

**Community Development Department  
Planning & Engineering Divisions  
Monthly Report for August 2012**

September 15, 2012

## Activity

- [Land Use Applications](#) – There were 7 applications compared to 3 in 2011.
- [Pre-Submittal Applications](#) – There were 6 applications compared to 4 in 2011.
- [City Council](#) – City Council heard 2 projects compared to 13 in 2011.
- [Planning and Zoning Commission](#) – There were 7 projects heard compared to 3 in 2011.
- [Fence Permits](#) – There were 22 applications compared to 26 in 2011. Average number of days to approve was 1.3 business days.
- [Sign Permits](#) – There were 10 applications compared to 13 in 2011. Average number of days to approve was 2.2 business days.
- [Right-of-Way Permits](#) – There were 6 permits issued compared to 8 in 2011.
- [Public Improvement Agreements](#) – There was 1 PIA's submitted compared to 0 in 2011.
- [Construction Drawings](#) – There were 3 CD applications compared to 2 in 2011.
- [Infrastructure Inspections](#) – There were 55 individual projects/sites inspected this month. City staff spent a total of 121 hours performing these inspections compared to 119 hours in 2011.
- [Business Registration Sales Tax License](#) – There were 38 business registration/sales licenses approved in 2012 compared to 34 in 2011.
- [Legal Fees](#) – There was \$5,000 in revenue collected in 2012 compared to \$3,000 in 2011.
- [CMRS Permits](#) – There were 0 permits issued compared to 3 in 2011.
- [Other Fees](#) – There was \$106 in revenue collected in 2012 compared to \$0 in 2011, which was due to the EECBG for Paperless Plan Review and Bus Bench Grant.
- [Visitors](#) – There were 39 visitors in the month of August; an average of 1.3 per work day.
- [Customer Surveys](#) – Planning & Engineering sent 25 surveys in August and received 9 results. Overall responses have been positive.

## Revenue

[Total Revenue](#) – August monthly revenue was \$53,002 compared to \$48,099 in 2011. YTD \$258,910 in revenue has been collected, which is 85.8% of the 2012 projected budget of \$301,900. Permits for Bus Bench and Shelter are now part of the Land Use Fund. We collected \$5,500 for August and collected \$56,000 year to date; this is not included in the total since it has a different budget line item.

## P & E Special Projects

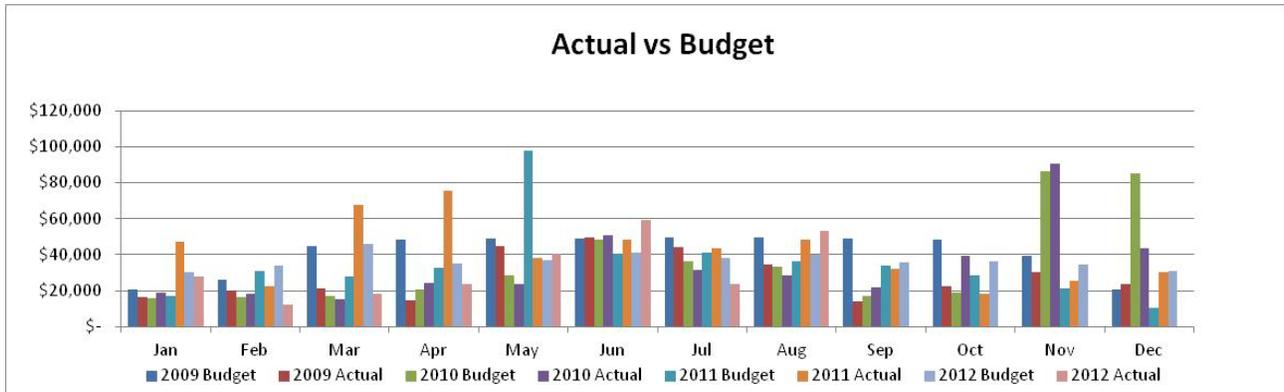
**Below are the major projects for August and the approximate amount of time spent on each project. 10 Hours were spent on special projects in August.**

- **Oil & Gas Regulations** – A total of **4 Hours** was spent on research and meetings regarding this project in August.
- **Zoning Map/LDC** – Staff spent a total of **6 Hours** in August working on the zoning map and Land Development Code.

**GIS Projects:** A separate report will be provided by the GIS Specialist.

# Total Revenue

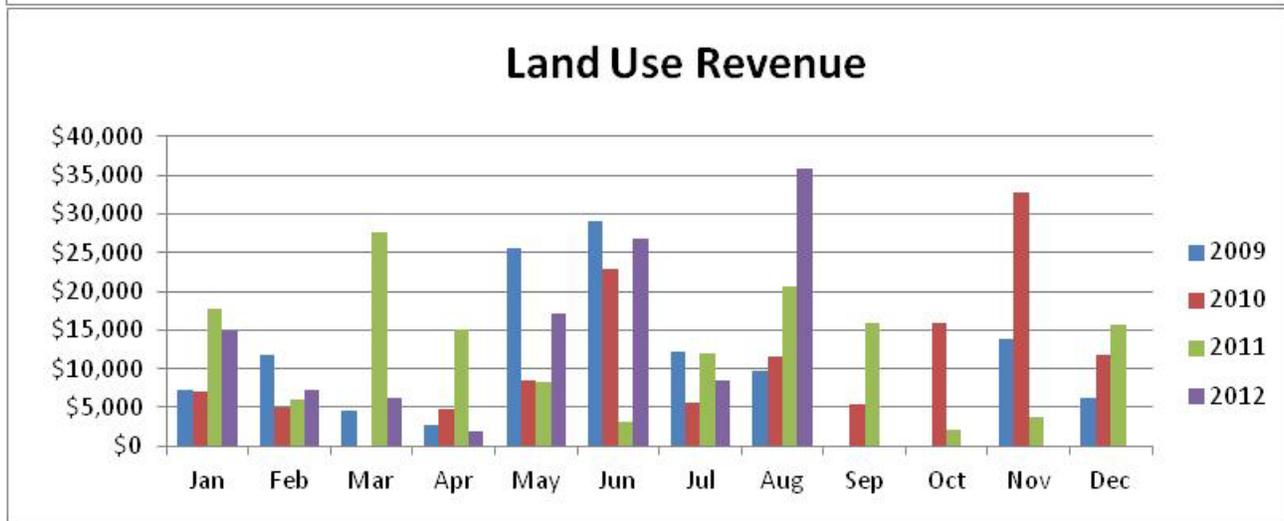
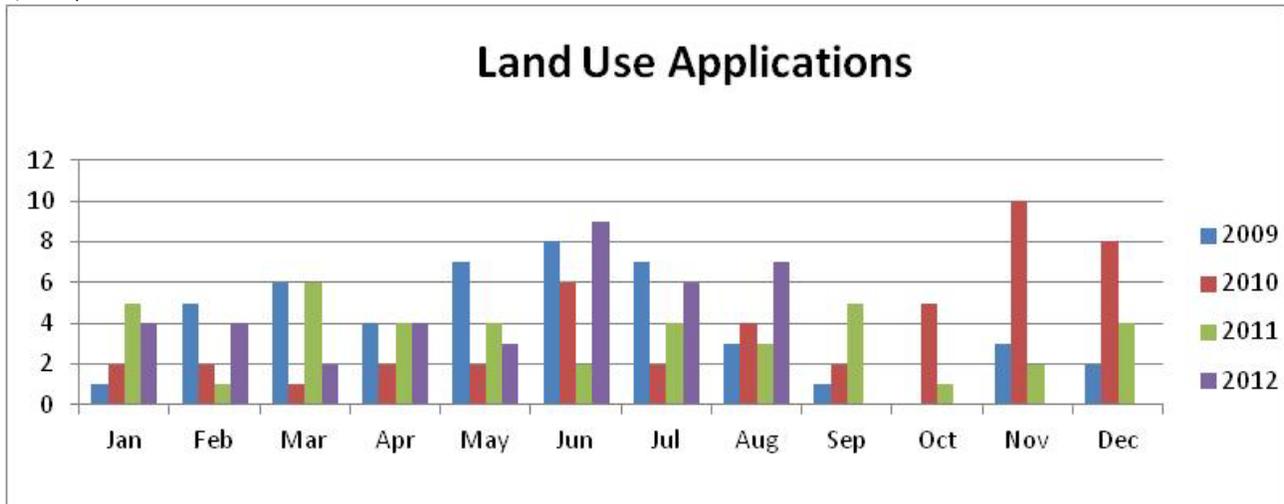
In August, the total revenue received was \$53,002. YTD the Planning & Engineering revenues of \$258,910 are roughly 85.8% of the projected 2012 YTD budget of \$301,900.



