

**Planning & Development Department
Planning & Engineering Divisions
Monthly Report for February 2010**

March 2, 2010

Activity

- [Land Use Applications](#) – There were 2 applications compared to 5 in 2009.
- [Pre-Submittal Applications](#) – There were 5 applications compared to 3 in 2009.
- [City Council](#) – City Council heard 10 land development projects compared to 1 in 2009.
- [Planning and Zoning Commission](#) – There were 2 projects heard compared to 4 in 2009.
- [Board of Adjustment](#) – There were 0 variance requests heard compared to 0 in 2009.
- [Fence Permits](#) – There were a total of 9 applications compared to 8 in 2009. Average number of days to approve was 2.2 business days.
- [Sign Permits](#) – There were a total of 22 applications compared to 9 in 2009. Average number of days to approve was 1.6 business days.
- [Right-of-Way Permits](#) – There were 7 permits issued compared to 1 in 2009.
- [Subdivision Improvement Agreements](#) – There were 0 SIA's submitted compared to 1 in 2009.
- [Construction Drawings](#) – There was 1 CD application compared to 0 in 2009.
- [Infrastructure Inspection](#) – There were 12 individual projects/sites inspected this month. City staff spent a total of 75 hours performing these inspections compared to 90 hours in 2009.
- [CMRS Permits](#) – There were 2 permits issued compared to 0 in 2009.
- [Other Fees](#) – There was 0 revenue for this category in 2010 or 2009.
- [Visitors](#) – There were 82 visitors; an average of 4.1 per work day.
- [Customer Surveys](#) – Surveys were received from Code Enforcement and Building clients. Overall the feedback has been positive. Staff will continue to make improvements based upon suggestions.

Revenue

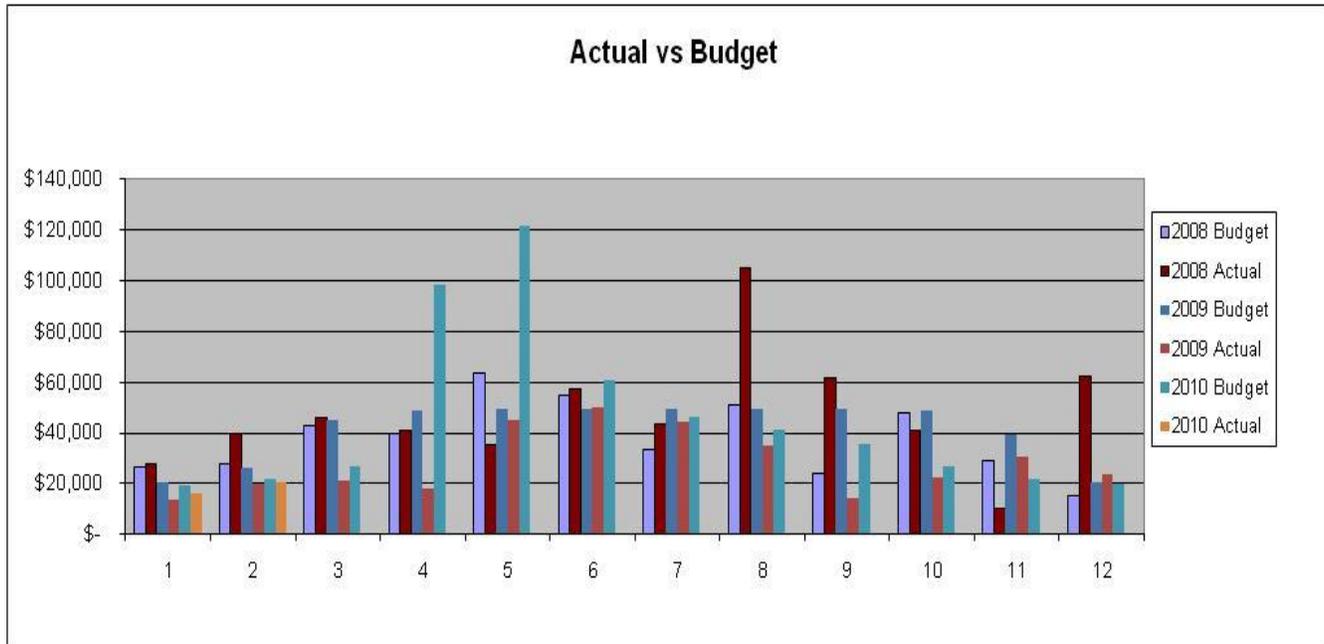
[Total revenue](#) – YTD \$37,084 in revenue has been collected, which is 91% of the 2010 projected budget of \$40,784.

P & E Special Projects

- **Medical Marijuana** – On January 12th, the Planning and Development Department in coordination with the City Attorney's Office held an informal workshop with the administrative staff from the communities of Aurora, Greenwood Village, Lone Tree, Parker, Arapahoe County and Douglas County. The purpose of this informal workshop was to discuss legal, land use and building issues arising out of medical marijuana dispensary and grow house uses and to provide a forum to share thoughts on regulatory concepts.
- **Sprouts** – Engineering, Building and the Current Planning Division completed inspection and coordination with the developer of the Huntington/Smoky Hill Park-n-Ride project to allow a Temporary Certificate of Occupancy to be issued for the Sprouts Grocery store, which opened at the end of February. Landscaping work remains to be completed later this spring when weather permits.

Revenue

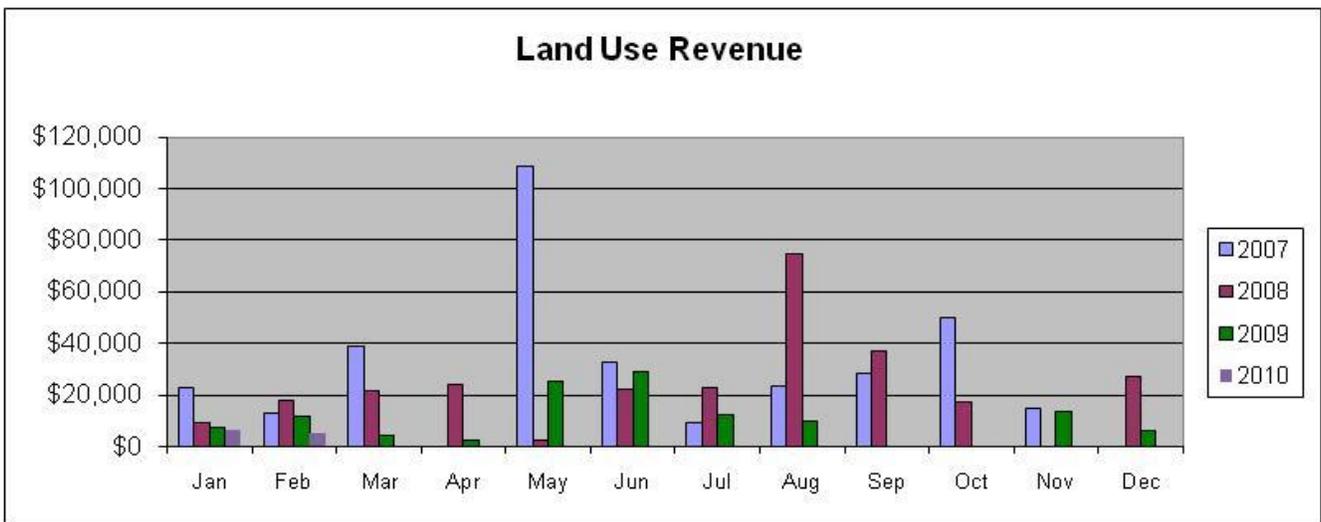
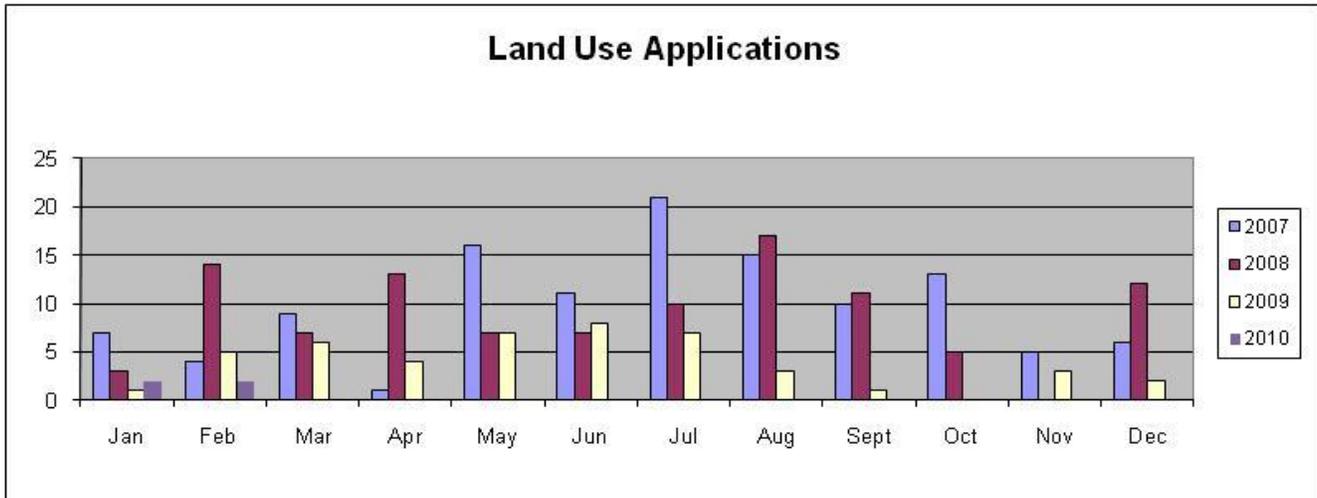
In February, the total revenue received was \$20,806. YTD the Planning & Engineering revenues of \$37,084 are roughly 91% of the projected 2010 YTD budget of \$40,784.



