



**Community Development Department
Planning & Engineering Divisions
Monthly Report for January 2013**

February 15, 2013

Activity

- [Land Use Applications](#) – There were 16 applications compared to 4 in 2012.
- [Pre-Submittal Applications](#) – There were 3 applications compared to 1 in 2012.
- [City Council](#) – City Council heard 2 projects compared to 4 in 2012.
- [Planning and Zoning Commission](#) – There were 3 projects heard compared to 1 in 2012.
- [Fence Permits](#) – There was 1 application compared to 14 in 2012. Average number of days to approve was 1 business day.
- [Sign Permits](#) – There were 15 applications compared to 12 in 2012. Average number of days to approve was 1.3 business days.
- [Right-of-Way Permits](#) – There were 3 permits issued compared to 1 in 2012.
- [Public Improvement Agreements](#) – There were 2 PIA's submitted compared to 0 in 2012.
- [Construction Drawings](#) – There were 4 CD applications compared to 2 in 2012.
- [Infrastructure Inspections](#) – There were 27 individual projects/sites inspected this month. City staff spent a total of 55 hours performing these inspections compared to 51 hours in 2012.
- [Business Registration Sales Tax License](#) – There were 43 business registration/sales licenses approved in 2013 compared to 24 in 2012.
- [Legal Fees](#) – There was \$11,500 in revenue collected in 2013 compared to \$2,000 in 2012.
- [CMRS Permits](#) – There were 0 permits issued compared to 1 in 2012.
- [Other Fees](#) – There was \$0 in revenue collected in 2013 compared to \$245 in 2012, which was due to the EECBG for Paperless Plan Review and Bus Bench Grant.
- [Visitors](#) – There were 25 visitors in the month of January; an average of 0.83 per work day.
- [Customer Surveys](#) – Planning & Engineering sent 5 surveys in January and received 0 results.

Revenue

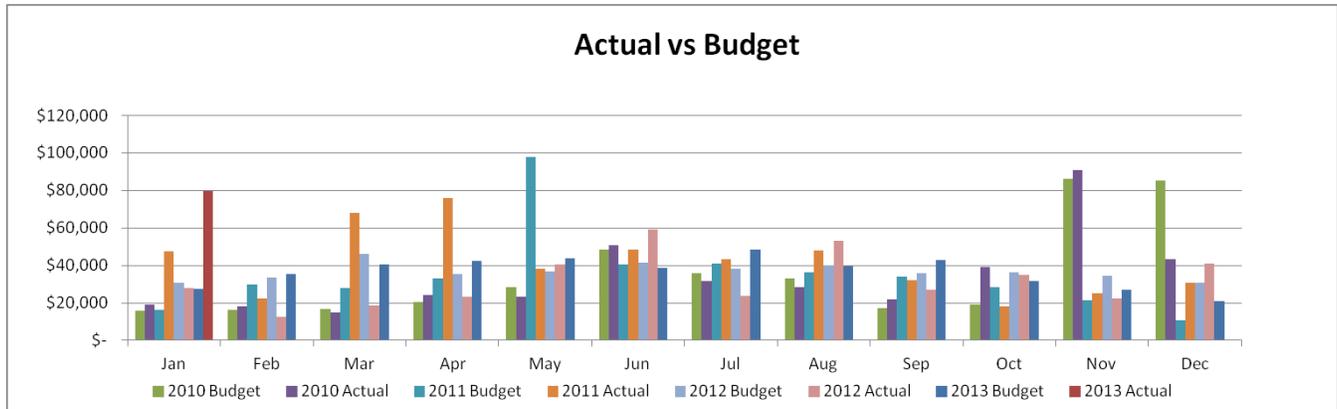
[Total Revenue](#) – January monthly revenue was \$79,822 compared to \$28,151 in 2012. YTD \$79,822 in revenue has been collected, which is 161% above the 2013 projected budget of \$30,550. Permits for Bus Bench and Shelter are now part of the Land Use Fund. We collected \$5,000 for January and collected \$5,000 year to date; this is not included in the total since it has a different budget line item.

P & E Special Projects

Below are the major projects for January and the approximate amount of time spent on each project. 0 Hours were spent on special projects in January.

Total Revenue

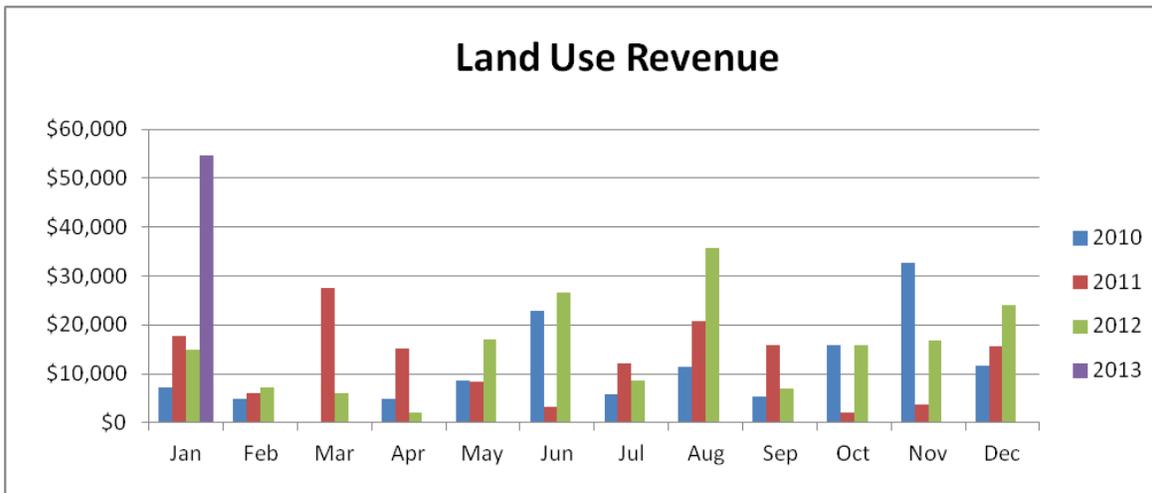
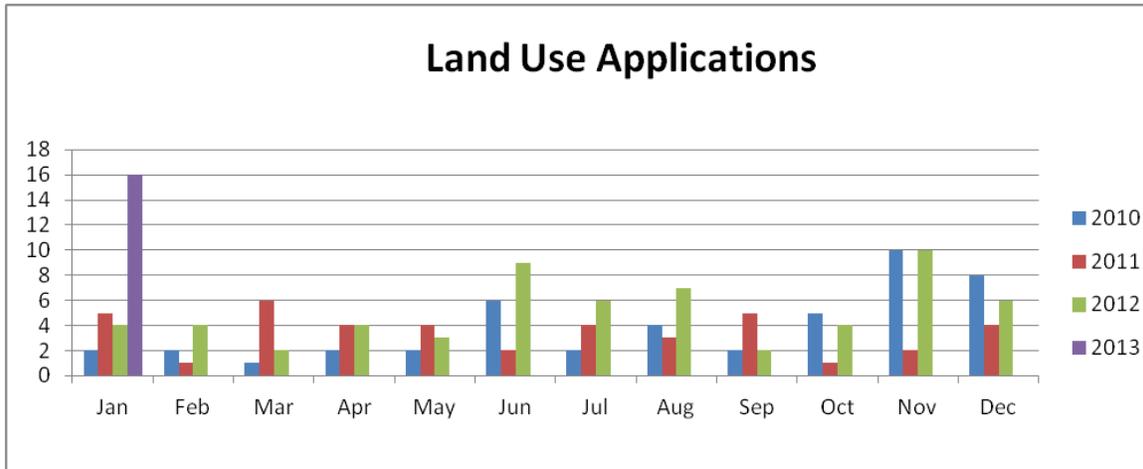
In January, the total revenue received was \$79,822. YTD the Planning & Engineering revenues of \$79,822 are roughly 161% above the projected 2013 YTD budget of \$30,550.