- [Land Use Applications](#) – YTD \$118,314 in revenue has been collected, which is below the 2012 projected budget of \$135,000.
- [Fence Permits](#) – YTD \$20,079 in revenue has been collected, which is above the 2012 projected budget of \$19,000.
- [Sign Permits](#) – YTD \$34,455 in revenue has been collected, which is below the 2012 projected budget of \$40,000.
- [Right-of-Way Permits](#) – YTD \$10,755 in revenue has been collected, which is below the 2012 projected budget of \$17,500.
- [Public Improvement Agreements](#) – YTD \$3,600 in revenue has been collected, which is below the 2012 projected budget of \$6,000.
- [Construction Drawings](#) – YTD \$17,900 in revenue has been collected, which is below the 2012 projected budget of \$30,000.
- [Infrastructure Inspection](#) – YTD \$17,400 in revenue has been collected, which is above the 2012 projected budget of \$17,000.
- [Legal Fees](#) – YTD \$16,374 in revenue has been collected, which is below the 2012 projected budget of \$27,000.
- [CMRS Fees](#) – YTD \$14,400 has been collected, which is above the 2012 projected budget of \$10,400.
- [Other Fees](#) – YTD \$5,633 has been collected, which is above the 2012 projected budget of \$0. This amount includes all miscellaneous fees and revenue including Engineering hours from the Open Space Fund.

## Land Use Applications

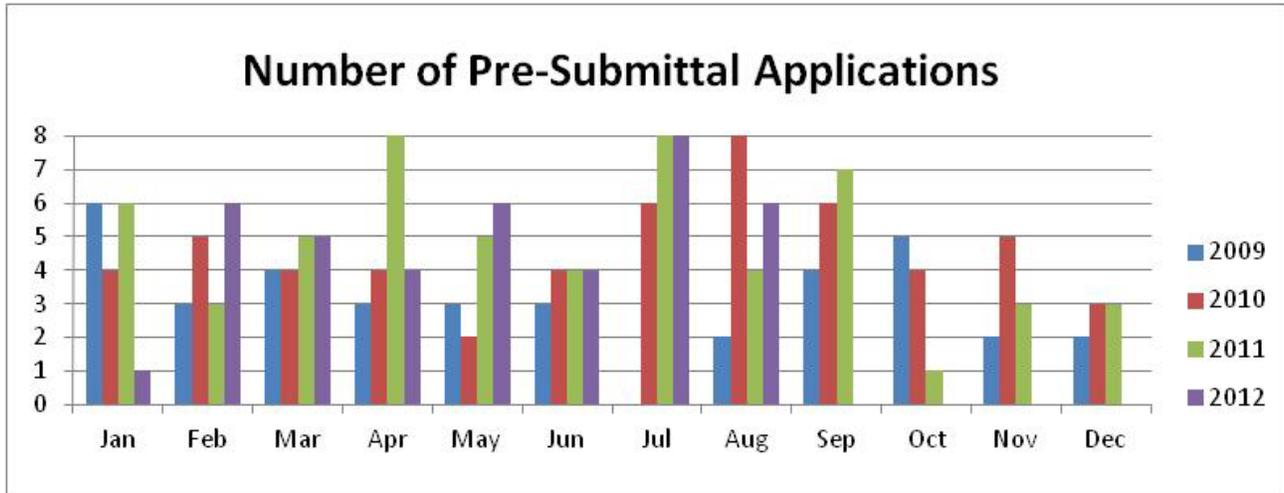
In August, the City received 7 land use applications with \$35,769 in monthly revenue. YTD land use application activity is higher than the previous year and YTD revenues are also higher. YTD applications for 2012 are 39 compared to 29 in 2011. YTD revenues for 2012 are \$118,314 compared to \$110,655 for 2011.



<b>Land Use Applications Submitted (August 2012)</b>		
<b>Land Use Case Number</b>	<b>Project Name</b>	<b>Open Date</b>
LU-12-00161	Centennial Promenade No. 2	8/16/2012
LU-12-00162	Centennial Promenade No. 2	8/16/2012
LU-12-00164	Fulton Valley Office Park Replat	8/16/2012
LU-12-00170	12503 E. Euclid Rezoning	8/24/2012
LU-12-00175	The Ridge Filing 5 FDP	8/30/2012
LU-12-00176	The Ridge Filing 5 Replat	8/31/2012
LU-12-00177	Dry Creek Center Site Plan	8/31/2012

## Pre-Submittal Applications

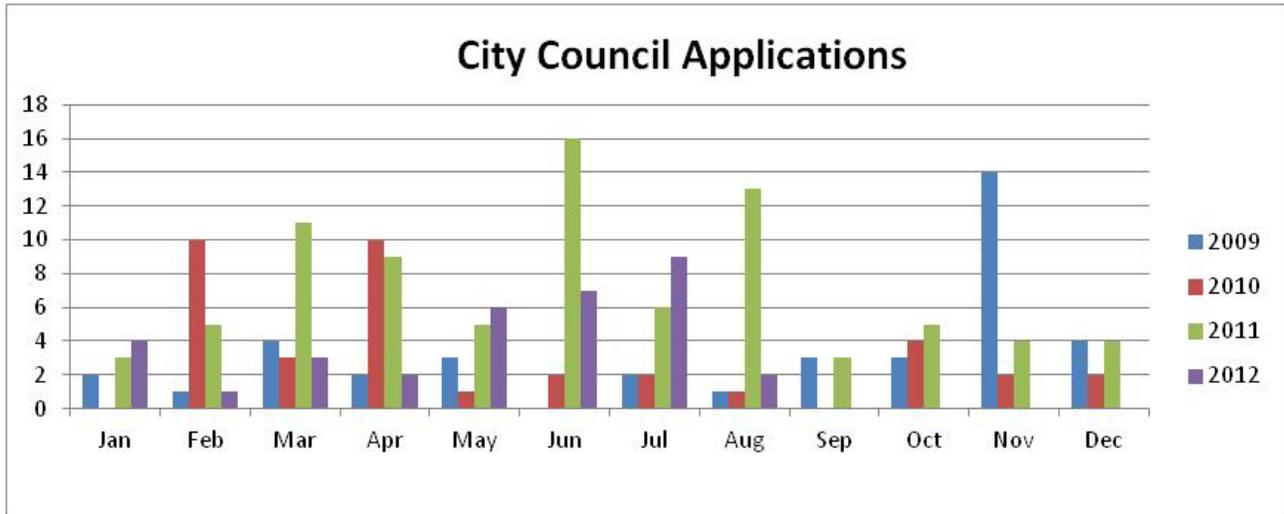
In August, the City received 6 pre-submittal applications compared to 4 in 2011. YTD pre-submittal activity is slightly lower than the previous year. YTD total applications received for 2012 are 42 compared to 43 for 2011. The City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (August 2012)		
Pre-Submittal Case Number	Project Name	Open Date
PS-12-00159	First Bank ATM Relocation	8/9/2012
PS-12-00160	Holly Park Tennis Courts	8/10/2012
PS-12-00163	Dry Creek Office Park	8/21/2012
PS-12-00167	6331 S. Southwood Drive	8/23/2012
PS-12-00171	Dry Creek Exchange Revised	8/24/2012
PS-12-00172	Elite Storage Systems	8/24/2012

# City Council

In August, City Council heard 2 projects compared to hearing 13 in 2011. YTD, City Council has heard 34 development projects compared to 68 in 2011.