- **Land Use Applications** – YTD \$11,480 in revenue has been collected, which is slightly below the 2010 projected budget of \$11,800.
- **Fence Permits** – YTD \$3,123 in revenue has been collected, which is above the 2010 projected budget of \$1,000.
- **Sign Permits** – YTD \$8,757 in revenue has been collected, which is above the 2010 projected budget of \$6,850.
- **Right-of-Way Permits** – YTD \$3,624 in revenue has been collected, which is above the 2010 projected budget of \$800.
- **Subdivision Improvement Agreements** – YTD \$0 in revenue has been collected, which is below the 2010 projected budget of \$1,500.
- **Construction Drawings** – YTD \$2,600 in revenue has been collected, which is above the 2010 projected budget of \$2,000.
- **Infrastructure Inspection** – YTD \$1,000 in revenue has been collected, which is equal to the 2010 projected budget of \$1,000.
- **Legal Fees** – YTD \$3,500 in revenue has been collected, which is above the 2010 projected budget of \$2,000.
- **CMRS Fees** – YTD \$3,000 has been collected, which is above the 2010 projected budget of \$2,334.
- **Other Fees** – YTD \$0 has been collected, which is below the 2010 projected budget of \$12,000. This budget amount includes all miscellaneous fees and revenue including Engineering hours from Open Space.

Land Use Applications

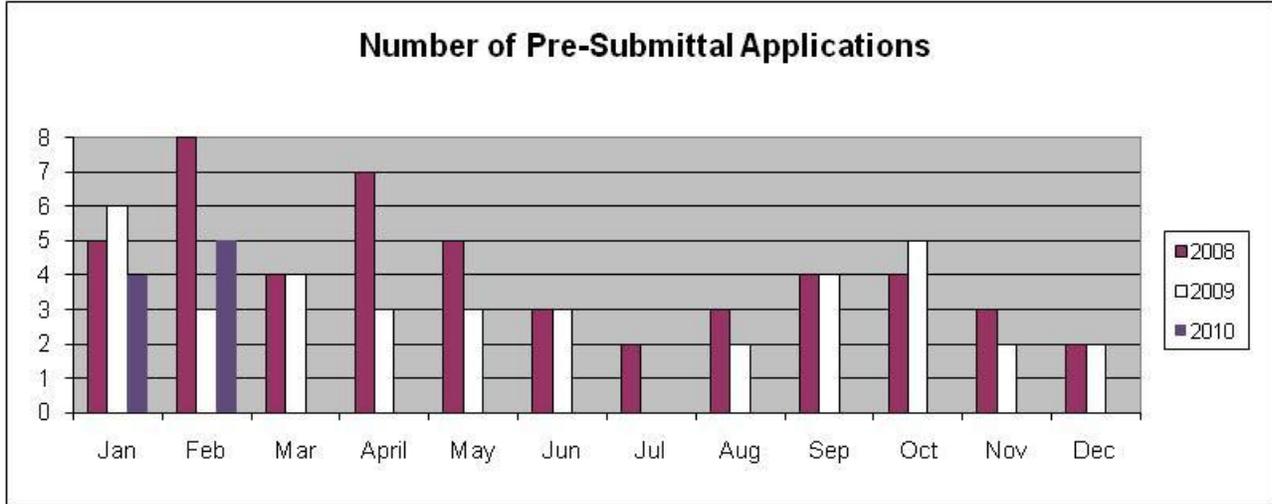
In February, the City received 2 land use applications with \$5,160 in monthly revenue. YTD land use application activity is lower than the previous year and YTD revenues are lower. YTD applications for 2010 are 4 compared to 6 in 2009. YTD revenues for 2010 are \$11,480 compared to \$19,030 for 2009.



Land Use Applications Submitted (February 2010)		
Land Use Case Number	Project Name	Open Date
LU-1002-001	Arapahoe Airport PDP Text Amendment	2/5/2010
LU-1002-003	Centennial Promenade – FDP Amendment	2/19/2010

Pre-Submittal Applications

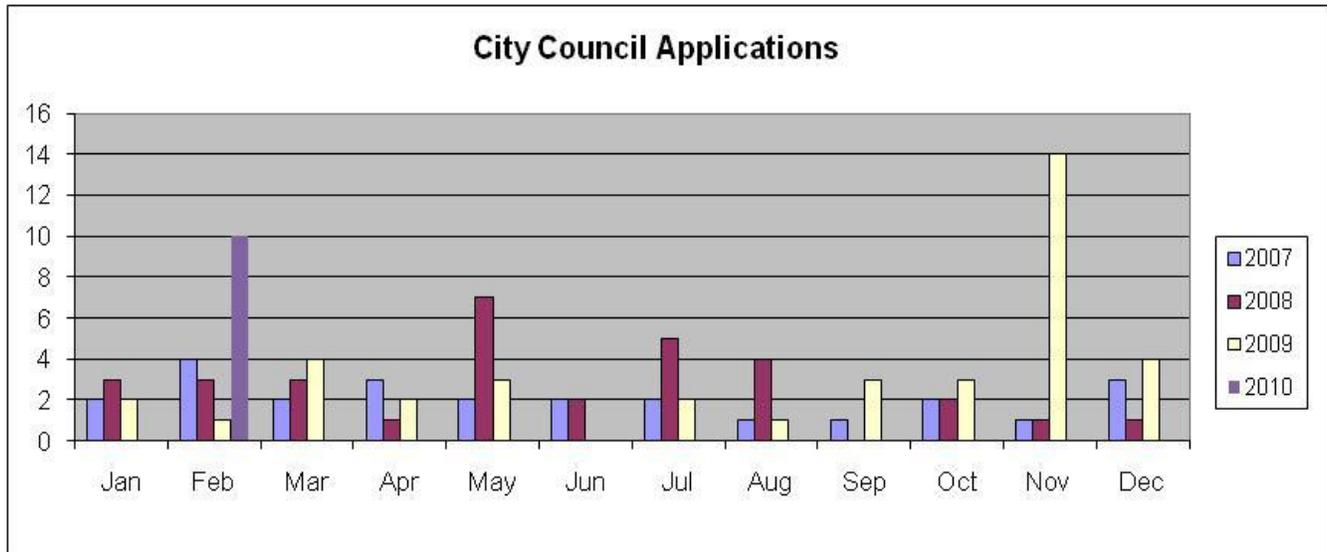
In February, the City received 5 pre-submittal applications. YTD pre-submittal activity is equal to the previous year. YTD total applications received for 2010 are 9 compared to 9 for 2009. City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (February 2010)		
Pre-submittal Case Number	Project Name	Open Date
PS-1002-001	Centennial Airport Center Text Amend.	2/8/2010
PS-1002-002	Civic Center Park – Phase 1	2/11/2010
PS-1002-003	Primetech/Peakview Place MDP	2/16/2010
PS-1002-004	Milestone Engineering, LLC Eagle Street	2/18/2010
PS-1002-005	Sushi Club, Inc. Remodel	2/22/2010

City Council

In February, City Council heard 10 planning and development projects as compared to hearing 1 in 2009. YTD, City Council has heard 10 development projects as compared to 3 in 2009.