- **Land Use Applications** – YTD \$54,715 in revenue has been collected, which is above the 2013 projected budget of \$14,000.
- **Fence Permits** – YTD \$20 in revenue has been collected, which is below the 2013 projected budget of \$4,000.
- **Sign Permits** – YTD \$2,197 in revenue has been collected, which is below the 2013 projected budget of \$5,000.
- **Right-of-Way Permits** – YTD \$590 in revenue has been collected, which is above the 2013 projected budget of \$250.
- **Public Improvement Agreements** – YTD \$2,400 in revenue has been collected, which is above the 2013 projected budget of \$0.
- **Construction Drawings** – YTD \$8,400 in revenue has been collected, which is above the 2013 projected budget of \$1,000.
- **Infrastructure Inspection** – YTD \$0 in revenue has been collected, which is below the 2013 projected budget of \$500.
- **Legal Fees** – YTD \$11,500 in revenue has been collected, which is above the 2013 projected budget of \$2,000.
- **CMRS Fees** – YTD \$0 has been collected, which is below the 2013 projected budget of \$700.
- **Other Fees** – YTD \$0 has been collected, which is even with the 2013 projected budget of \$0. This amount includes all miscellaneous fees and revenue including Engineering hours from the Open Space Fund.

Land Use Applications

In January, the City received 16 land use applications with \$54,715 in monthly revenue. YTD land use application activity is higher than the previous year and YTD revenues are also higher. YTD applications for 2013 are 16 compared to 4 in 2012. YTD revenues for 2013 are \$54,715 compared to \$14,875 for 2012.

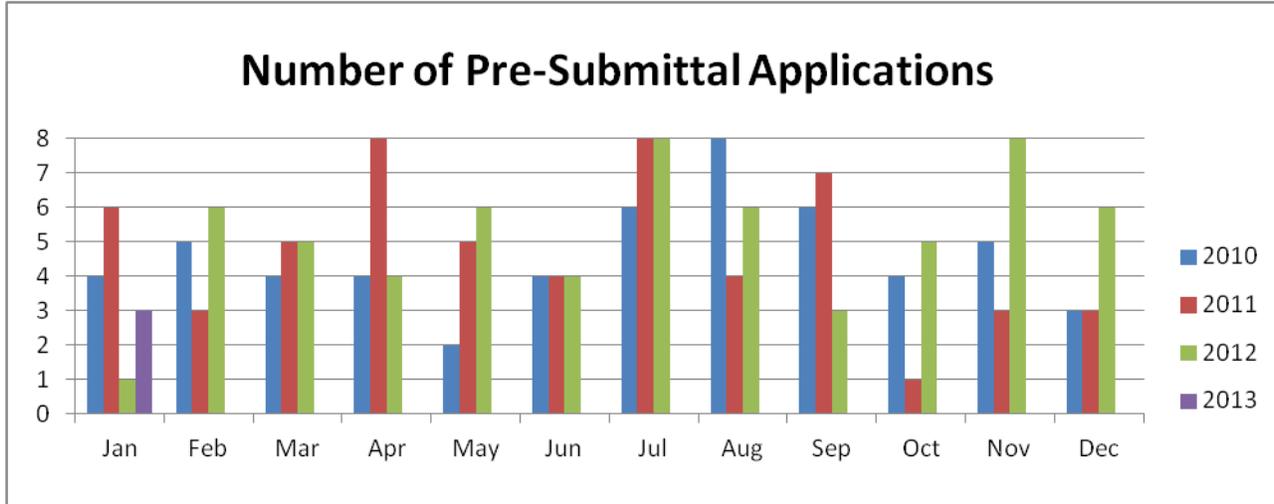


**Land Use Applications
Submitted (January 2013)**

Land Use Case Number	Project Name	Open Date
LU-13-00004	Holly Park Tennis Courts Reno	1/10/2013
LU-13-00006	Morningstar Variance	1/14/2013
LU-13-00007	Stolle Machinery Tech Amend	1/15/2013
LU-13-00011	Highlands Baptist Church Site Plan	1/25/2013
LU-13-00013	Centennial Center Parking FDP	1/25/2013
LU-13-00014	Centennial Center Rezoning Plan	1/28/2013
LU-13-00015	Centennial Center Site Plan	1/28/2013
LU-13-00016	Lincoln Executive Center Rezone	1/28/2013
LU-13-00017	Lincoln Executive Ctr Site Plan	1/28/2013
LU-13-00018	Lincoln Executive Center Replat	1/28/2013
LU-13-00019	Centennial Corner FDP	1/28/2013
LU-13-00021	Centennial Corner Replat	1/29/2013
LU-13-00023	Go Dodge FDP Technical Amend	1/29/2013
LU-13-00026	Tagawa Rose Farms Rezoning	1/30/2013
LU-13-00027	Tagawa Rose Farms Replat	1/30/2013
LU-13-00028	Denver Water Fence Variance	1/30/2013

Pre-Submittal Applications

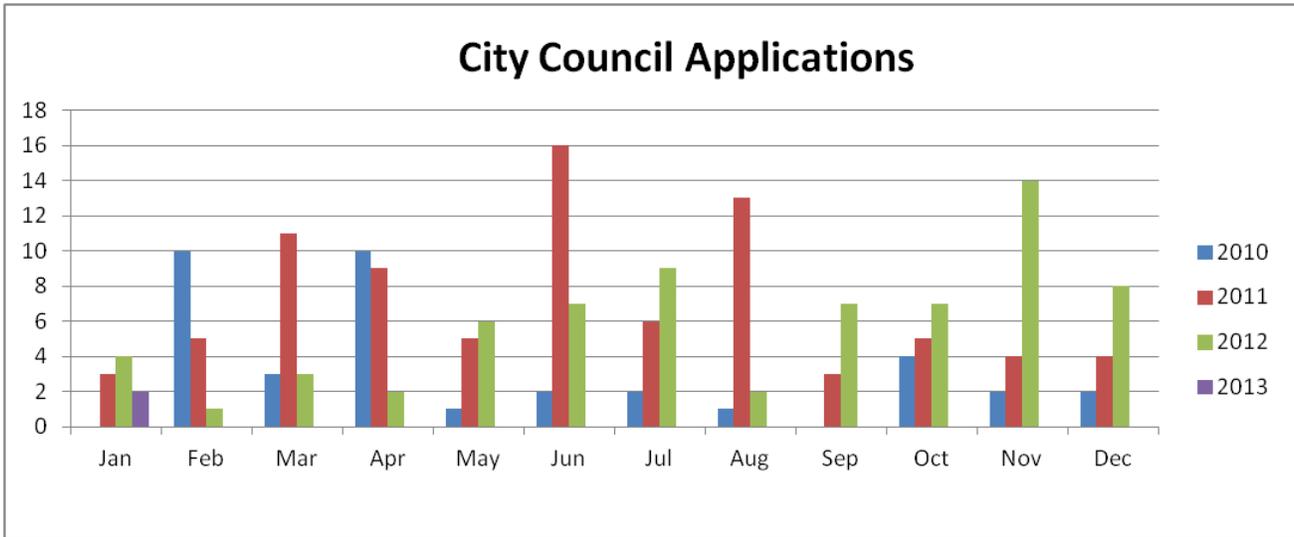
In January, the City received 3 pre-submittal applications compared to 1 in 2012. YTD pre-submittal activity is slightly higher than the previous year. YTD total applications received for 2013 are 3 compared to 1 for 2012. The City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (January 2013)		
Pre-Submittal Case Number	Project Name	Open Date
PS-13-00001	6769 S Uinta Pop Top	1/3/2013
PS-13-00003	Go Dodge FDP Technical Amendment	1/8/2013
PS-13-00022	Go Nissan FDP Technical Amendment	1/29/2013

City Council

In January, City Council heard 2 projects compared to hearing 4 in 2012. YTD, City Council has heard 2 development projects compared to 4 in 2012.



