

Centennial City Clerk

Monthly Report

AUGUST 2012

Activity

Boards and Commissions

After interviewing eight applicants for the Senior Commission, the ad hoc Appointment Committee recommended one re-appointment and three new appointments. City Council approved the recommendations on August 6, 2012.

City Council Meetings

The City Clerk and Deputy City Clerk staffed three City Council meetings in August. Audio recordings of each meeting and approved minutes are available via the city's web site at www.centennialcolorado.com.

Elections

The Election Commission met on August 22, 2012 for a teleconference meeting. The commissioners, along with Assistant City Attorney Maureen Juran, completed the final draft of Ordinance 2012-O-20, amending Article 6 of Chapter 2 of the Centennial Municipal Code and providing a process for enforcement of the Fair Campaign Practices law.

Senior Commission

New members of the Senior Commission were present for the August meeting. Two forums were held by the Commission members. The first was held August 21st at Smoky Hill Library and the second was held August 29th at SouthGlenn Library. Members will report on the results of the forums at the September meeting.

Liquor Licensing

The Centennial Liquor Licensing Authority conducted five Preliminary Hearings on August 16, 2012 concerning violations of the liquor code, sale of alcohol to a minor. Two establishments: Suncor Energy Sales, dba Shell Station, 2410 E. Arapahoe Road, and Safeway Store 45, Inc., dba Safeway Store #008, 7375 E. Arapahoe Road, had prior violations of the liquor code and received suspensions of fourteen (14) days, with seven (7) days held in abeyance and seven (7) days actively suspended. Two establishments: Cono-Services, Inc., dba Circle K Store #2706495, 10210 E. Arapahoe Road, and Dillon Companies, Ind., dba King Soopers #47, 7575 S. University Blvd., received suspensions of ten (10) days with five (5) days held in abeyance and five (5) days served as a fine in lieu of

suspension. American Spirits LLC, dba Europa Wine & Liquors, 8727 E. Dry Creek Road A&B, requested a continuance of the Preliminary Hearing until October 18, 2012.

An application for a new Retail Liquor Store license was received on August 21, 2012 from Sahib Thiara, Inc, dba Peakview Wine & Spirits, 6631 S. Peoria Street #180. The LLA will conduct Public Hearing for this new application on October 4, 2012.

An application for Transfer of a Hotel/Restaurant Liquor license was received from Chipotle Mexican Grill, Inc., dba Chipotle Mexican Grill Store #05-1885, 8255 S. Chester, #100. This location was previously licensed by FB Chester LLC, dba Epic Grill.

Twelve (12) renewal applications were processed by the Deputy City Clerk in August.

One (1) Special Occasion Alcohol Permit application was processed and approved by the City Clerk’s office in August for the Large Shelter in Centennial Center Park.

Passports

Two-hundred and seventy-eight (278) passport applications were accepted and sent to the U.S. Department of State in August. One-hundred and fifty (150) photos were taken.

Public Records Request

The City Clerk’s office processed ten (10) public records requests in August. All requests were completed in a timely manner according to the Colorado Open Records Act.

