City of Centennial
13133 E. Arapahoe Road, Centennial, Colorado 80112 (303) 325-8000

APPLICATION FOR PAWNBROKER LICENSE

☐ NEW APPLICATION ☐ RENEWAL APPLICATION ☐ AMENDMENT

Business Information:

Applicant Name: (Corporation or LLC Name. If Sole Proprietor or Partnership, individual names)	
Trade Name:	
Street Address:	
City State and ZIP Code:	
Mailing Address: (if different than location)	
Address of Off-Site Location:	
Business Phone:	
E-Mail Address:	
Website Address (Internet Pawn – required)	
City of Centennial Sales Tax Number:	
State of Colorado Sales Tax Number:	

Manager:

Name of Manager:
Date of Birth:
Is the Manager a Principal Owner?

If applicant is a corporation, partnership, limited liability company, the applicant must list ALL OFFICERS, DIRECTORS, GENERAL PARTNERS, AND MANAGING MEMBERS. In addition, applicant must list any stockholders, partners, or members with ownership of 20% or more in the application. All persons listed below must also attach an Individual History Report and submit the required documents including fingerprints and a photo.

Name/Title	Address	City/State/Zip	Phone	% of Ownership

Attachments:

___ Certificate of Insurance for Fire & Property Damage

___ Pawnbroker Bond as Required by Ordinance

___ Copy of Identification – Owner/Applicant & Manager

___ Floor Plan of the Premises – including secured area

___ Evidence of Security Safe (type)

___ Owner/Applicant & Manager Photo

___ Verification of Zoning – Letter from Centennial Community Development Department (New Applicants Only)

___ Background Information – Individual History Reports (New Applicants Only)

___ Owner/Applicant Fingerprint Cards (New Applicants Only)

___ Affidavit Concerning Criminal History (New Applicants Only)

___ Financial Questionnaire and Required Financial Documents (New Applicants Only)

___ Evidence of Right to Property: Lease or Deed (New Applicants Only – unless a new lease has been signed at the time of renewal)

___ Corporate, LLC, or Partnership Information (New Applicants Only – If renewal and there has been a change, a Change of Corporate/LLC Structure application must be submitted)

___ Fees (Check or Money Order Payable to the City of Centennial)

___ Balance Sheet and Income Statement for last twelve (12) months **(Renewal Applicants)**

Agreement and Signature

I submit this application with the understanding and agreement that any license, which may be issued, may be suspended for cause by the City. I understand and will comply with the provisions of the Centennial Municipal Code.

I affirm, that this application, and all information therein, is true, correct and complete to the best of my knowledge.

Name (printed):	
Signature:	
Date:	
****Please Note: UNLESS ALL INFORMATION REQUESTED IS PROVIDED, NO LICENSE WILL BE ISSUED**	

State of Colorado)
) SS
County of Arapahoe)

Subscribed and sworn to before me on this _____ day of _____ 20___.

(Seal)

_____
Notary Public

My commission expires: _____

For Office Use Only:

Application is complete, fees paid, and background checks have been conducted:

_____ Date: _____
Brenda Madison, City Clerk

City Clerk Notes:

CITY MANAGER APPROVAL:

Approved: _____ Date: _____
Centennial City Manager

Denied: _____ Date: _____
Centennial City Manager

_____ If denied, applicant informed of decision to deny. [6-7-210 CMC]
Date of Notification

License Number:	
Effective Date:	
Expiration Date:	