

# Centennial City Clerk

## Monthly Report

### JULY 2011

#### Activity

#### **Boards and Commissions**

The City Clerk staffed the Ad Hoc Appointment Committee for the Senior Citizen Commission. Thirty-eight applications were received, and interviews were on June 29<sup>th</sup>, 30<sup>th</sup> and July 9<sup>th</sup>. Appointments were made by City Council at their July 18<sup>th</sup> meeting.

#### **City Council Meetings**

The City Clerk and Deputy City Clerk staffed three City Council meetings in July. Audio recordings of each meeting and approved minutes are available via the city's web site at [www.centennialcolorado.com](http://www.centennialcolorado.com).

#### **Elections**

A candidate information meeting was held and conducted by the City Clerk on July 20, 2011 at the Civic Center. Seven declared candidates attended the informational meeting. Susie Ellis, Code Enforcement Manager, also presented information regarding temporary sign code.

The Election Commission held its quarterly meeting on July 20<sup>th</sup> immediately following the candidate information meeting. Members of the Election Commission also attended the candidate information meeting.

#### **Liquor Licensing**

The Liquor Licensing Authority did not meet in July.

An application for a new Hotel/Restaurant liquor license was received on July 28<sup>th</sup> from East Moon 9, Inc., dba East Moon Sushi & Asian Bistro, 8162 S. Holly Street, Centennial. The LLA will have a Public Hearing for this new application on September 1, 2011.

Nine (9) renewal applications were processed by the Deputy City Clerk in July.

### Passports

One-hundred and seven (107) passport applications were accepted and sent to the U.S. Department of State in July. Forty-three (43) photos were taken.

### Public Records Request

The City Clerk’s office processed eight (8) public records requests in July. All requests were completed in a timely manner according to the Colorado Open Records Act.

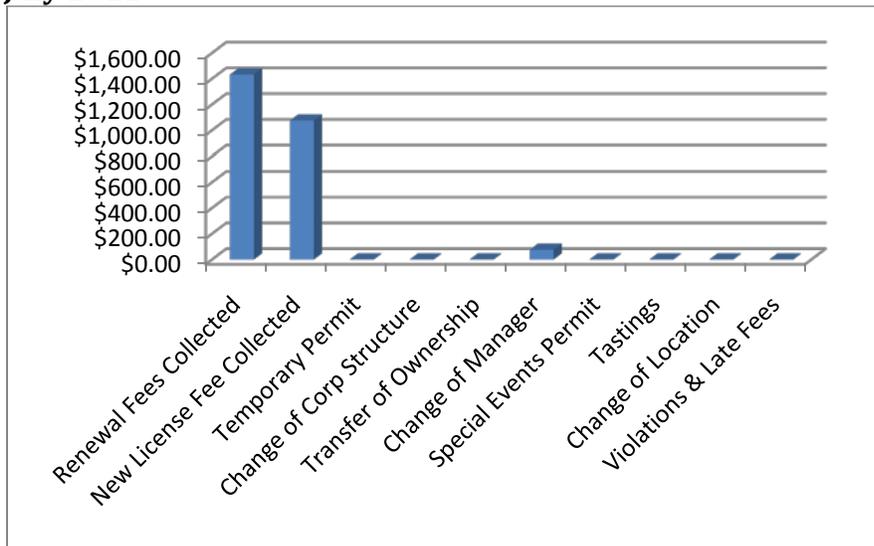
**Fees**

### Liquor Licensing

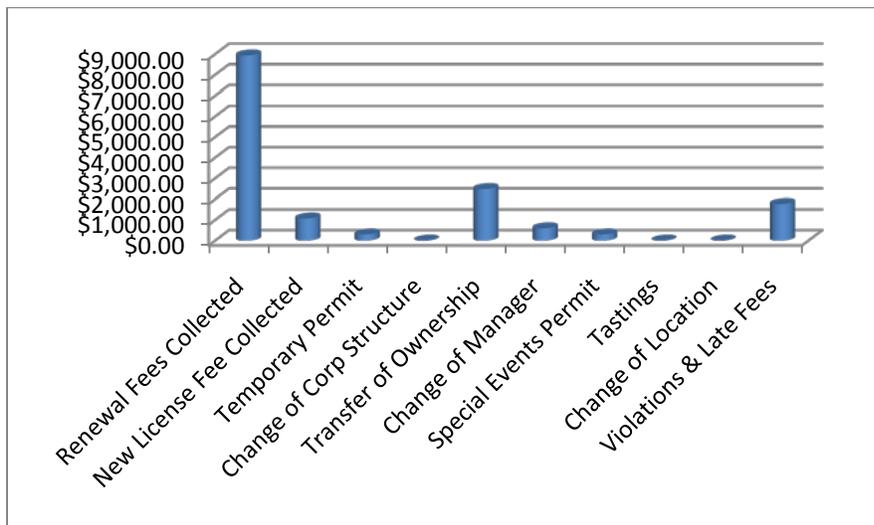
Total Licensing Fees Collected July 2011: **\$2,582.50**

(Compared to Total Licensing Fees Collected in July 2010: \$2,621.25)

#### July 2011



#### Year to Date 2011



**Passports**

Total Passport Fees Collected July 2011: **\$3,105.00**

Execution Fees to the City of Centennial: \$2,675.00

Photo Fees Collected: \$430.00

**Public Records Request**

Total Public Records Request Fees Collected July 2011: **\$25.00**

Year to Date Total Fees Collected 2011: **\$549.20**

**Total Fees Collected by the City Clerk's Office Year to Date (2011): \$35,365.86**

<b>LIQUOR LICENSING FEES</b>	<b>OPEN RECORDS REQUEST FEES</b>	<b>PASSPORT FEES</b>
<b>\$15,461.66</b>	<b>\$549.20</b>	<b>\$19,355.00</b>

