12 in 2008. Average number of days to approve was 2.5 business days.
- **Right-of-Way Permits** – There were 5 permits issued compared to 10 in 2008.
- **Subdivision Improvement Agreements** – There was 1 SIA submitted.
- **Construction Drawings** – There was 1 CD application compared to 7 in 2008.
- **Infrastructure Inspection** – There were 17 individual projects/sites inspected this month. City staff spent a total of 101 hours performing these inspections.
- **CMRS Permits** – There were no permits issued.
- **Visitors** – There were 107 visitors; an average of 4.9 per work day.
- **Customer Surveys** – Surveys were received from Code Enforcement, Planning, and Building clients. Feedback is positive. Staff continues to make improvements based upon suggestions.

Revenue

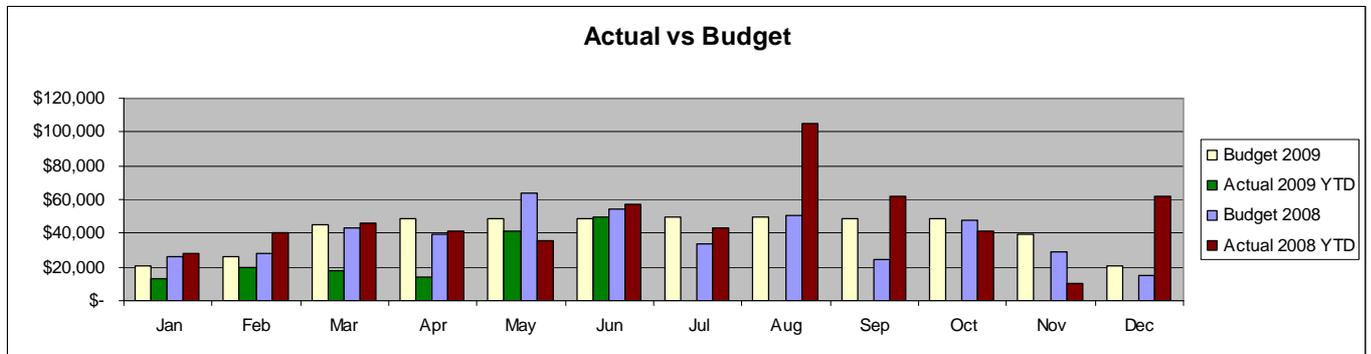
Total revenue – YTD \$156,263 in revenue has been collected, which is below the 2009 projected budget of \$238,377.

P & E Special Projects

- **Master Transportation Plan** – Interviews with three consulting firms were conducted and one firm, Felsburg, Holt and Ullevig, was selected for contract and scope of work negotiations. Initial negotiations began in June and a final proposal scope and contract is expected in July to be presented to City Council in August.
- **Southglenn Area Plan** – The Planning and Zoning Commission has completed its review of the final draft of the Southglenn Area Plan and has set a public hearing to consider adoption on July 8, 2009. Ratification of the plan by the City Council is scheduled for August. Major elements of the plan include neighborhood preservation measures, strategies for the revitalization of commercial centers and concepts for gateways and corridors.
- **Bus Bench Services RFP** – In June, Staff conducted follow-up interviews with three Bench Vendors. The purpose of the follow-up interviews was to ask questions related to an RFP Addendum sent to the Vendors in late May. Staff is expected to present the options at the July 6th Council Study Session.
- **Civic Center Park/Open Space** – The project team prepared several alternative plans for review as part of the final state of public outreach for this project. Concept plans were reviewed during a public open house on June 17th and were reviewed by the Open Space Advisory Board and Planning and Zoning Commission. A “refined” concept plan has been prepared based on these reviews and will be presented for Council consideration on July 8, 2009.

Total Revenue

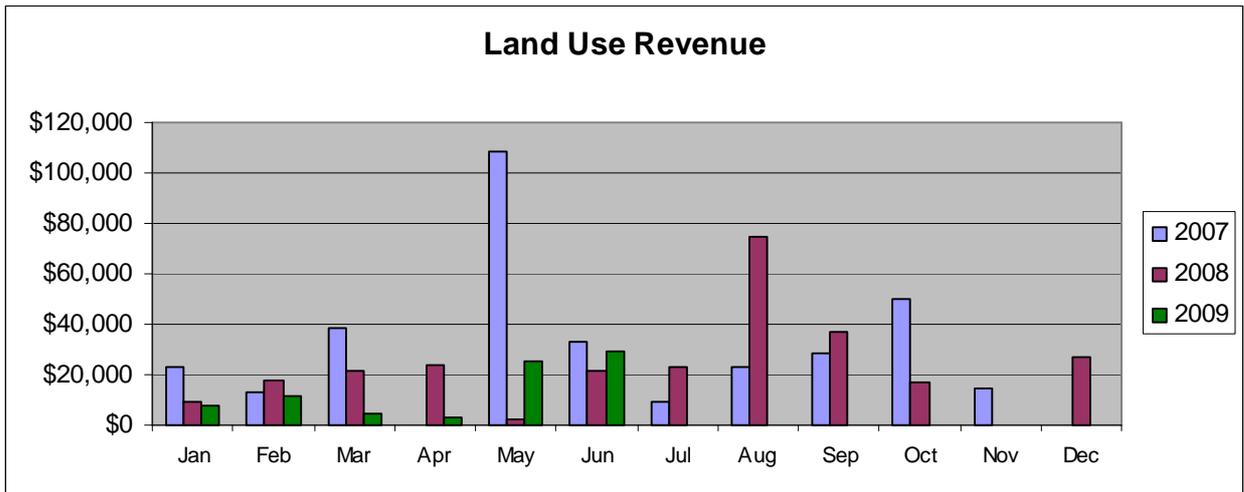
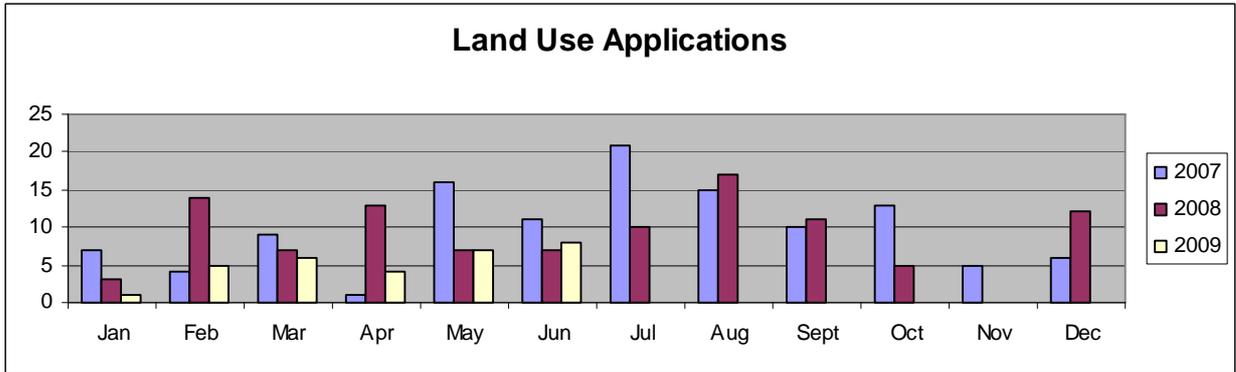
In June, the total revenue received was \$49,765. YTD, the Planning & Engineering revenues of \$156,263 are below the projected 2009 YTD budget of \$238,377.