## Land Development Projects Heard by City Council (August 2012)

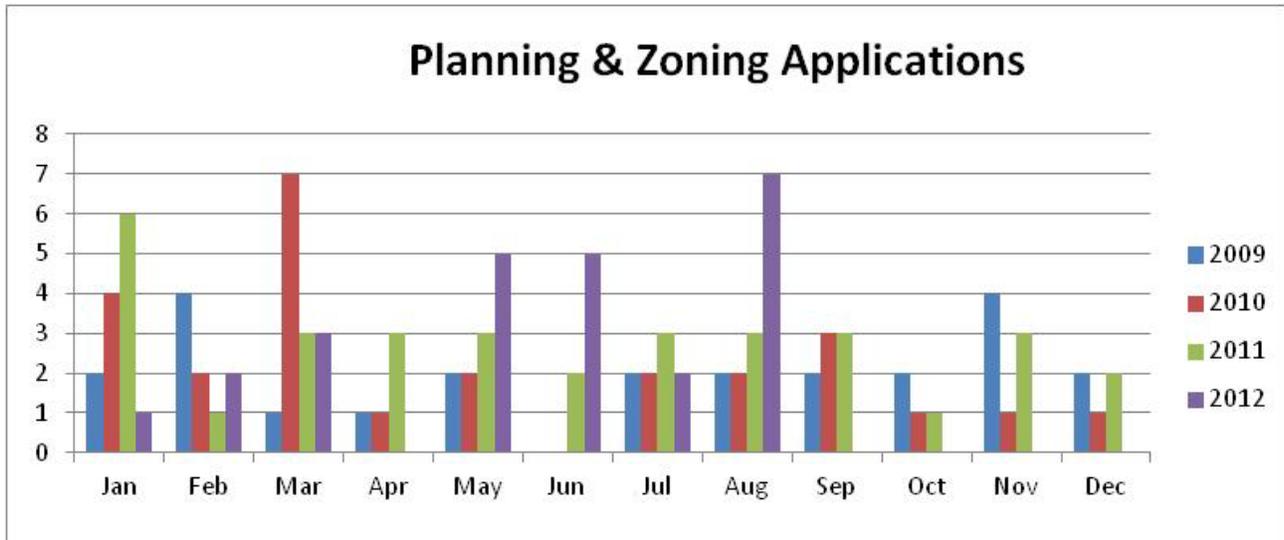
Description	Case Name	Case Number	Hearing Date	Action
Other	Pets and Wildlife (2 <sup>nd</sup> Reading)	-	8/6/2012	Approved
Other	Minor Technical Amendments (2 <sup>nd</sup> Reading)	-	8/6/2012	Approved

## Land Development Projects Scheduled for City Council (September 2012)

Description	Case Name	Case Number	Hearing Date
Land Use	Centennial Windmill Creek Establishment of Zoning (2 <sup>nd</sup> Reading)	-	9/5/2012
Land Use	Cunningham Fire FDP	LU-12-00090	9/5/2012
Other	Technical Amendments (Study Session)	-	9/10/2012
Other	Elevator Inspection Program	-	9/10/2012
Other	Residential Sprinkler Update	-	9/10/2012
Other	Presentation regarding Potomac Site Master Plan Process	-	9/10/2012
Other	Centennial Promenade 2 Annexation Substantial Compliance	-	9/10/2012

## Planning & Zoning Commission

In August, the Planning & Zoning Commission heard 7 development projects as compared to hearing 3 in 2011. YTD, the Planning & Zoning Commission has heard 25 development projects as compared to 24 in 2011.



### Land Development Projects Heard by P & Z Commission (August 2012)

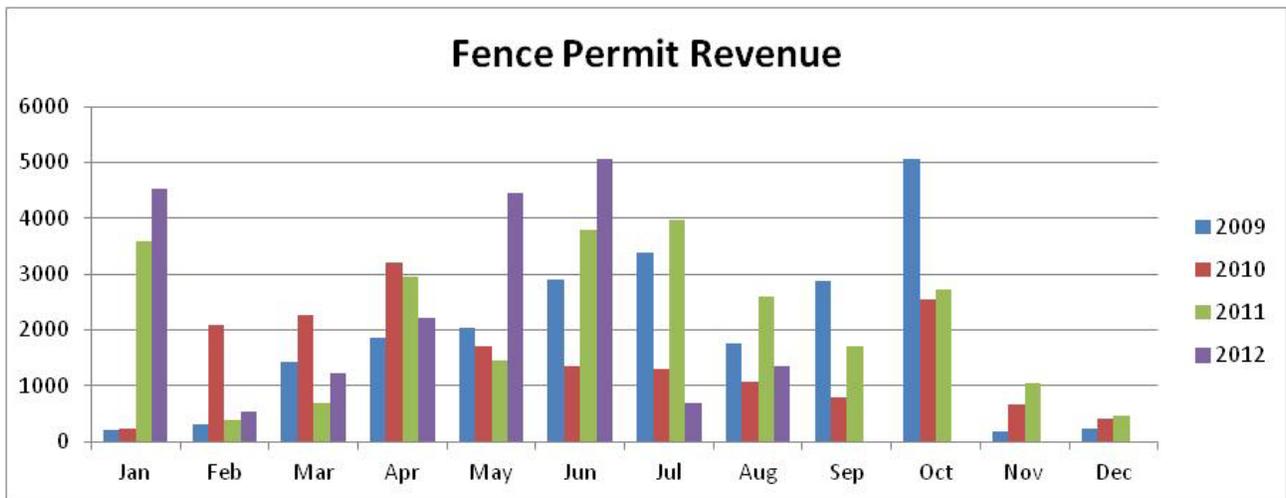
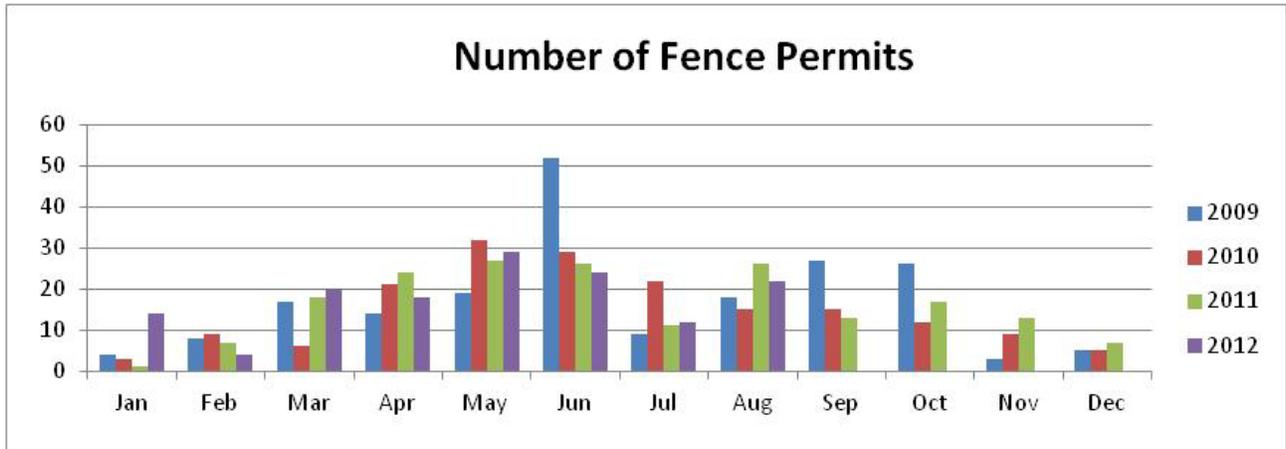
Description	Case Name	Case Number	Hearing Date	Action
Land Use	Centennial/Windmill Creek Establishment of Zoning	-	8/8/2012	Approved
Land Use	Belenky Variance	LU-12-00117	8/8/2012	Denied
Land Use	Boten Variance	LU-12-00133	8/8/2012	Approved
Land Use	Richmond Homes Airport Influence Area Variance	LU-12-00135	8/8/2012	Denied
Land Use	Twin Peaks Restaurant Variance	LU-12-00139	8/8/2012	Approved
Other	LDC Technical Amendments	-	8/22/2012	Approved
Land Use	Cunningham Fire FDP	LU-12-00090	8/22/2012	Approved

### Land Development Projects Scheduled For P & Z Commission (September 2012)

Description	Case Name	Case Number	Hearing Date
Land Use	Spectrum Retirement FP/FDP	LU-0809-006/007	9/12/2012

## Fence Permits

In August, the City received 22 fence permit applications with monthly revenue of \$1,352. YTD, fence permit application activity is higher than the previous year and YTD revenue is also higher. YTD applications for 2012 are 143 compared to 140 for 2011. YTD revenues for 2012 are \$20,079 compared to \$19,438 for 2011. **There was 9 fence permit (or 41% of permits issued in the month) through Rapid Review Thursdays (RRT) in August**, and average permit wait/processing time for RRT in August was 10 minutes. YTD average wait/processing time is 8.68 minutes for RRT.



