

Centennial City Clerk

Monthly Report

October 2011

Activity

Boards and Commissions

The City Clerk placed advertisements on behalf of the Ad Hoc Appointment Committee for the Open Space Advisory Board, accepted applications and schedule interviews for the first week in November.

City Council Meetings

The City Clerk and Deputy City Clerk staffed three City Council meetings in October. Audio recordings of each meeting and approved minutes are available via the city's web site at www.centennialcolorado.com.

Elections

The ten candidates for City Council submitted all Fair Campaign Practices Act reports by the required deadline. The reports are posted on the City Web site.

The Election Commission met on October 25, 2011. The members began drafting by-laws for the Commission. They also discussed the upcoming election and their participation in the Election Night Gathering being held at the Civic Center.

Liquor Licensing

The Centennial Liquor Licensing Authority conducted two Public Hearings on October 6, 2011 concerning an application for a new Hotel/Restaurant Liquor License for Wasabi Sushi Bar Eight, LLC, dba Wasabi Sushi Bar, 12073 E. Arapahoe Road #140, and a 3.2 Beer license for G2 Retail Management LC and 7-Eleven Inc., dba 7-Eleven Store 39303, 4950 S. Reservoir Road. The LLA approved the application for Wasabi Sushi Bar. The Public Hearing for 7-Eleven Store 39303 was continued to November 3, 2011.

The Centennial Liquor Licensing Authority conducted two Public Hearings on October 20, 2011 concerning an application for a new Hotel/Restaurant Liquor License for Ivy at the Glenn Inc., dba Ivy at the Glenn, 6955 S. York Street Ste 406, and an application for a new retail liquor store license for Sidhu Enterprises Inc., dba Cherry Knolls Wine & Spirits, 6812 S. University Blvd. The LLA approved these applications.

An application for a new Hotel/Restaurant liquor license was received on October 24, 2011 from Smokin Joes LLC, dba Big Hoss Bar-B-Q, 6955 S. York Street #422. The LLA will conduct Public Hearings for these new applications on December 1, 2011.

An application for a Transfer of a Hotel/Restaurant liquor license was received on September 14, 2011 from Pho VY 2 LLC dba Pho VY, 8283 S. Akron Street #140. Additionally, a transfer for a Beer & Wine license was received on October 27, 2011 from Edelweiss Ltd., dba Karl's Deli, 6878 S. Yosemite Street. These applications were processed by the Deputy City Clerk and sent to the State for approval.

Eleven (11) renewal applications were processed by the Deputy City Clerk in October.

Passports

Eighty-nine (89) passport applications were accepted and sent to the U.S. Department of State in October. Forty (40) photos were taken.

Public Records Request

The City Clerk's office processed eleven (11) public records requests in October. All requests were completed in a timely manner according to the Colorado Open Records Act.

