

Code Compliance Monthly Report for September, 2013

Activity

Cases Opened – There were 75 cases opened; 84% complaint based and 16% officer initiated.

Cases Closed – There were 128 cases closed by voluntary compliance.

Total Violations – There were 87 violations throughout all the districts.

Violations Abated – There were 101 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 81 open cases carried over from prior months.

ROW Sign Removal – There were 217 signs removed from the public Right-of-Way (ROW).

Inquiries – There were 327 inquiries; 28% received through the call center.

Most Frequent Violations – The most frequent violations were Right-of-Way obstructions and weeds.

Case Duration – Cases were closed on average within 11.25 days.

Compliance Rate – 170% with 100% voluntary compliance.

Sign Removal Maps – By District

Executive Summary

During the month of September 2013, there were 20 business days and 1 holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 11.25 days compared to an average of 9.8 days during 2012. The total number of documented and removed signs from the ROW was 121 in all Districts.

District 1=38 District 2=46 District 3=46 District 4=87

Budget

Code Compliance Services Budget for Calendar Year 2013 - \$ 406,850.00

September expenses \$ 33,904.17

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2013

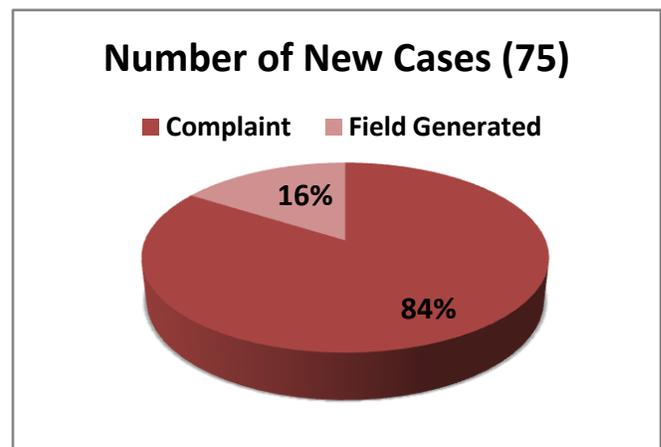
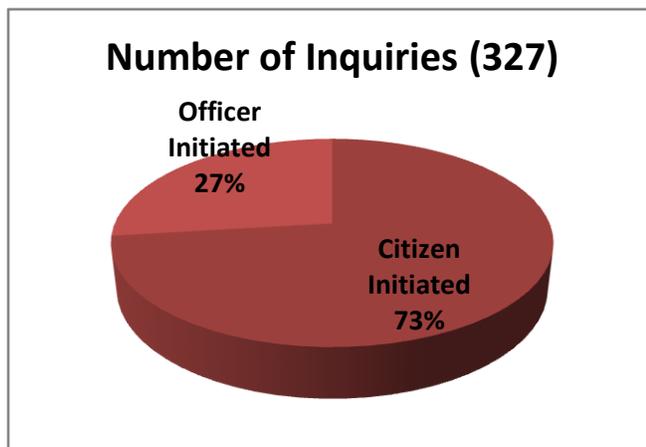
Service Activities

Caseload Activity	September 2013	September 2012
New Cases	75	147
Cases open prior to this month	81	24
Active Cases	156	171
Closed Cases	128	161

Inspection Activity	September 2013	September 2012
Number of Inspections	257	368
Initial Inspections	72	147
Multiple Inspections	185	221
3 or more Inspections	11	14
No Violation Found	10	27
Dismissed	0	0

