



Code Compliance Monthly Report for September, 2012

Executive Summary

During the month of September, 2012, there were 19 business days and 1 holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. The average number of calendar days cases were open was 9.8 days compared to an average of 16 days during 2011. The total number of documented and removed signs from the R-O-W was 213 in all Districts.

District 1=58 District 2=62 District 3=44 District 4=49

Budget

Code Compliance Services Budget for Calendar Year 2012 - \$ 395,000.00

September expenses \$ 32,916.66

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2012.

Service Activities

Caseload Activity

September 2012

September 2011

Caseload Activity	September 2012	September 2011
New Cases	147	270
Open Cases	24	22
Active Cases	171	292
Closed Cases	161	257

Inspection Activity

September 2012

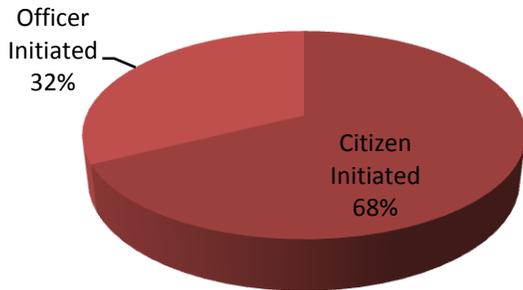
September 2011

Inspection Activity	September 2012	September 2011
Number of Inspections	368	551
Initial Inspections	147	264
Re- Inspections	221	287
3 or more Inspections	14	0
No Violation Found	27	61
Dismissed	0	0

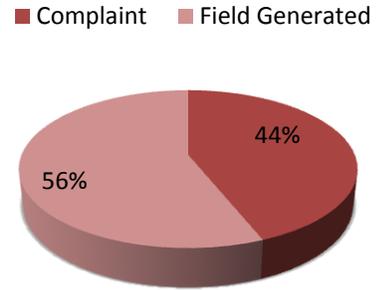
Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm a reported violation, and the second visit is conducted to determine if the violation has been corrected. The goal of the program is to seek partnerships with individuals and communities to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of service by aligning compliance techniques with industry best practices. In September 2012, code compliance officer's spent 197.5 hours in the field, 323.25 hours in the office*, and 69 hours in training/meetings averaging 8.5 inspections per officer per business day.

Number of Inquiries (442)