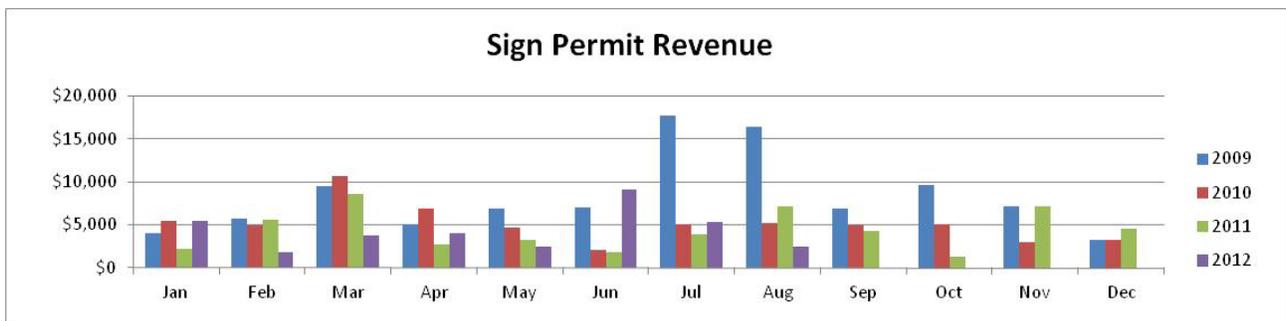
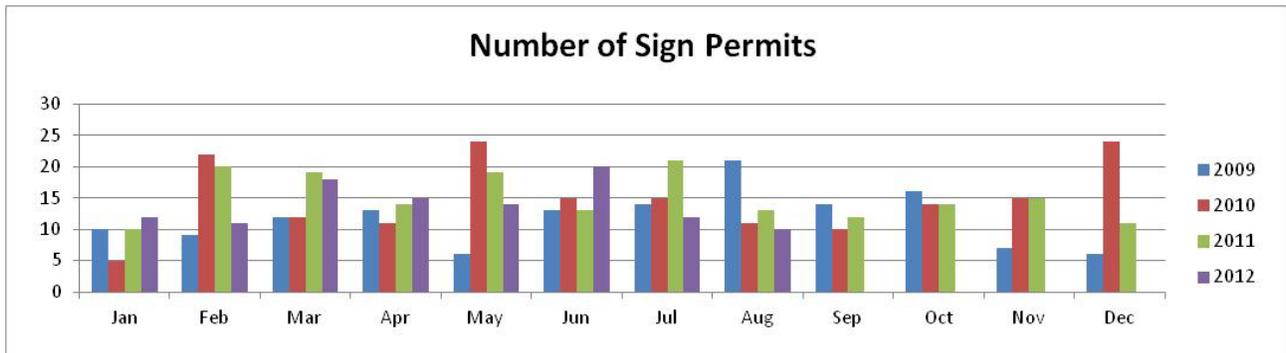
<b>Fence Permits Submitted (August 2012)</b>			
<b>Location</b>	<b>Case Number</b>	<b>Date Received</b>	<b>Date Approved</b>
7044 S. Spruce Drive E	FE-12-00122	8/1/2012	8/6/2012
7948 S. Niagara Way	FE-12-00123	8/2/2012	8/2/2012
7152 S. Harrison Way	FE-12-00124	8/8/2012	8/8/2012
7962 S. Vincennes Way	FE-12-00125	8/7/2012	8/7/2012
3296 E. Fair Place	FE-12-00126	8/7/2012	8/9/2012
5902 S. Himalaya Court	FE-12-00127	8/7/2012	8/9/2012
4200 E. Maplewood Way	FE-12-00128	8/9/2012	8/9/2012
7383 S. Franklin Street	FE-12-00129	8/13/2012	8/13/2012
6109 S. Elm Court	FE-12-00130	8/16/2012	8/16/2012
7473 S. Marion Street	FE-12-00131	8/16/2012	8/16/2012
7454 S. Downing Circle E	FE-12-00132	8/16/2012	8/16/2012
4202 E. Maplewood Way	FE-12-00133	8/16/2012	8/16/2012
7422 S. Ireland Court	FE-12-00134	8/16/2012	8/16/2012
6605 S. Sherman Street	FE-12-00135	8/16/2012	8/16/2012
2974 E. Otero Circle	FE-12-00136	8/21/2012	8/22/2012
8025 S. Garfield Way	FE-12-00137	8/21/2012	8/22/2012
8092 S. Cook Way	FE-12-00138	8/21/2012	8/22/2012
2965 E. Phillips Drive	FE-12-00139	8/23/2012	8/23/2012
6288 S. Pontiac Street	FE-12-00140	8/24/2012	8/24/2012
6555 S. Cook Court	FE-12-00141	8/28/2012	-
7681 E. Easter Place	FE-12-00142	8/30/2012	8/30/2012
6595 S. Pearl Street	FE-12-00143	8/31/2012	8/31/2012
<b>Average Approval Time – Business Days</b>			<b>1.3 Days</b>

<b>Rapid Review Fence Permits (August 2012)</b>			
<b>Location</b>	<b>Case Number</b>	<b>Time Received</b>	<b>Time Approved</b>
7948 S. Niagara Way	FE-12-00123	2:13	2:31
4200 E. Maplewood Way	FE-12-00128	9:49	9:56
6109 S. Elm Court	FE-12-00130	8:16	8:46
7454 S. Downing Circle E	FE-12-00132	12:31	12:34
4202 E. Maplewood Way	FE-12-00133	9:47	9:50
7422 S. Ireland Court	FE-12-00134	12:51	12:56
6605 S. Sherman Street	FE-12-00135	1:14	1:28
2965 E. Phillips Drive	FE-12-00139	11:31	11:35
7681 E. Easter Place	FE-12-00142	11:30	11:40
<b>Average Approval Time – Minutes</b>			<b>10 Minutes (0.006 Days)</b>

*\*Prior to 2012, Rapid Review data was calculated as one full day of review.*

## Sign Permits

In August, the City received 10 sign permit applications with monthly revenue of \$2,451. YTD sign permit application activity is lower than the previous year and YTD revenues are also lower. YTD applications for 2012 are 112 compared to 129 issued for 2011. YTD revenues for 2012 are \$34,455 compared to \$35,381 for 2011. **There were 0 sign permits issued through Rapid Review Thursday (RRT) in August (or 0% of permits issued in the month)**, with an average wait/processing time not applicable for August. YTD average permit wait/processing time is 16.8 minutes for RRT.