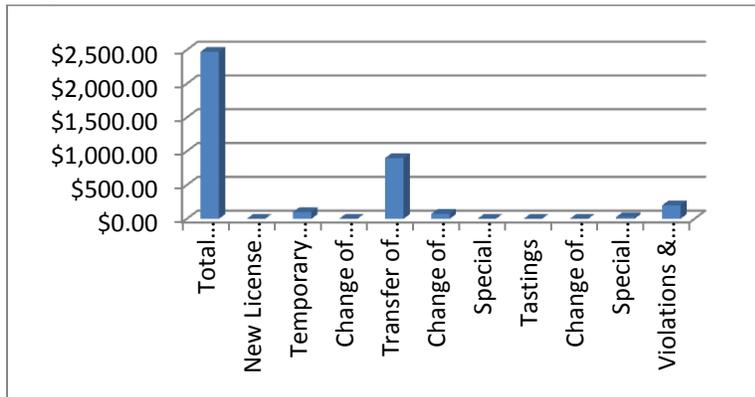
Fees

Liquor Licensing

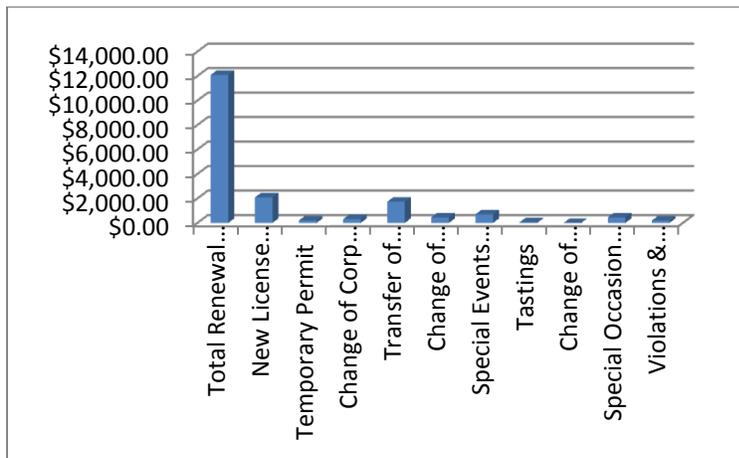
Total Licensing Fees Collected August 2012: **\$3,773.75**

(Compared to Total Licensing Fees Collected in August 2011: \$1,023.75)

August 2012



Year to Date



Passports

Total Passport Fees Collected August 2012: **\$8,450.00**

Execution Fees to the City of Centennial: \$6,950.00

Photo Fees Collected: \$1,500.00

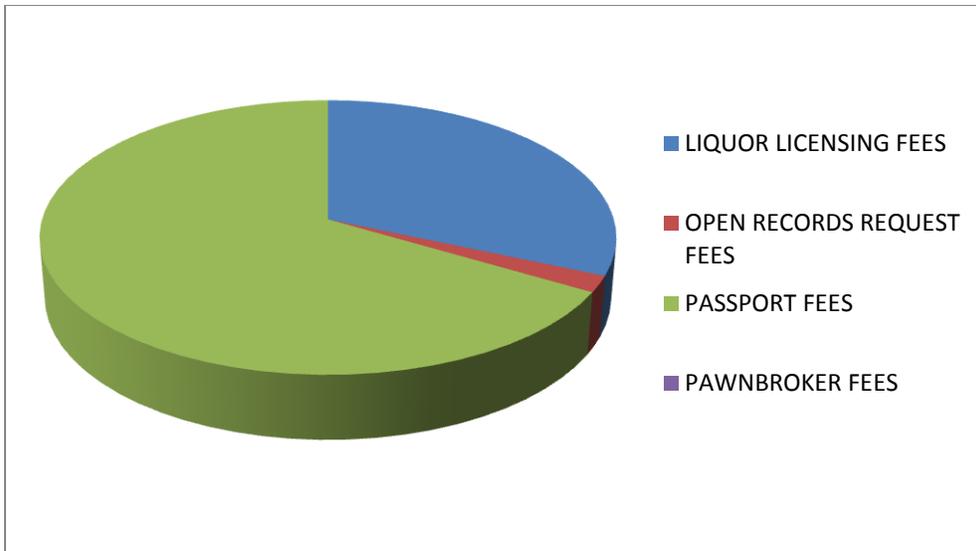
Public Records Request

Total Public Records Request Fees Collected August 2012: **\$25.00**

Year to Date Total Fees Collected 2012: **\$1,112.50**

Total Fees Collected by the City Clerk's Office Year to Date (2012): \$57,898.75

LIQUOR LICENSING FEES	OPEN RECORDS REQUEST FEES	PASSPORT FEES	PAWNBROKER FEES
\$18,241.25	\$1,112.50	\$38,454.50	\$0.00



Special Projects and Training

The City Clerk and Deputy City Clerk attended Secretary of State’s Election Classes held in Englewood on August 3rd. Classes included Poll Worker Training and Recruiting, Health Care Facilities, and Ballot Design.

The Deputy City Clerk attended a Metro Area Liquor Enforcement Inspectors meeting on August 8th. A representative from the Greeley Police Department was present and discussed Entertainment Districts and Common Consumption Areas.

The City Clerk and Deputy City Clerk attended Emergency Awareness Training conducted by the Arapahoe County Sheriff’s Officers on August 23rd.