- [Land Use Applications](#) – YTD \$81,063 in revenue has been collected, which is below the 2009 projected budget of \$115,000.
- [Fence Permits](#) – YTD \$8,369 in revenue has been collected, which is above the 2009 projected budget of \$4,900.
- [Sign Permits](#) – YTD \$35,181 in revenue has been collected, which is above the 2009 projected budget of \$18,000.
- [Right-of-Way Permits](#) – YTD \$9,213 in revenue has been collected, which is below the 2009 projected budget of \$26,600.
- [Subdivision Improvement Agreements](#) – YTD \$4,500 in revenue has been collected, which is below the 2009 projected budget of \$6,000.
- [Construction Drawings](#) – YTD \$11,000 in revenue has been collected, which is below the 2009 projected budget of \$33,000.
- [Infrastructure Inspection](#) – No revenue has been collected, which is below the 2009 projected budget of \$6,000.
- [Legal Fees](#) – YTD \$15,300 in revenue has been collected, which is below the 2009 projected budget of \$25,875.
- [Other Fees](#) – No revenue has been collected, which is below the 2009 projected budget of \$1,002.
- [CMRS Fees](#) – No revenue has been collected, which is below the 2009 projected budget of \$3,000.

Land Use Applications

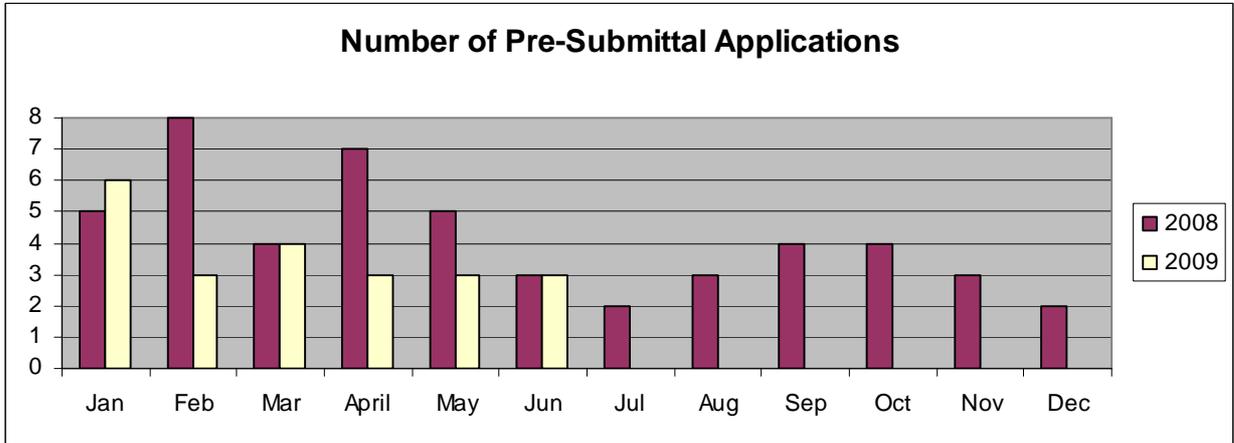
In June, the City received 8 land use applications with the monthly revenue of \$29,110. YTD land use application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 31 compared to 52 in 2008. YTD revenues for 2009 are \$81,063 compared to \$97,056 for 2008.



| Land Use Applications Submitted (June 2009) | | |
|---|--|-----------|
| Land Use Case Number | Project Name | Open Date |
| LU-0906-001 | The Ridge at Centennial Filing FP #3 | 6/4/2009 |
| LU-0906-002 | Lincoln Executive Center PDP 6 th Amendment | 6/4/2009 |
| LU-0906-003 | Alpine Pavilion FP and FDP Vested Property Rights | 6/5/2009 |
| LU-0906-004 | 2 nd Amendment to the Potomac Park Business & Industrial Center | 6/10/2009 |
| LU-0906-005 | Vista Verde Estates FDP | 6/18/2009 |
| LU-0906-006 | Vista Verde Estates PDP | 6/18/2009 |
| LU-0906-007 | Vista Verde Estates Replat | 6/18/2009 |
| LU-0906-008 | Villas at Highland Park PDP | 6/26/2009 |

Pre-Submittal Applications

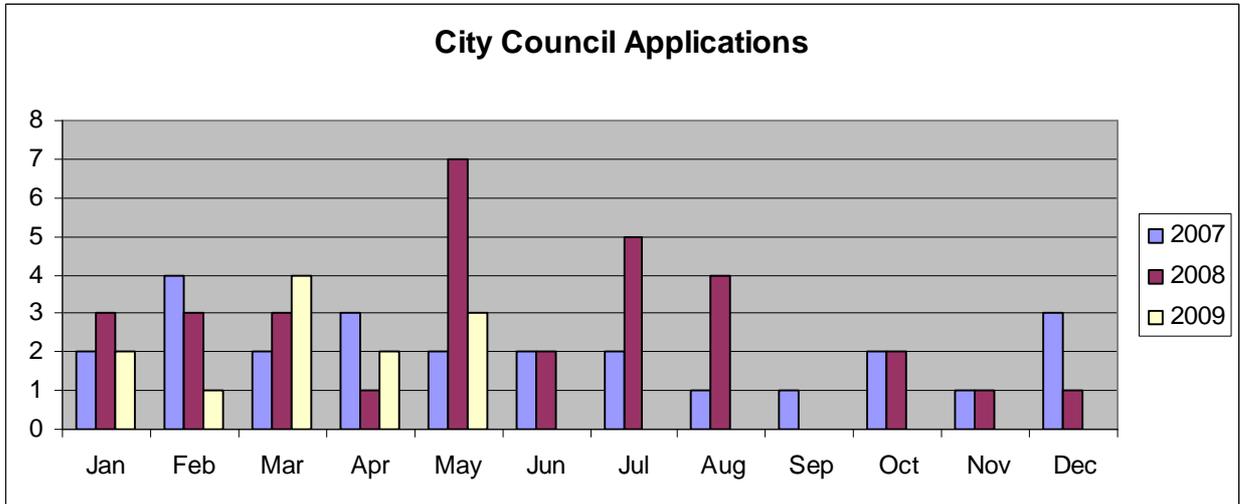
In June, the City received 3 pre-submittal applications. YTD pre-submittal activity is slower than the previous year. YTD total applications received for 2009 are 22 compared to 32 for 2008.



| Pre-submittal Applications Submitted (June 2009) | | |
|--|--|-----------|
| Pre-submittal Case Number | Project Name | Open Date |
| PS-0906-001 | Century Highland Park #1 PDP Amendment | 6/5/2009 |
| PS-0906-002 | Arapahoe Retail Center FDP Amendment | 6/5/2009 |
| PS-0906-003 | 5035 S. Genoa Street Group Home | 6/16/2009 |

City Council

In June, City Council did not hear any development projects as compared to hearing 2 in 2008. YTD, City Council has heard 12 development projects as compared to 19 in 2008.

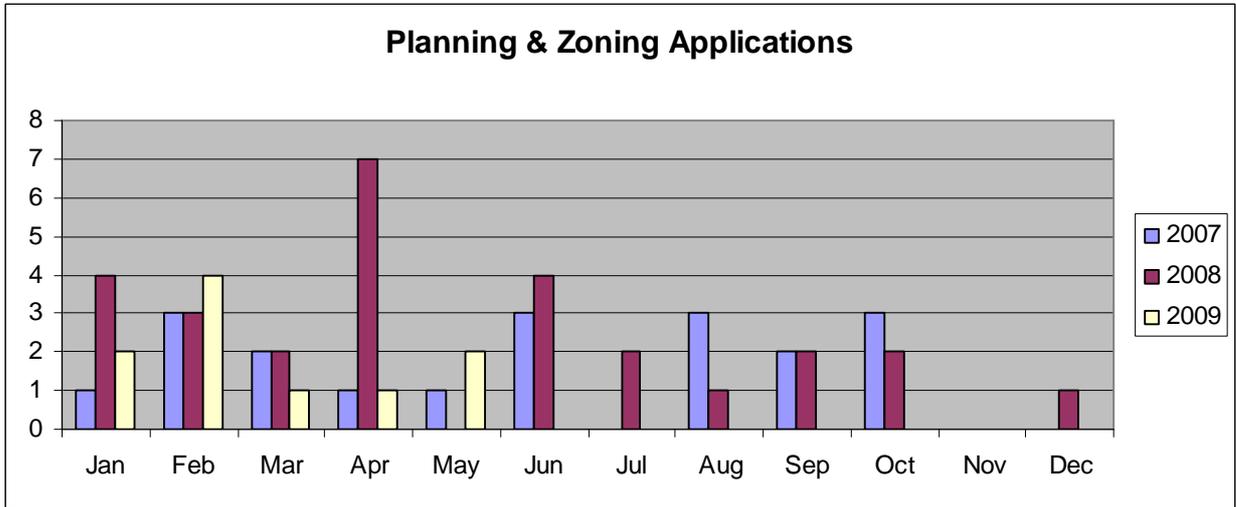


| Land Development Projects Heard by City Council (June 2009) | | | | |
|--|-----------|-------------|--------------|--------|
| Description | Case Name | Case Number | Hearing Date | Action |
| Land Use | None | | | |

