

Code Compliance Monthly Report for September, 2014

Activity

Cases Opened – There were 89 cases opened; 85% complaint based and 15% officer initiated.

Cases Closed – There were 111 cases closed by voluntary compliance.

Total Violations – There were 124 violations throughout all the districts.

Violations Abated – There were 76 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 46 open cases carried over from prior months.

ROW Sign Removal – There were 250 signs removed from the public right-of-way.

Inquiries – There were 497 inquiries; 25% received through the call center.

Most Frequent Violations – The most frequent violations were right-of-way obstructions, weeds, stockpiling and temporary signs.

Case Duration – Cases were closed on average within 34* calendar days.

Compliance Rate – 125% with 100% voluntary compliance.

[Sign Removal Maps](#) – By District

Executive Summary

During the month of September 2014, there were 21 business days and one holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 34 days compared to an average of 11.25 days during 2013. The total number of documented and removed signs from the R-O-W was 250 in all Districts.

District 1=62 District 2=44 District 3=96 District 4=48

Budget

Code Compliance Services Budget for Calendar Year 2014 - \$ 419,869.00

September expenses \$ 34,989.08

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

Service Activities

Caseload Activity	September 2014	September 2013
New Cases	89	75
Cases open prior to this month	46	81
Active Cases	135	156
Closed Cases	111	128

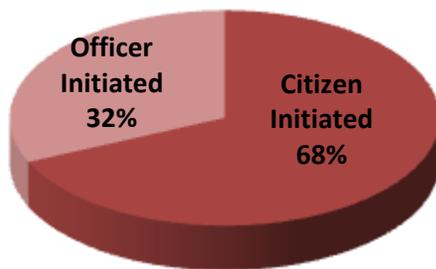
*Average includes 4 aging cases that were open over 120 days (less 4 outliers; average = 29 days).

Inspection Activity	September 2014	September 2013
Number of Inspections	274	257
Initial Inspections	88	72
Multiple Inspections	186	185
3 or more Inspections	15	11
No Violation Found	17	10
Dismissed	0	0

Content Analysis

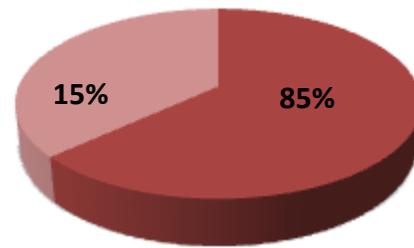
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In September 2014, code compliance staff spent 196.25 hours in the field, 370.25 hours in the office**, and 99.5 hours in training/meetings averaging 6 inspections per officer per business day.

Number of Inquiries (497)