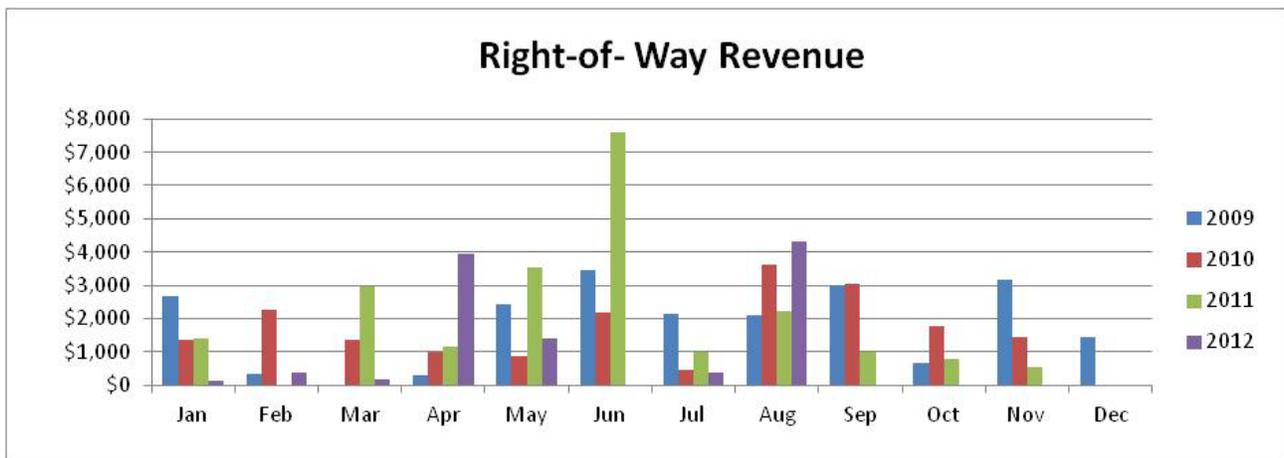
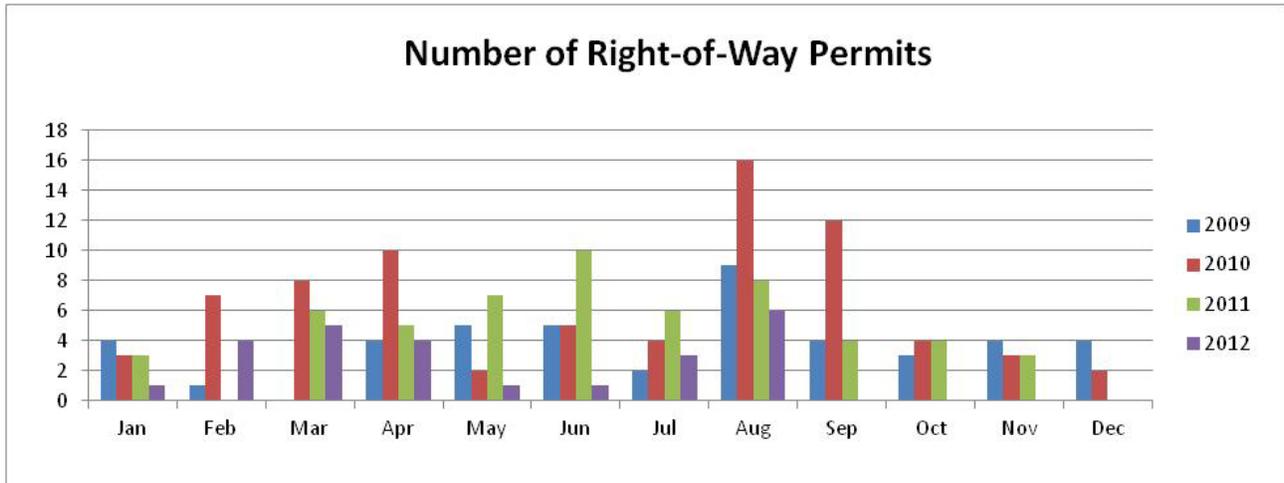
Sign Permits Submitted (August 2012)			
Location	Case Number	Date Received	Date Approved
6900 S. University Boulevard	SG-12-00103	8/8/2012	8/8/2012
16776 E. Smoky Hill Road	SG-12-00104	8/7/2012	8/10/2012
7523 S. University Boulevard	SG-12-00105	8/7/2012	8/9/2012
6232 S. Parker Road	SG-12-00106	8/7/2012	8/7/2012
12073 E. Arapahoe Road	SG-12-00107	8/9/2012	8/16/2012
8840 E. Arapahoe Road	SG-12-00108	8/21/2012	8/22/2012
15795 E. Arapahoe Road	SG-12-00109	8/21/2012	8/23/2012
19751 E. Smoky Hill Road	SG-12-00110	8/21/2012	-
12201 E. Arapahoe Road B3	SG-12-00111	8/22/2012	8/23/2012
7101 S. Fulton St	SG-12-00112	8/29/2012	-
<b>Average Approval Time – Business Days</b>			<b>2.2 Days</b>

Rapid Review Sign Permits (August 2012)			
Location	Case Number	Time Received	Time Approved
None			
<b>Average Approval Time – Minutes</b>			

*\*Prior to 2012, Rapid Review data was calculated as one full day of review.*

## Right-of-Way Permits

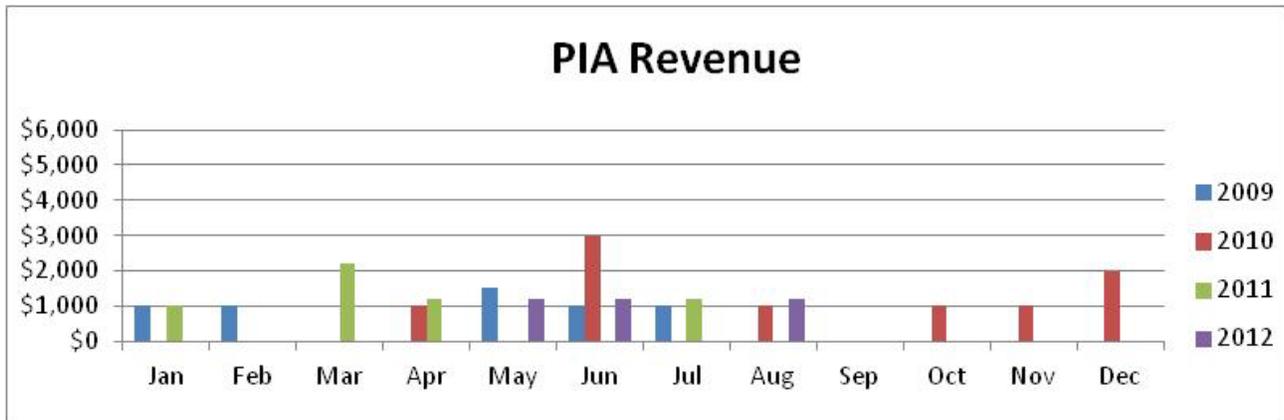
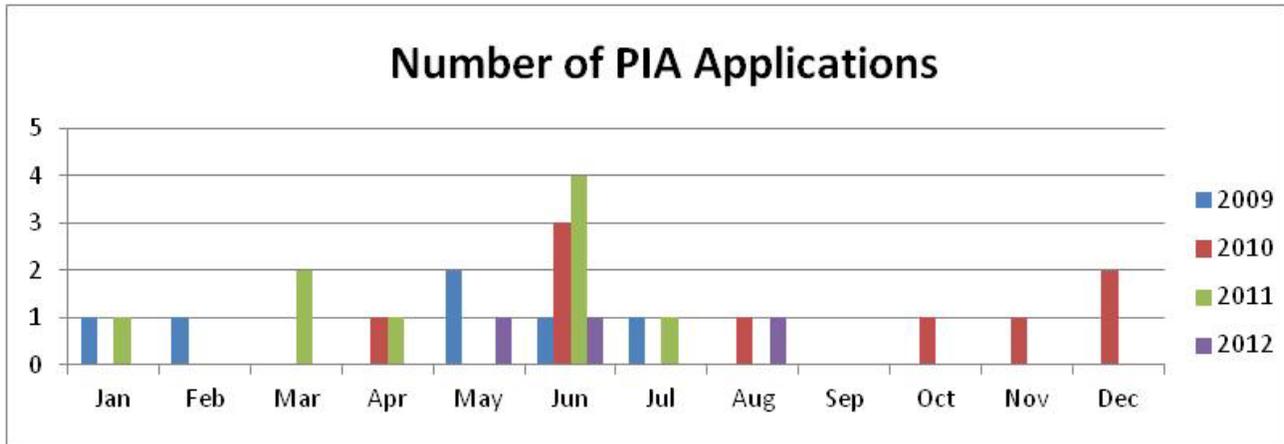
In August, the City received 6 right-of-way permit applications with monthly revenue of \$4,324. YTD right-of-way permit application activity is lower than the previous year and YTD revenues are also lower. YTD applications for 2012 are 25 compared to 45 for 2011. YTD revenues for 2012 are \$10,755 compared to \$19,884 for 2011.



Right-of-Way Permits Submitted (August 2012)			
Location	Permit Number	Date Received	Date Approved
9010 E. Phillips Drive	LRW-12-00022	8/17/2012	8/21/2012
6005 S. Holly Street	LRW-12-00023	8/20/2012	8/21/2012
6900 S. Peoria Street	LRW-12-00024	8/20/2012	8/21/2012
9355 E. Dry Creek Road	LRW-12-00025	8/22/2012	8/24/2012
6005 S. Holly Street	LRW-12-00026	8/27/2012	8/27/2012
11 E. Panama Drive	LRW-12-00027	8/30/2012	-

## Public Improvement Agreements (PIA)

In August, the City received 1 PIA applications compared to 0 in 2011. The monthly revenue of \$1,200 is higher than 2011 which was \$0. YTD PIA applications for 2012 are 3 compared to 9 in 2011. YTD revenues for 2012 are \$3,600 compared to \$5,600 in 2011. We began tracking PIA's in 2009.