| Land Development Projects Scheduled for City Council (July 2009) | | | |
|---|--|------------------------------|--------------|
| Description | Case Name | Case Number | Hearing Date |
| Land Use | Lot 6 Cherry Creek Business Center FDP 1 st Amendment (Lotito Bros.) | LU-0710-010 | 7/6/2009 |
| Land Use | Alpine pavilion 2 nd Amendment PDP Jackson Property | LU-0712-004/0808- 011/012 | 7/13/2009 |

Planning & Zoning Commission

In June, the Planning & Zoning Commission did not hear any development projects as compared to hearing 4 in 2008. YTD, the Planning & Zoning Commission has heard 10 development projects as compared to 20 in 2008.

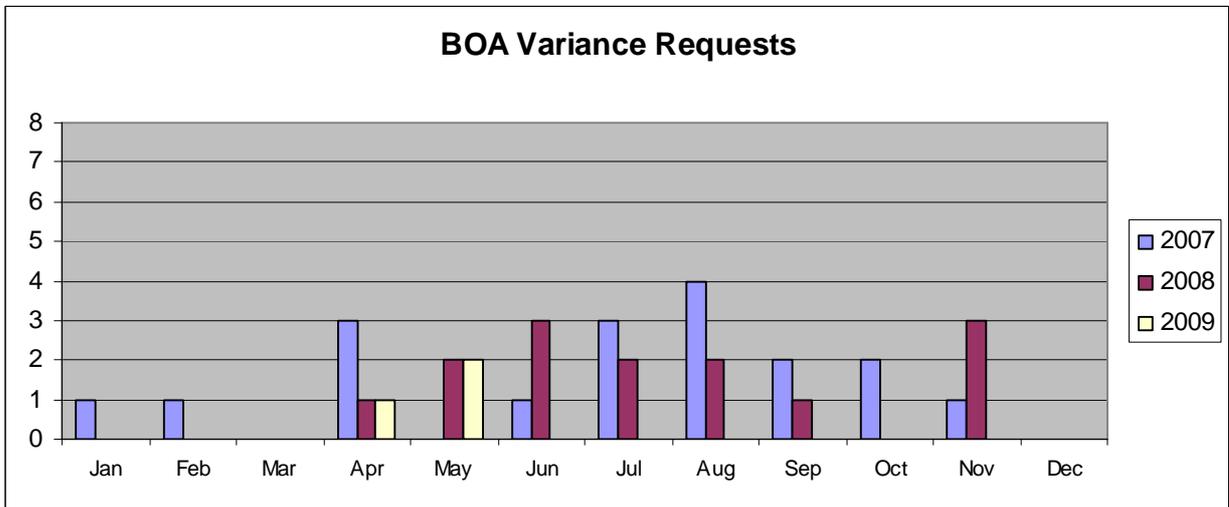


| Land Development Projects Heard by PZ Commission (June 2009) | | | | |
|---|-----------|-------------|--------------|----------------|
| Description | Case Name | Case Number | Hearing Date | Recommendation |
| Land Use | None | | | |

| Land Development Projects Scheduled for PZ Commission (July 2009) | | | |
|--|--|-------------|--------------|
| Description | Case Name | Case Number | Hearing Date |
| Land Use | Walgreens @ Smoky Hill Rd. & Buckley Rd. | LU-0910-001 | 7/8/2009 |

Board of Adjustment

In June, the Board of Adjustment did not hear any variance requests as compared to hearing 3 in 2008. YTD, the Board of Adjustment heard 3 variance requests as compared to 6 in 2008.

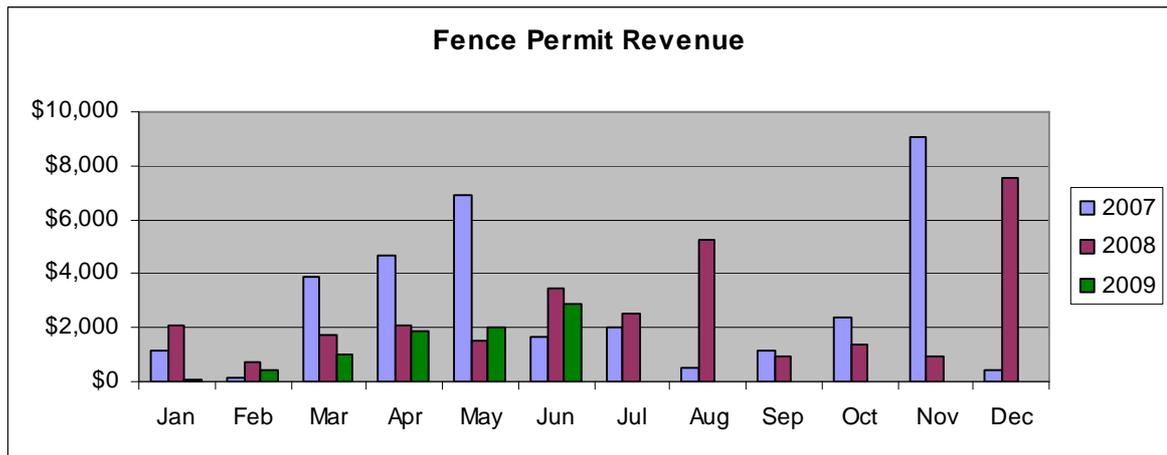
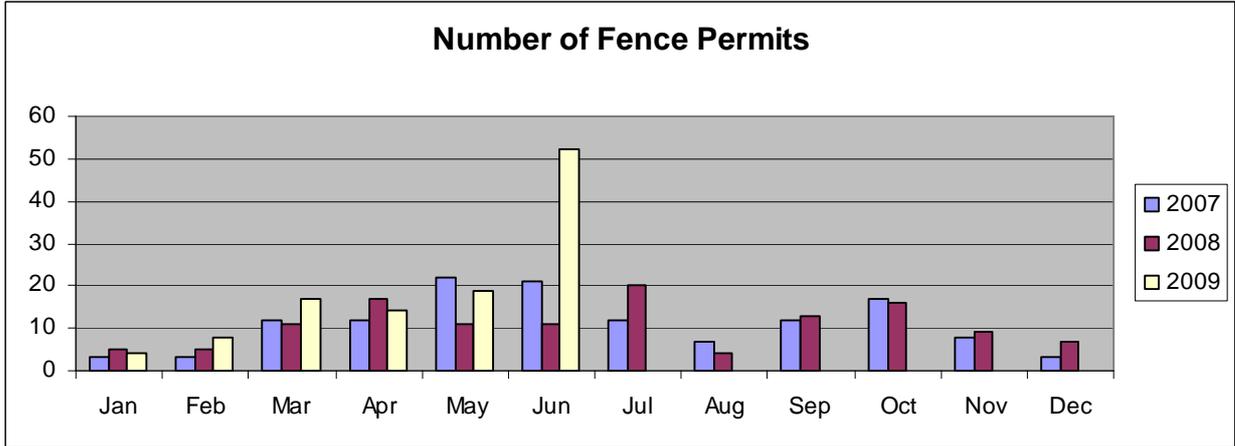


| Land Development Projects Heard by the Board of Adjustment (June 2009) | | | | |
|---|-----------|-------------|--------------|--------|
| Description | Case Name | Case Number | Hearing Date | Action |
| BOA | None | | | |

| Variance Requests Scheduled for the Board of Adjustment (July 2009) | | | |
|--|-----------|-------------|--------------|
| Description | Case Name | Case Number | Hearing Date |
| | None | | |

Fence Permits

In June, the City received 52 fence permit applications with the monthly revenue of \$2,911. YTD fence permit application activity is higher than the previous year, but YTD revenues are lower due to smaller jobs with lower valuations. (In June, 26 of the fence permits processed were for a City project with no permit fees involved.) YTD applications for 2009 are 114 compared to 60 for 2008. YTD revenues for 2009 are \$8,369 compared to \$11,546 for 2008.