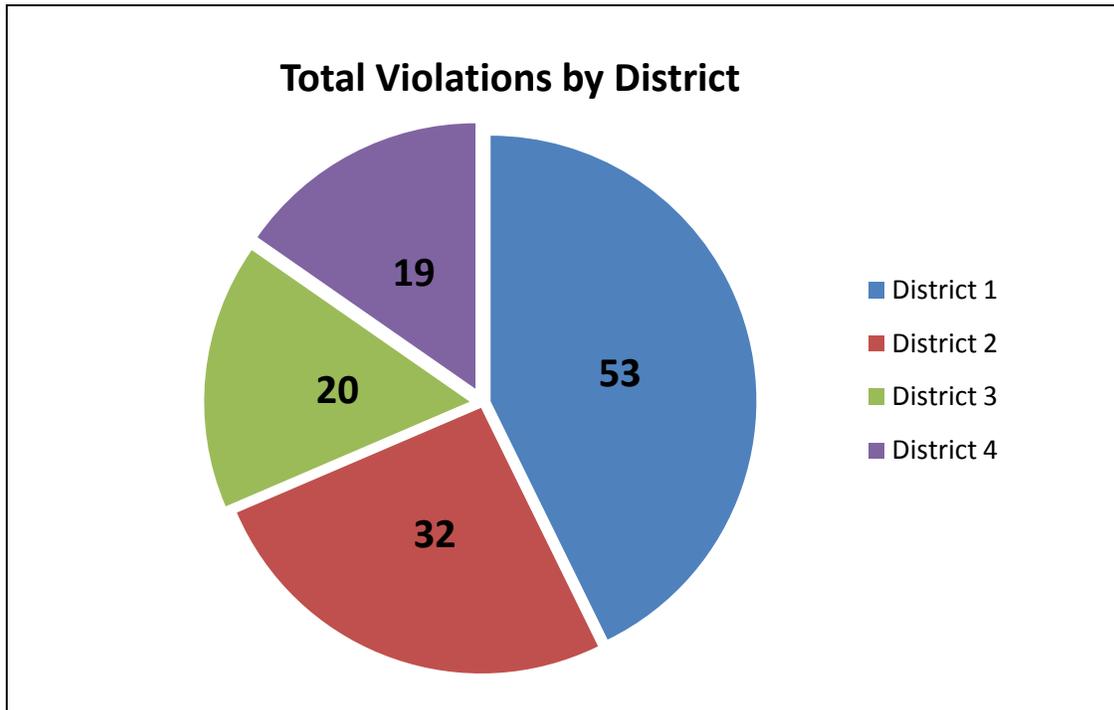
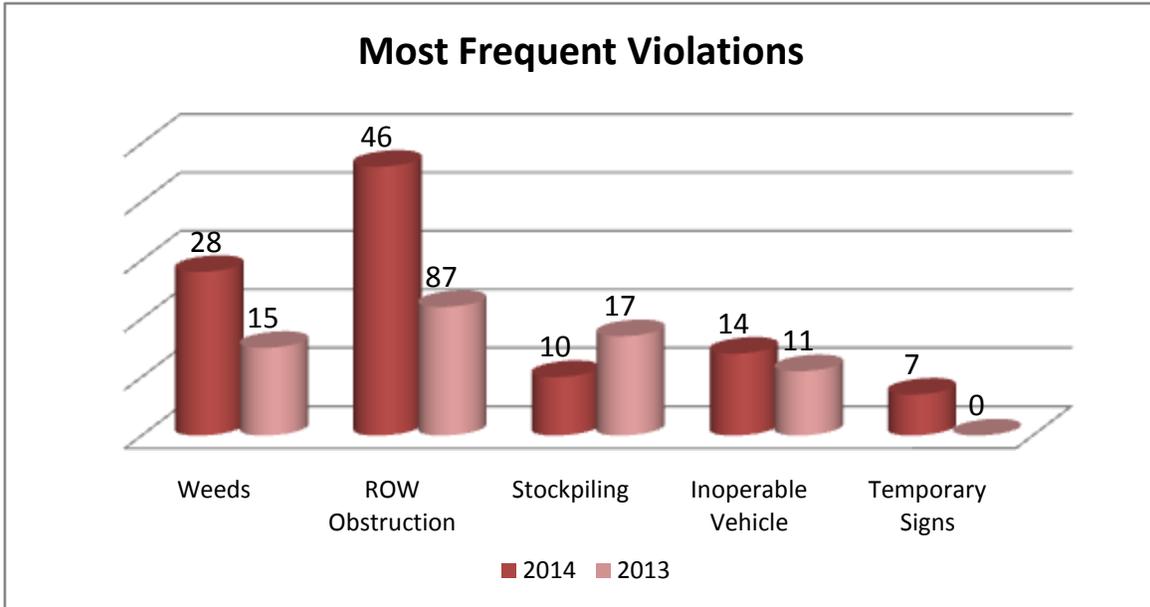
Number of New Cases (89)

