



Code Compliance Monthly Report for October, 2014

Activity

Cases Opened – There were 47 cases opened; 89% complaint based and 11% officer initiated.

Cases Closed – There were 84 cases closed by voluntary compliance.

Total Violations – There were 68 violations throughout all the districts.

Violations Abated – There were 68 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 30 open cases carried over from prior months.

ROW Sign Removal – There were 785 signs removed from the public right-of-way.

Inquiries – There were 276 inquiries; 21% received through the citizen response center.

Most Frequent Violations – The most frequent violations were temporary signs, right-of-way obstructions, weeds and stockpiling.

Case Duration – Cases were closed on average within 37* calendar days.

Compliance Rate – 178% with 100% voluntary compliance.

Sign Removal Maps – By District

Executive Summary

During the month of October 2014, there were 23 business days and no holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 37 days compared to an average of 8.5 days during 2013. The total number of documented and removed signs from the R-O-W was 785 in all Districts.

District 1=93 District 2=108 District 3=384 District 4=200

Budget

Code Compliance Services Budget for Calendar Year 2014 - \$ 419,869.00

October expenses \$ 34,989.08

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

Service Activities

Caseload Activity	October 2014	October 2013
New Cases	47	67
Cases open prior to this month	30	70
Active Cases	77	137
Closed Cases	84	115

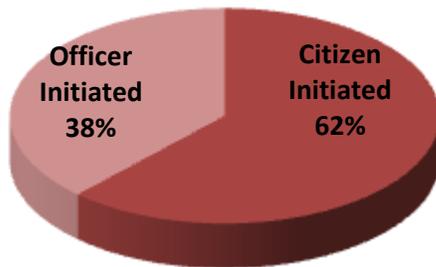
*Average includes 3 aging cases that were open over 120 days(less 3 outliers; average = 34 days).

Inspection Activity	October 2014	October 2013
Number of Inspections	201	290
Initial Inspections	49	64
Multiple Inspections	152	226
3 or more Inspections	17	21
No Violation Found	12	10
Dismissed	0	0

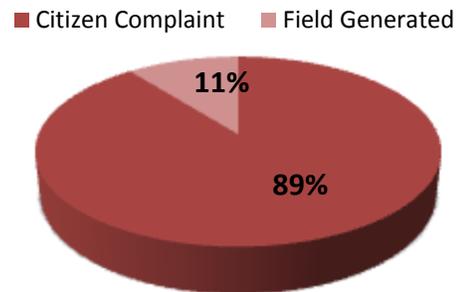
Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In October 2014, code compliance staff spent 196.25 hours in the field, 370.25 hours in the office**, and 99.5 hours in training/meetings averaging 6 inspections per officer per business day.

Number of Inquiries (276)



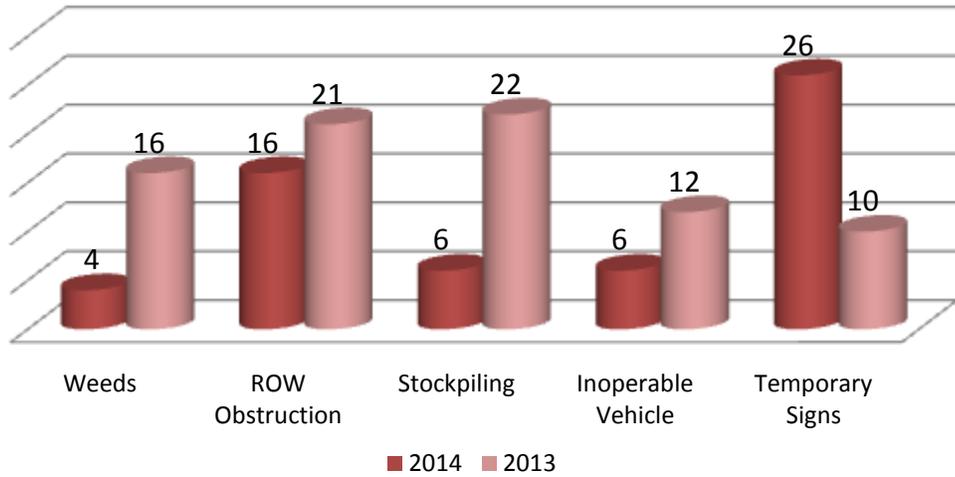
Number of New Cases (47)