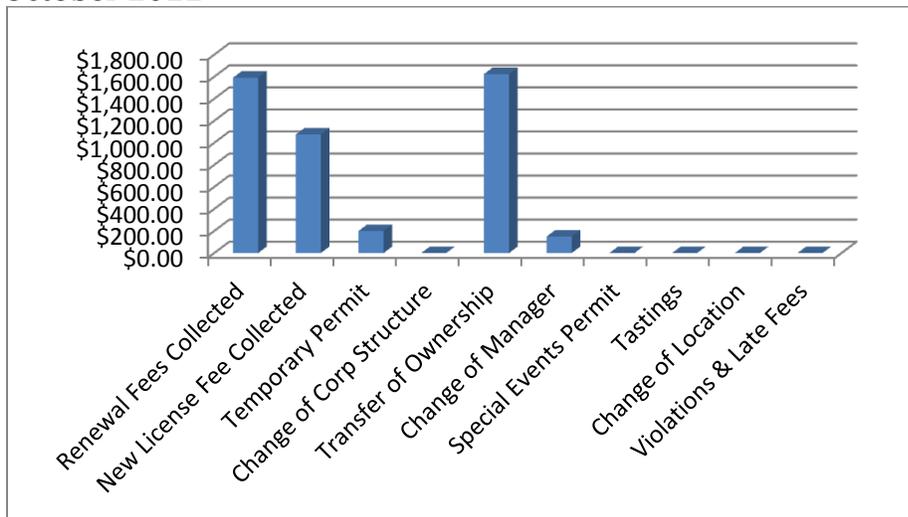
Fees

Liquor Licensing

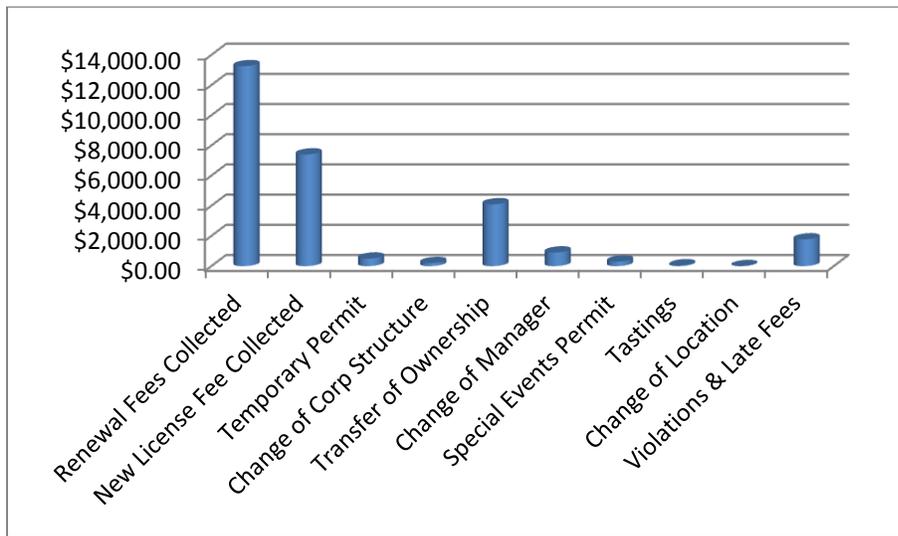
Total Licensing Fees Collected October 2011: **\$4,690.00**

(Compared to Total Licensing Fees Collected in October 2010: \$2,270.00)

October 2011



Year to Date 2011



Passports

Total Passport Fees Collected October 2011: **\$2,625.00**

Execution Fees to the City of Centennial: \$2,225.00

Photo Fees Collected: \$400.00

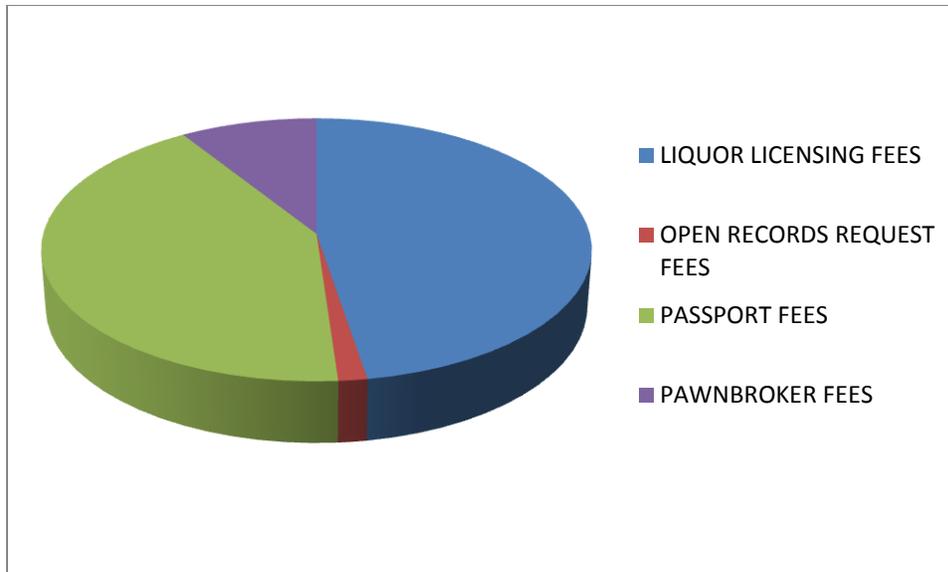
Public Records Request

Total Public Records Request Fees Collected October 2011: **\$178.50**

Year to Date Total Fees Collected 2011: **\$910.73**

Total Fees Collected by the City Clerk's Office Year to Date (2011): \$60,088.64

LIQUOR LICENSING FEES	OPEN RECORDS REQUEST FEES	PASSPORT FEES	PAWNBROKER FEES
\$28,462.71	\$910.73	\$25,285.00	\$5,430.00



Special Projects and Training

The Senior RIM Clerk attended Managing Multiple Priorities training at the Mountain States Employers Council on October 6th and 7th.

The City Clerk’s Office staff attended Non-Harassment training sponsored by the Human Resource Department on October 26th and 27th.