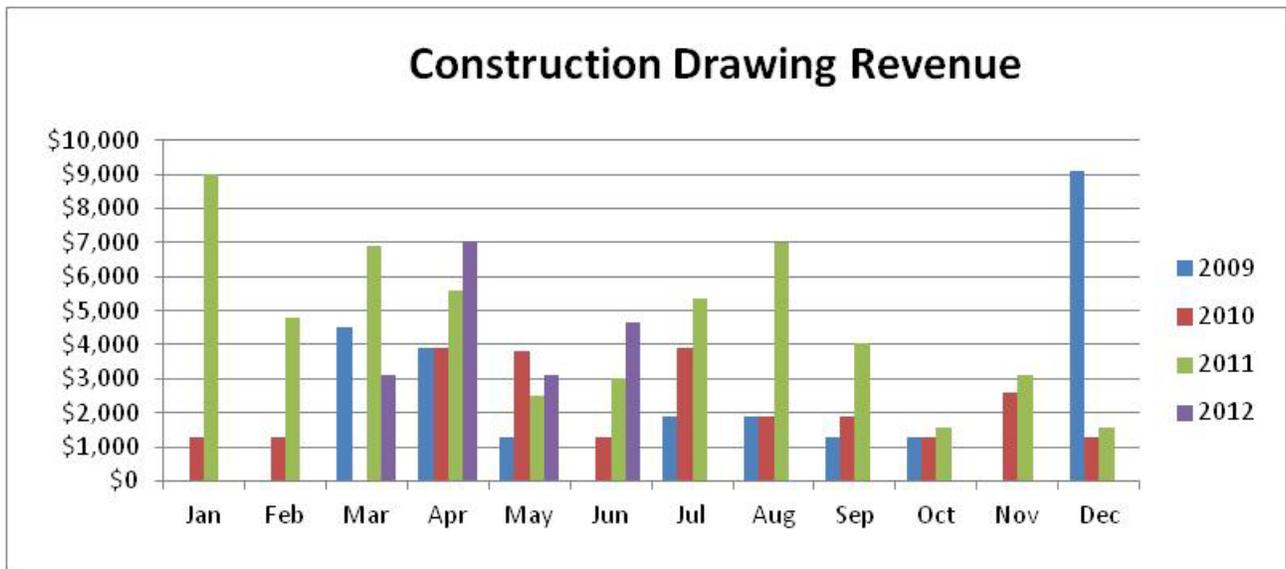
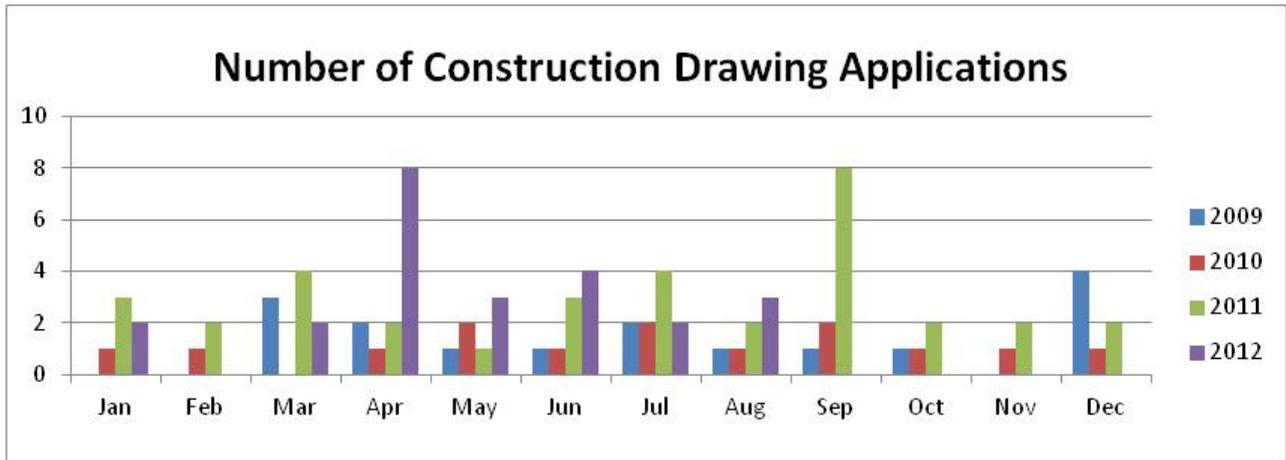


### PIAs Submitted (August 2012)

Description	Case Name	Case Number	Date Application Accepted
PIA	Fulton Valley Office Park Replat	LU-12-00164	8/16/2012

## Construction Drawings (CD)

In August, the City received 3 CD applications with \$0 in monthly revenue. YTD, CD permit application activity is slightly higher than the previous year and YTD revenues are lower. YTD applications for 2012 are 24 compared to 21 for 2011. YTD revenues for 2012 are \$17,900 compared to \$44,150 for 2011.

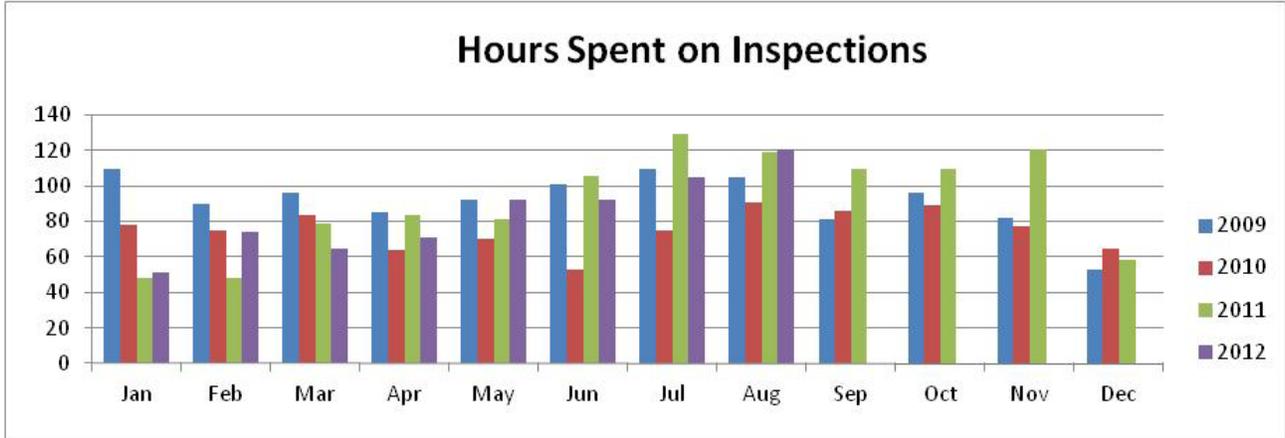


CDs Submitted (August 2012)			
Description	Case Name	Case Number	Date Application Accepted
CD	Arapahoe Park Renovation	CD-12-00156	8/1/2012
CD	Centennial Link Trail Phase II	CD-12-00157	8/3/2012
CD	Lee Gulch Trail Widening	CD-12-00168	8/24/2012

The Engineering Division approved 0 CD's in August.

# Infrastructure Inspections

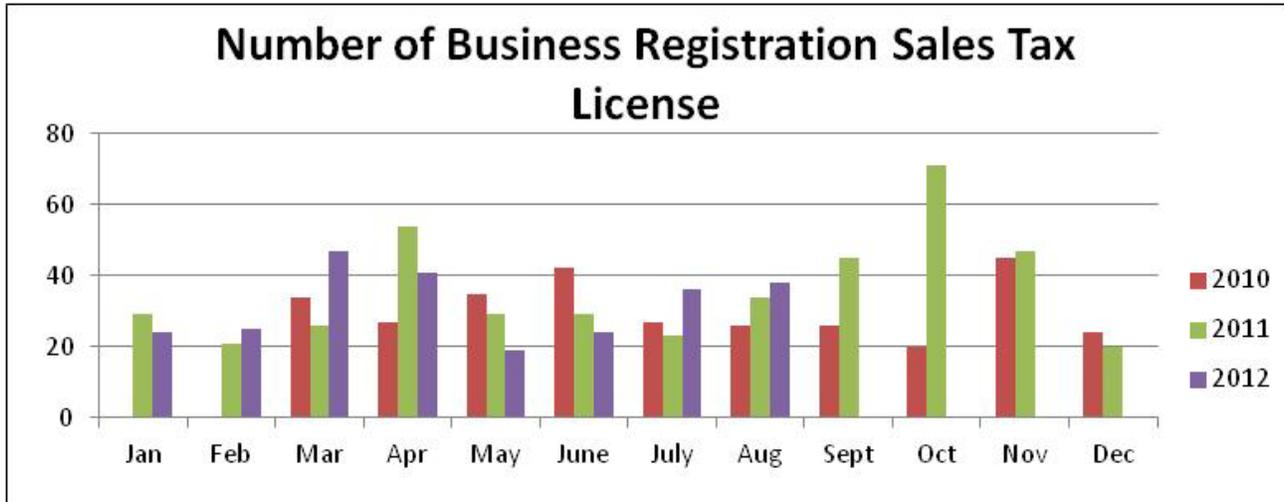
In August, 55 individual projects/sites were inspected and there was \$2,800 in revenue collected. City staff spent a total of 121 hours performing these inspections compared to 119 hours in 2011. Centennial Center Park, Cherry Creek Business Center (Filing 6), Peakview Heights, Century Highland Park, Orchard Park, and Centennial Center (Filing 2) all required more than two inspections. YTD revenue for 2012 is \$17,400 compared to \$29,100 in 2011.