Land Development Projects Heard by City Council (January 2013)

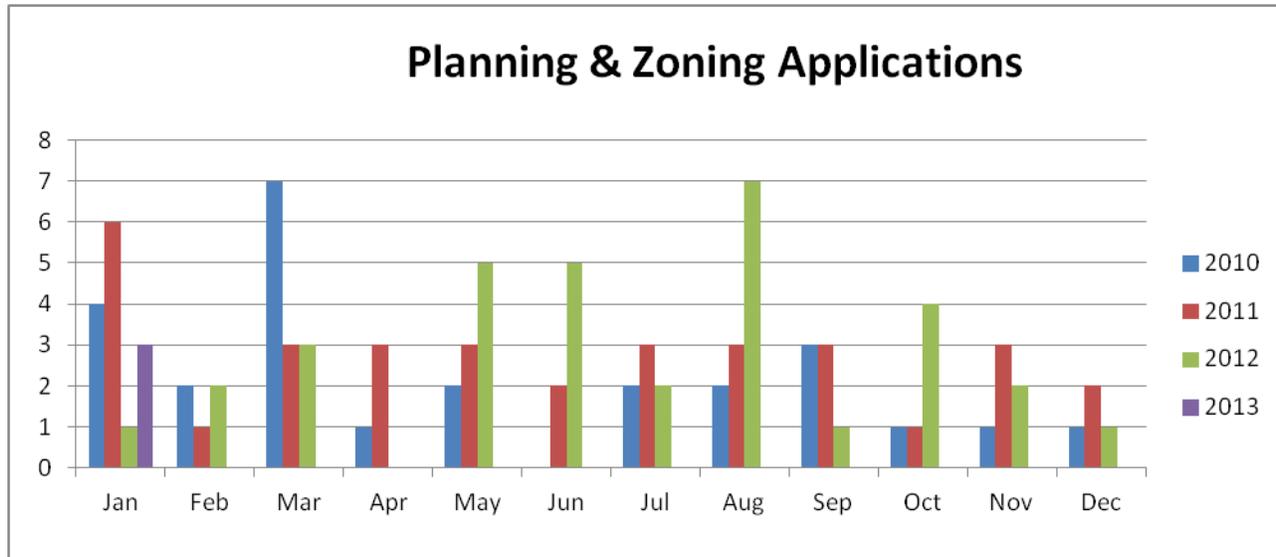
Description	Case Name	Case Number	Hearing Date	Action
Other	Centennial Promenade No. 3 Annexation Eligibility/Zoning	-	1/7/2013	Approved
Other	1 st Amendment to IGA for Open Space Sales & Use Tax	-	1/7/2013	Approved

Land Development Projects Scheduled for City Council (February 2013)

Description	Case Name	Case Number	Hearing Date
Other	Piney Creek Hollow Park (Eligibility)	-	2/4/2013
Other	Piney Creek Hollow Park (Annexation) - 2nd Reading	-	2/4/2013
Other	Piney Creek Hollow Park (Establishment of Zoning) - 2nd Reading	-	2/4/2013
Land Use	Rampart One at The Ridge - Final Development Plan	LU-12-00175	2/4/2013
Land Use	Cherry Creek Vista Trail Extension FDP	LU-12-00246	2/11/2013
Land Use	Lifetime Fitness - Rezoning Plan & Site Plan (2nd Reading)	LU-12-00204/205	2/11/2013

Planning & Zoning Commission

In January, the Planning & Zoning Commission heard 3 development projects as compared to hearing 1 in 2012. YTD, the Planning & Zoning Commission has heard 3 development projects as compared to 1 in 2012.



Land Development Projects Heard by P & Z Commission (January 2013)

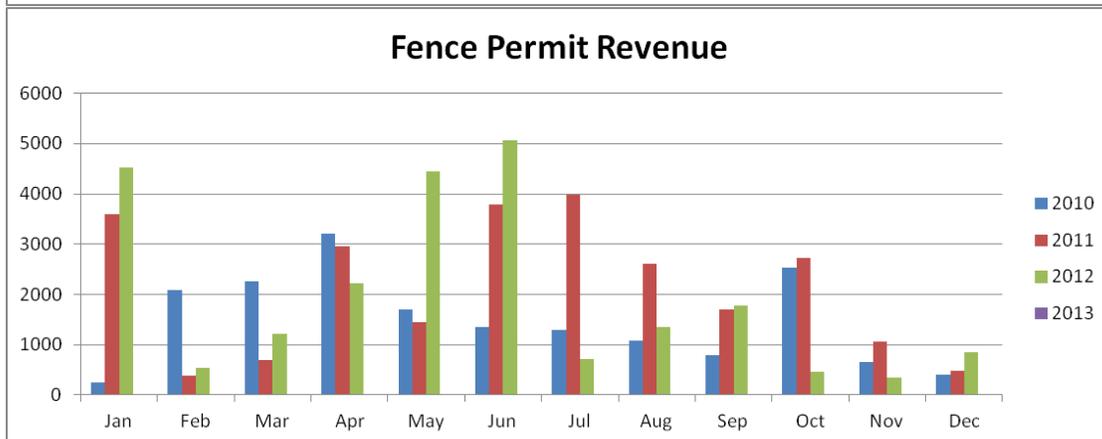
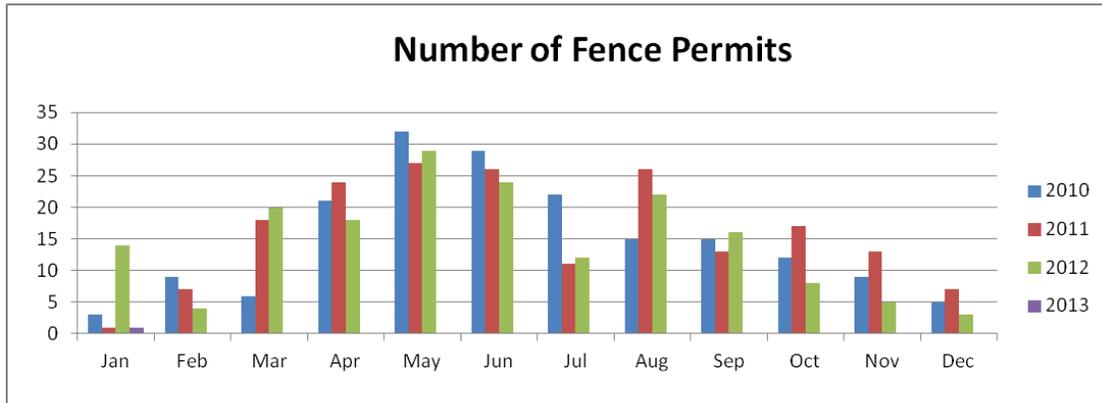
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Rampart One at the Ridge - FDP	LU-12-00175	1/16/2013	Approved
Land Use	Lifetime Fitness – Rezoning & Site Plan	LU-12-00204/205	1/16/2013	Approved
Land Use	Denver Water Highlands Facility Rezoning Plan	LU-12-00111	1/16/2013	Approved

Land Development Projects Scheduled For P & Z Commission (February 2013)

Description	Case Name	Case Number	Hearing Date
Land Use	Denver Water Fence Variance	LU-13-00028	2/27/2013

Fence Permits

In January, the City received 1 fence permit applications with monthly revenue of \$20. YTD, fence permit application activity is lower than the previous year and YTD revenue is also lower. YTD applications for 2013 are 1 compared to 14 for 2012. YTD revenues for 2013 are \$20 compared to \$4,527 for 2012. **There was 1 fence permit (or 100% of permits issued in the month) through Rapid Review Thursdays (RRT) in January**, and average permit wait/processing time for RRT in January was 3 minutes. YTD average wait/processing time is 3 minutes for RRT.



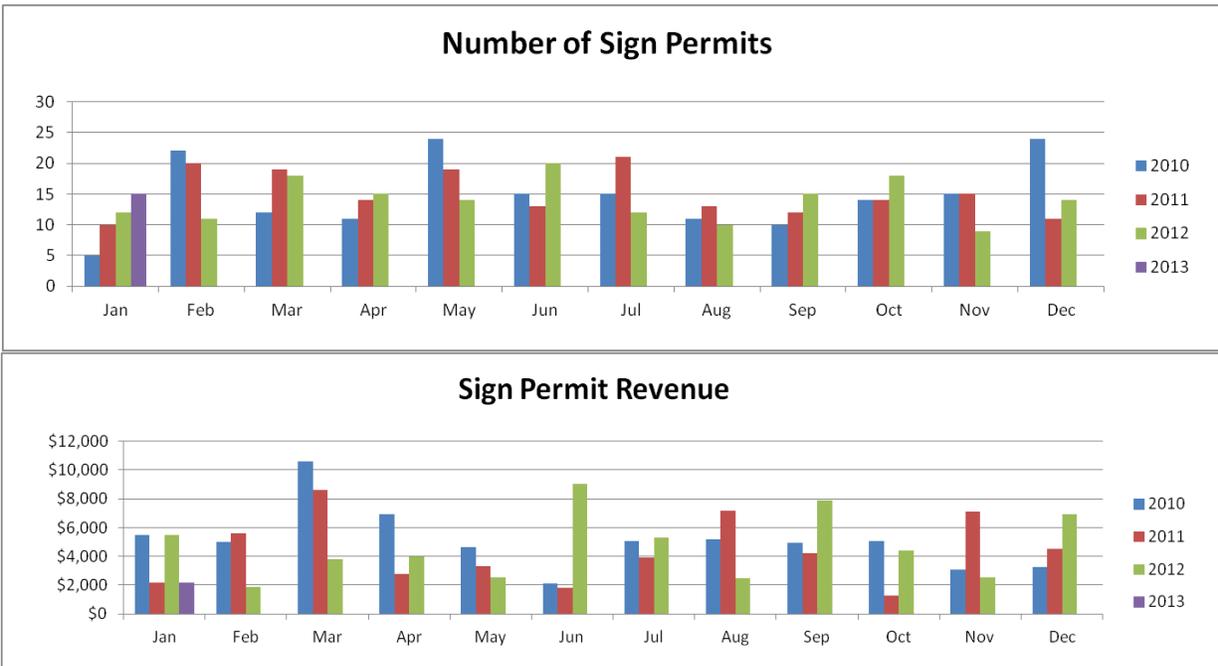
Fence Permits Submitted (January 2013)			
Location	Case Number	Date Received	Date Approved
6025 S. Logan Street	FE-13-00001	1/24/2013	1/24/2013
Average Approval Time – Business Days			1 Day