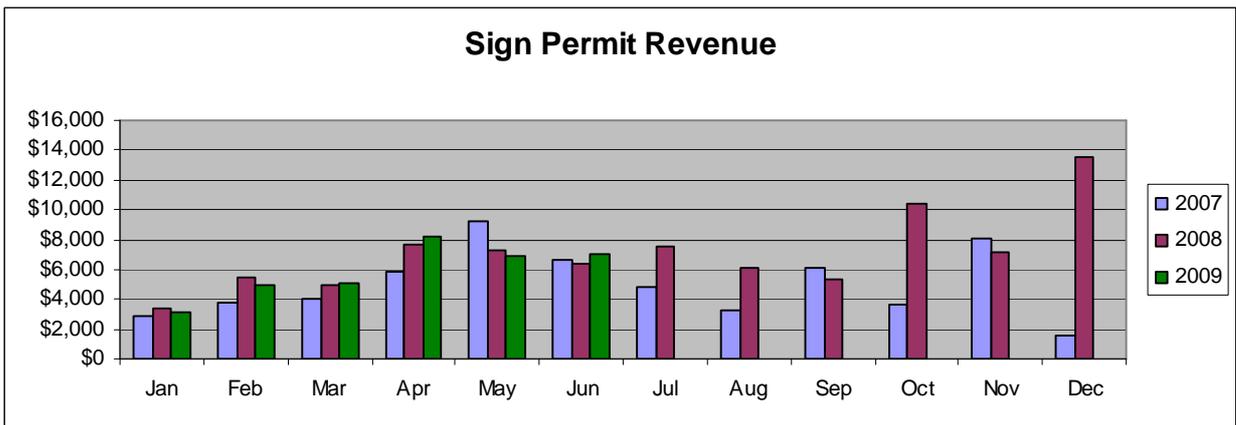
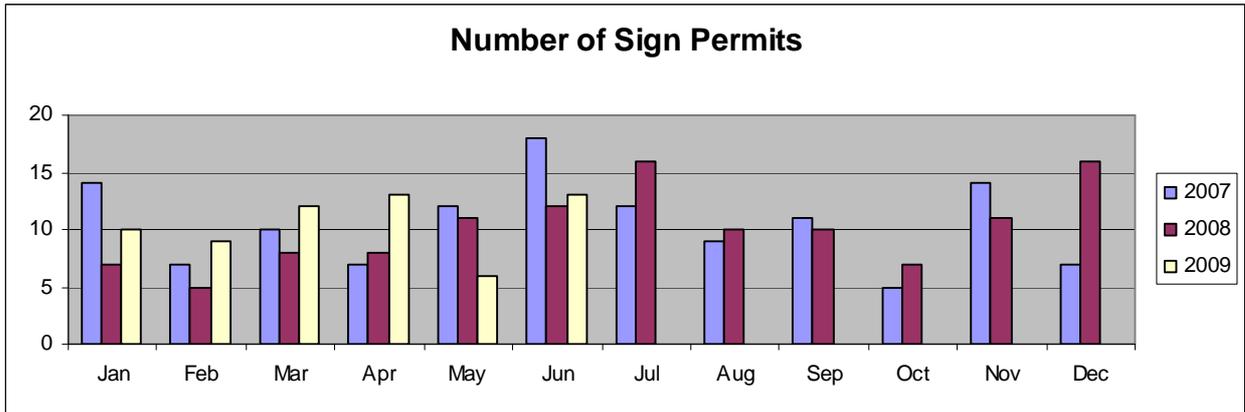


| Fence Permits Submitted (June 2009) | | | |
|-------------------------------------|-------------|---------------|---------------|
| Location | Case Number | Date Received | Date Approved |
| 8140 S. Tamarac St. | FE-0906-001 | 6/1/2009 | 6/2/2009 |
| 6644 S. Race Circle E. | FE-0906-002 | 6/1/2009 | 6/4/2009 |
| 1382 E. Nichols Ave. | FE-0906-003 | 6/2/2009 | 6/2/2009 |
| 7412 E. Long Cir. | FE-0906-004 | 6/4/2009 | 6/9/2009 |
| 6654 S. Pontiac Ct. | FE-0906-005 | 6/4/2009 | 6/9/2009 |
| 7895 E. Kettle Ave. | FE-0906-006 | 6/4/2009 | 6/9/2009 |
| 7416 E. Long Cir. | FE-0906-007 | 6/5/2009 | 6/9/2009 |
| 6880 S. Adams Way | FE-0906-008 | 6/5/2009 | 6/9/2009 |
| 3008 E. Nichols Ct. | FE-0906-009 | 6/5/2009 | 6/9/2009 |
| 3052 E. Nichols Ct. | FE-0906-010 | 6/5/2009 | 6/9/2009 |
| 3018 E. Nichols Ct. | FE-0906-011 | 6/5/2009 | 6/9/2009 |
| 4205 E. Arapahoe Pl. | FE-0906-012 | 6/8/2009 | 6/8/2009 |
| 4245 E. Arapahoe Pl. | FE-0906-013 | 6/8/2009 | 6/8/2009 |
| 4295 E. Arapahoe Pl. | FE-0906-014 | 6/8/2009 | 6/8/2009 |