Land Development Projects Heard by City Council (February 2010)

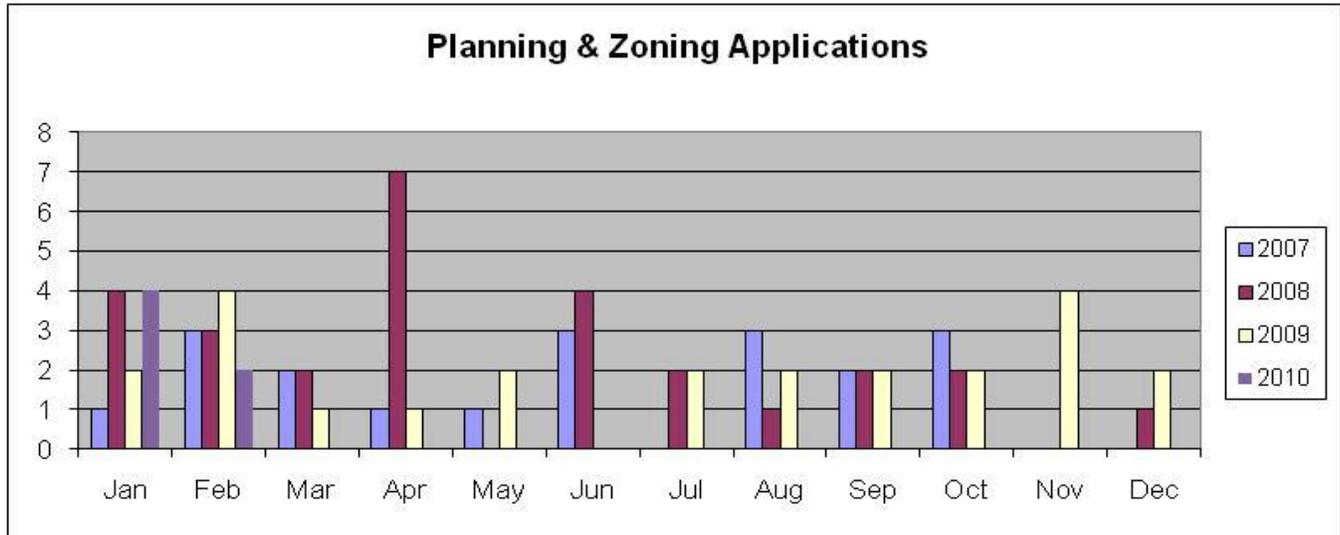
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Vista Verde Estates PDP 1st Reading	LU-0906-006	2/1/2010	N/A
Land Use	1 st Readings - Arapahoe High School Zoning, Chapel Hill Cemetery Zoning, Estancia Subdivision Zoning.	NA	2/1/2010	N/A
Land Use	2 nd Readings – Arapahoe High School Zoning, Chapel Hill Cemetery Zoning, Estancia Subdivision Zoning.	NA	2/8/2010	Approved
Land Use	2 nd Reading - Vista Verde Estates PDP & FDP Public Hearing	LU-0906-006	2/8/2010	Denied
Land Use	Vista Verde Estate Replat	LU-0906-007	2/8/2010	Denied
Land Use	Centennial Corner FDP	LU-0907-006	2/8/2010	Approved

Land Development Projects Scheduled for City Council (March 2010)

Description	Case Name	Case Number	Hearing Date
Land Use	1 st Reading - Colorado Performance Volleyball PDP Amendment	NA	3/1/2010
Land Use	LDC Joint Meeting with P&Z	NA	3/8/2010
Land Use	2 nd Reading - Colorado Performance Volleyball PDP Amendment	NA	3/15/2010

Planning & Zoning Commission

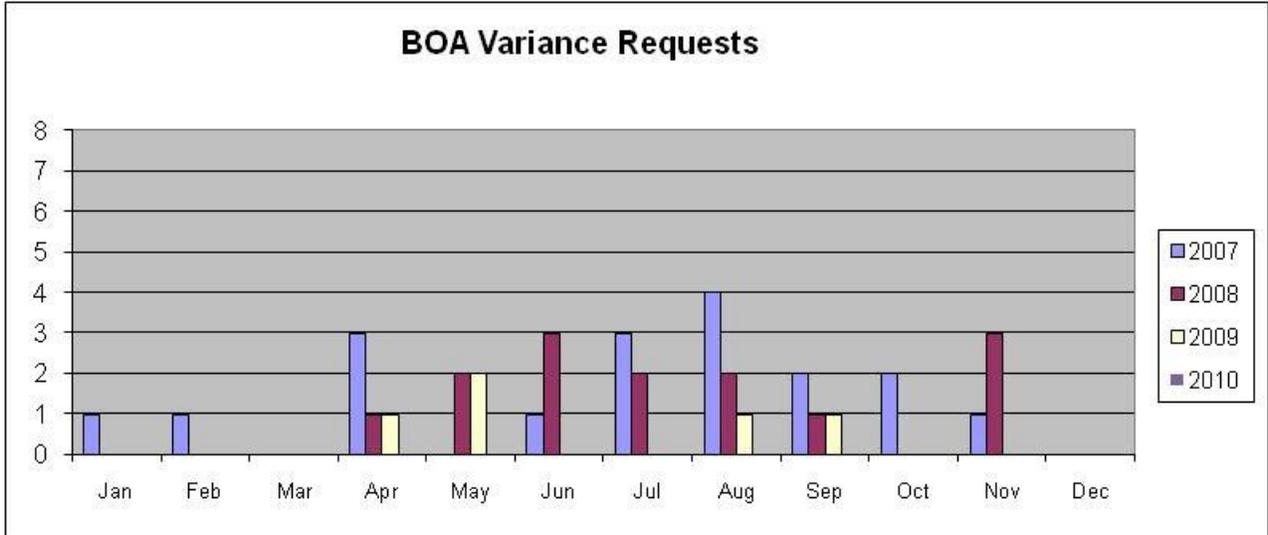
In February, the Planning & Zoning Commission heard 2 development projects as compared to hearing 4 in 2009. YTD, the Planning & Zoning Commission has heard 6 development projects as compared to 6 in 2009.



Land Development Projects Heard by PZ Commission (February 2010)				
Description	Case Name	Case Number	Hearing Date	Action
Land Use	LDC Rewrite	NA	2/10/2010	N/A
Land Use	LDC Rewrite	NA	2/24/2010	Approved to City Council
Land Development Projects Scheduled For PZ Commission (March 2010)				
Description	Case Name	Case Number	Hearing Date	
Land Use	Joint Meeting with City Council on LDC	NA	3/8/2010	
Land Use	1041 Regulations Public Hearing	NA	3/10/2010	
Land Use	Valley Club Lanes PDP Amendment	LU-0911-005	3/10/2010	
Land Use	Valley Club Lanes FDP	LU-0911-004	3/10/2010	
Land Use	Colorado Performance Volleyball PDP	PS-1001-002	3/10/2010	

Board of Adjustment

In February, the Board of Adjustment heard 0 variance requests as compared to hearing 0 in 2009. YTD, the Board of Adjustment heard 0 variance requests as compared to 0 in 2009.