Rapid Review Fence Permits (January 2013)			
Location	Case Number	Time Received	Time Approved
6025 S. Logan Street	FE-13-00001	11:17	11:20
Average Approval Time – Minutes			3 Minutes (0.002 Days)

**Prior to 2013, Rapid Review data was calculated as one full day of review.*

Sign Permits

In January, the City received 15 sign permit applications with monthly revenue of \$2,197. YTD sign permit application activity is higher than the previous year and YTD revenues are lower. YTD applications for 2013 are 15 compared to 12 issued for 2012. YTD revenues for 2013 are \$2,197 compared to \$5,461 for 2012. **There were 3 sign permits issued through Rapid Review Thursday (RRT) in January (or 20% of permits issued in the month),** with an average wait/processing time of 9 minutes for January. YTD average permit wait/processing time is 9 minutes for RRT.



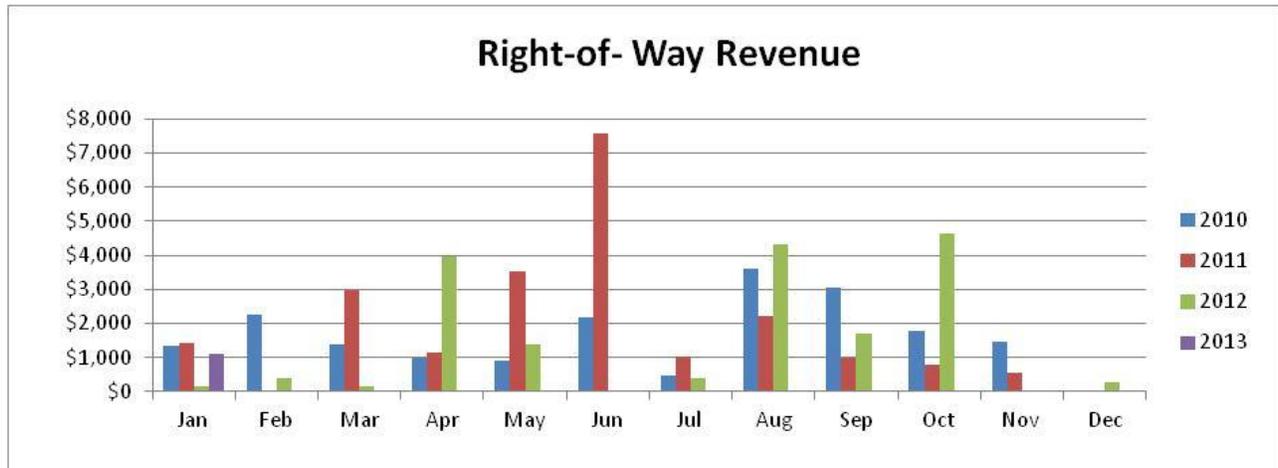
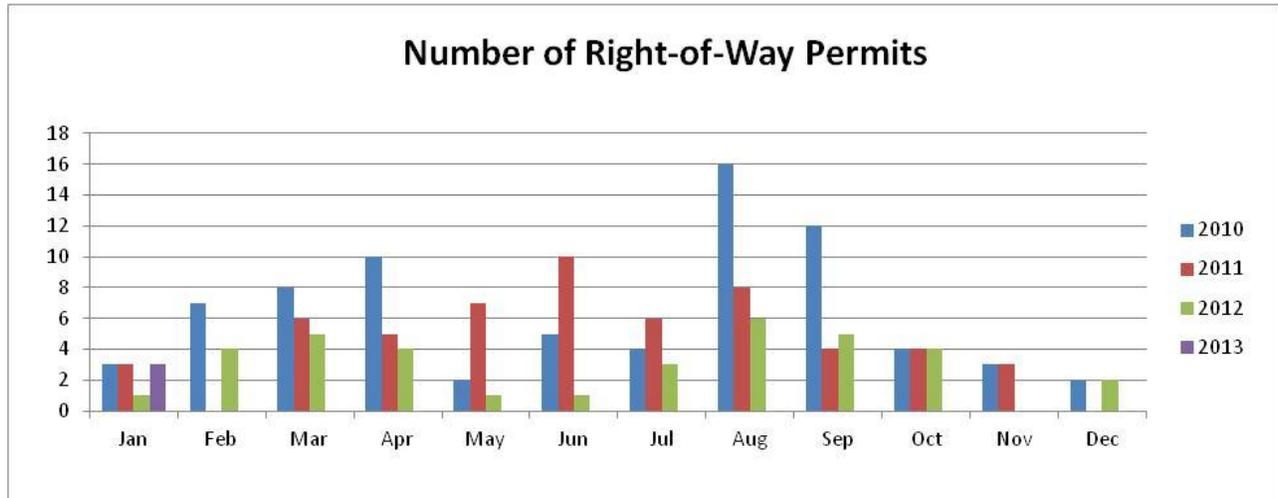
Sign Permits Submitted (January 2013)			
Location	Case Number	Date Received	Date Approved
2504 E Arapahoe Road	SG-13-00001	1/2/2013	1/2/2013
18575 E Smoky Hill Road	SG-13-00002	1/3/2013	1/3/2013
10750 E Arapahoe Road	SG-13-00003	1/8/2013	1/9/2013
10771 E Easter Avenue	SG-13-00004	1/8/2013	1/9/2013
9619 E County Line Road	SG-13-00005	1/11/2013	1/11/2013
20250 E Smoky Hill Road	SG-13-00006	1/17/2013	1/18/2013
5430 S Biscay Circle	SG-13-00007	1/17/2013	1/17/2013
10030 E Arapahoe Road	SG-13-00008	1/18/2013	1/22/2013
6907 S University Boulevard	SG-13-00009	1/24/2013	1/24/2013
6450 S Revere Parkway	SG-13-00010	1/24/2013	1/24/2013
6900 S University Boulevard	SG-13-00011	1/24/2013	1/25/2013
6802 S Yosemite Street	SG-13-00012	1/24/2013	1/25/2013
9619 E County Line Road	SG-13-00013	1/29/2013	1/31/2013
15765 E Arapahoe Road	SG-13-00014	1/29/2013	-
6900 S University Boulevard	SG-13-00015	1/31/2013	1/31/2013
Average Approval Time – Business Days			1.3 Days

Rapid Review Sign Permits (January 2013)			
Location	Case Number	Time Received	Time Approved
18575 E Smoky Hill Road	SG-13-00002	1:59	2:11
5430 S Biscay Circle	SG-13-00007	12:13	12:19
6900 S University Boulevard	SG-13-00015	11:33	11:42
Average Approval Time – Minutes		9 Minutes (0.006 Days)	