| Location | Case Number | Date Received | Date Approved |
|--|-------------|---------------|------------------|
| 4305 E. Arapahoe Pl. | FE-0906-015 | 6/8/2009 | 6/8/2009 |
| 4345 E. Arapahoe Pl. | FE-0906-016 | 6/8/2009 | 6/8/2009 |
| 4395 E. Arapahoe Pl. | FE-0906-017 | 6/8/2009 | 6/8/2009 |
| 4405 E. Arapahoe Pl. | FE-0906-018 | 6/8/2009 | 6/8/2009 |
| 4425 E. Arapahoe Pl. | FE-0906-019 | 6/8/2009 | 6/8/2009 |
| 4445 E. Arapahoe Pl. | FE-0906-020 | 6/8/2009 | 6/8/2009 |
| 4475 E. Arapahoe Pl. | FE-0906-021 | 6/8/2009 | 6/8/2009 |
| 4495 E. Arapahoe Pl. | FE-0906-022 | 6/8/2009 | 6/8/2009 |
| 6647 S. Cherry Way | FE-0906-023 | 6/8/2009 | 6/8/2009 |
| 6655 S. Cherry Way | FE-0906-024 | 6/8/2009 | 6/8/2009 |
| 6661 S. Cherry Way | FE-0906-025 | 6/8/2009 | 6/8/2009 |
| 6673 S. Cherry Way | FE-0906-026 | 6/8/2009 | 6/8/2009 |
| 6679 S. Cherry Way | FE-0906-027 | 6/8/2009 | 6/8/2009 |
| 6689 S. Cherry Way | FE-0906-028 | 6/8/2009 | 6/8/2009 |
| 6699 S. Cherry Way | FE-0906-029 | 6/8/2009 | 6/8/2009 |
| 4515 E. Arapahoe Pl. | FE-0906-030 | 6/8/2009 | 6/8/2009 |
| 4545 E. Arapahoe Pl. | FE-0906-031 | 6/8/2009 | 6/8/2009 |
| 4575 E. Arapahoe Pl. | FE-0906-032 | 6/8/2009 | 6/8/2009 |
| 4605 E. Arapahoe Pl. | FE-0906-033 | 6/8/2009 | 6/8/2009 |
| 4635 E. Arapahoe Pl. | FE-0906-034 | 6/8/2009 | 6/8/2009 |
| 4665 E. Arapahoe Pl. | FE-0906-035 | 6/8/2009 | 6/8/2009 |
| 4685 E. Arapahoe Pl. | FE-0906-036 | 6/8/2009 | 6/8/2009 |
| 6704 S. Dexter St. | FE-0906-037 | 6/8/2009 | 6/8/2009 |
| 7525 S. Willow Cr. | FE-0906-038 | 6/8/2009 | 6/15/2009 |
| 6472 S. Potomac | FE-0906-039 | 6/8/2009 | 6/15/2009 |
| 3028 E. Nichols Cr. | FE-0906-040 | 6/9/2009 | 6/9/2009 |
| 3038 E. Nichols Cr. | FE-0906-041 | 6/9/2009 | 6/9/2009 |
| 3048 E. Nichols Cr. | FE-0906-042 | 6/9/2009 | 6/9/2009 |
| 3062 E. Nichols Cr. | FE-0906-043 | 6/9/2009 | 6/9/2009 |
| 4880 S. Odessa St. | FE-0906-044 | 6/9/2009 | 6/15/2009 |
| 7316 S. Ogden Way | FE-0906-045 | 6/16/2009 | 6/22/2009 |
| 6390 S. University Blvd. | FE-0906-046 | 6/22/2009 | |
| 20776 E. Powers Ct. | FE-0906-047 | 6/22/2009 | 6/24/2009 |
| 5904 S. Netherland Cr. | FE-0906-048 | 6/23/2009 | 6/24/2009 |
| 3624 E. Nichols Cr. | FE-0906-049 | 06/23/2009 | |
| 3058 E. Nichols Cr. | FE-0906-050 | 6/25/2009 | 6/26/2009 |
| 6648 S. Wellington Ct. | FE-0906-051 | 6/29/2009 | 7/1/2009 |
| 2725 E. Irwin Pl. | FE-0906-052 | 6/30/2009 | 7/1/2009 |
| Average Approval Time – Business Days | | | 1.95 Days |

Sign Permits

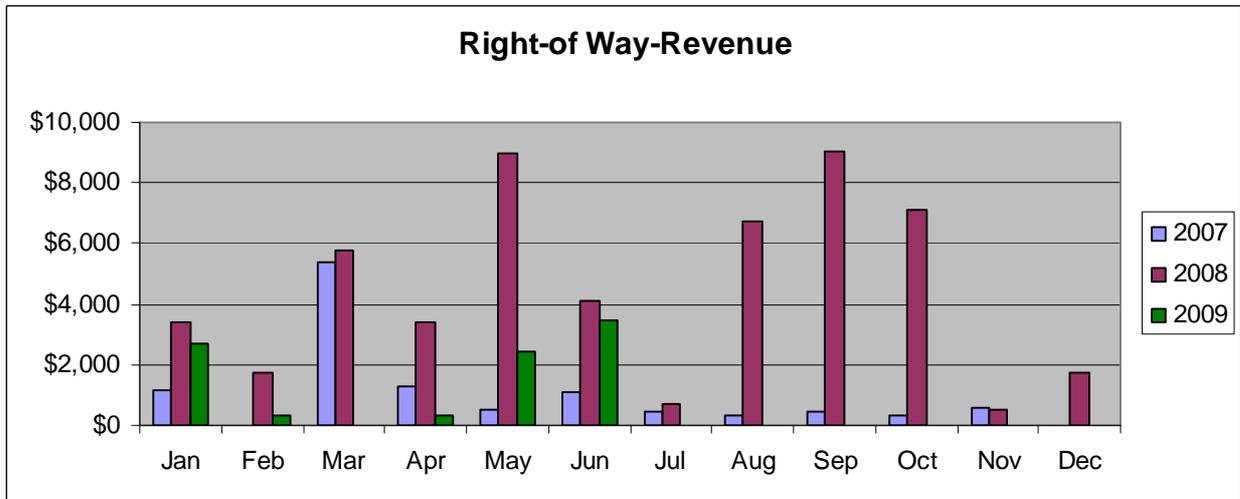
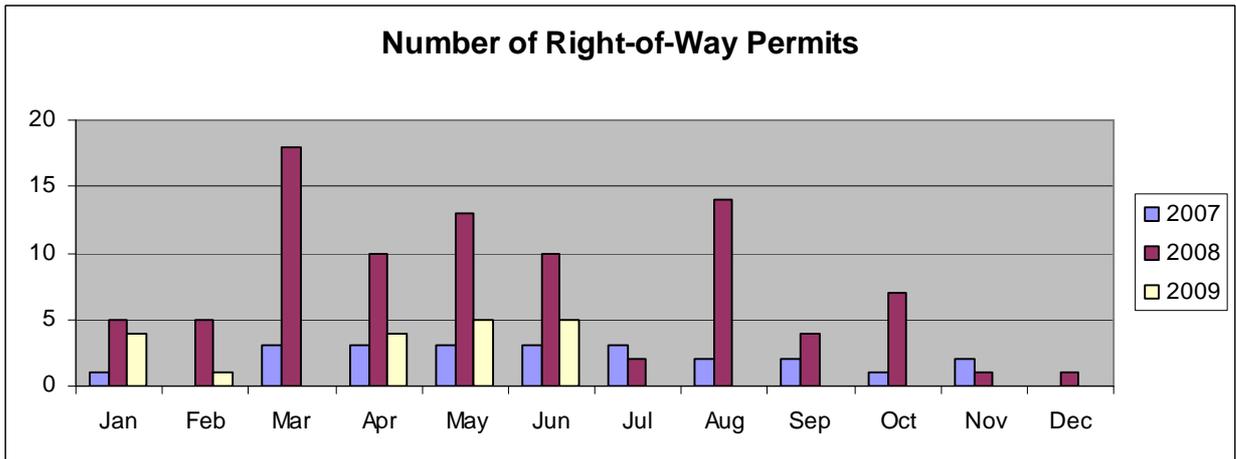
In June, the City received 13 sign permit applications with the monthly revenue of \$6,977. YTD sign permit application activity is higher than the previous year, and YTD revenues are slightly higher. YTD applications for 2009 are 63 compared to 51 for 2008. YTD revenues for 2009 are \$35,181 compared to \$35,123 for 2008.



| Location | Case Number | Date Received | Date Approved |
|--|-------------|---------------|-----------------|
| 12508 E. Briarwood | SG-0906-001 | 6/8/2009 | 6/10/2009 |
| 6901 S. Vine St. | SG-0906-002 | 6/8/2009 | 6/15/2009 |
| 7562 S. University | SG-0906-003 | 6/10/2009 | 6/15/2009 |
| 6853 S. York St. | SG-0906-004 | 6/16/2009 | 6/24/2009 |
| 5574 S. Gibraltar Way | SG-0906-005 | 6/19/2009 | 6/22/2009 |
| SSPR @ Mapleton St. & Colorado Blvd. | SG-0906-006 | 6/25/2009 | 6/26/2009 |
| 6972 S. Vine St. | SG-0906-007 | 6/25/2009 | 6/26/2009 |
| 2410 E. Arapahoe Rd. | SG-0906-008 | 6/25/2009 | 6/26/2009 |
| 4151 E. County Line Rd. Unit D | SG-0906-009 | 6/25/2009 | 6/26/2009 |
| 2154 E. Commons Ave. | SG-0906-010 | 6/26/2009 | 6/26/2009 |
| 2330 E. Arapahoe Rd. | SG-0906-011 | 6/26/2009 | 6/26/2009 |
| 2410 E. Arapahoe Rd. | SG-0906-012 | 6/26/2009 | 7/1/2009 |
| 6005 S. Holly St. | SG-0906-013 | 6/29/2009 | |
| Average Approval Time – Business Days | | | 2.5 Days |