<b>Infrastructure Inspections (August 2012)</b>		
<b>General Location</b>	<b>Case Name</b>	<b>Status-Visits</b>
Parker Road & Arapahoe Rd.	Centennial Center Filing 2	Under Construction – 3
Otero Ave. & Dayton St.	IKEA	Under Warranty - 2
Humboldt & Orchard Rd.	Orchard Estates	Under Construction - 0
County Line Road & Niagara	Foxridge VIII	Under Warranty – 2
Smoky Hill & Buckley	Walgreens	Under Warranty – 0
Briarwood & Havana	Fast Signs	Under Warranty – 0
Mineral & Otero	St. Thomas More	Under Warranty – 0
Arapahoe Rd & Joliet St.	Kuni Honda	Under Warranty – 0
Parker Rd & Arapahoe Rd.	Centennial Lanes	Under Warranty – 2
Arapahoe Rd & Jordan Rd.	Sterling Auto	Under Warranty – 1
Troy Circle & Caley	Allosource	Under Construction – 0
South Lima & Peakview Ave	Goddard School	Under Warranty – 2
Orchard Rd & High	Cotswold Green	Under Construction – 1
6810 S. Tucson Way	American Mechanical Service	Under Warranty – 0
Dayton & Arapahoe Road	Go Toyota	Under Construction – 0
15253 East Fremont	Nilex	Under Construction – 0
15633 East Fremont	Cherry Creek Business Center Filing 6	Under Construction – 3
Helena & Arapahoe Rd.	Golden Corral	Under Warranty – 0
Quebec & County Line Rd.	Steak N Shake	Under Warranty – 0
Peakview & Uvalda	Centennial Center Park	Under Construction – 15
Franklin & Orchard Road	Orr Estates	Under Construction – 0
Revere & Easter	Trust Company	Under Warranty – 0
Smoky Hill & Picadilly	Huntington Park n Ride	Under Warranty – 0
Arapahoe & Yosemite	1 <sup>st</sup> Bank	Under Warranty – 0
Helene & Arapahoe Road	Centennial Center Filing 1	Under Warranty – 0
Syracuse & Peakview	Peakview Heights	Under Construction – 5
Holly & Arapahoe Rd.	Kaiser Permanente	Under Warranty – 1
Fair & Potomac	VCCE II	Under Construction – 1
Broadway & Panama	Action Jackson	Under Construction – 1
Quentin & Briarwood	Latisys Data	Under Construction – 1
7800 S. Adams Street	Arapaho Park	Under Construction – 1
9535 E. County Line Road	Centennial Promenade	Under Construction – 1
6949 S. Potomac Street	Stolle Manufacturing	Under Construction – 1
8911 E. Phillips Drive	Century Highland Park	Under Construction – 5
9355 E. Dry Creek Road	J.D. Carpenter Fueling Facility	Under Construction – 2
Streets @ Southglenn	Chick-fil-A	Under Construction – 2
Holly & Orchard	Orchard Park	Under Construction – 3

## Business Registration/Sales Tax License

In August, a total of 38 business registration/sales tax licenses were issued. YTD totals are 254 compared to 245 in 2011. The Planning Division started review of these in August of 2010. We average 5 days to process these applications.

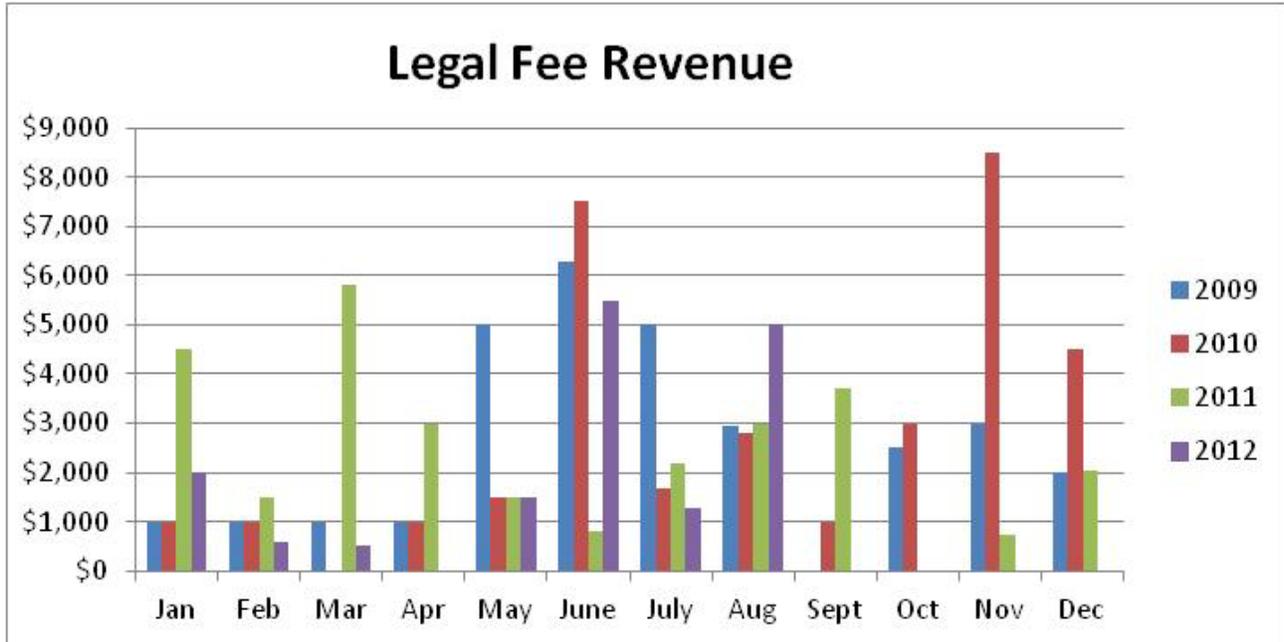


Business Registration/Sales Tax License (August 2012)			
Case #	Case Name	Approved	Business Description
CEN-008325	Redbox Automated Retail, LLC	Yes	Consumer Goods Rental
CEN-008326	Redbox Automated Retail, LLC	Yes	Consumer Goods Rental
CEN-008327	Redbox Automated Retail, LLC	Yes	Consumer Goods Rental
CEN-008330	Batten & Shaw, Inc.	Yes	Nonresidential Building Construction
CEN-008331	Matthew R. Wimmer, D.M.D., P.C.	Yes	Offices of Dentists
CEN-008334	The Loan Pros Inc.	Yes	Activities Related to Credit Intermediation
CEN-008335	Bop & Gogi	Yes	Full-Service Restaurants
CEN-008336	Vista Day Care	Maybe	Child Day Care Services
CEN-008342	Columbia College - Denver	Yes	Colleges, Universities, and Professional Schools
CEN-008343	Jabberwonk Wordplay	Maybe	Direct Selling Establishments
CEN-008344	Julie's	Maybe	Personal Care Services
CEN-008348	Rk Printing LLC	Yes	Specialized Design Services
CEN-008352	Spirit Halloween Superstores, LLC	Yes	Other General Merchandise Stores
CEN-008353	Real Life	Yes	Educational Support Services
CEN-008358	Protection Service Center	Yes	Insurance Carriers
CEN-008360	Bling Girlz	Maybe	Personal Care Services
CEN-008361	EWC Centennial	Yes	Personal Care Services
CEN-008362	Namify, LLC	Yes	Printing and Related Support Activities
CEN-008364	Clever Kiddos Child Care	Maybe	Child Day Care Services
CEN-008365	M&D Construction	Yes	Building Finishing Contractors
CEN-008366	Do The Bang Thing	Yes	Personal Care Services
CEN-008367	YMCA Of Metropolitan Denver	Yes	Special Food Services
CEN-008368	Unwind Colorado	Yes	Offices of Other Health Practitioners
CEN-008369	Walton Donut 4	Yes	Limited-Service Eating Places
CEN-008370	Cutters Den	Yes	Personal Care Services
CEN-008373	ODM Ltd	Maybe	Other Leather and Allied Product Manufacturing
CEN-008374	Anastasis Academy	Yes	Elementary and Secondary Schools
CEN-008375	Enlightened Lotus Wellness	Maybe	Home Health Care Services
CEN-008377	Towne Place Suites DTC	Yes	Traveler Accommodation

