



Code Compliance Monthly Report for October, 2013

Activity

Cases Opened – There were 67 cases opened; 72% complaint based and 28% officer initiated.

Cases Closed – There were 115 cases closed by voluntary compliance.

Total Violations – There were 82 violations throughout all the districts.

Violations Abated – There were 107 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 70 open cases carried over from prior months.

ROW Sign Removal – There were 310 signs removed from the public right-of-way.

Inquiries – There were 337 inquiries; 22% received through the call center.

Most Frequent Violations – The most frequent violations were right-of-way obstructions and stockpiling.

Case Duration – Cases closed on average within 8.5 days.

Compliance Rate – 172% with 100% voluntary compliance.

Sign Removal Maps – By District

Executive Summary

During the month of October 2013, there were 23 business days and no holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 8.5 days compared to an average of 11.6 days during 2012. The total number of documented and removed signs from the R-O-W was 310 in all Districts.

District 1=78 District 2=58 District 3=74 District 4=100

Award Winning right-of-way Sign Removal Program

Code Compliance received a national award for “Techniques” at the 2013 American Association of Code Enforcement annual conference in Oklahoma City, October 29, 2013, for the Sign Removal Program the City administers. The City of Centennial was recognized for having a specific regulation or program in place allowing Code Compliance to dedicate time to remove and dispose of the signs that litter the roadways.

Budget

Code Compliance Services Budget for Calendar Year 2013 - \$ 406,850.00

October expenses \$ 33,904.17

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2013

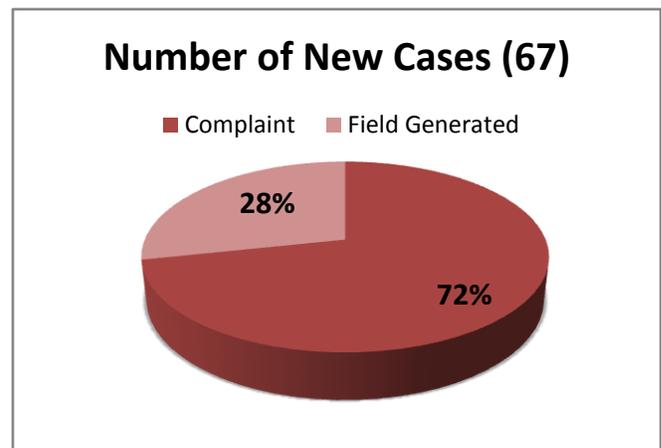
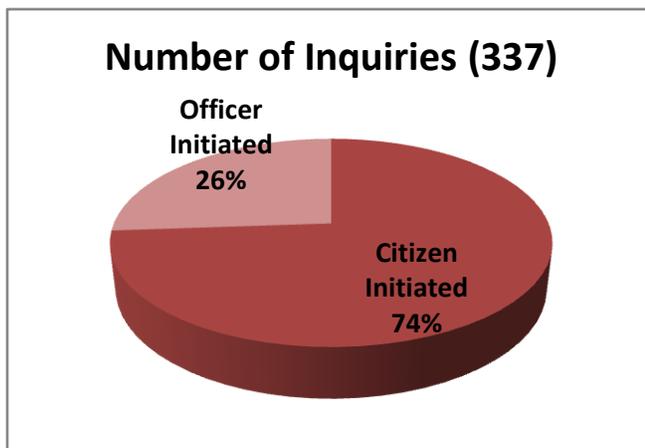
Service Activities

Caseload Activity	October 2013	October 2012
New Cases	67	103
Cases Open Prior to this month	70	20
Active Cases	137	132
Closed Cases	115	142

Inspection Activity	October 2013	October 2012
Number of Inspections	290	304
Initial Inspections	64	102
Multiple Inspections	226	202
3 or more Inspections	21	20
No Violation Found	10	17
Dismissed	0	0