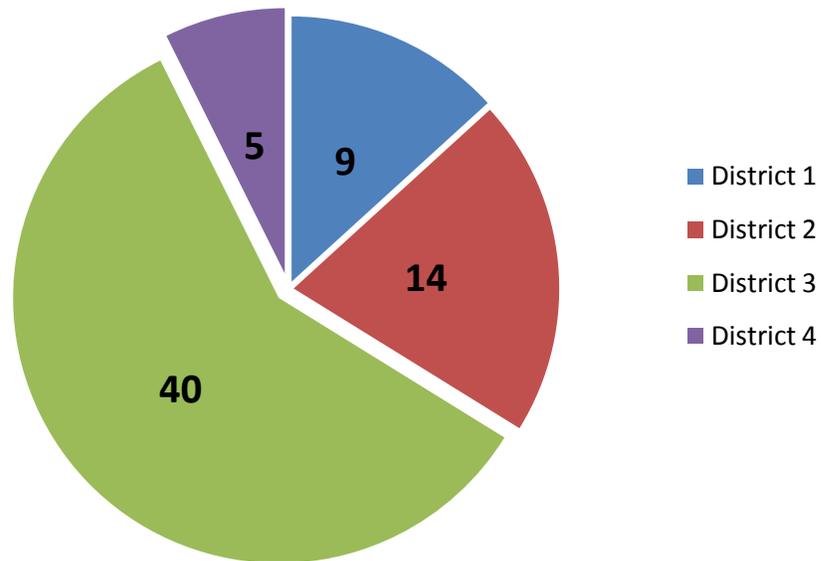
Compliance Method	October 2014 Notices Issued	October 2014 Violations Abated
Courtesy Notice	39	64
Notice and Demand	10	7
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	49	78

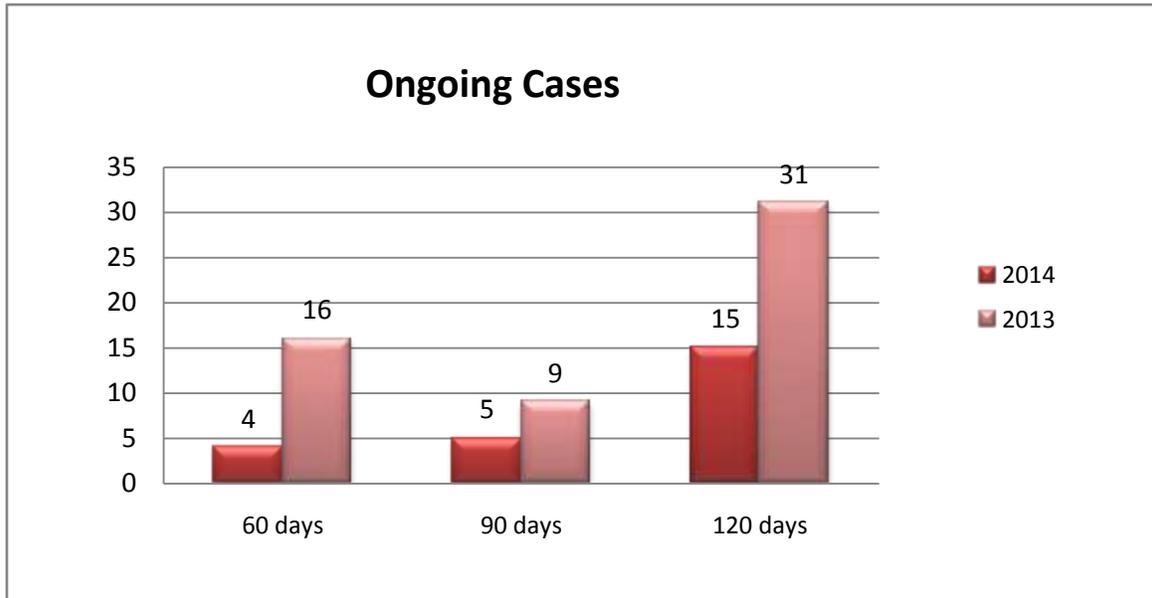
**Includes 80 hours by Citizen Responder and 124.5 by manager.

Most Frequent Violations



Total Violations by District





Interagency Coordination, Meetings & Training

In October, Staff attended regularly scheduled meetings with City and CH2M Hill personnel. Staff participated in Safety and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Code Officers attended CACEO quarterly training on October 11, hosted by the City of Aurora. The topics included Recognizing Sovereign Citizens: Right Wing and Anti-Government Extremism, Officer Field Safety and Colorado Residential Tenancies: A Primer on Tenant’s Rights and Mediation. Staff also attended the American Association of Code Enforcement (AACE) annual conference and Active Shooter training by the Arapahoe County Sheriff’s Office, hosted by CH2M Hill.