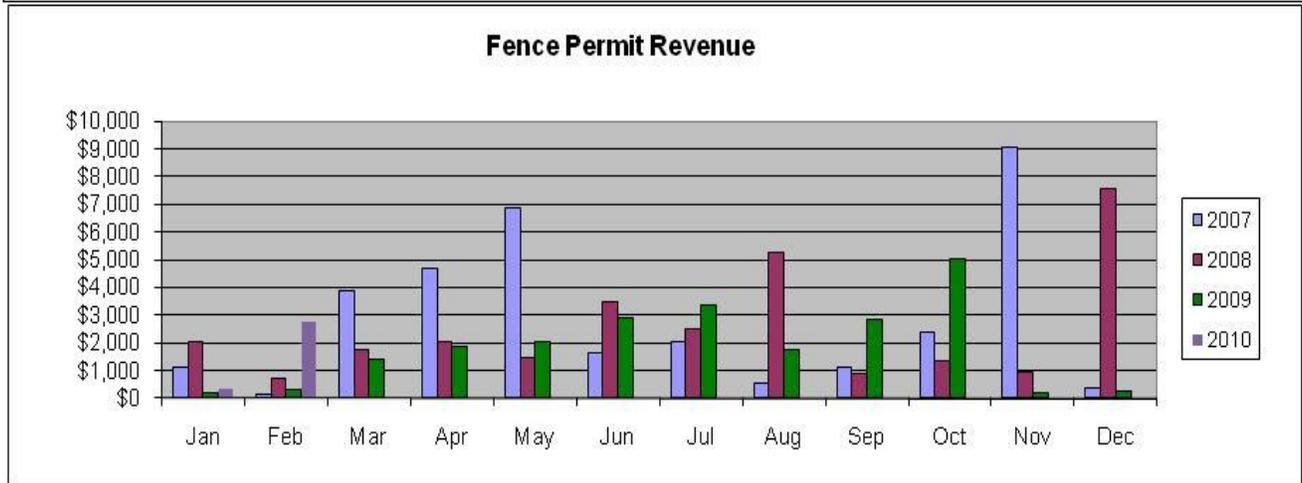
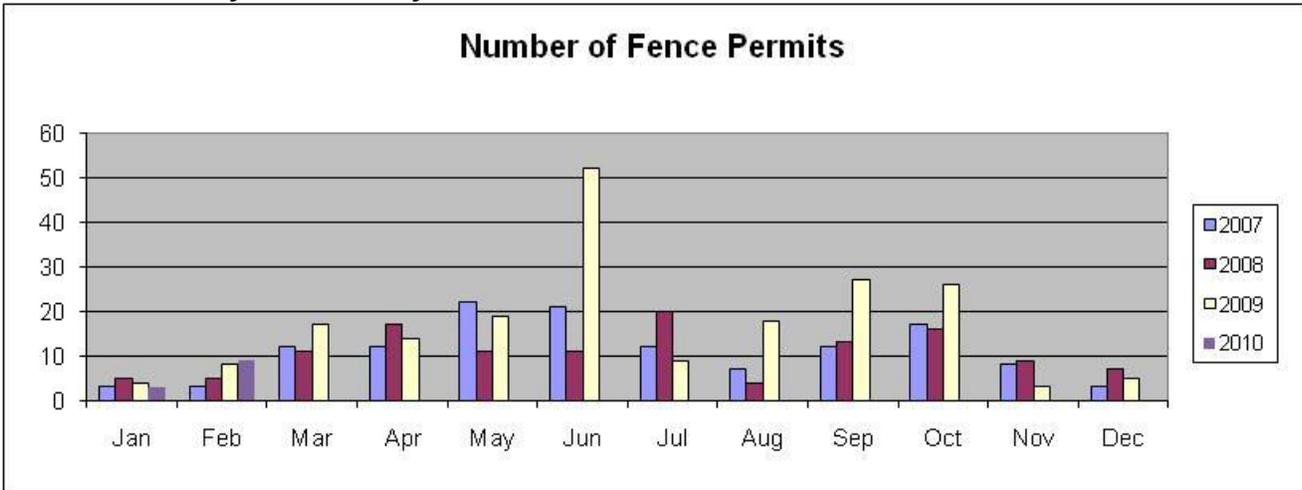


Variance Requests Heard by the Board of Adjustment (February 2010)				
Description	Case Name	Case Number	Hearing Date	Action
BOA	None			

Variance Requests Scheduled for the Board of Adjustment (March 2010)			
Description	Case Name	Case Number	Hearing Date
BOA	None		

Fence Permits

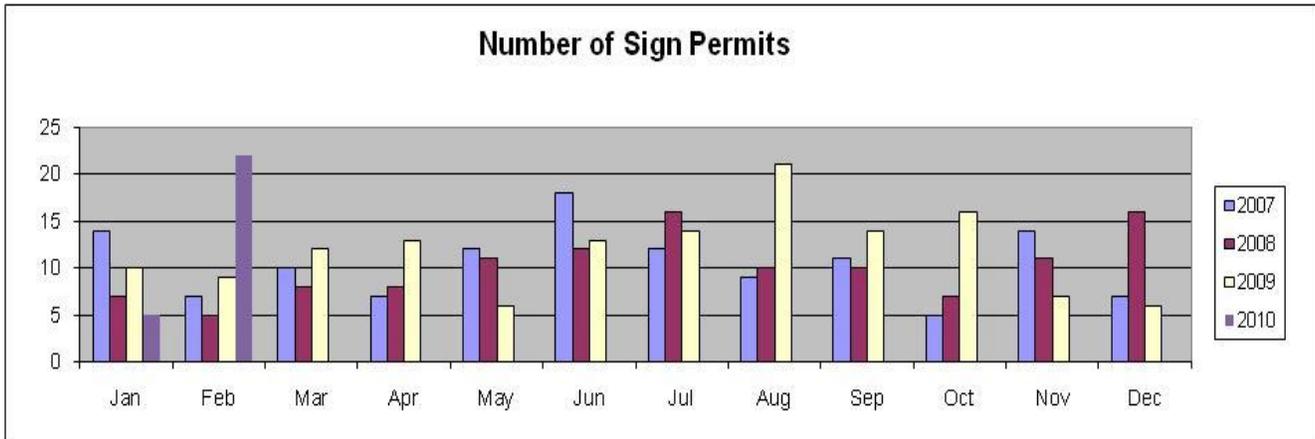
In February, the City received 9 fence permit applications with the monthly revenue of \$2,784. YTD fence permit application activity is equal to the previous year, and YTD revenues are higher. YTD applications for 2010 are 12 compared to 12 for 2009. YTD revenues for 2010 are \$3,123 compared to \$515 for 2009. **There were no fence permits through Rapid Review Thursday in February.**



Fence Permits Submitted (February 2010)			
Location	Case Number	Date Received	Date Approved
21830 East Davies Circle	FE-1002-001	2/1/2010	2/4/2010
7248 South Tamarac Street	FE-1002-002	2/3/2010	2/4/2010
6840 South Clarkson	FE-1002-003	2/3/2010	2/4/2010
6544 South Potomac Court	FE-1002-004	2/5/2010	2/10/2010
7284 South Fillmore Circle	FE-1002-005	2/9/2010	2/10/2010
7519 South Willow Circle	FE-1002-006	2/22/2010	
7783 South Poplar Way	FE-1002-007	2/23/2010	
Piney Creek HOA (Buckley/Orchard)	FE-1002-008	2/26/2010	
15335 East Fremont Drive	FE-1002-009	2/26/2010	
Average Approval Time – Business Days			1.6 Day