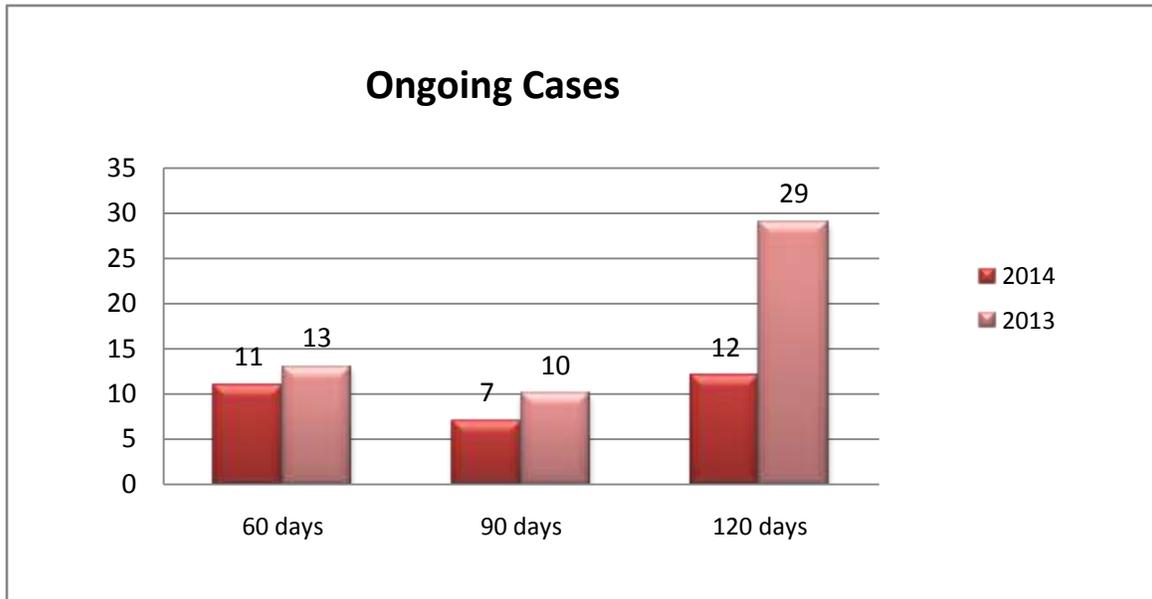
■ Citizen Complaint ■ Field Generated



Compliance Method	September 2014 Notices Issued	September 2014 Violations Abated
Courtesy Notice	49	76
Notice and Demand	6	14
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	55	90

**Includes 78.5 hours by Citizen Responder and 121.5 by manager.





Interagency Coordination, Meetings & Training

In September, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Code Officers attended CACEO quarterly training on September 11th hosted by the City of Aurora. The topics included Recognizing Sovereign Citizens: Right Wing and Anti-Government Extremism, Officer Field Safety and Colorado Residential Tenancies: A Primer on Tenant’s Rights and Mediation. Code compliance also participated as a room host in the annual Home Owner’s Association Roundtable held by the Rocky Mountain Chapter – HOA Council, est 1976.