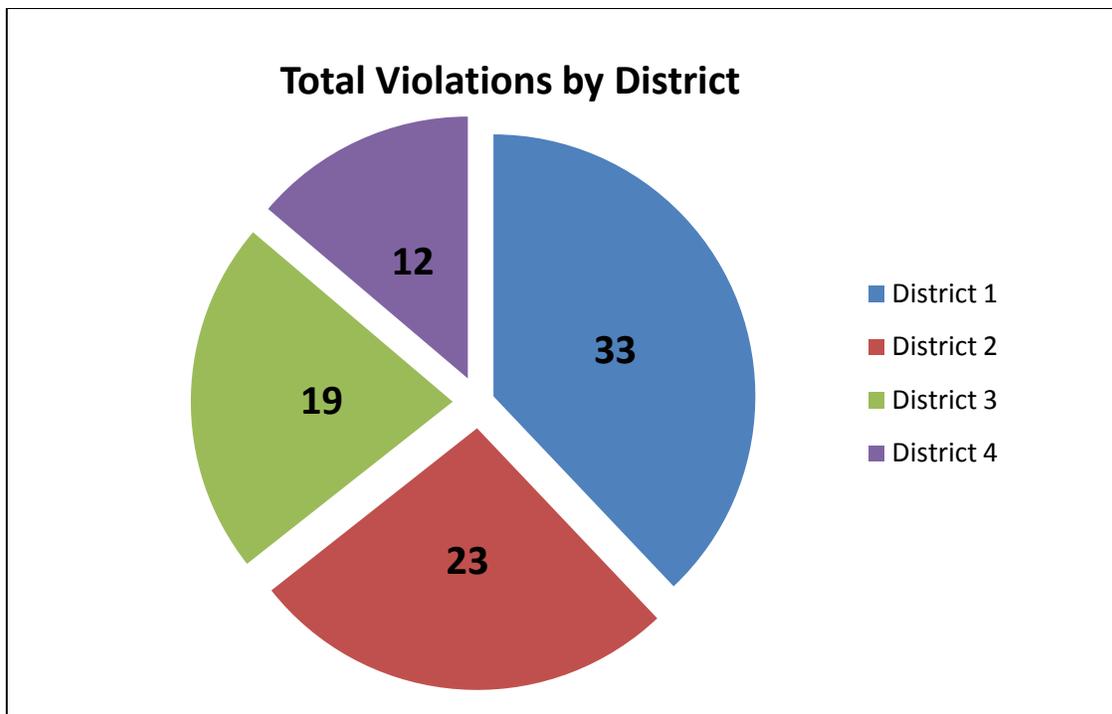
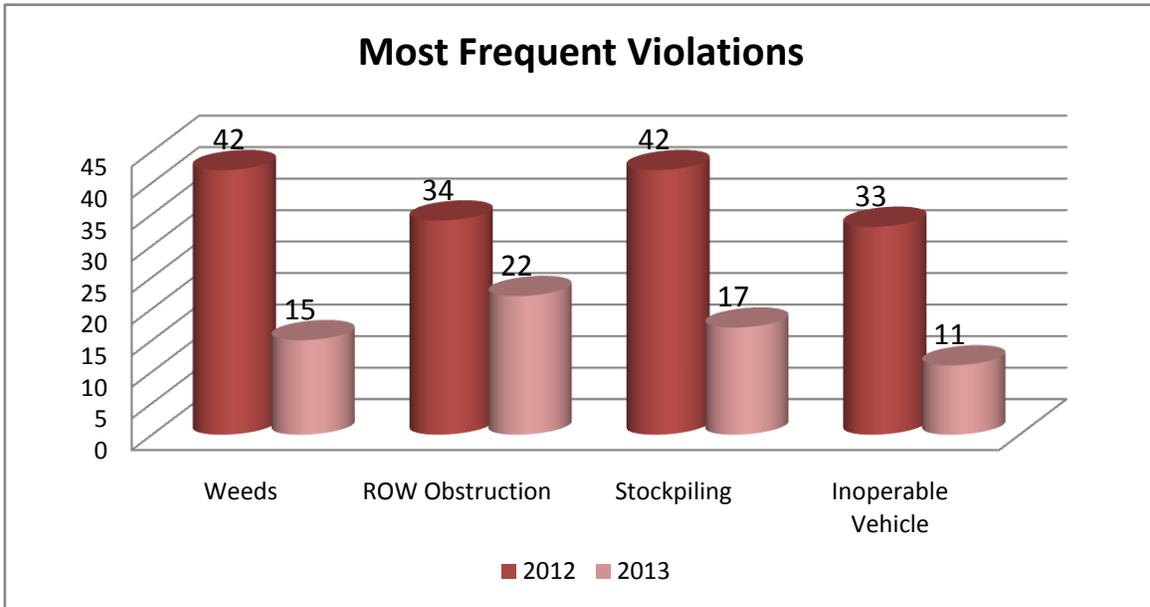
Content Analysis