Sign Permits

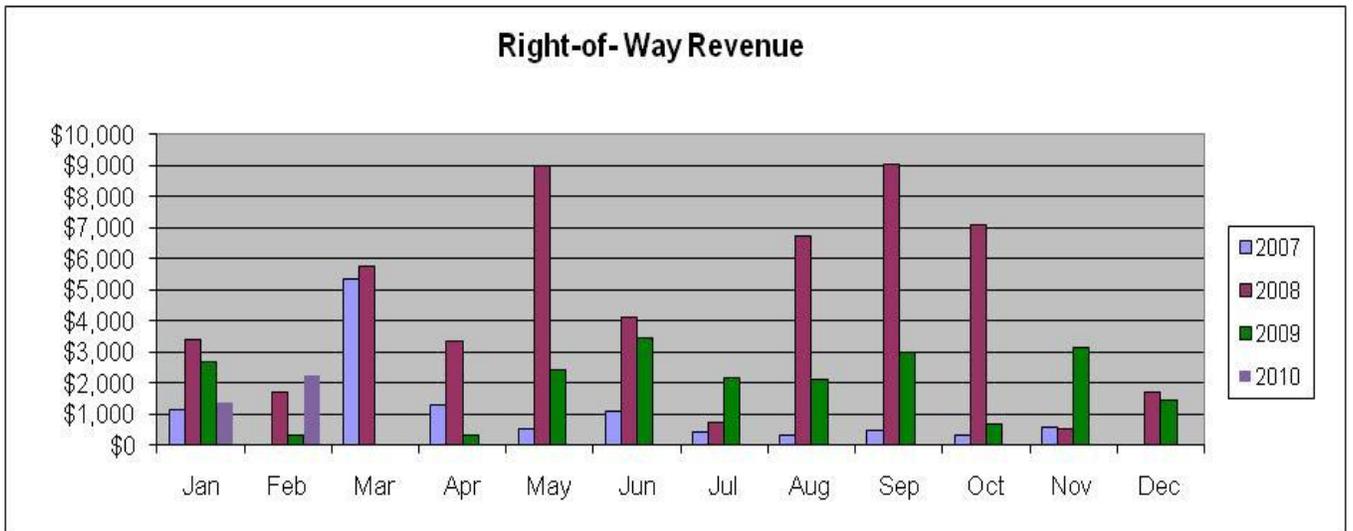
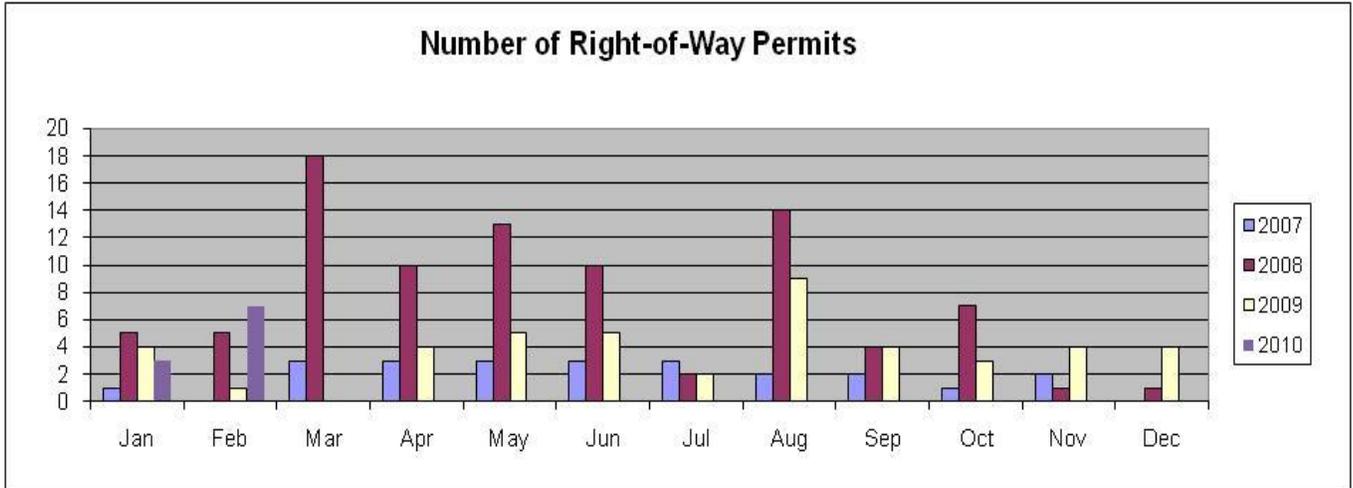
In February, the City received 22 sign permit applications with the monthly revenue of \$6,297. YTD sign permit application activity is higher than the previous year and YTD revenues are lower. YTD applications for 2010 are 27 compared to 19 issued for 2009. YTD revenues for 2010 are \$8,757 compared to \$9,832 for 2009. **There were 8 sign permits through Rapid Review Thursday in February.**



Location	Case Number	Date Received	Date Approved
6262 South Parker Road #400	SG-1002-001	2/2/2010	2/4/2010
7597 South University Blvd.	SG-1002-002	2/3/2010	2/4/2010
2305 East Arapahoe Road	SG-1002-003	2/4/2010	2/4/2010
4590 Reservoir Road	SG-1002-004	2/10/2010	2/19/2010
6700 South Colorado Blvd.	SG-1002-005	2/11/2010	2/11/2010
5050 East Arapahoe Road	SG-1002-006	2/11/2010	2/11/2010
1575 South University Blvd.	SG-1002-007	2/11/2010	2/11/2010
10039 East Arapahoe Road	SG-1002-008	2/11/2010	2/18/2010
6832 South University Blvd.	SG-1002-009	2/12/2010	2/18/2010
7500 South University #101	SG-1002-010	2/12/2010	2/18/2010
7450 South University Blvd.	SG-1002-011	2/16/2010	2/18/2010
Lima & Arapahoe Road	SG-1002-012	2/16/2010	
6851 South Gaylord St. #236	SG-1002-013	2/17/2010	2/18/2010
14200 East Arapahoe Road	SG-1002-014	2/18/2010	2/18/2010
6862 South University Blvd.	SG-1002-015	2/18/2010	2/18/2010
8200 South Holly Street	SG-1002-016	2/18/2010	2/25/2010
6955 York Street #409	SG-1002-017	2/22/2010	2/25/2010
6801 South Yosemite	SG-1002-018	2/22/2010	2/25/2010
8226 South Holly Street	SG-1002-019	2/25/2010	2/25/2010
12201 East Arapahoe Road #A3	SG-1002-020	2/25/2010	2/25/2010
9697 East County Line Road	SG-1002-021	2/25/2010	3/1/2010
10301 East Arapahoe Road	SG-1002-022	2/25/2010	
Average Approval Time – Business Days			2.2 Days