**Prior to 2013, Rapid Review data was calculated as one full day of review.*

Right-of-Way Permits

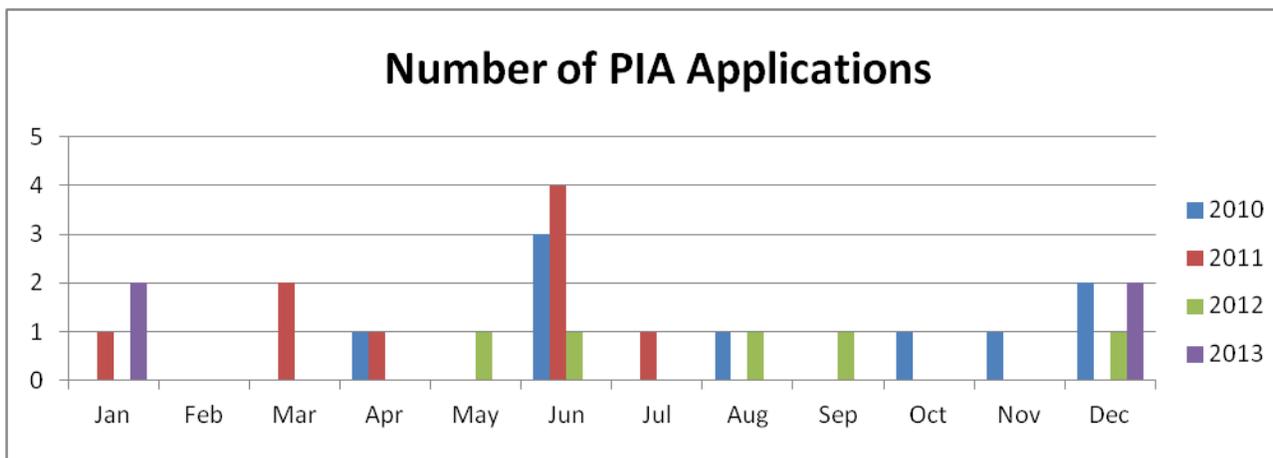
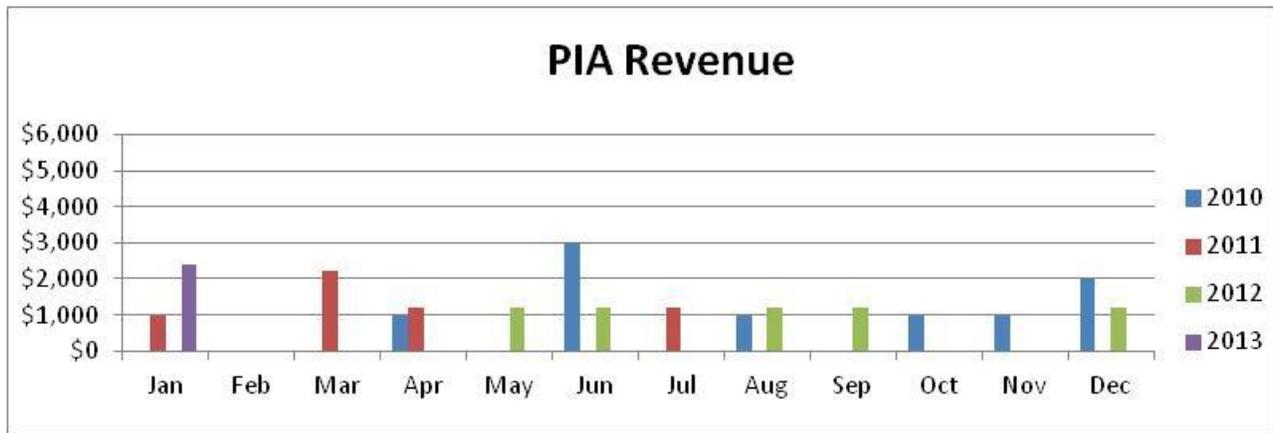
In January, the City received 3 right-of-way permit applications with monthly revenue of \$1,118. YTD right-of-way permit application activity is higher than the previous year and YTD revenues are also higher. YTD applications for 2013 are 3 compared to 1 for 2012. YTD revenues for 2013 are \$1,118 compared to \$143 for 2012.



Right-of-Way Permits Submitted (January 2013)			
Location	Permit Number	Date Received	Date Approved
8501 E Easter Place	LRW-13-00001	1/4/2013	1/24/2013
5405 S Riviera Way	LRW-13-00002	1/7/2013	1/14/2013
S Yosemite Street & E Easter Place	LRW-13-00003	1/24/2013	1/25/2013

Public Improvement Agreements (PIA)

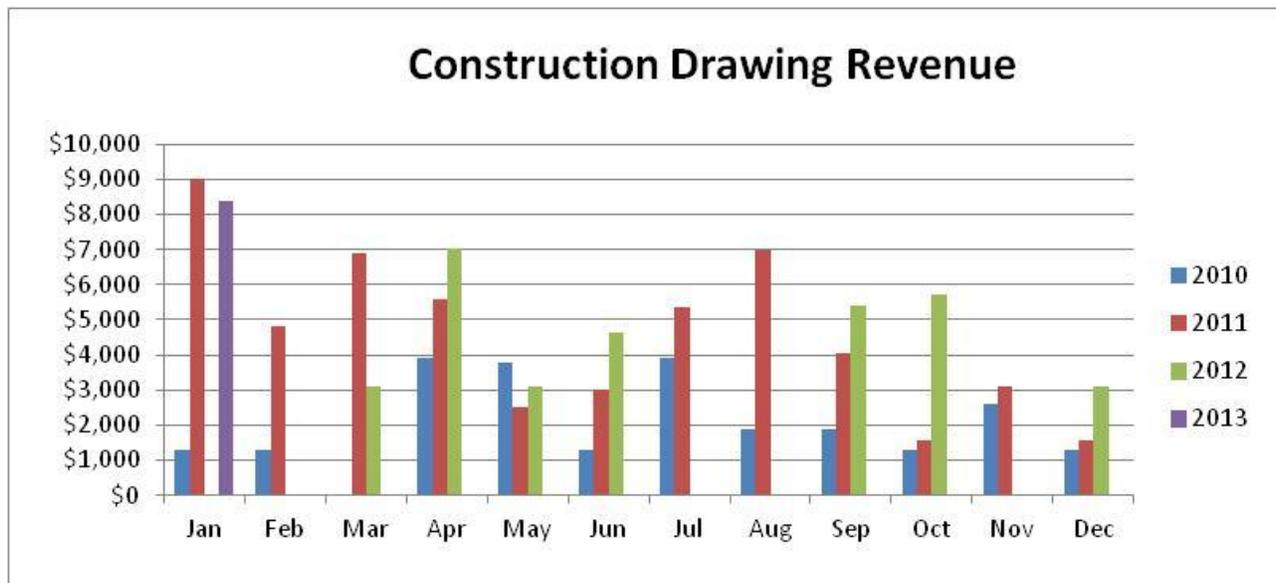
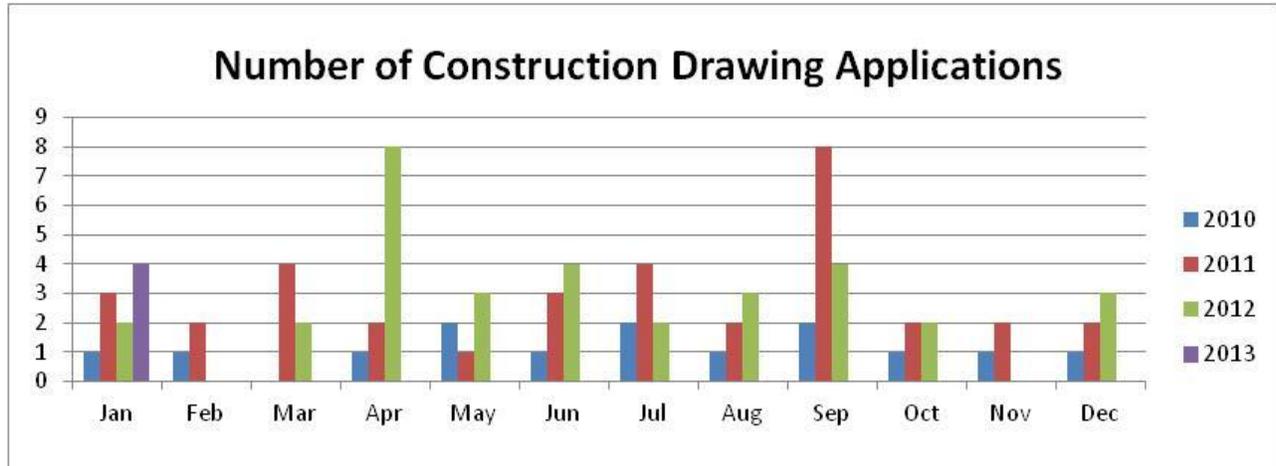
In January, the City received 2 PIA applications compared to 0 in 2012. The monthly revenue of \$2,400 is higher than 2012 which was \$0. YTD PIA applications for 2013 are 2 compared to 0 in 2012. YTD revenues for 2013 are \$2,400 compared to \$0 in 2012. We began tracking PIA's in 2009.



