

**Authorized Intrafund & Personnel Services Budget Transfers thru July 2014**

**2014 Budget Transfer Schedule**

<b>Fund</b>	<b>Department / Line Item</b>	<b>Date Approved by City Manager</b>	<b>From Amount</b>	<b>To Amount</b>	<b>Purpose</b>
General Fund	Facilities & Fleet/Repair and Maintenance Building		\$ 4,903	\$ -	
General Fund	Facilities & Fleet/Professional Services		-	4,903	
<b>Total Budget Transfer 1</b>		1/7/2014	<b>\$ 4,903</b>	<b>\$ 4,903</b>	Transfer for unanticipated cleaning costs at Eagle St. facility.
Capital Improvement Fund	Sidewalks		\$ 7,000	\$ -	
Capital Improvement Fund	Vista Verde Neighborhood Improvements		-	7,000	
<b>Total Budget Transfer 2</b>		2/4/2014	<b>\$ 7,000</b>	<b>\$ 7,000</b>	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 20,000	\$ -	
Capital Improvement Fund	Potomac/Briarwood Signal		-	20,000	
<b>Total Budget Transfer 3</b>		2/24/2014	<b>\$ 20,000</b>	<b>\$ 20,000</b>	City funds required for grant project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 5,000	\$ -	
Capital Improvement Fund	Vista Verde Neighborhood Improvements		-	5,000	
<b>Total Budget Transfer 4</b>		3/25/2014	<b>\$ 5,000</b>	<b>\$ 5,000</b>	Additional work for Vista Verde Project.
Capital Improvement Fund	Grant Match Funds/Other		\$ 21,000	\$ -	
Capital Improvement Fund	Potomac/Briarwood Signal		-	21,000	
<b>Total Budget Transfer 5</b>		4/24/2014	<b>\$ 21,000</b>	<b>\$ 21,000</b>	City funds required for grant project.
General Fund	Communications/Newsletter		\$ 47,555	\$ -	
General Fund	Communications/Community Activities		-	47,555	
<b>Total Budget Transfer 6</b>		7/25/2014	<b>\$ 47,555</b>	<b>\$ 47,555</b>	Funds to cover Kickoff Summer Event
Land Use Fund	Land Use/Office Supplies		\$ 2,275	\$ -	
Land Use Fund	Land Use/Non Capital Furniture		-	2,275	
<b>Total Budget Transfer 7</b>		7/25/2014	<b>\$ 2,275</b>	<b>\$ 2,275</b>	Funds to cover furniture
<b>Total Transfers</b>			<b>\$ 107,733</b>	<b>\$ 107,733</b>	

\*In accordance with Resolution 2011-R-11 and Administrative Policy 2010-AP-04 Budget Policy, all intrafund, or departmental transfers and all transfers from personnel services budgets approved by the City Manager require notification to City Council on a monthly basis.