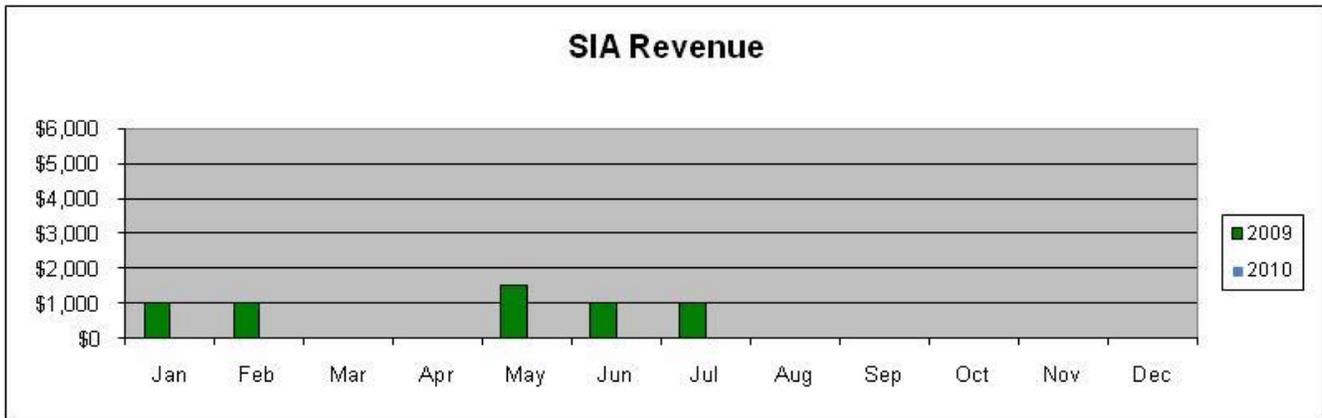
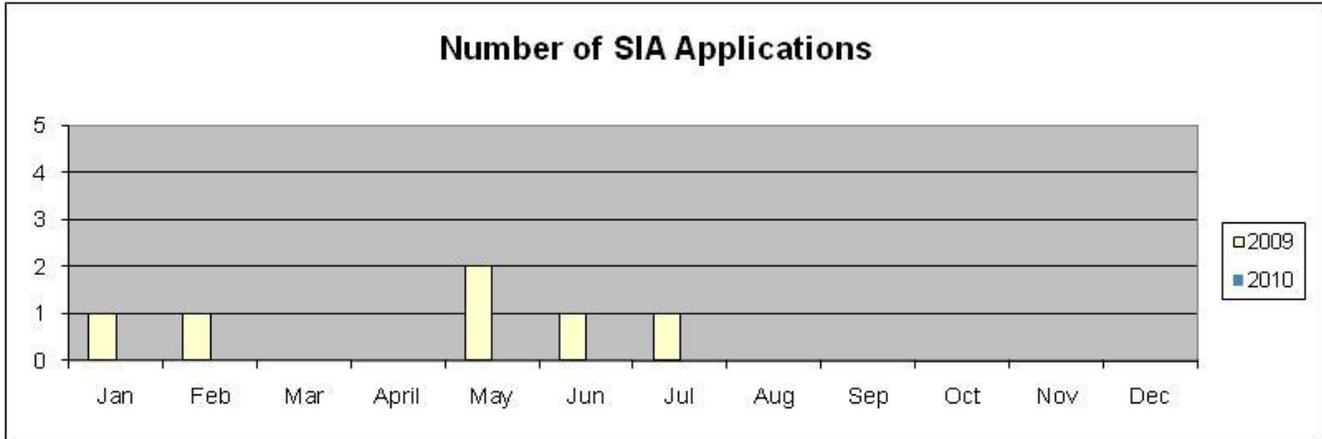
Right-of-Way Permits

In February, the City received 7 right-of-way permit applications with the monthly revenue of \$2,265. YTD right-of-way permit application activity is higher than the previous year and YTD revenues are higher. YTD applications for 2010 are 10 compared to 5 for 2009. YTD revenues for 2010 are \$3,624 compared to \$3,016 for 2009.



Subdivision Improvement Agreements (SIA)

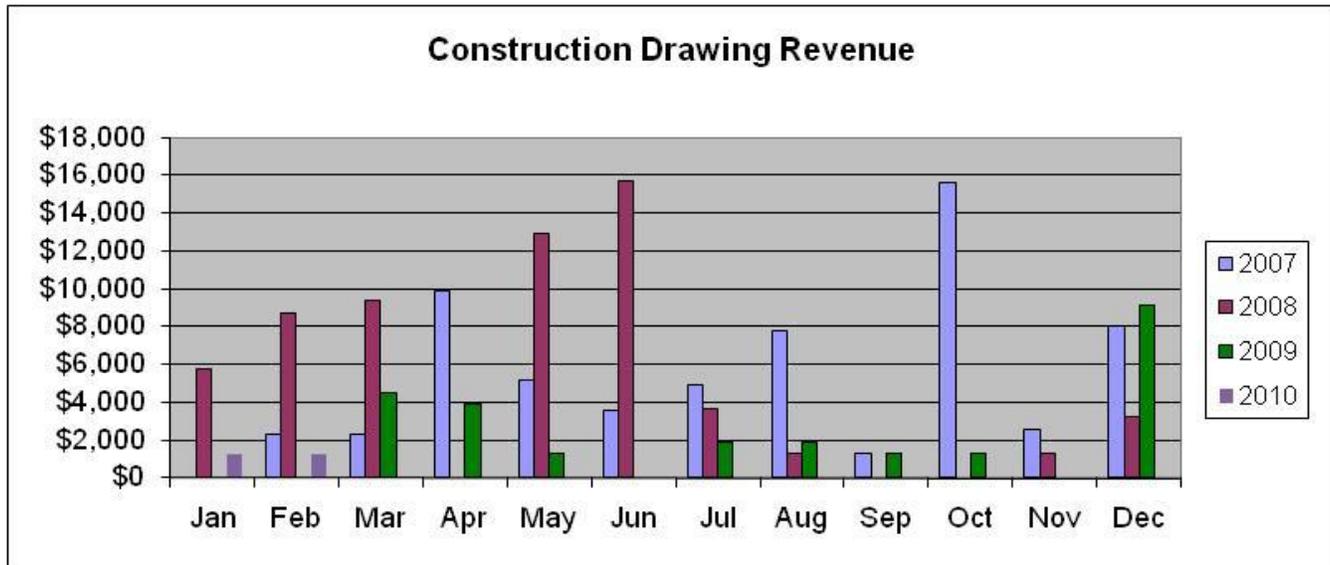
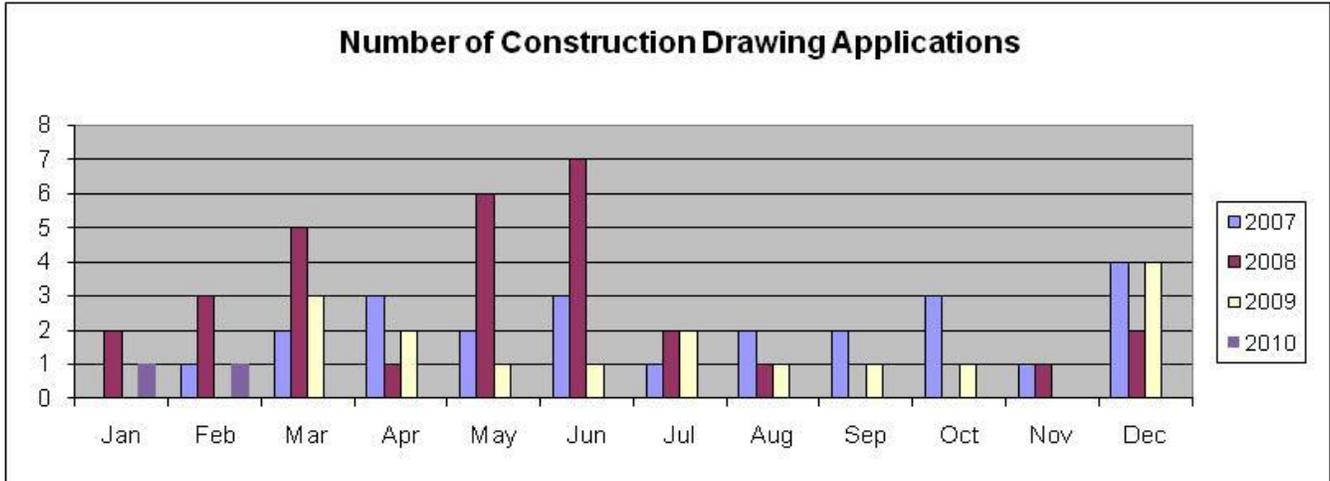
In February, the City received no SIA applications compared to 1 in 2009. The monthly revenue of \$0 was lower than 2009 which was at \$1,500. YTD SIA applications for 2010 are 0 and YTD revenues for 2010 are \$0. We began tracking SIA in 2009.



SIAs Submitted (February 2010)			
Description	Case Name	Case Number	Date Application Accepted
SIA	None		

Construction Drawings (CD)

In February, the City received 1 CD application with \$1,300 in monthly revenue. YTD CD permit application activity is higher than the previous year and YTD revenues are higher. YTD applications for 2010 are 2 compared to 0 for 2009. YTD revenues for 2010 are \$2,600 compared to \$0 for 2009.