PIAs Submitted (January 2013)			
Description	Case Name	Case Number	Date Application Accepted
Land Use	Lincoln Executive Center Site Plan	LU-13-00017	1/28/2013
Land Use	Centennial Corner FDP	LU-13-00019	1/29/2013

Construction Drawings (CD)

In January, the City received 4 CD applications with \$8,400 in monthly revenue. YTD, CD permit application activity is slightly higher than the previous year and YTD revenues are also higher. YTD applications for 2013 are 4 compared to 2 for 2012. YTD revenues for 2013 are \$8,400 compared to \$0 for 2012.

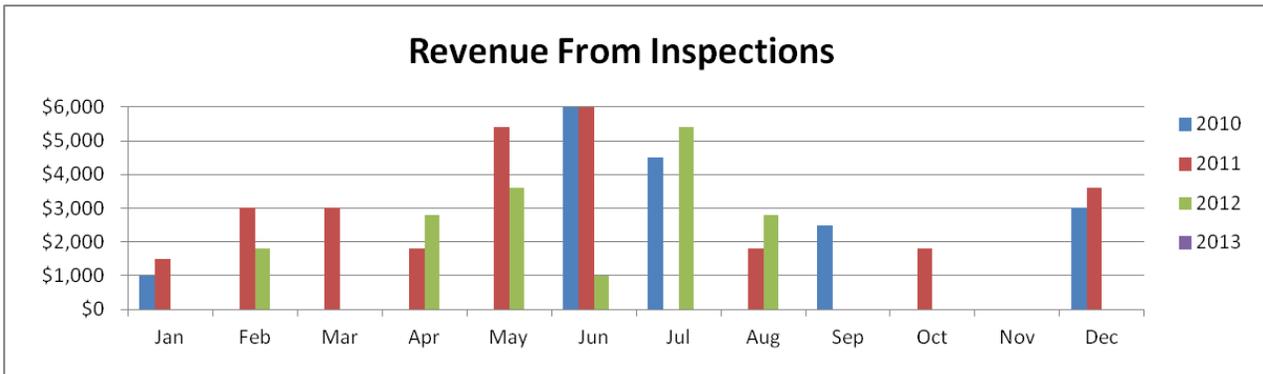
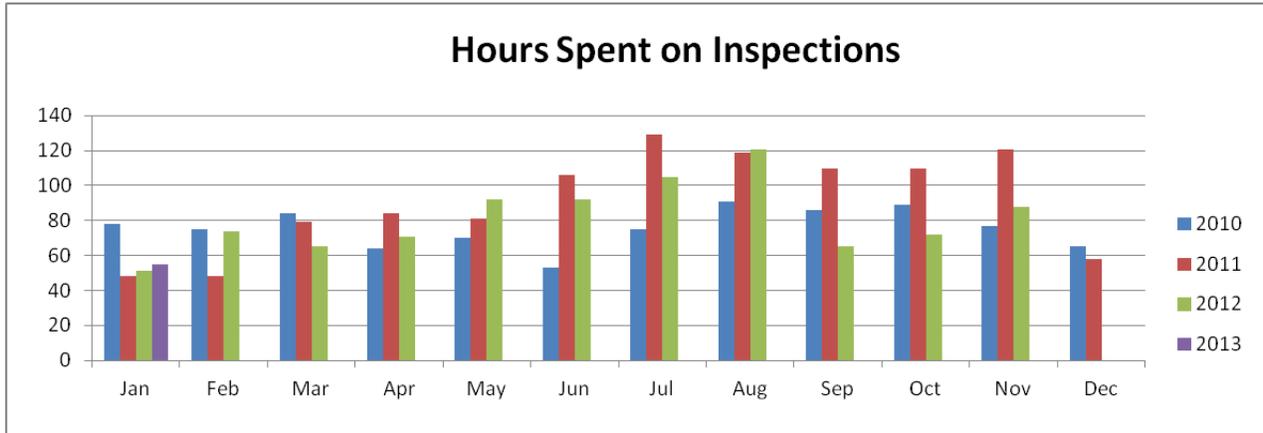


CDs Submitted (January 2013)			
Description	Case Name	Case Number	Date Application Accepted
CD	Holly Park Tennis Courts Renovation	CD-13-00005	1/14/2013
CD	Stolle Machinery	CD-13-00008	1/16/2013
CD	Lifetime Fitness	CD-13-00010	1/22/2013
CD	Highlands Baptist Church	CD-13-00012	1/25/2013

The Engineering Division approved 0 CD's in January.

Infrastructure Inspections

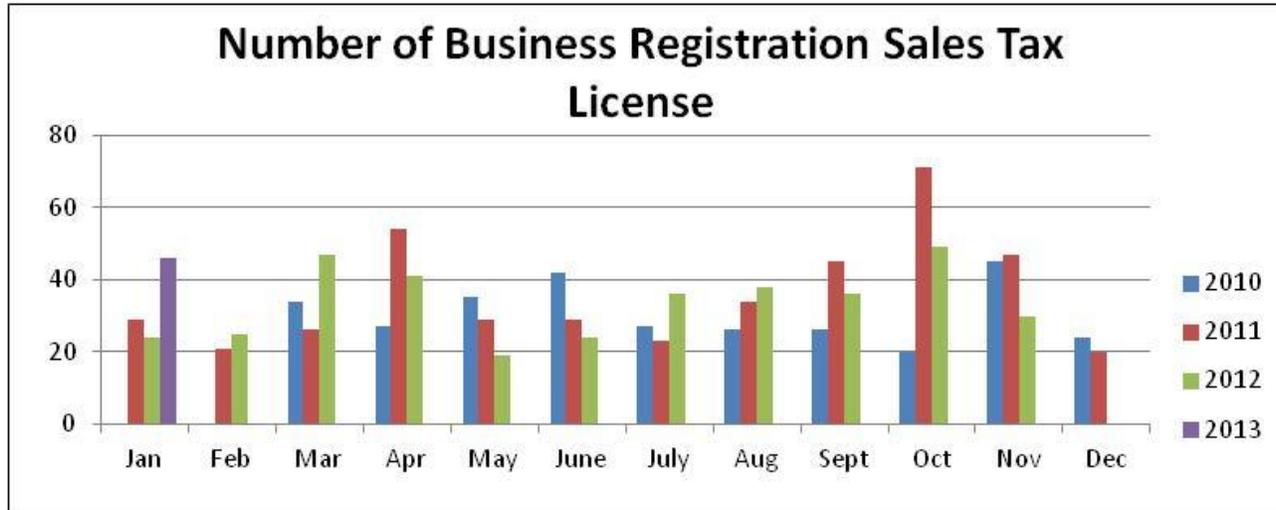
In January, 27 individual projects/sites were inspected and there was \$0 in revenue collected. City staff spent a total of 55 hours performing these inspections compared to 51 hours in 2012. Centennial Center Park, Cherry Creek Business Center (Filing 6), Peakview Heights, Action Jackson, and Centennial Center (Filing 2) all required more than two inspections. YTD revenue for 2013 is \$0 compared to \$0 in 2012.



