

Authorized Intrafund & Personnel Services Budget Transfers thru November 2014

2014 Budget Transfer Schedule

Fund	Department / Line Item	Date Approved by City Manager	From Amount	To Amount	Purpose
General Fund	Facilities & Fleet/Repair and Maintenance Building		\$ 4,903		
General Fund	Facilities & Fleet/Professional Services			\$ 4,903	
Total Budget Transfer 1		1/7/2014	\$ 4,903	\$ 4,903	Transfer for unanticipated cleaning costs at Eagle St. facility.
Capital Improvement Fund	Sidewalks		\$ 7,000		
Capital Improvement Fund	Vista Verde Neighborhood Improvements			\$ 7,000	
Total Budget Transfer 2		2/4/2014	\$ 7,000	\$ 7,000	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 20,000		
Capital Improvement Fund	Potomac/Briarwood Signal			\$ 20,000	
Total Budget Transfer 3		2/24/2014	\$ 20,000	\$ 20,000	City funds required for grant project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 5,000		
Capital Improvement Fund	Vista Verde Neighborhood Improvements			\$ 5,000	
Total Budget Transfer 4		3/25/2014	\$ 5,000	\$ 5,000	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 21,000		
Capital Improvement Fund	Potomac/Briarwood Signal			\$ 21,000	
Total Budget Transfer 5		4/24/2014	\$ 21,000	\$ 21,000	City funds required for grant project.
General Fund	Communications/Newsletter		\$ 47,555		
General Fund	Communications/Community Activities			\$ 47,555	
Total Budget Transfer 6		7/25/2014	\$ 47,555	\$ 47,555	Funds to cover Kickoff Summer Event
General Fund	Land Use/Office Supplies		\$ 2,275		
General Fund	Land Use/Non Capital Furniture			2,275	
Total Budget Transfer 7		7/25/2014	\$ 2,275	\$ 2,275	Funds to cover furniture
General Fund	Facilities/Professional Services		\$ 12,000		
General Fund	Facilities/Building Improvements			\$ 12,000	
Total Budget Transfer 8		8/5/2014	\$ 12,000	\$ 12,000	Funds to cover carpet replacement
General Fund	Office of Innovation/Project Specific		\$ 5,711		
General Fund	Office of Innovation/Machinery			\$ 5,711	
Total Budget Transfer 9		8/6/2014	\$ 5,711	\$ 5,711	Funds to cover vLoc 5000 Receiver

General Fund	Information Technology/Non Capital Computer Equip		\$	2,001			
General Fund	Information Technology/Machinery & Equipment				\$	2,001	
Conservation Trust Fund	Parks & Recreation		\$	4,512			
Conservation Trust Fund	Machinery				\$	4,512	
Total Budget Transfer 10		8/12/2014	\$	6,513	\$	6,513	Funds to cover Park Camera Server
General Fund	Communications/Community Activities		\$	47,555			
General Fund	Communications/Newsletter				\$	47,555	
Total Budget Transfer 11		8/20/2014	\$	47,555	\$	47,555	Transfer to reverse Budget Transfer #6 due to Supplemental approved by Council
General Fund	Facilities/Professional Services		\$	4,900			
General Fund	Facilities/Building Improvements				\$	4,900	
Total Budget Transfer 12		8/27/2014	\$	4,900	\$	4,900	Funds to cover sound masking
General Fund	Public Works/Program Admin - FSA		\$	1,790			
General Fund	Public Works/Machinery & Equipment				\$	1,790	
Total Budget Transfer 13		9/2/014	\$	1,790	\$	1,790	Funds to cover equipment
Open Space Fund	Professional Services		\$	2,746			
Open Space Fund	Land Improvements - Amphitheatre				\$	2,746	
Total Budget Transfer 14		9/16/2014	\$	2,746	\$	2,746	Funds to cover material testing
Land Use Fund	Copiers		\$	20,000			
Land Use Fund	Building Improvements				\$	20,000	
Total Budget Transfer 15		10/13/2014	\$	20,000	\$	20,000	Funds to cover Building Division Remodel
General Fund	Public Works/Non-Departmental Project Specific		\$	40,000			
General Fund	Public Works/IT Services				\$	40,000	
Total Budget Transfer 16		10/22/2014	\$	40,000	\$	40,000	Funds for purchase of LiDar
Land Use Fund	Office Supplies		\$	410			
Land Use Fund	Non-cap Furniture and Fixtures				\$	410	
Total Budget Transfer 17		11/18/2014	\$	410	\$	410	Funds to cover additional chairs
Land Use Fund	Land Development Applications		\$	2,500			
Land Use Fund	Professional Services				\$	2,500	
Total Budget Transfer 18		11/18/2014	\$	2,500	\$	2,500	Funds to cover Property Search feature on City website
General Fund	Communications/Newsletter		\$	16,000			
General Fund	Communications/Miscellaneous Expense				\$	8,000	
General Fund	Communications/Professional Services				\$	8,000	
Total Budget Transfer 19		11/19/2014	\$	16,000	\$	16,000	Funds to cover miscellaneous expenses and professional services
Total Transfers			\$	267,858	\$	267,858	

*In accordance with Resolution 2011-R-11 and Administrative Policy 2010-AP-04 Budget Policy, all intrafund, or departmental transfers and all transfers from personnel services budgets approved by the City Manager require notification to City Council on a monthly basis.