CEN-008378	Point Blank Winery	Yes	Beverage Manufacturing
CEN-008379	Peakview Wine & Spirits	Yes	Beer, Wine, and Liquor Stores
CEN-008381	Complete Senior Housing Services	Maybe	Individual and Family Services
CEN-008387	We Care Wellness Center LLC	Yes	Personal Care Services
CEN-008388	Chipotle Mexican Grill Store #05-1885	Yes	Limited-Service Eating Places
CEN-008389	Rocky Mountain Cartridge World, Inc.	Yes	Office Supplies, Stationery, and Gift Stores
CEN-008390	Galileo Processing, Inc.	Yes	Activities Related to Credit Intermediation

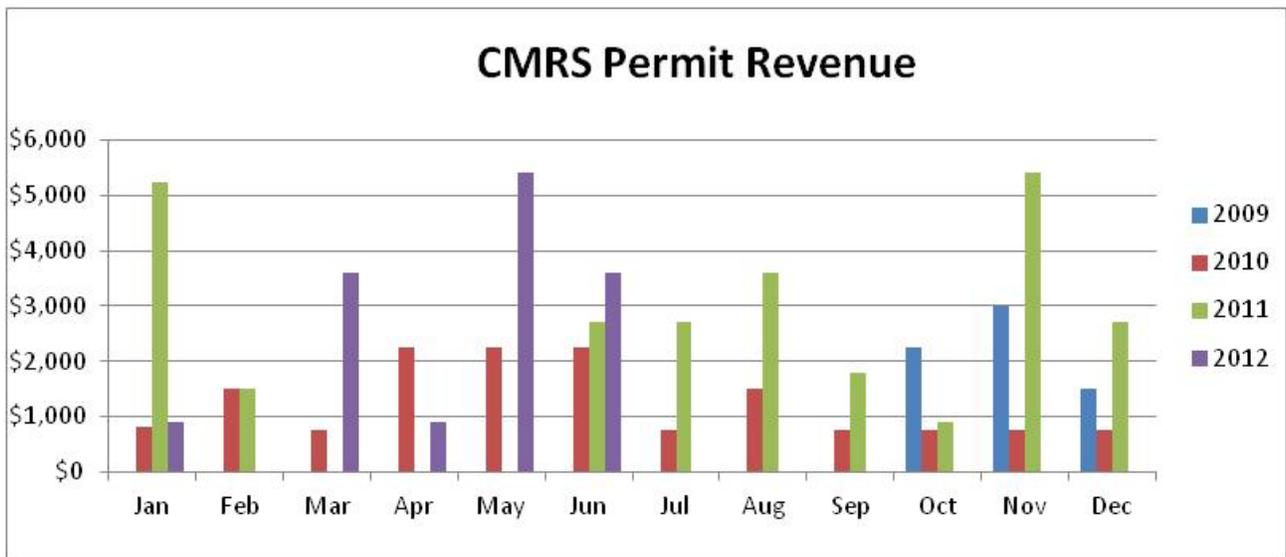
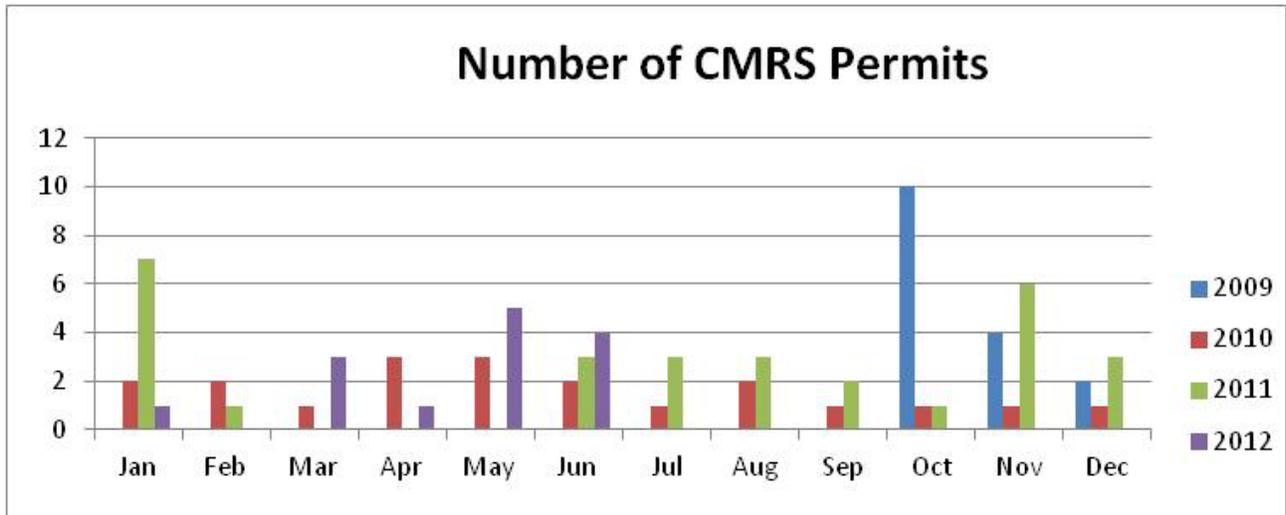
## Legal Services

In August, a total of \$5,000 in revenue was received for legal services. YTD revenues for 2012 are \$16,374 compared to \$22,326 for 2011. Legal fees are collected to cover actual legal costs and do not impact the final budget in a negative or positive way.



## CMRS Permits

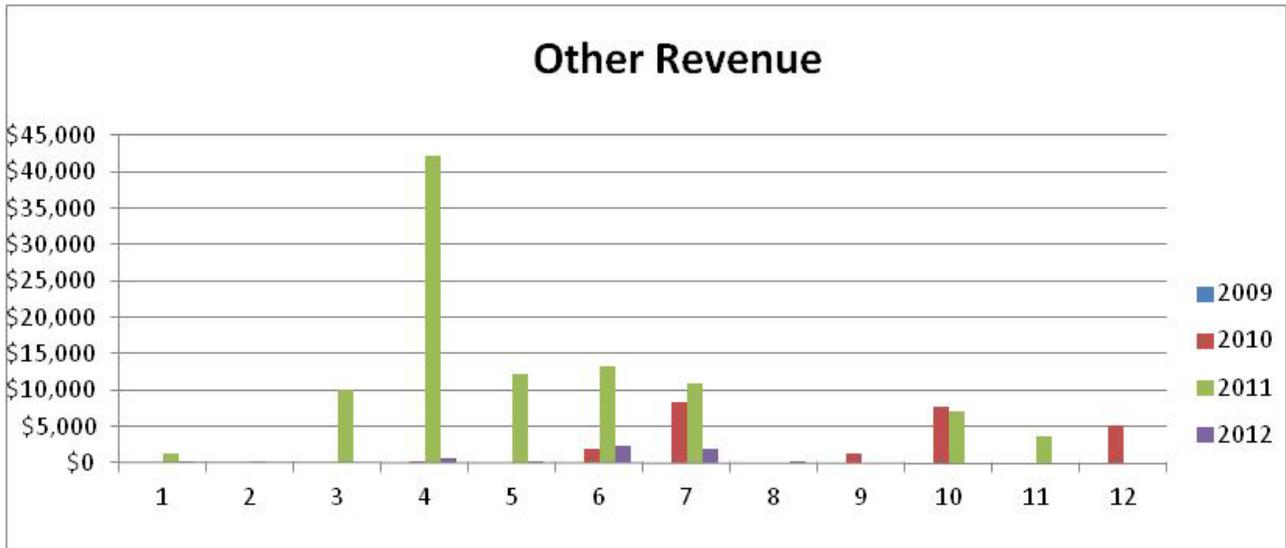
In August, we received 0 CMRS permit applications for \$0 in revenue. YTD revenues for 2012 are \$14,400, which is above the 2012 projected revenue of \$10,400 and below the 2011 revenue of \$15,750. CMRS permit tracking began in January 2009.



CMRS Permits (August 2012)		
Project or Location	Case Number	Date Received and Issued
None		

## Other & Miscellaneous Fees including Federal Grant Revenue

In August, we received \$106 in miscellaneous revenue. YTD revenues for 2012 are \$5,633, which is above the 2012 projected revenue of \$0 and below the 2011 revenue of \$89,889.



Bus Bench Permits are now part of Land Use Services. We collected the monthly fee of \$5,500 in August and YTD Revenue of \$56,000.