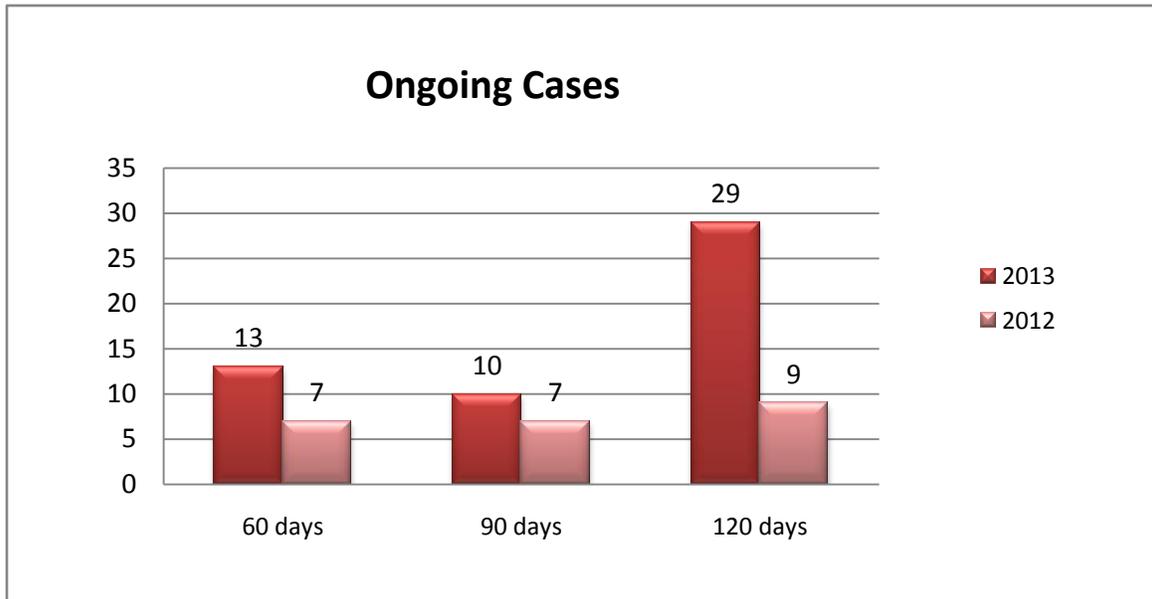
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In September 2013, code compliance staff spent 182.75 hours in the field, 367.75 hours in the office*, and 103 hours in training/meetings averaging 11 inspections per officer per business day.



Compliance Method	September 2013 Notices Issued	September 2013 Violations Abated
Courtesy Notice	54	101
Notice and Demand	6	7
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	60	108

*Includes 67.50 hours by Citizen Responder and 96.50 by manager.





Interagency Coordination, Meetings & Training

In September, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff also attended the 3rd Quarter training by CACEO. Staff collaborated with the Arapahoe County Sheriff Office and the Building Division on an investigation. Staff participated in two Touch-A-Truck events; one sponsored by South Suburban Parks and Recreation on September 21, 2013, and the other event at Dry Creek Elementary for a Children’s Health Fair on September 28, 2013.