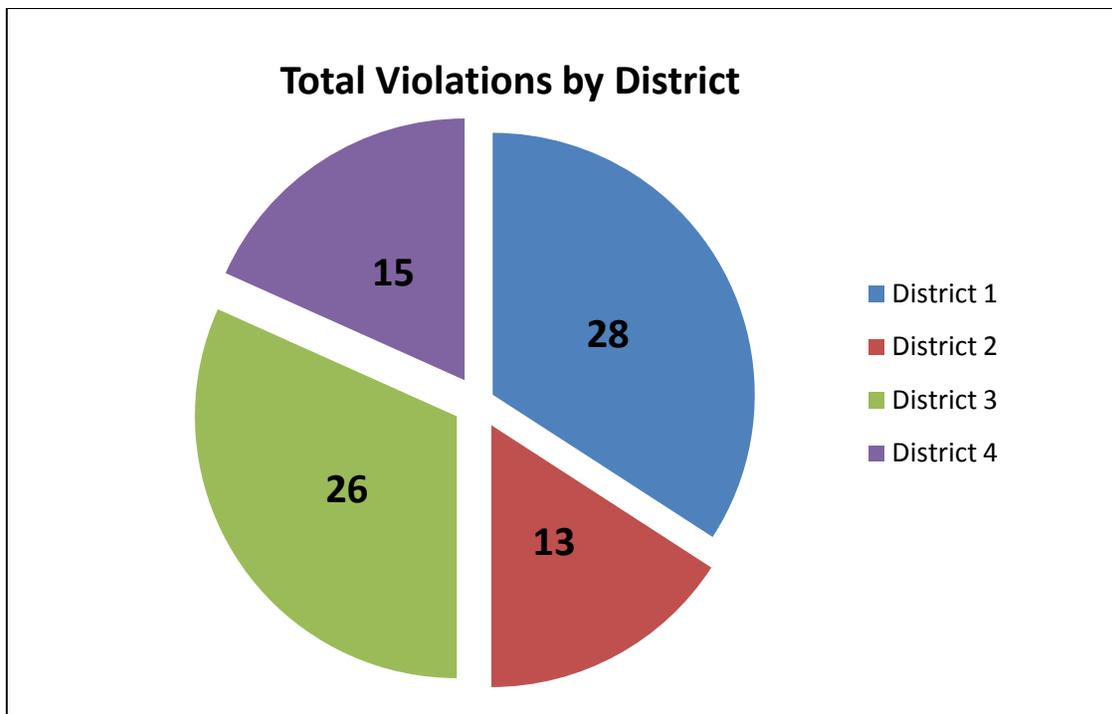
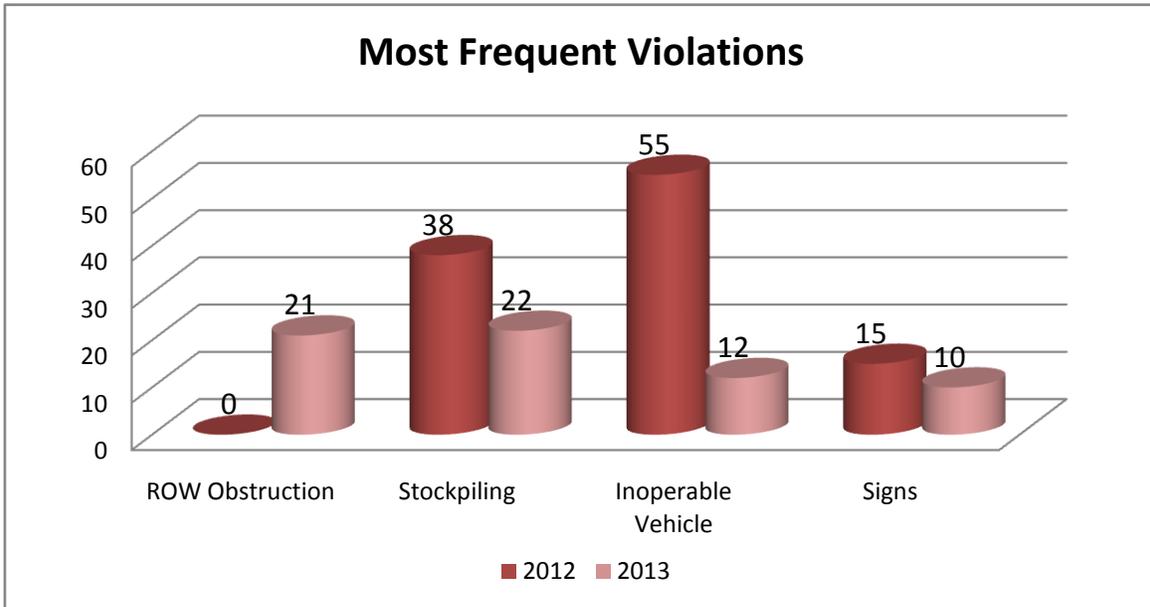
Content Analysis