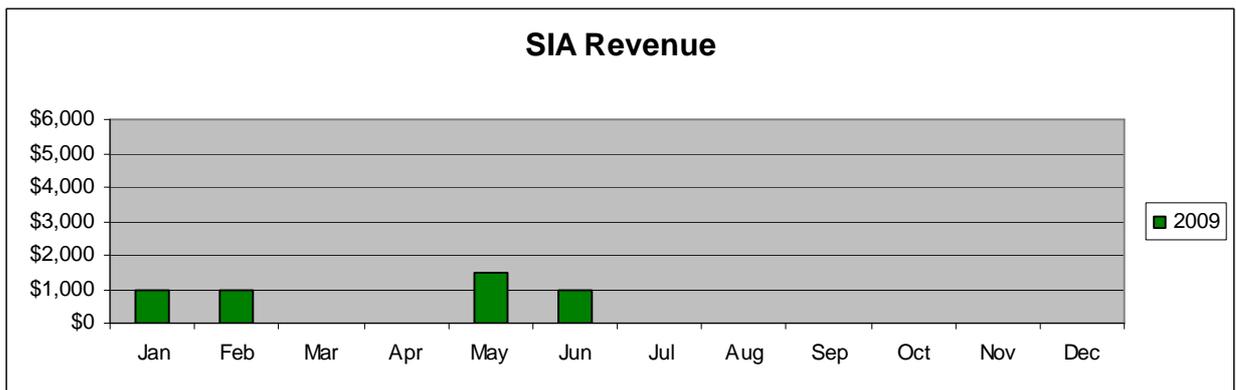
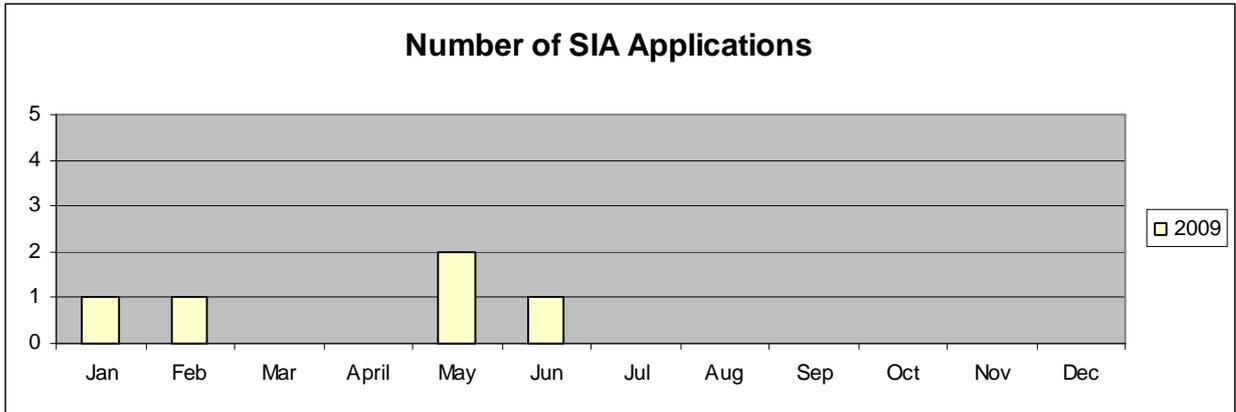
Right-of-Way Permits

In June, the City received 5 right-of-way permit applications with the monthly revenue of \$3,467. YTD right-of-way permit application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 19 compared to 61 for 2008. YTD revenues for 2009 are \$9,213 compared to \$27,321 for 2008.



Subdivision Improvement Agreements (SIA)

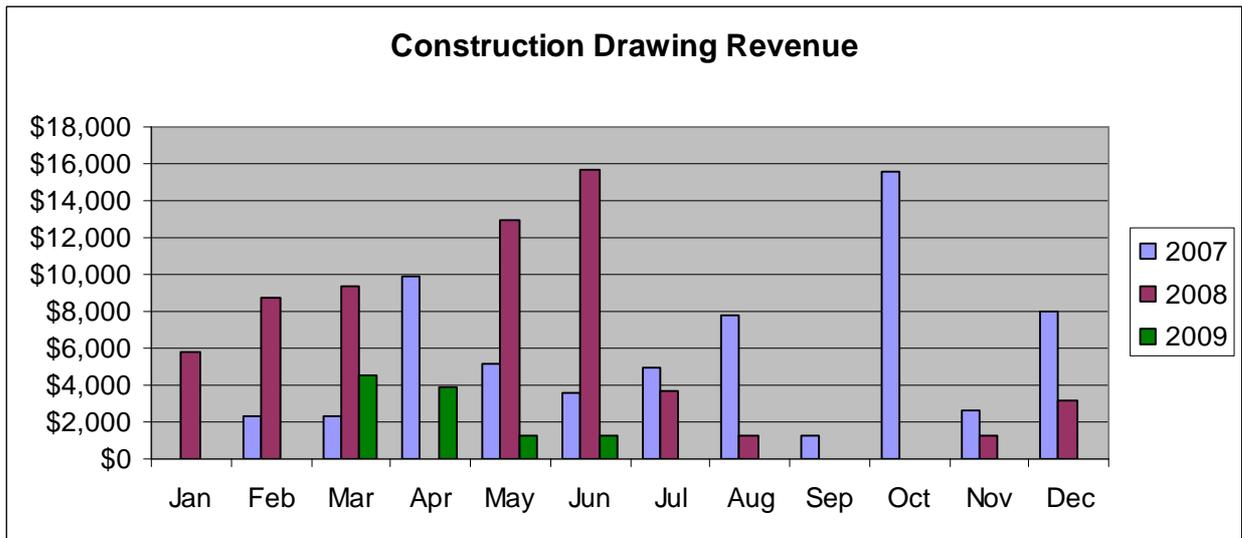
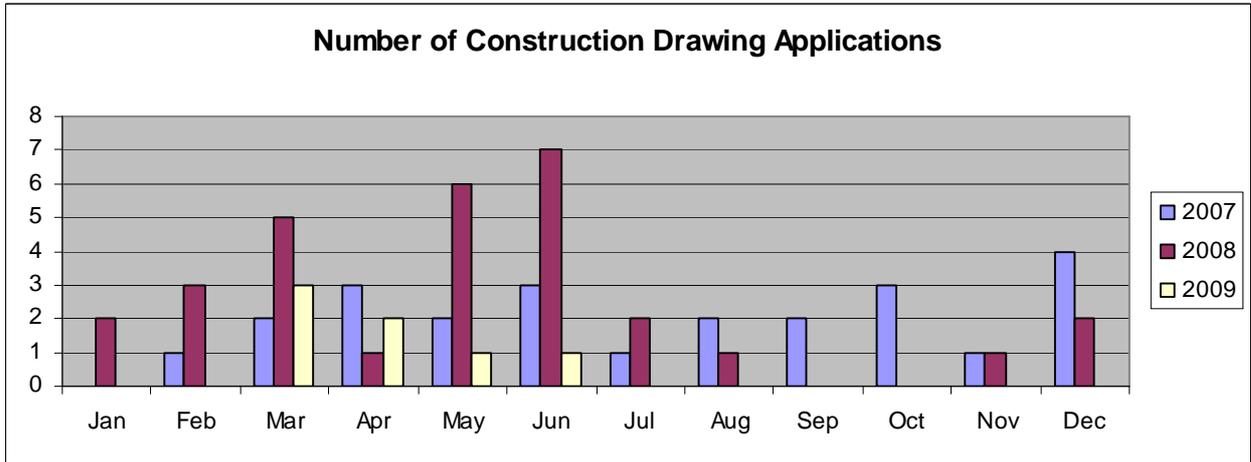
In June, the City received 1 SIA application with the monthly revenue of \$1,000. YTD SIA applications for 2009 are 5 and YTD revenues for 2009 are \$4,500. Tracking of SIAs began in January 2009.



| SIAs Submitted (June 2009) | | | |
|----------------------------|------------------------------------|---------------------|---------------------------|
| Description | Case Name | Case Number | Date Application Accepted |
| SIA | Vista Verde Estates FDP/PDP/Replat | LU-0906-005/006/007 | 6/18/09 |

Construction Drawings (CD)

In June, the City received 1 CD application with no monthly revenue. YTD CD permit application activity is slower than the previous year and YTD revenues are lower. YTD applications for 2009 are 7 compared to 24 for 2008. YTD revenues for 2009 are \$11,000 compared to \$ 52,500 for 2008.