Infrastructure Inspections (January 2013)		
General Location	Case Name	Status-Visits
Parker Road & Arapahoe Rd.	Centennial Center Filing 2	Under Construction – 1
Humboldt & Orchard Rd.	Orchard Estates	Under Construction - 1
County Line Road & Niagara	Foxridge VIII	Under Warranty – 1
Briarwood & Havana	Fast Signs	Under Warranty – 0
Mineral & Otero	St. Thomas More	Under Warranty – 0
Arapahoe Rd & Joliet St.	Kuni Honda	Under Warranty – 0
Parker Rd & Arapahoe Rd.	Centennial Lanes	Under Warranty – 0
Troy Circle & Caley	Allosource	Under Warranty – 0
Orchard Rd & High	Cotswold Green	Under Construction – 2
6810 S. Tucson Way	American Mechanical Service	Under Warranty – 0
Dayton & Arapahoe Road	Go Toyota	Under Warranty – 0
15253 East Fremont	Nilex	Under Warranty – 0
15633 East Fremont	Cherry Creek Business Center Filing 6	Under Construction – 1
Helena & Arapahoe Rd.	Golden Corral	Under Warranty – 1
Quebec & County Line Rd.	Steak N Shake	Under Warranty – 0
Peakview & Uvalda	Centennial Center Park	Under Construction – 5
Revere & Easter	Trust Company	Under Warranty – 0
Arapahoe & Yosemite	1 st Bank	Under Warranty – 0
Syracuse & Peakview	Peakview Heights	Under Construction – 3
Holly & Arapahoe Rd.	Kaiser Permanente	Under Warranty – 0
Fair & Potomac	VCCE II	Under Construction – 0
Broadway & Panama	Action Jackson	Under Warranty – 0
Quentin & Briarwood	Latisys Data	Under Construction – 1
7800 S. Adams Street	Arapaho Park	Under Construction – 0
9535 E. County Line Road	Centennial Promenade	Under Construction – 0
6949 S. Potomac Street	Stolle Manufacturing	Under Construction – 1
8911 E. Phillips Drive	Century Highland Park	Under Construction – 2
9355 E. Dry Creek Road	J.D. Carpenter Fueling Facility	Under Construction – 4
Streets @ Southglenn	Chick-fil-A	Under Construction – 0
Holly & Orchard	Orchard Park	Under Construction – 0
Helena & Arapahoe	Helena Gate	Under Construction – 0
Riviera & Picadilly	Cunningham Fire	Under Construction – 3
Colorado Blvd & Caley	Centennial Link Trail	Under Warranty – 1

Business Registration/Sales Tax License

In January, a total of 43 business registration/sales tax licenses were issued. YTD totals are 43 compared to 24 in 2012. The Planning Division started review of these in January of 2010. We average 5 days to process these applications.

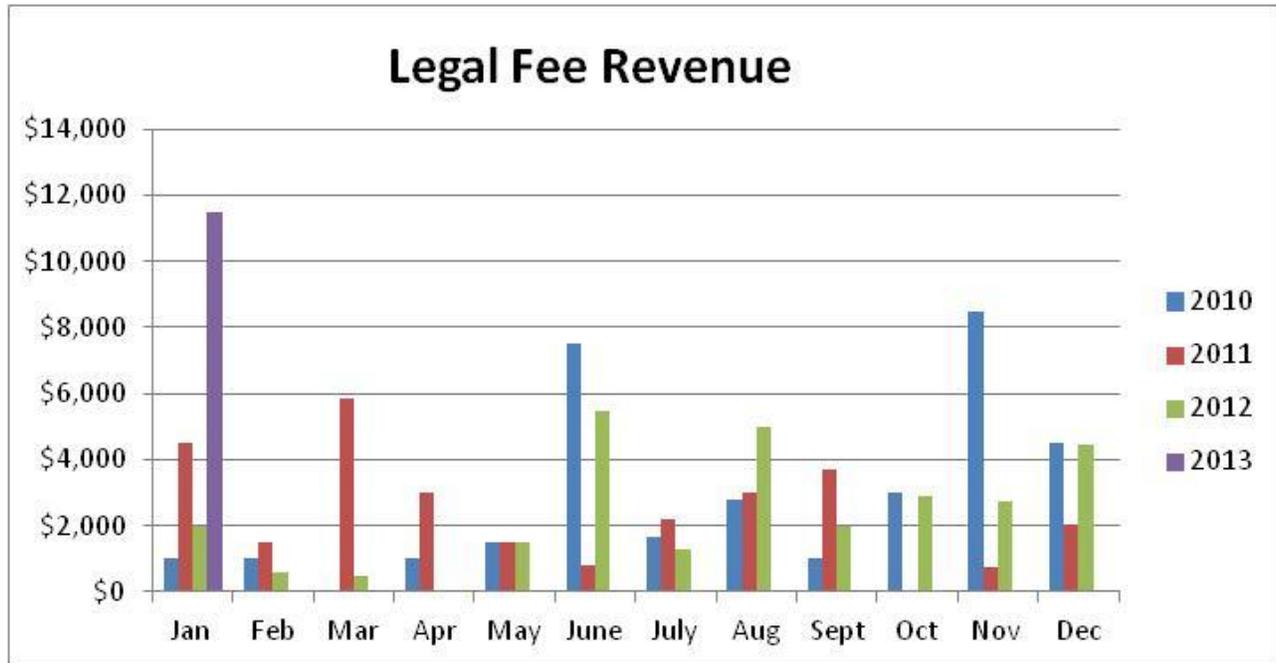


Business Registration/Sales Tax License (January 2013)			
Case #	Case Name	Approved	Business Description
CEN-008626	Arapahoe Hearing Associates	Yes	Health and Personal Care Stores
CEN-008627	Small Wonders	Maybe	Child Day Care Services
CEN-008628	Reaction To Violence	Maybe	Other Schools and Instruction
CEN-008629	Di's Daycare	Maybe	Child Day Care Services
CEN-008632	Blackjack Pizza Of Centennial	Yes	Limited-Service Eating Places
CEN-008633	Rock'N And Jam'N	Yes	Other Amusement and Recreation Industries
CEN-008634	Smiling Moose Deli	Yes	Limited-Service Eating Places
CEN-008630	Kbenfield Photography	Maybe	Other Professional, Scientific, and Technical Services
CEN-008637	Walkabout Village	Maybe	Home Health Care Services
CEN-008638	Samantha's Katz N Dogz	Yes	Other Miscellaneous Store Retailers
CEN-008639	Arrow Global Asset Disposition, Inc.	No	Computer and Peripheral Equipment Manufacturing
CEN-008640	Courtneys Corner Childcare	Maybe	Child Day Care Services
CEN-008641	M. Pulse Colorado PC	Yes	Offices of Other Health Practitioners
CEN-008642	Shining Stars Daycare	Maybe	Child Day Care Services
CEN-008643	Evolution Digital	Yes	Electronics and Appliance Stores
CEN-008644	Pinemoor Capital, Ltd	Yes	Securities and Commodity Contracts Intermediation and Brokerage
CEN-008645	Pacific Officer Automation, Inc.	Yes	Professional and Commercial Equipment and Supplies Merchant Wholesaler
CEN-008647	Pho Khang	Yes	Full-Service Restaurants
CEN-008648	Eye For Design	No	Specialized Design Services
CEN-008650	Cecil Lockhart Hair Design	Yes	Personal Care Services
CEN-008651	Nationwide Insurance	Yes	Agencies, Brokerages, and Other Insurance Related Activities
CEN-008653	Denver Academy Of Ballet	Yes	Other Schools and Instruction
CEN-008654	Mastery Inc	Maybe	Other Schools and Instruction
CEN-008656	Picture People	Yes	Other Professional, Scientific, and Technical Services
CEN-008658	Integral Hockey Front Range	Maybe	Sporting Goods, Hobby, and Musical Instrument Stores
CEN-008660	Mountain Girl Soups	Maybe	Special Food Services
CEN-008667	Vascular Technology	Yes	Health and Personal Care Stores

CEN-008668	M. Pulse	Yes	Personal Care Services
CEN-008670	Shelly's Daycare	Maybe	Child Day Care Services
CEN-008674	Cafe Rio Mexican Grill	Yes	Limited-Service Eating Places
CEN-008676	Print House Of Colorado	Maybe	Printing and Related Support Activities
CEN-008677	Trademark Home Solutions	Maybe	Foundation, Structure, and Building Exterior Contractors
CEN-008679	Kumon Math And Reading Center	Yes	Educational Support Services
CEN-008680	Spencer Edwards, Inc	Yes	Securities and Commodity Contracts Intermediation and Brokerage
CEN-008682	Marge Beem Hair Designs Inc	Yes	Personal Care Services
CEN-008685	Artic Mountain Electric Inc.	Maybe	Building Equipment Contractors
CEN-008686	Inflammationfree.Com	Maybe	Electronic Shopping and Mail-Order Houses
CEN-008687	Brickstone Properties LLC	Yes	Activities Related to Real Estate
CEN-008690	The Baker Center For Plastic Surgery	Yes	Offices of Physicians
CEN-008691	Artistic Petals	Maybe	Florists
CEN-008692	C2C Engineering, LLC	Yes	Architectural, Engineering, and Related Services
CEN-008693	REI	Yes	Sporting Goods, Hobby, and Musical Instrument Stores
CEN-008698	The Day Bag	Yes	Other Miscellaneous Store Retailers