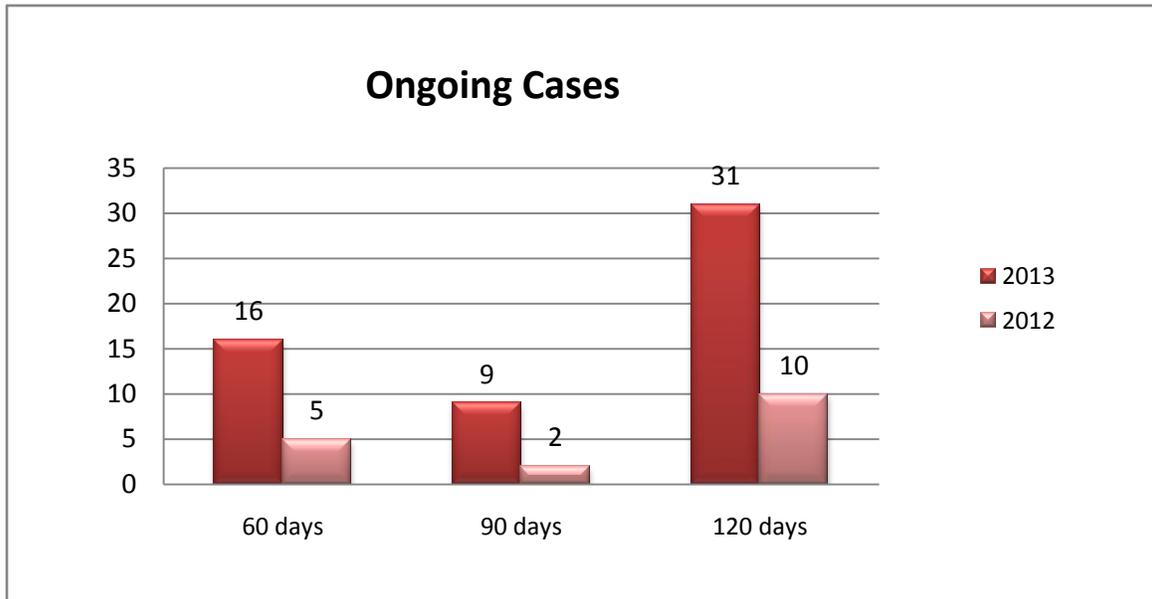
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In October 2013, code compliance staff spent 228.50 hours in the field, 415.00 hours in the office*, and 83.50 hours in training/meetings averaging 10 inspections per officer per business day.



Compliance Method	October 2013 Notices Issued	October 2013 Violations Abated
Courtesy Notice	51	107
Notice and Demand	10	13
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	61	120

*Includes 83 hours by Citizen Responder and 141.25 by manager.





Interagency Coordination, Meetings & Training

In October, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff collaborated with Arapahoe County Sheriff Office on an investigation and presented at Antelope Home Owner’s Association meeting and South Glenn & South Wind Civic Association meeting. Staff attended the Interagency Coordination Meeting that includes inspectors from, Centennial Public Works, Arapahoe County Public Works, and Southeast Metro Storm Water Authority (SEMSWA). One officer attended the American Association of Code Enforcement Officials annual weeklong conference.