Agency/Division Coordination

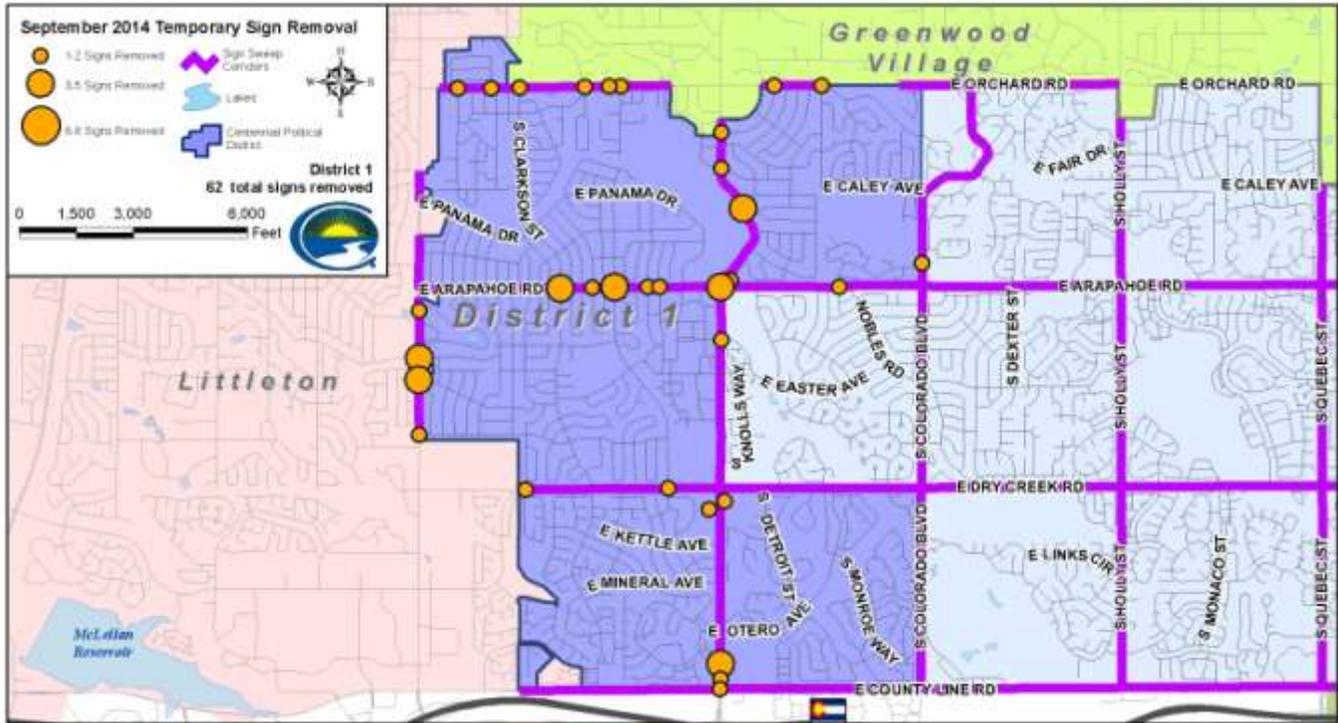
CACEO	Education Committee/Board Meetings	13
HOA Council	Roundtable	3

Training/Special Projects

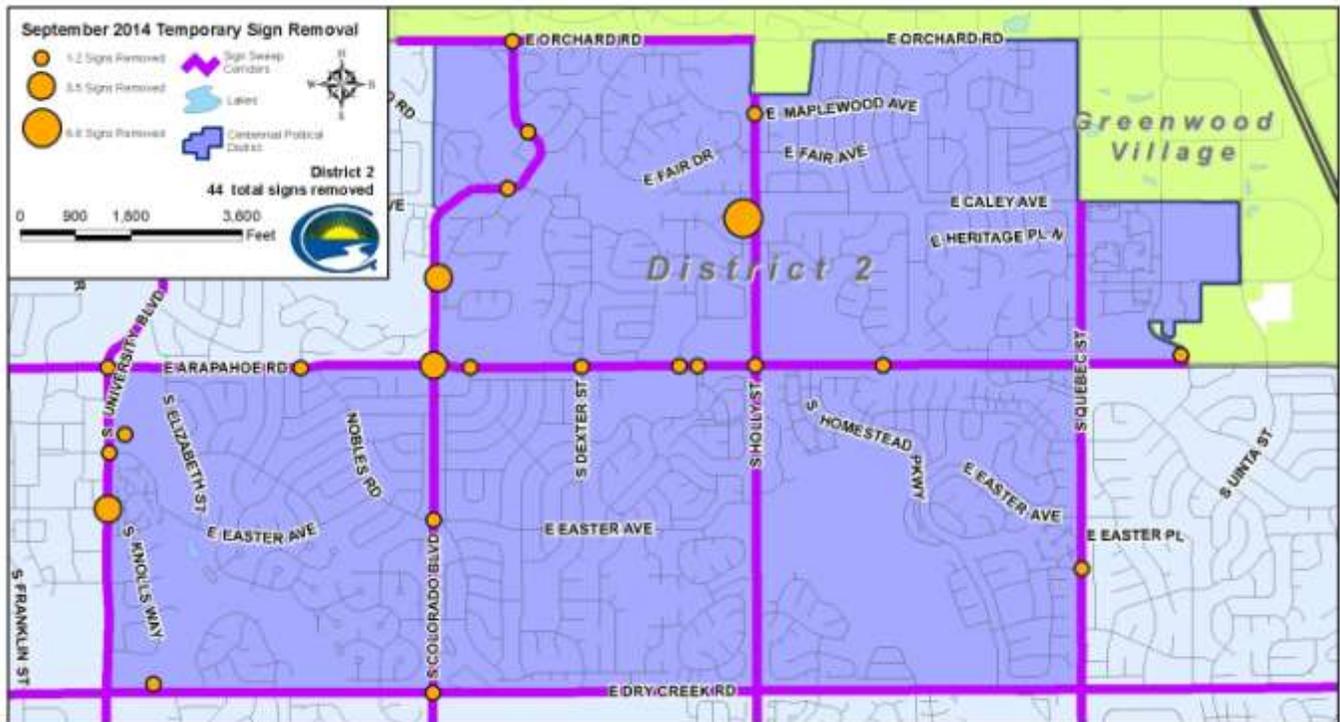
CH2M Hill	Safety & Leadership	24.25
Meetings	City & CH2M Hill	28.75
CACEO	Quarterly Training	32
GRAND TOTAL		101