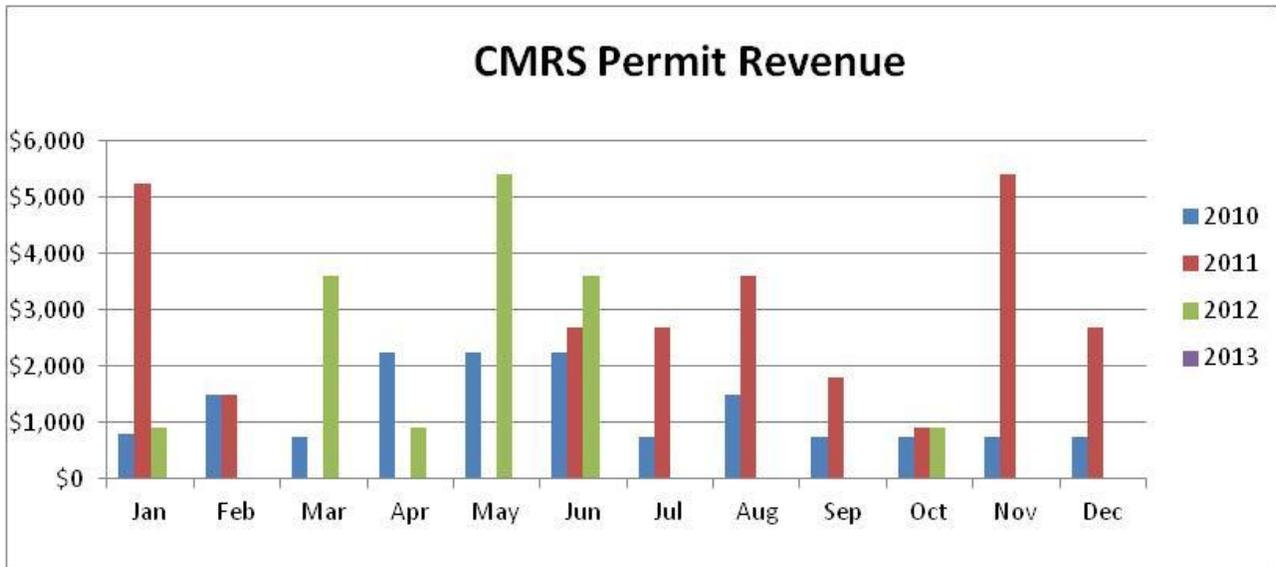
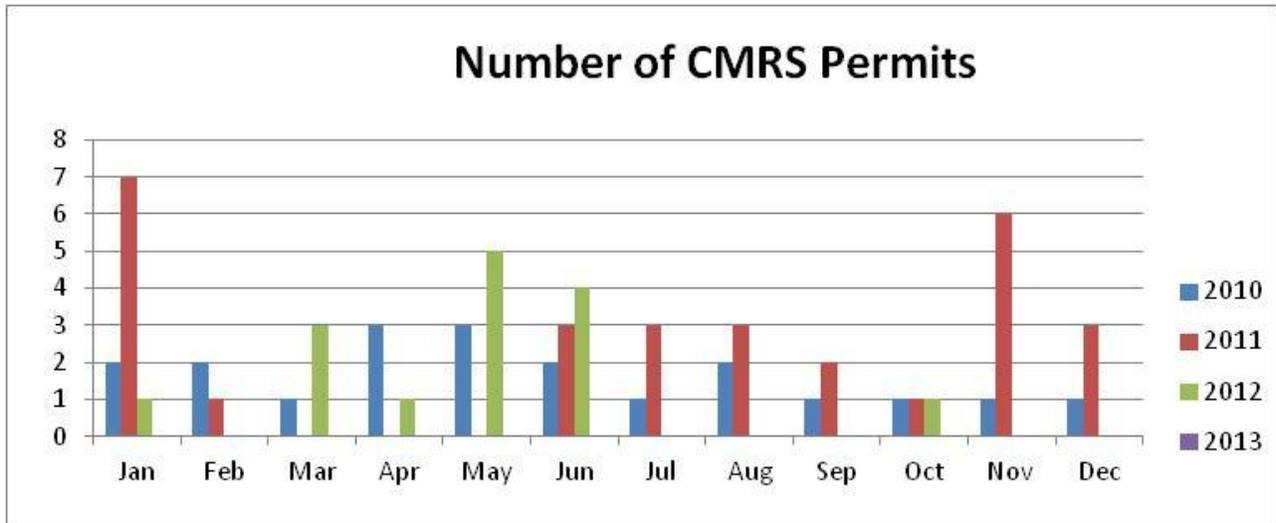
Legal Services

In January, a total of \$11,500 in revenue was received for legal services. YTD revenues for 2013 are \$11,500 compared to \$2,000 for 2012. Legal fees are collected to cover actual legal costs and do not impact the final budget in a negative or positive way.



CMRS Permits

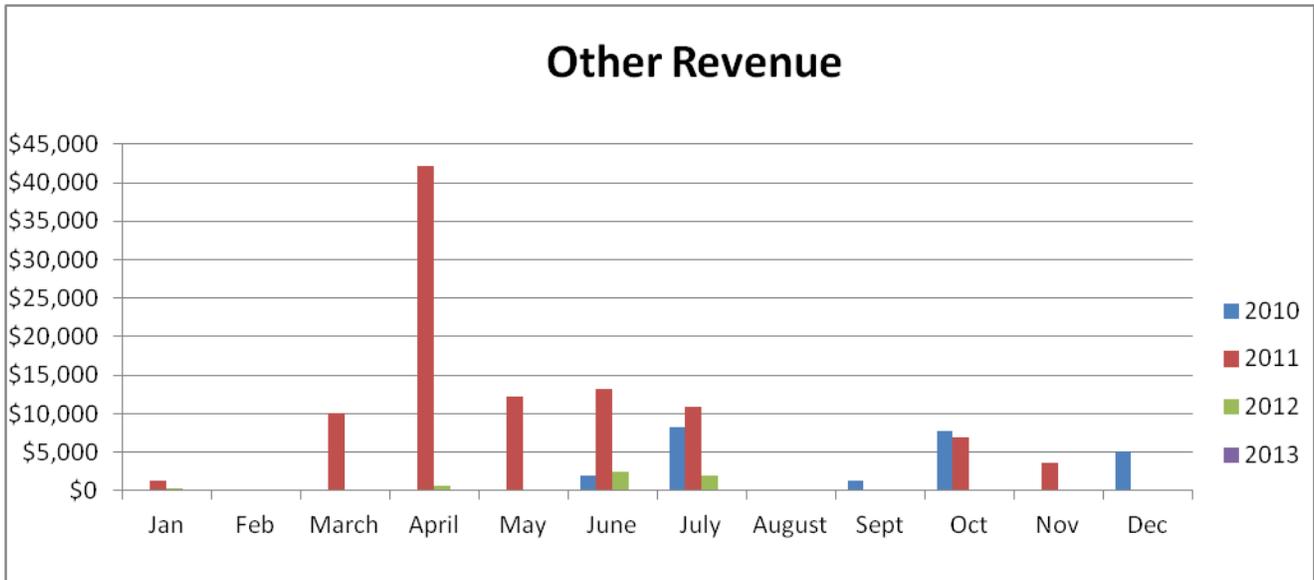
In January, we received 0 CMRS permit applications for \$0 in revenue. YTD revenues for 2013 are \$0, which is below the 2013 projected revenue of \$700 and below the 2012 revenue of \$900. CMRS permit tracking began in January 2009.



CMRS Permits (January 2013)		
Project or Location	Case Number	Date Received and Issued
None		

Other & Miscellaneous Fees including Federal Grant Revenue

In January, we received \$0 in miscellaneous revenue. YTD revenues for 2013 are \$0, which is equal to the 2013 projected revenue of \$0 and below the 2012 revenue of \$245.



Bus Bench Permits are now part of Land Use Services. We collected the monthly fee of \$5,000 in January and YTD Revenue of \$5,000.