Agency/Division Coordination

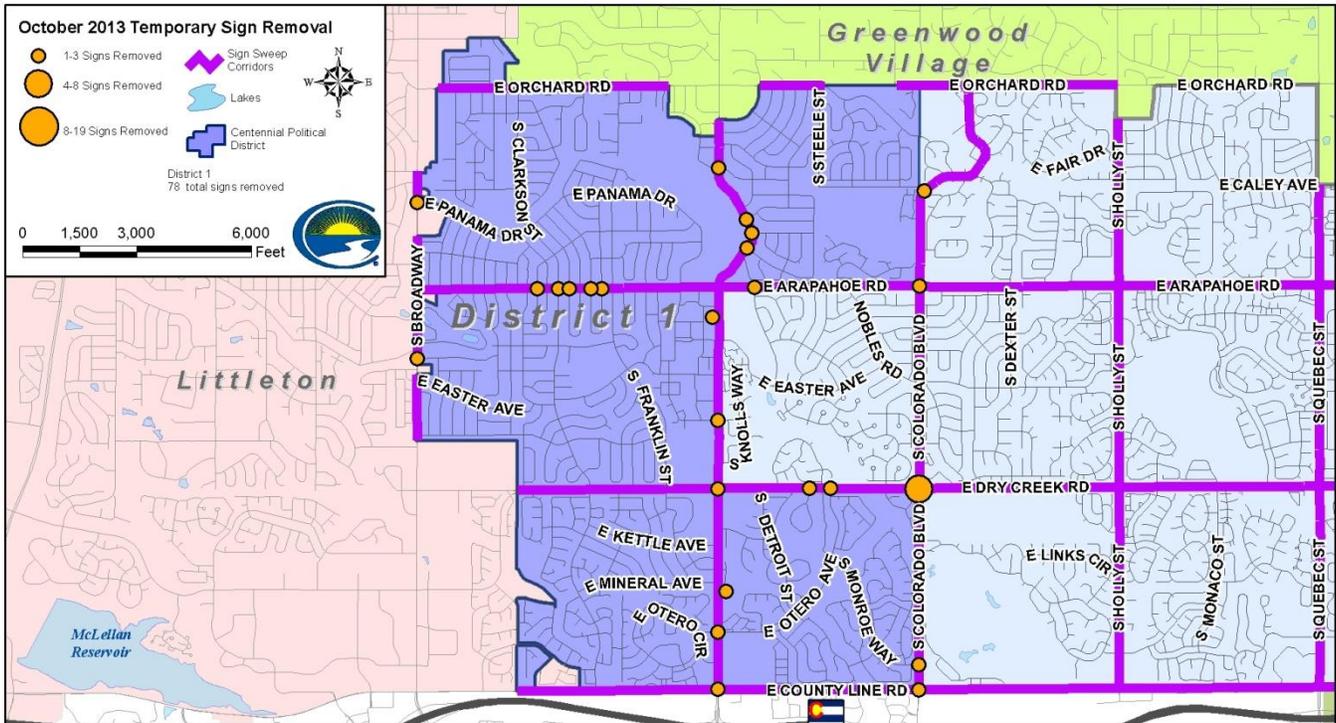
CACEO	Education Committee/Board Meetings	8
Front Line Advisory Committee	Customer Service	1
Arapahoe County SO	Site Visit	2
Antelope HOA	Neighborhood meeting	2
South Glenn & South Wind CA	Neighborhood meeting	2
Interagency Coordination Meeting	Disaster Preparedness	2

Training/Special Projects

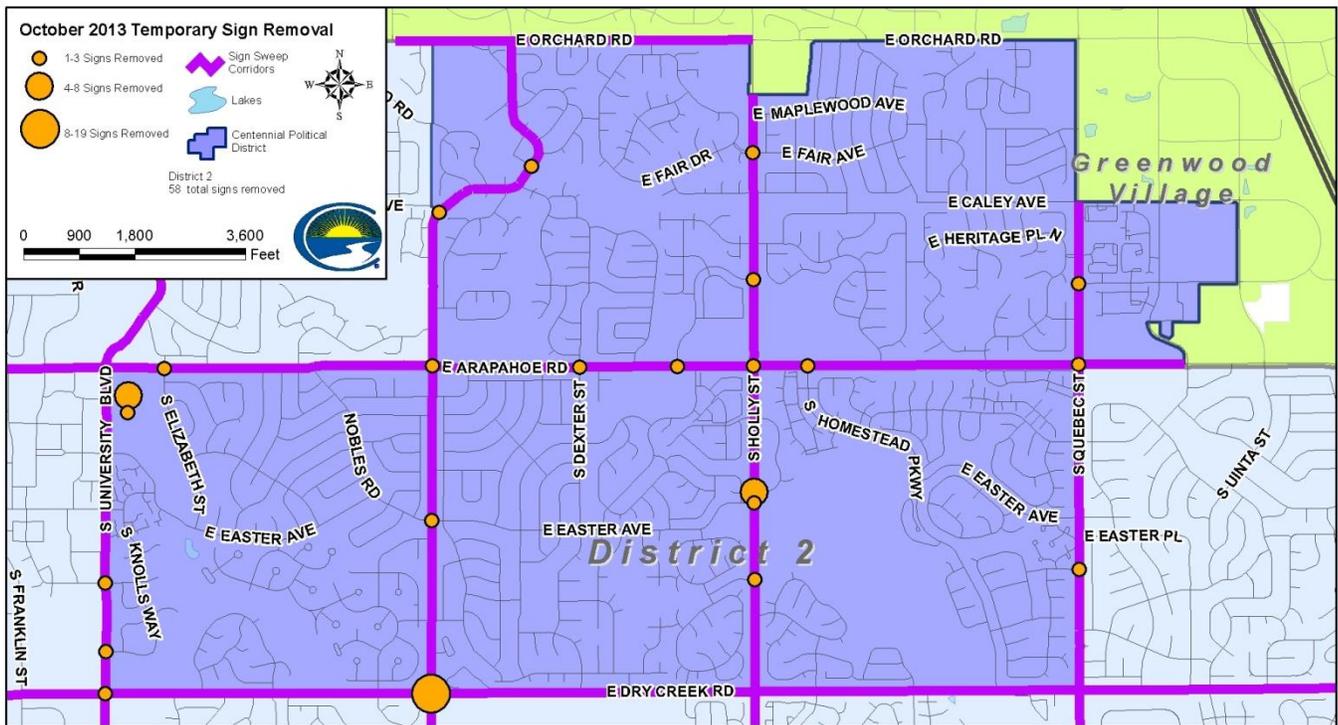
CH2M Hill	Safety & Leadership	18.25
City	American Disabilities Act	1
Meetings	City & CH2M Hill	42
AACE	Annual Conference	32
HOA Outreach	Temporary Sign Education	1
GRAND TOTAL		111.25

