



Development Permit Application

Site Information

Project: _____

Address/Location of Site: _____

Assessor's Parcel ID: _____

Property Owner Information (please print)

Owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Home/Cell Phone: _____ Work Phone: _____

Fax Phone: _____ E-mail: _____

Contractor Information (please print)

Contractor: _____ Contractor License No: _____

Address: _____

City: _____ State: _____ Zip: _____

Home/Cell Phone: _____ Work Phone: _____

Fax Phone: _____ E-mail: _____

Requirements

The following items must be submitted with this application form. The City will inform you of the estimated use tax and inspection fees prior to permit issuance.

- Required collateral in a form acceptable to the City of Centennial (if required by PIA)
- 1 – Copy of City approved Engineer's Cost Estimate for public improvements (electronic or hard copy)
- 1 – Copy of City approved Engineer's Cost Estimate for private site improvements (electronic or hard copy)
- 1 – Copy of City approved Engineer's Cost Estimate for SEMSWA improvements (electronic or hard copy).

General Procedure

Development Permit Application

This application can only be submitted once all previous requirements and approvals for development have been met.

Upon receipt of a complete application, including all required documents, the City will route the application to the appropriate City Departments for verification of information, review, and the calculation of estimated use tax and fees (per current fee schedule). The City will contact the applicant regarding collateral, use tax, and fees (per current fee schedule) for the permit. ***It is the applicant's responsibility to ensure any and all other permits required for this project are obtained.***

Collateral (if required by the PIA), will be determined from the Engineer's Cost Estimate for public improvements. Use tax will be calculated from the Engineer's Cost Estimates for all (Public, Private, Landscape and SEMSWA) improvements. The applicant will need to ensure that all known contractors and subcontractors are licensed within the City. ***Fees (per current fee schedule) and use tax need to be paid prior to approval of this permit.*** Review time of the application is typically 1-3 business days (if all required documents are submitted).

The City will notify you to contact the City Engineer to set up a pre-construction meeting to go over construction rules and inspection requirements. The approved Construction Documents will be issued to the contractor at the pre-construction meeting and the Development Permit will be sent out following the meeting.

Acknowledgements and Signature

I certify that I have read this application and state that the above information is correct, ***and agree not to start construction until this application has been approved and I have received and signed my City of Centennial Development Permit.*** I certify that I have authority to request and sign for this permit as, or on behalf of, the property owner. I agree to comply with the laws of the State of Colorado and the City of Centennial, and any violation of these will cause immediate revocation of the permit.

Applicant Signature: _____ Date: _____

Print Name: _____ Company: _____