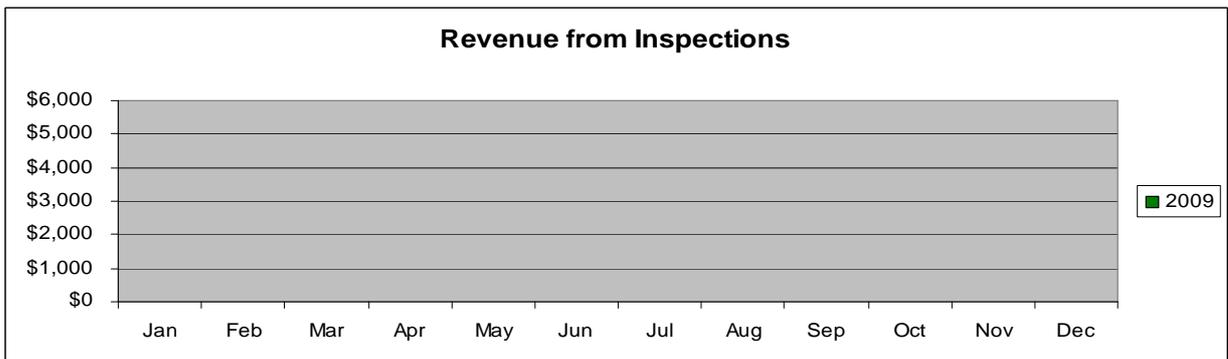
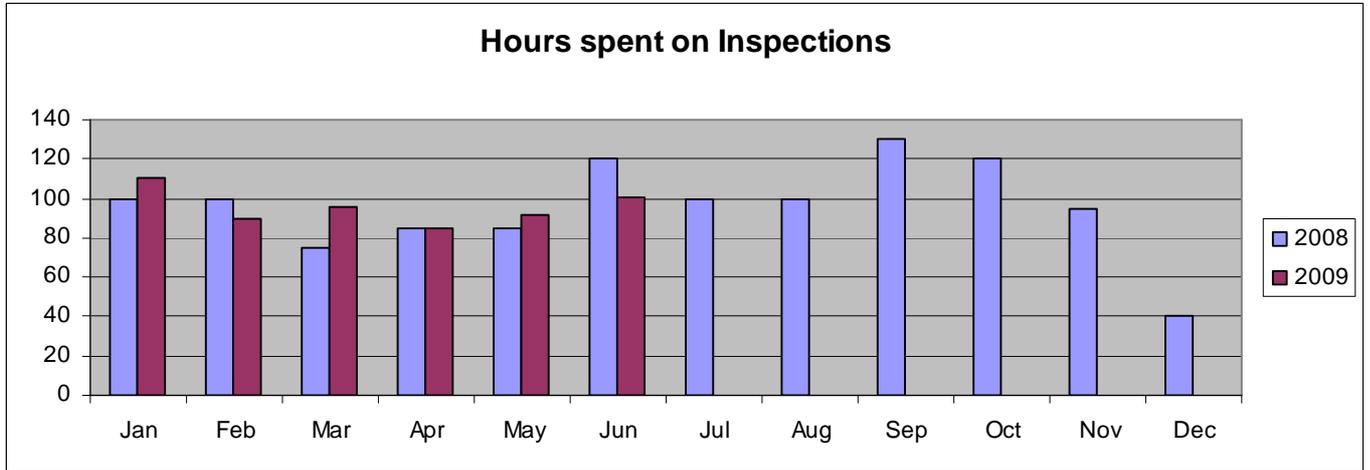


| CDs Submitted (June 2009) | | | |
|---------------------------|---------------------|-------------|---------------------------|
| Description | Case Name | Case Number | Date Application Accepted |
| CD | Breakaway Sports CD | CD-0906-001 | 6/29/2009 |

The Engineering Division approved 3 CD's in June: Huntington Park N Ride, Sprouts Grocery, Comcast Data Center.

Infrastructure Inspections

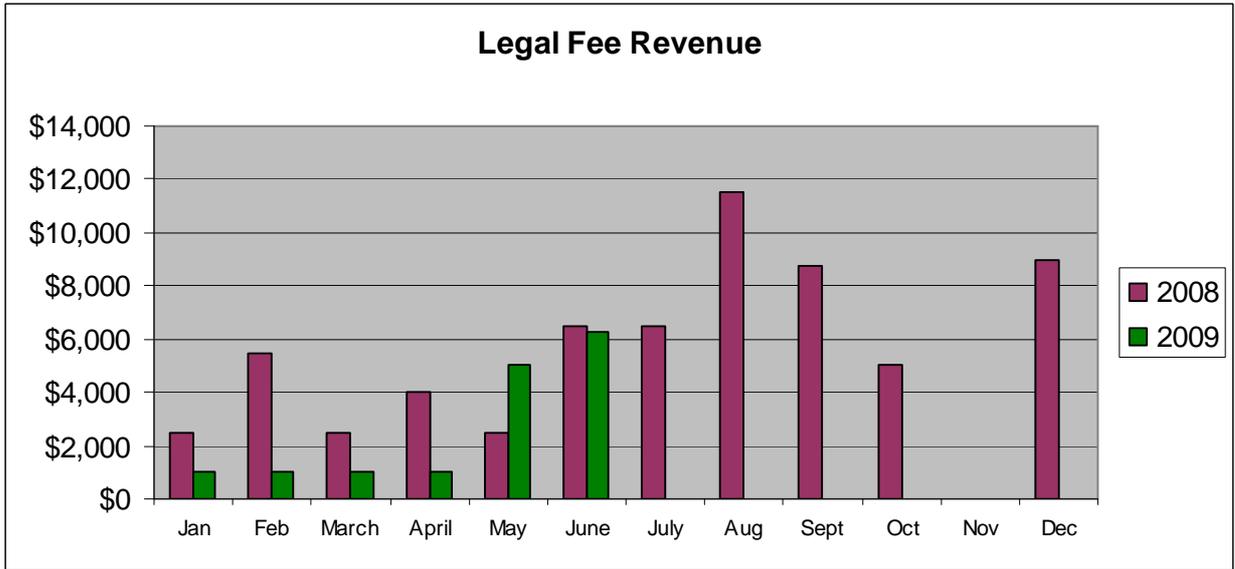
In June, 17 individual projects/sites were inspected. City staff spent a total of 101 hours performing these inspections. YTD revenues for 2009 are \$0. Inspection fees began this year.



| Infrastructure Inspections (June 2009) | | |
|--|----------------------------|--------------------|
| General Location | Case Name | Status |
| Jordan and Arapahoe | Arapahoe Commons | Under Construction |
| Revere and Caley | Homeland Security Building | Under Construction |
| Parker and Lewiston | Lazy Hills | Under Construction |
| Easter and Lima | East Lima Subdivision | Under Construction |
| Arapahoe and University | Streets at SouthGlenn | Under Construction |
| Arapahoe and Potomac | Village at Centennial | Under Construction |
| Franklin and Orchard | Orr Estates | Under Construction |
| Dexter and Dry Creek Road | Life Time Fitness | Under construction |
| Nome and Peakview | The Wyndham | Under Construction |
| Flanders and Reservoir | Traffic Signal | Under Construction |
| Parker Road and Arapahoe Road | Centennial Center | Close Out |
| Chester & County Line | Ethan Allen | Under Warranty |
| Potomac & Fremont | Comcast | Under Construction |
| Orchard & Franklin | Orchard Estates | Under Construction |
| Vine & Arapahoe Road | American national Bank | Under Construction |
| Paris & Briarwood | The Ridge | Under Construction |
| Costilla & South Holly | Our Father Lutheran | Under Construction |