Sign Removal Maps by District

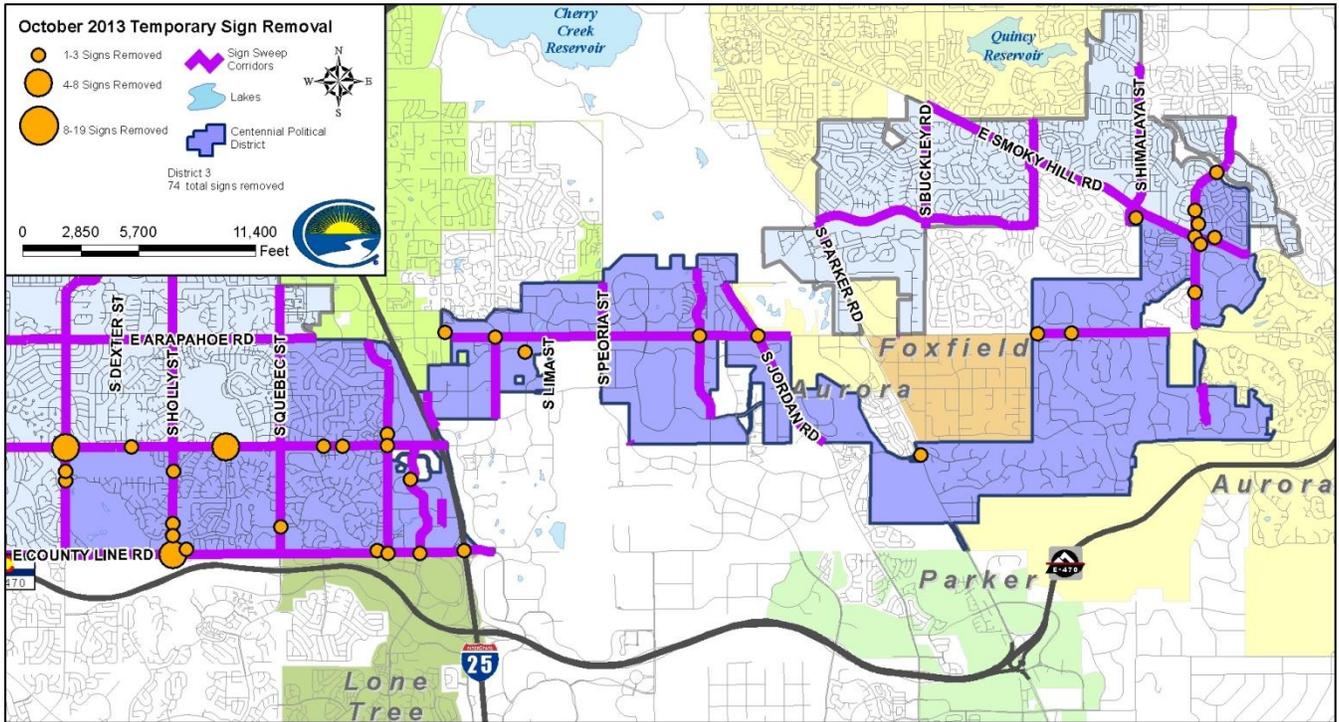
District 1



District 2



District 3



District 4