Agency/Division Coordination

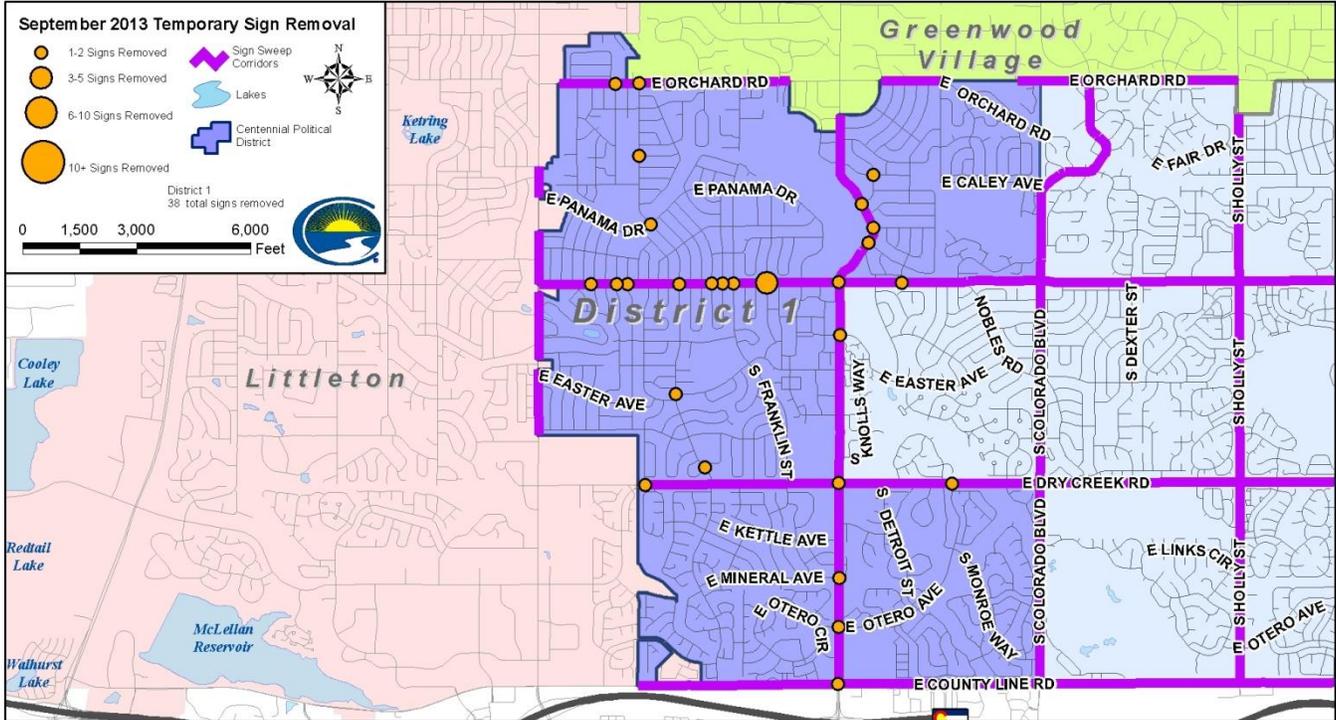
CACEO	Education Committee Board Meetings	20
Arapahoe County SO	Site Visit	2.5
South Suburban Parks & Rec	Community Engagement	3
Children’s Health Fair	Community Engagement	3

Training/Special Projects

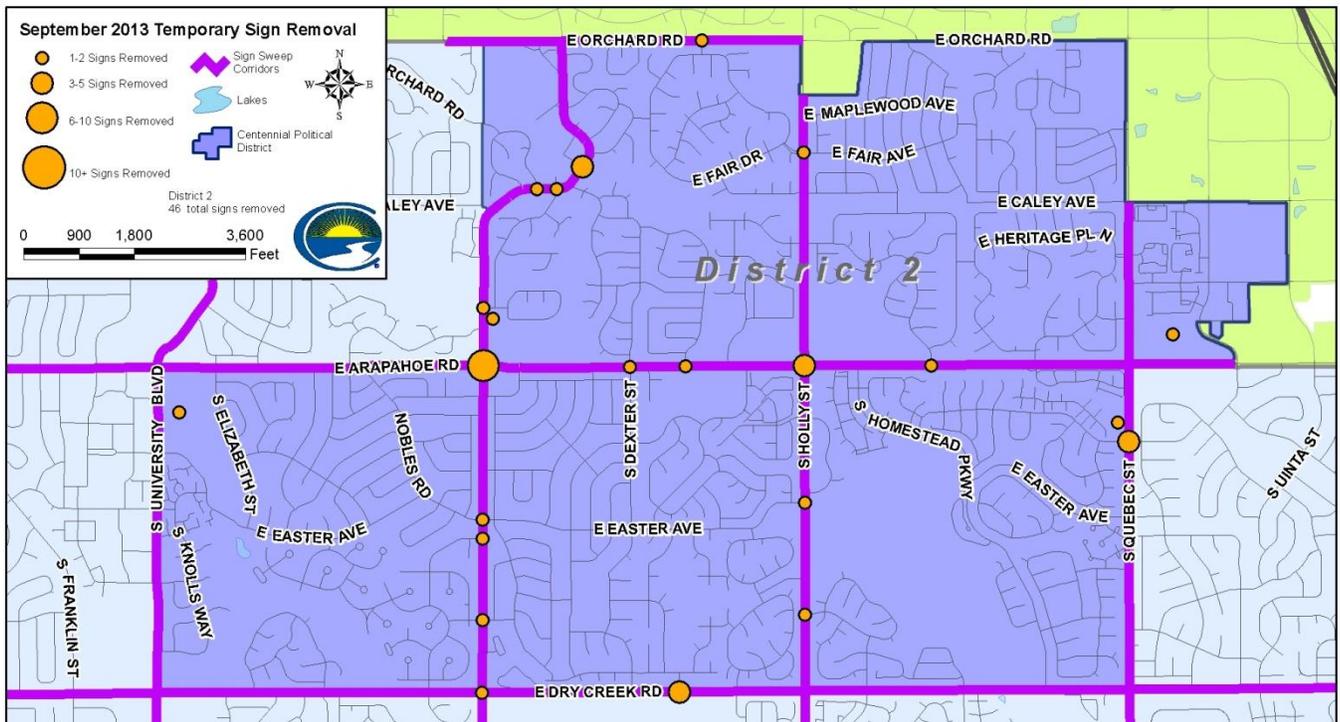
CH2M Hill	Safety & Leadership	56.25
Meetings	City & CH2M Hill	36.25
Colorado Association of Code Enforcement Officials	Quarterly Training	24
	GRAND TOTAL	145