Agency/Division Coordination

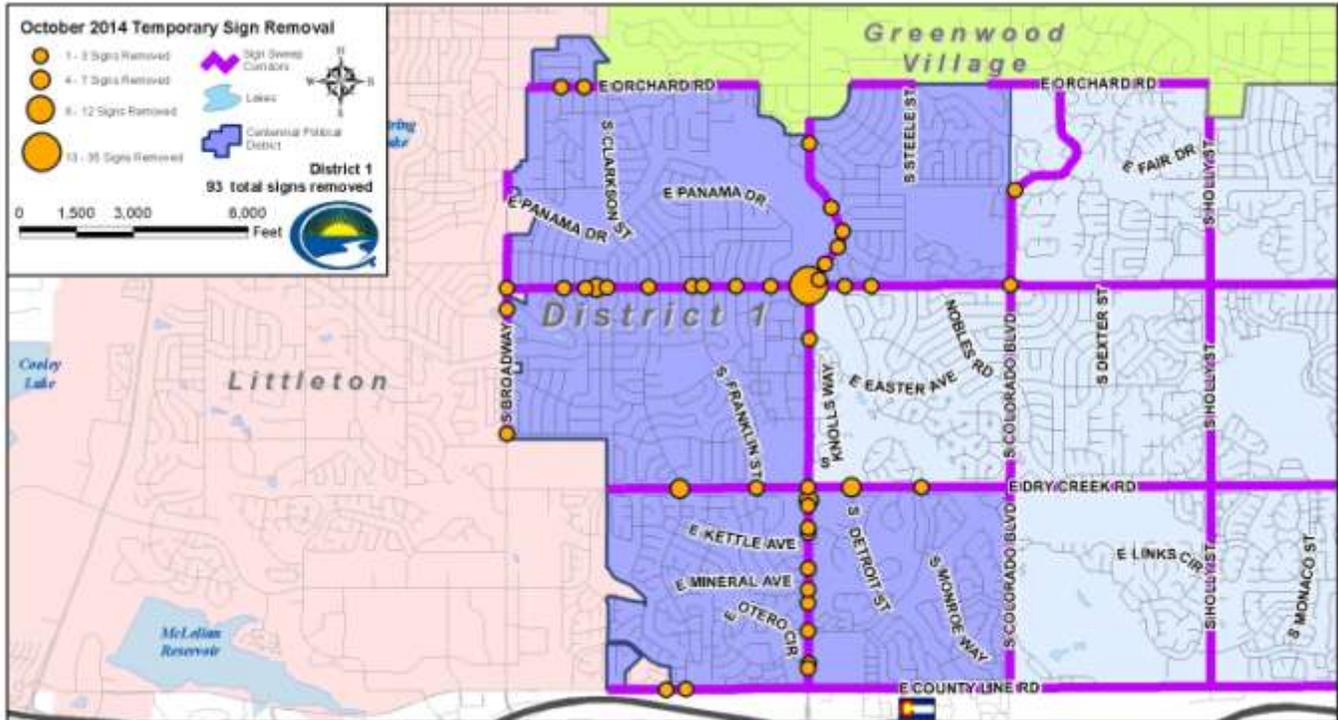
CACEO	Education Committee/Board Meetings	29.5
SEMSWA/Arapahoe County/Centennial	Agency Coordination quarterly meeting	1

Training/Special Projects

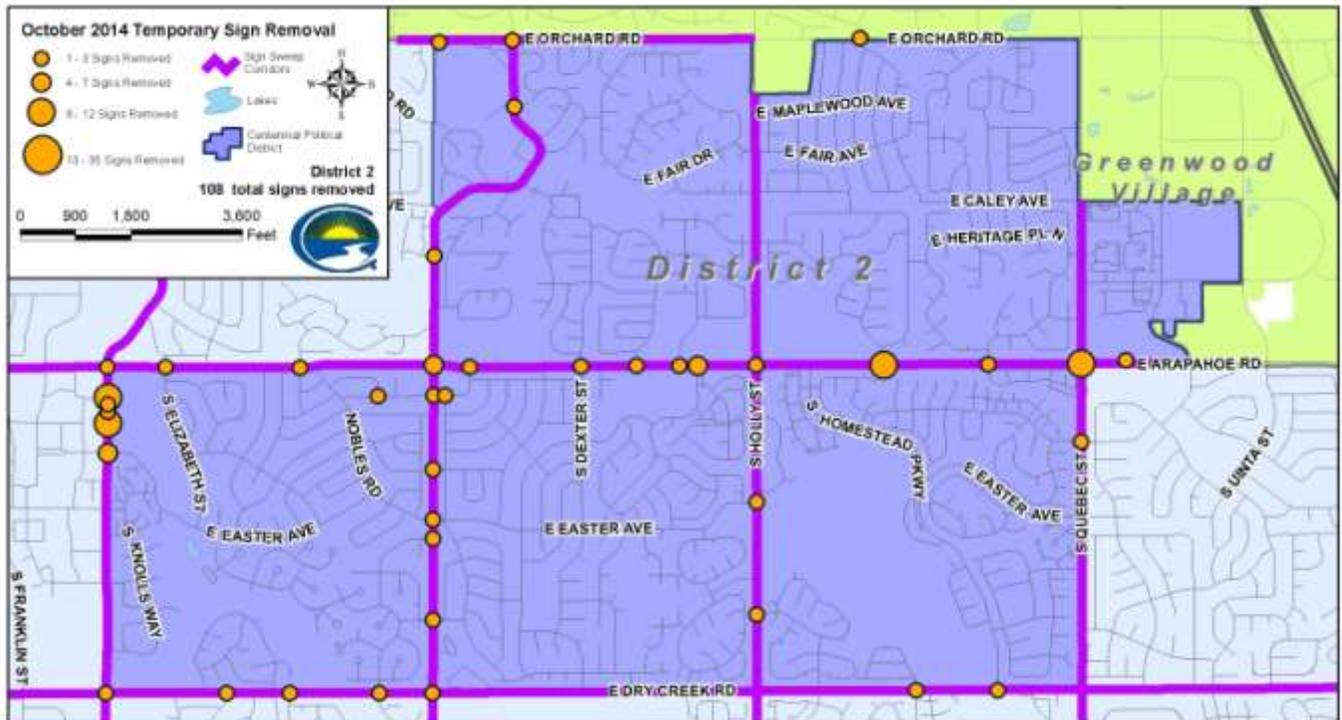
CH2M Hill	Safety & Leadership	31.75
Meetings	City & CH2M Hill	32
CACEO	Quarterly Training	32
AACE	Annual Conference	40
ACSO	Active Shooter	10
	GRAND TOTAL	176.25