Sign Removal Maps by District

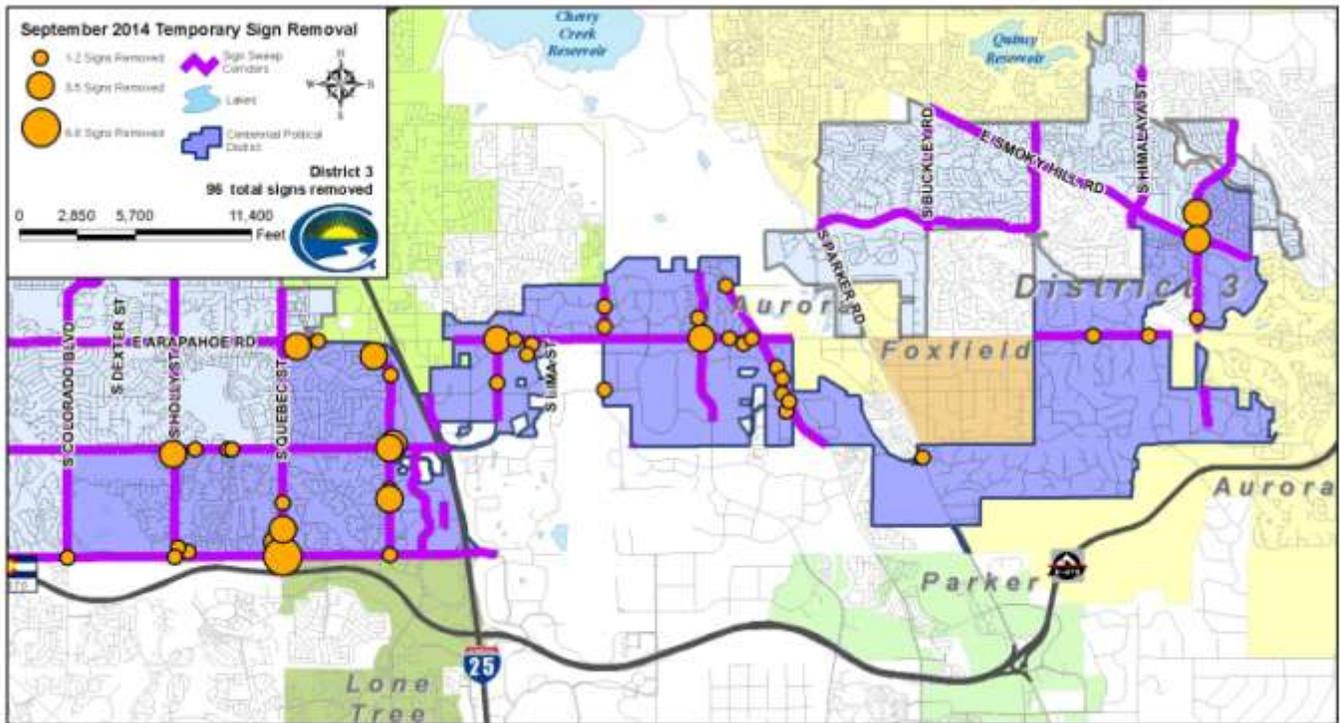
District 1



District 2



District 3



District 4