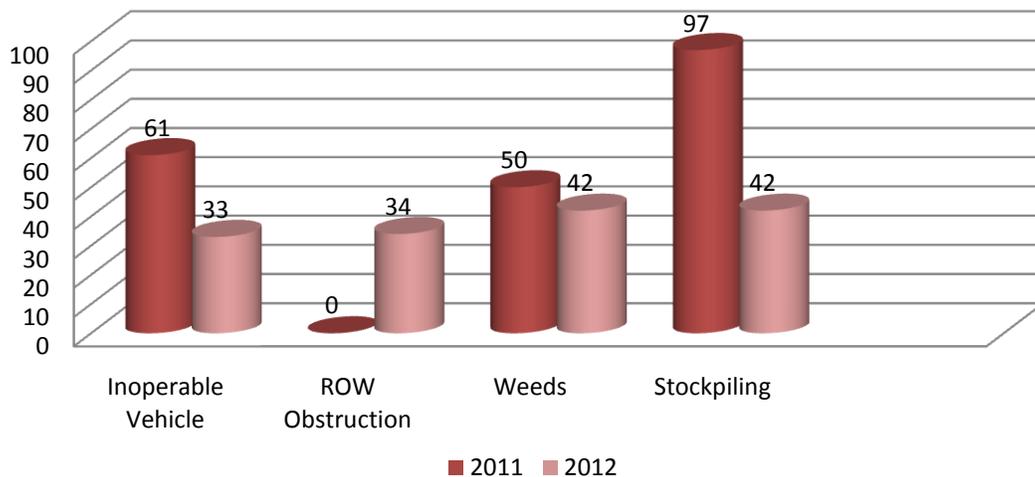


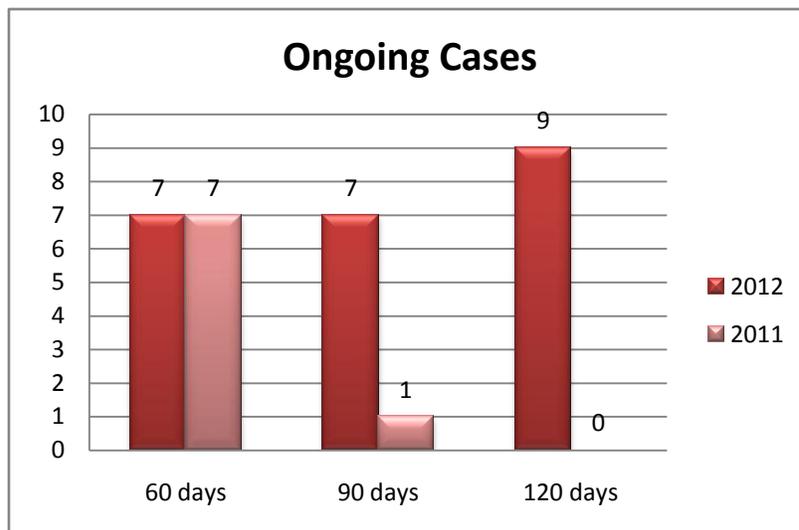
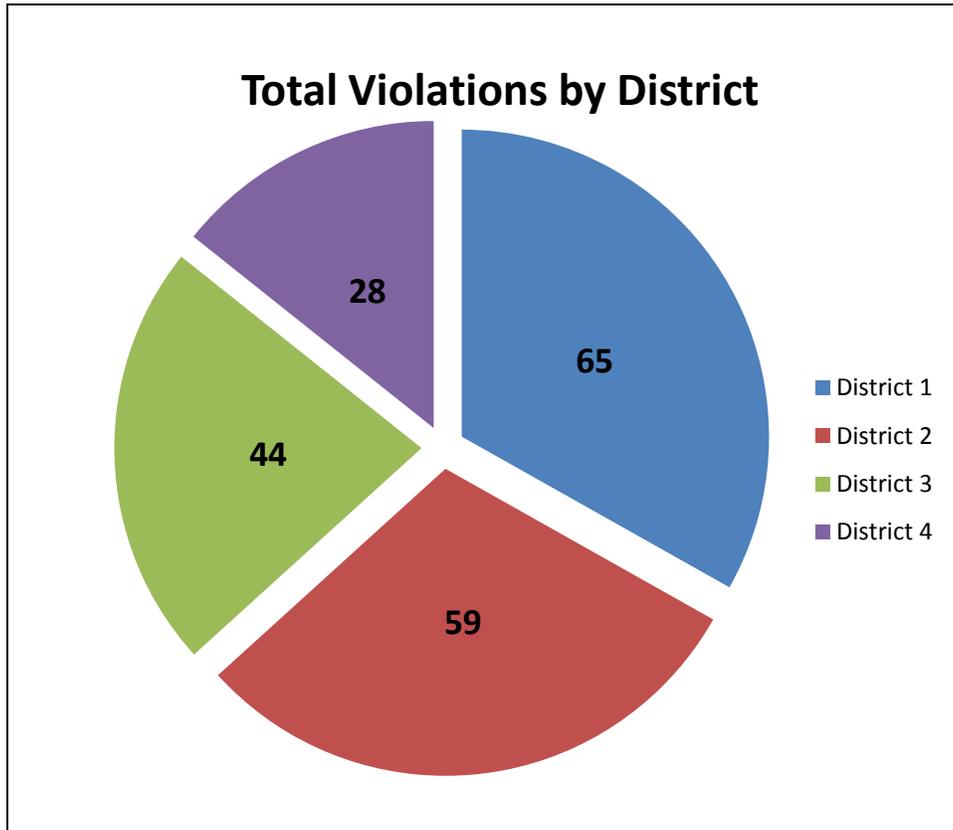
Number of Cases (148)



Compliance Method	September 2012 Notices Issued	September 2012 Violations abated
Courtesy Notices	119	143
Notice and Demand	0	3
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	119	146

Most Frequent Violations for September 2012





Interagency Coordination, Meetings & Training

In September, staff partnered with Adult Protective Services on a joint inspection. The Code team and Animals Services team met for a meet and greet to discuss how to contact each other during the day and what type of items we can help each other with. We attended our regularly scheduled safety meetings and the Officers attended CACEO quarterly training in Pueblo.

Agency/Division	Description	Hours
Adult Protective Services	Joint Field Inspection	1
Animal Services	All Team Meeting	1
Training		
Safety Training	Various Safety	8
CACEO	Quarterly Training	24
	GRAND TOTAL	34

*Includes (#of hours) hours by Citizen Responder