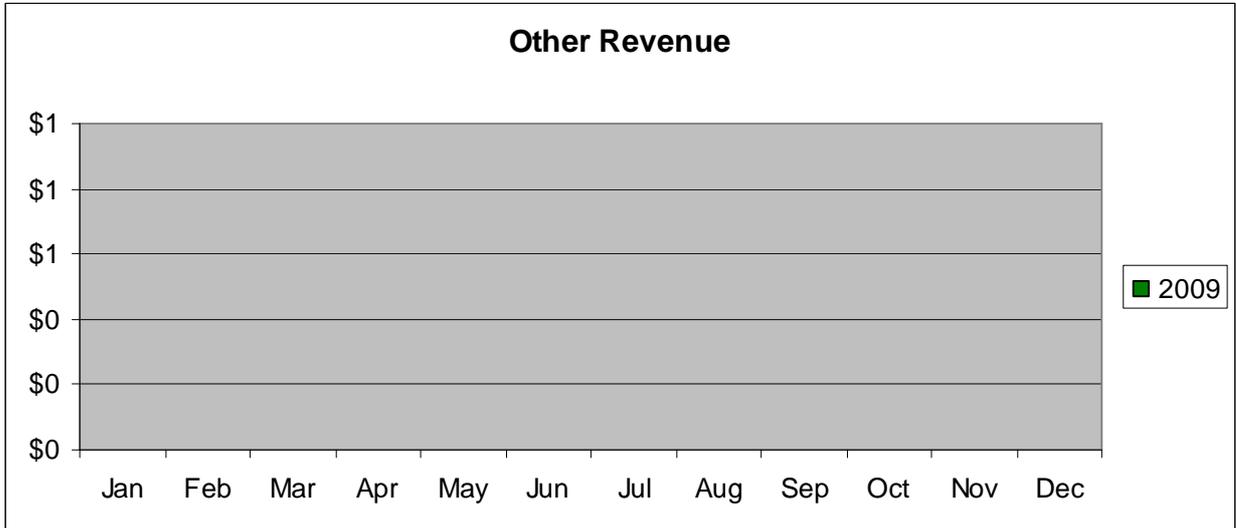
Legal Services

In June, a total of \$6,300 in revenue was received for legal services. YTD revenues for 2009 are \$15,300 compared to \$23,500 for 2008, which reflects the slower application activity this year. Legal fees are collected to cover actual legal costs and don't impact the final budget in a negative or positive way.



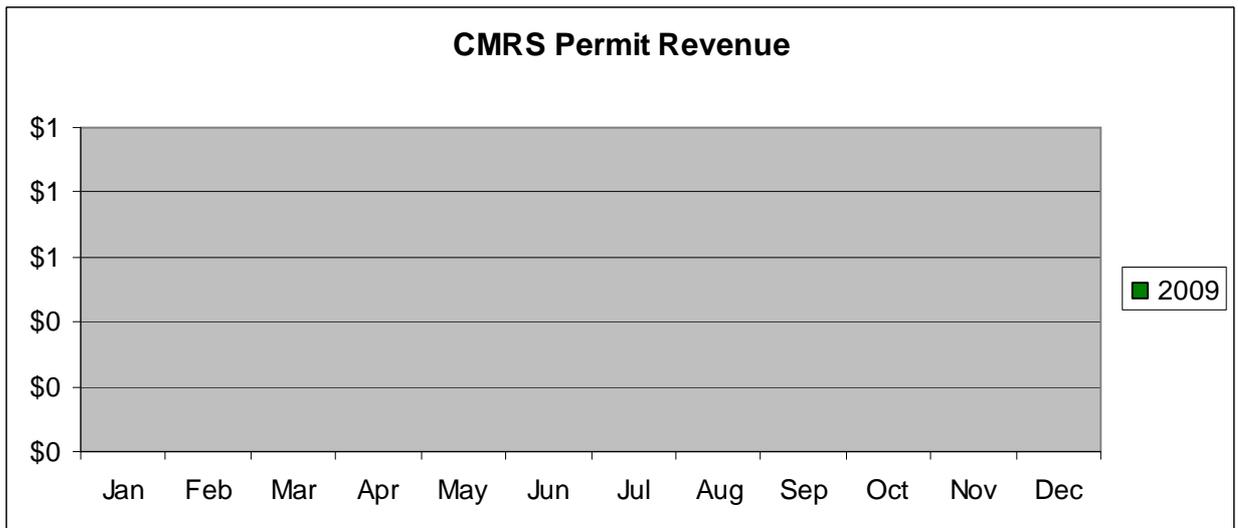
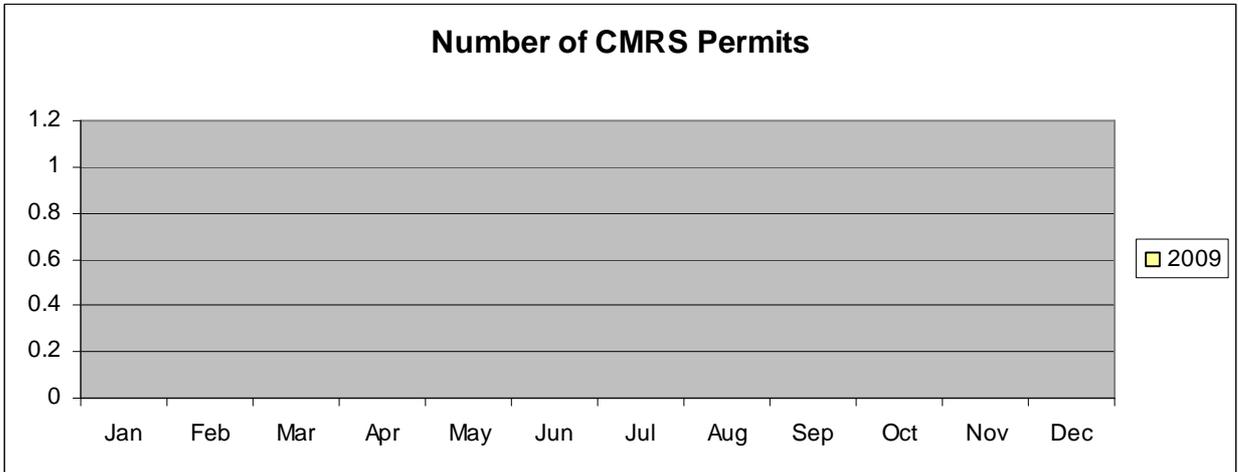
Other Fees

In June, no revenues were received for other fees. YTD revenues for 2009 are \$0, which is below the 2009 projected revenue of \$1002. Other fee tracking began in January 2009.



CMRS Permits

In June, no revenues were received for CMRS permits. YTD revenues for 2009 are \$0, which is below the 2009 projected revenue of \$3,000. CMRS permit tracking began in January 2009.



| CMRS Permits (June 2009) | | |
|--------------------------|-------------|--------------------------|
| Project or Location | Case Number | Date Received and Issued |
| None | | |

City Work Orders

In June, Centennial Engineers did not work on any CWOs. YTD value provided total is \$901.

| CWOs Worked on by City (June 2009) | | |
|------------------------------------|-------|-------|
| Description | Hours | Value |
| | None | |

The City has to outsource a specific aspect of reviews to an engineering consultant. In June, consultant time on CWOs totaled 18 hours at a cost of \$1,031. This is an additional cost to the City being paid for from the Land Use Fund. YTD costs total is \$7,167.

| CWOs Worked on by Consultants (June 2009) | | |
|---|-------|----------|
| Description | Hours | Fee |
| CWO 663 | 4 | \$167.97 |
| CWO 706 | 14 | \$862.55 |