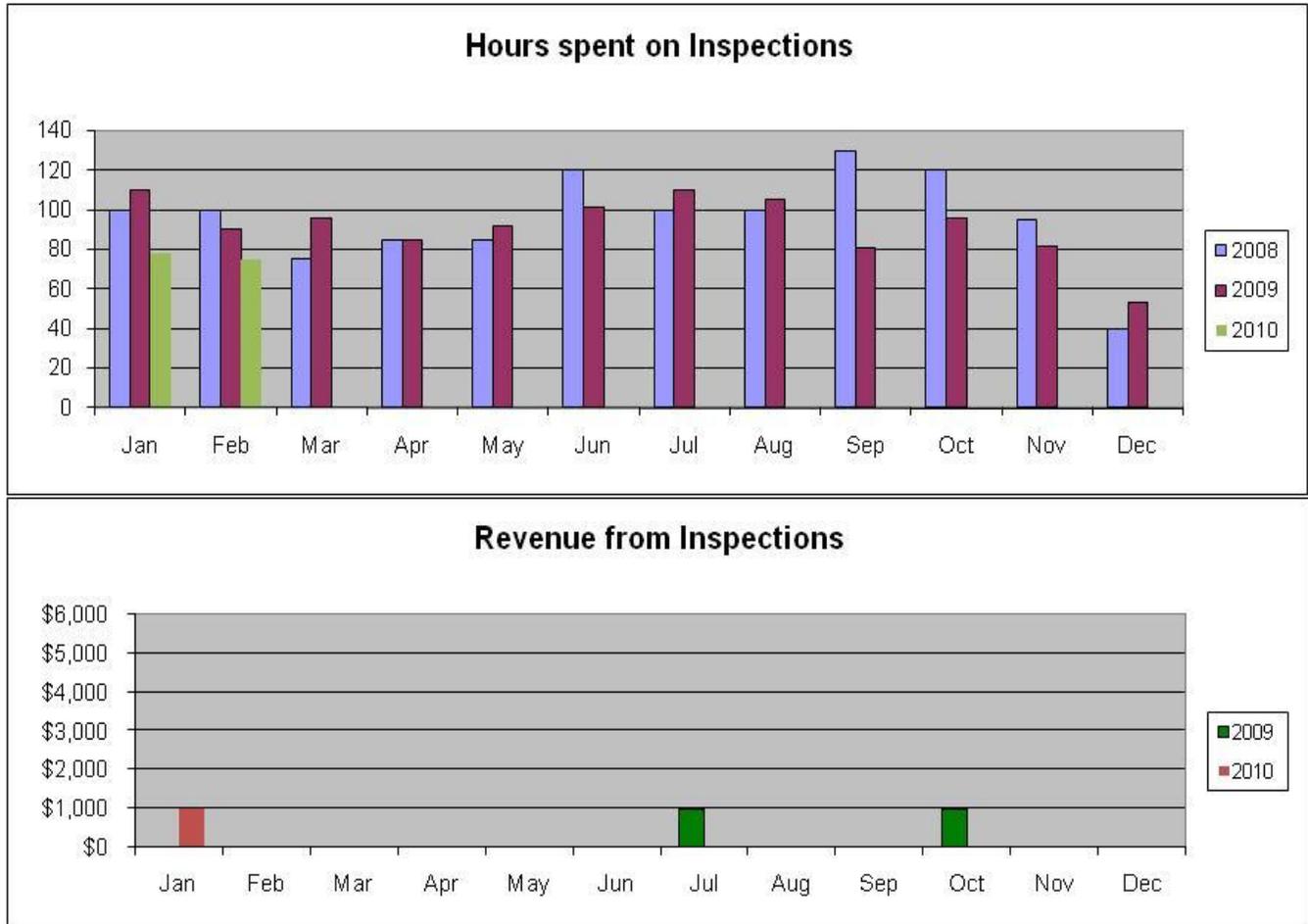


CDs Submitted (February 2010)			
Description	Case Name	Case Number	Date Application Accepted
CD	Ethan Allen Centennial Plaza	CD-1002-001	2/10/2010

The Engineering Division approved no CDs in January.

Infrastructure Inspections

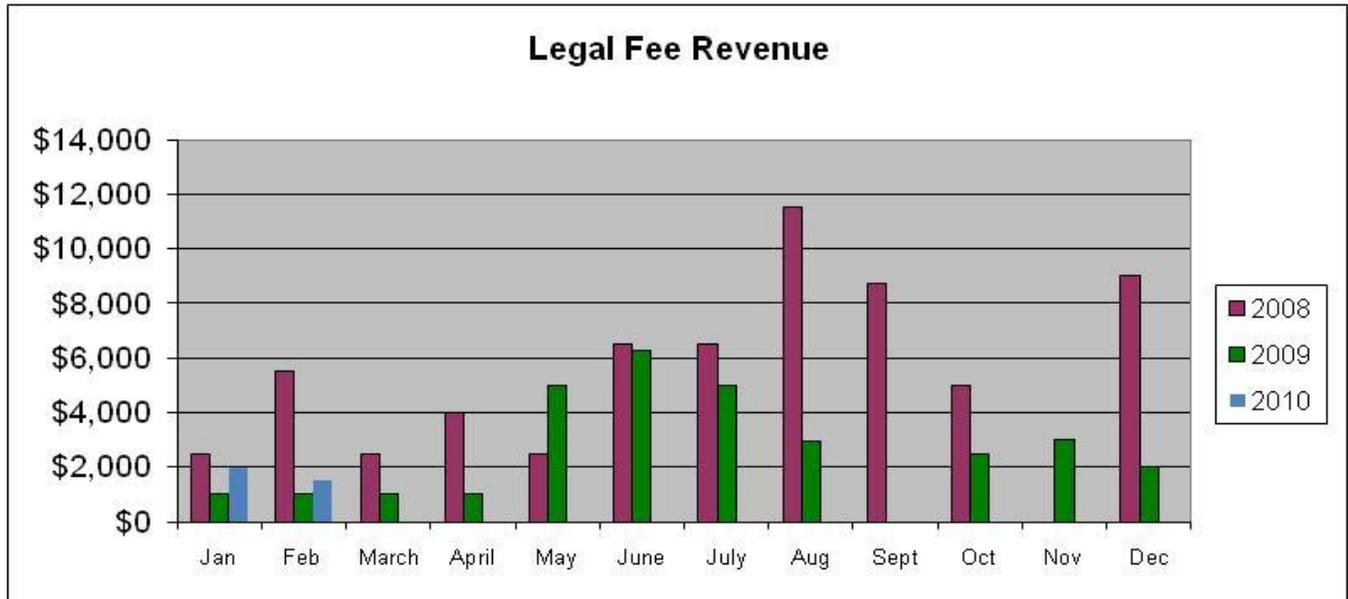
In February, 12 individual projects/sites were inspected and \$0 in revenue was collected. City staff spent a total of 75 hours performing these inspections compared to 90 hours in 2009. YTD revenues for 2010 are \$1,000 compared to \$0 in 2009.



Infrastructure Inspections (February 2010)		
General Location	Case Name	Status
Easter and Kenton	EasterLima Subdivision	Under Construction
Arapahoe and University	Streets at Southglenn	Under Construction
Picadilly & Smoky Hill	Huntington Park n Ride	Under Construction
Parker Road and Arapahoe Road	Centennial Center Filing 2	Under Construction
Dry Creek & Eudora	Lifetime Fitness	Under Construction
Parker Road & Arapahoe Road	Redstone Bank	Under Construction
Smoky Hill & Picadilly	Sprouts	Under Construction
Easter & Revere	Trust Co. Parking Lot	Under Construction
Briarwood & Peoria	Woodcraft	Under Construction
Smoky Hill & Buckley	Keystone Bank	Under Construction
Niagara & County Line	Foxridge VIII	Under Warranty
Smoky Hill Road & Picadilly	Bridges @ Smoky Hill	Under Construction