Sign Removal Maps by District

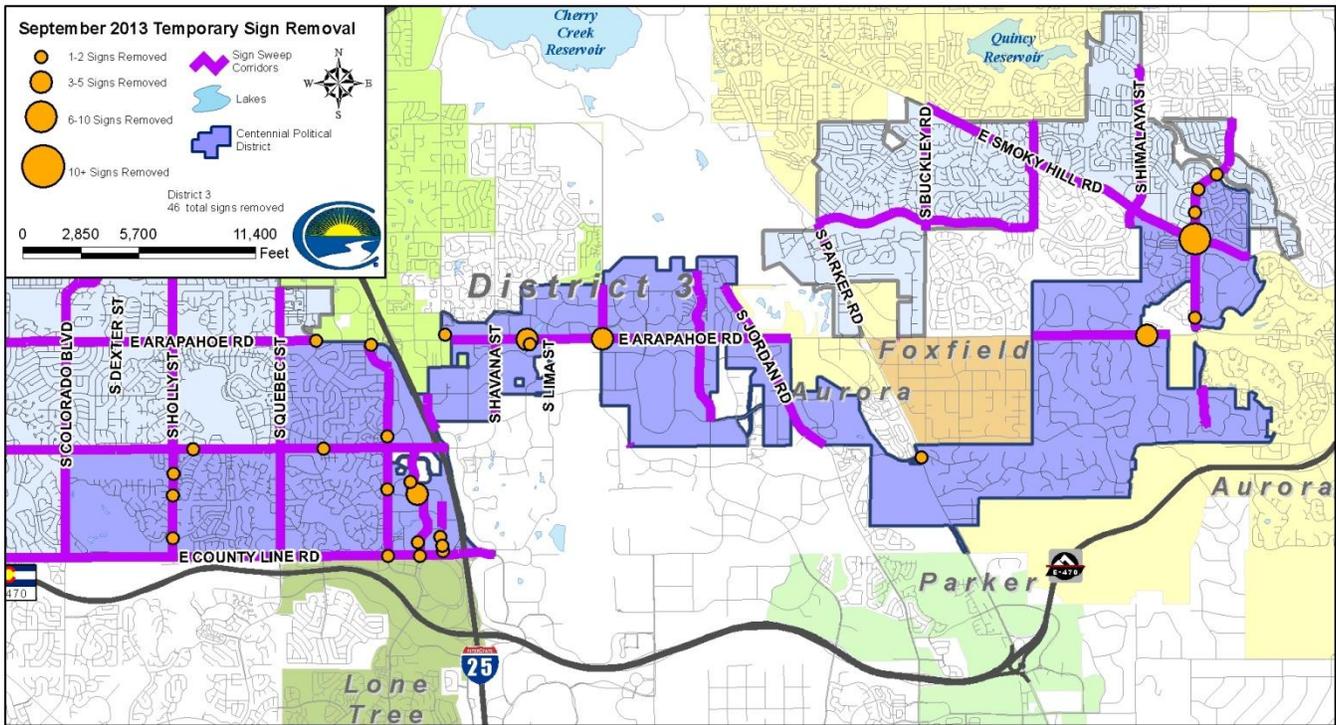
District 1



District 2



District 3



District 4