Sign Removal Maps by District

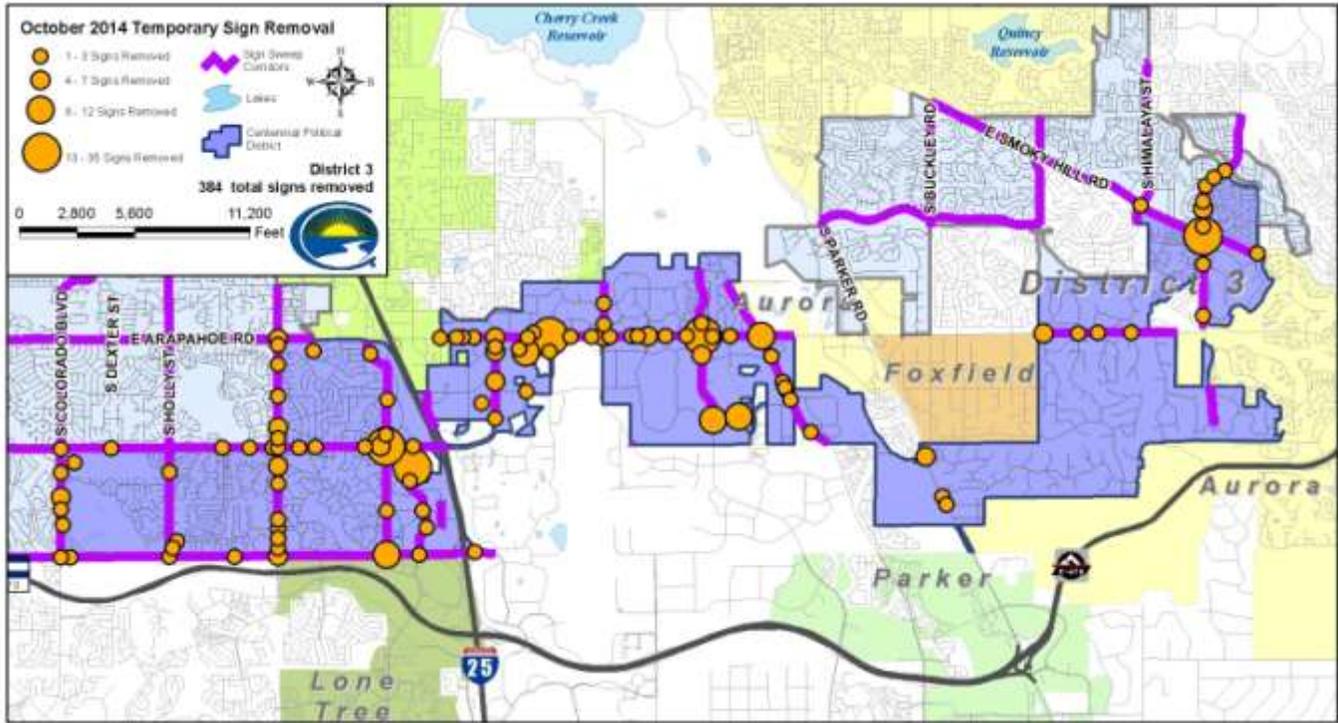
District 1



District 2



District 3



District 4