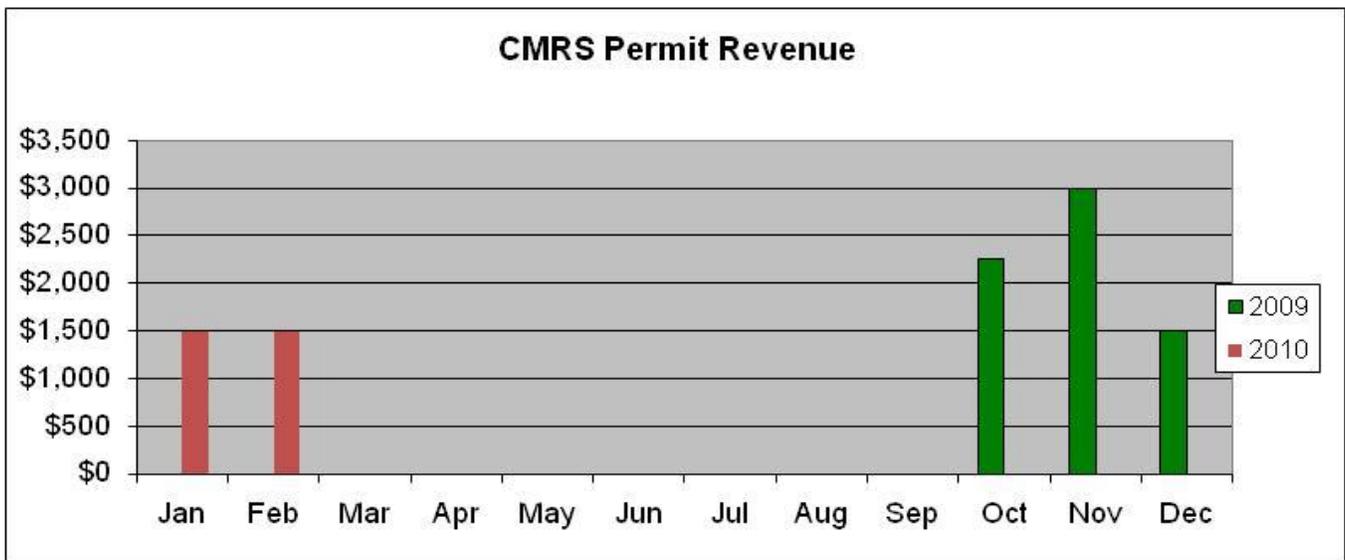
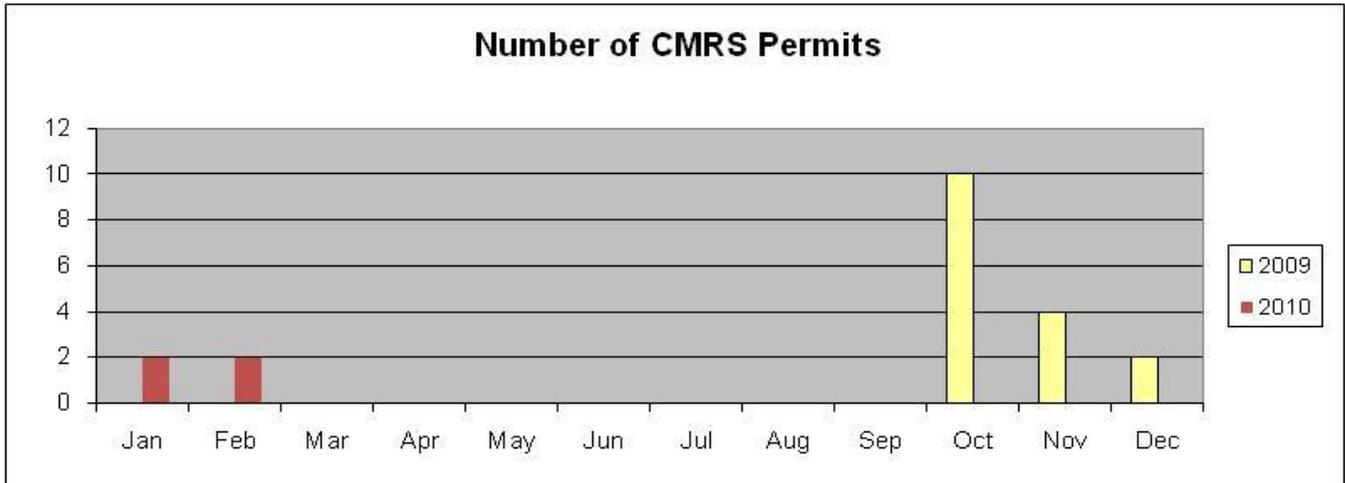
Legal Services

In February, a total of \$1,500 in revenue was received for legal services. YTD revenues for 2010 are \$3,500 compared to \$2,000 for 2009. Legal fees are collected to cover actual legal costs and don't impact the final budget in a negative or positive way.



CMRS Permits

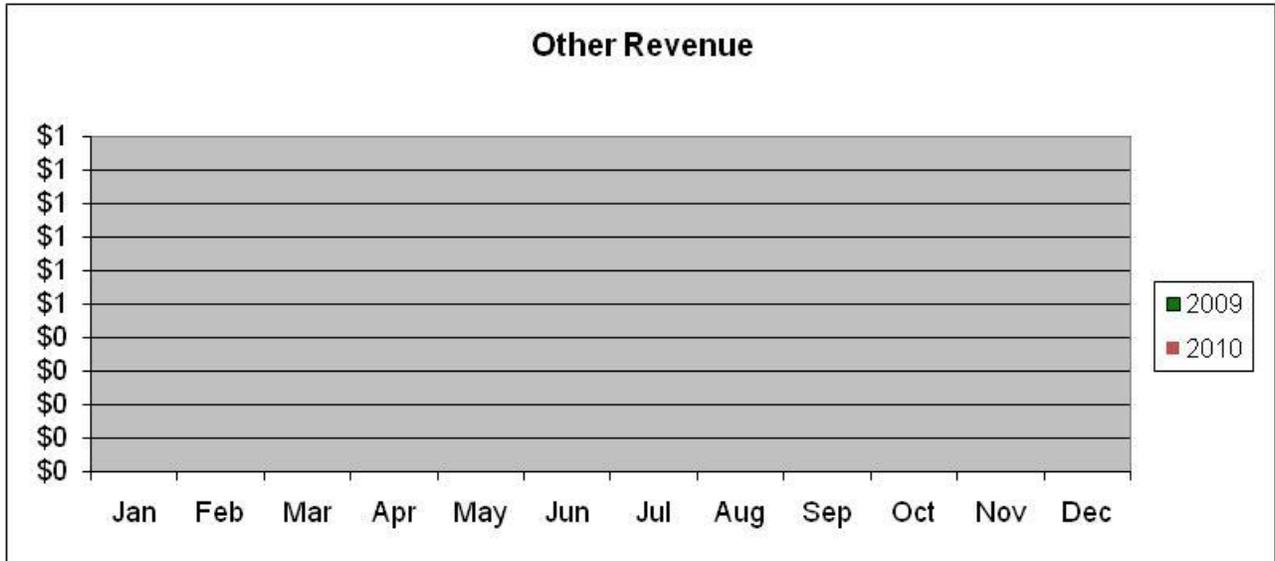
In February, we received 2 CMRS Permits for \$1,500 in revenue. YTD revenues for 2010 are \$3,000, which is above the 2010 projected revenue of \$2,334 and above the 2009 revenue of \$0. CMRS permit tracking began in January 2009.



CMRS Permits (February 2010)		
Project or Location	Case Number	Date Received and Issued
Clearwater Crown Castle IDA	LU-1002-002	2/12/2010
South Revere Parkway/ClearWireless	LU-1002-004	2/24/2010

Other & Miscellaneous Fees

In February, we received no revenue for other fees and miscellaneous. YTD revenues for 2010 is \$0, which is below the 2010 projected revenue of \$12,000 and par with 2009 revenue of \$0.



City Work Orders

In February, Centennial Engineers worked on 0 CWOs. YTD value provided total is \$0.

CWOs Worked on by City (January 2010)		
Description	Hours	Value
	None	

The City has to outsource a specific aspect of reviews to an engineering consultant. In February, consultant time on CWOs totaled 0 hours at a cost of \$0. This is an additional cost to the City being paid for from the Land Use Fund. YTD costs total is \$0.

CWOs Worked on by Consultants (January 2010)		
Description	Hours	Fee
	None	

When Engineering Division spends time on Open Space Projects the hours are billed as revenue. This revenue will be reflected in "Other & Miscellaneous Fees" section of this report.