

## Code Compliance Monthly Report for October, 2012

### Executive Summary

During the month of October, 2012, there were 23 business days and no holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. The average number of calendar days cases were open was 11.6 days compared to an average of 21 days during 2011. The total number of documented and removed signs from the R-O-W was 580 in all Districts, 332 were political signs.

District 1=157 District 2=103 District 3=152 District 4=168

### Budget

Code Compliance Services Budget for Calendar Year 2012 - \$ 395,000.00

October expenses \$ 32,916.66

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2012

### Service Activities

#### Caseload Activity

	October 2012	October 2011
New Cases	103	246
Open Cases	29	32
Active Cases	132	278
Closed Cases	142	300

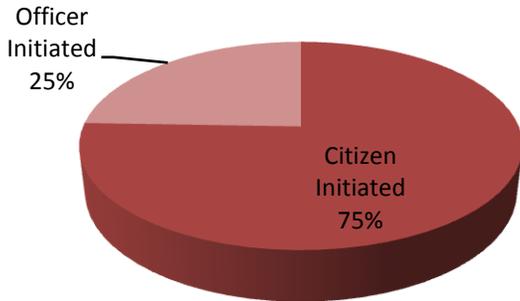
#### Inspection Activity

	October 2012	October 2011
Number of Inspections	304	497
Initial Inspections	102	243
Multiple Inspections	202	254
3 or more Inspections	20	0
No Violation Found	17	57
Dismissed	0	0

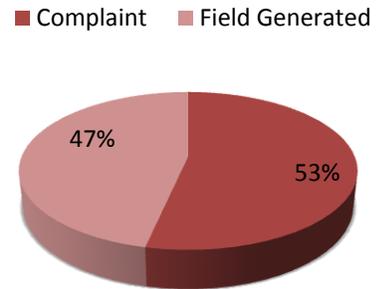
### Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm a reported violation, and the second visit is conducted to determine if the violation has been abated. The goal of the program is to seek partnerships with individuals and communities to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of service by aligning compliance techniques with industry best practices. In October 2012, code compliance staff spent 252 hours in the field, 368.5 hours in the office\*, and 231.75 hours in training/meetings averaging 4.5 inspections per officer per business day.

## Number of Inquiries (323)

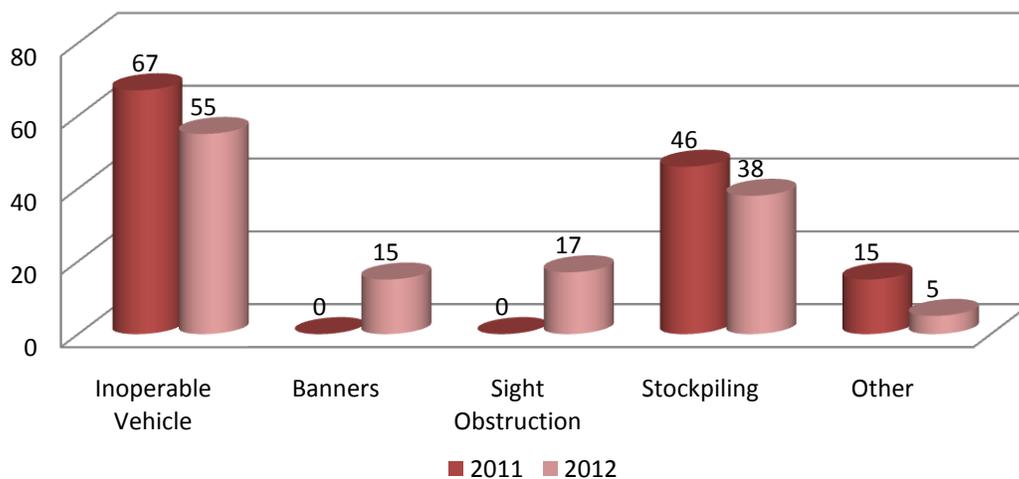


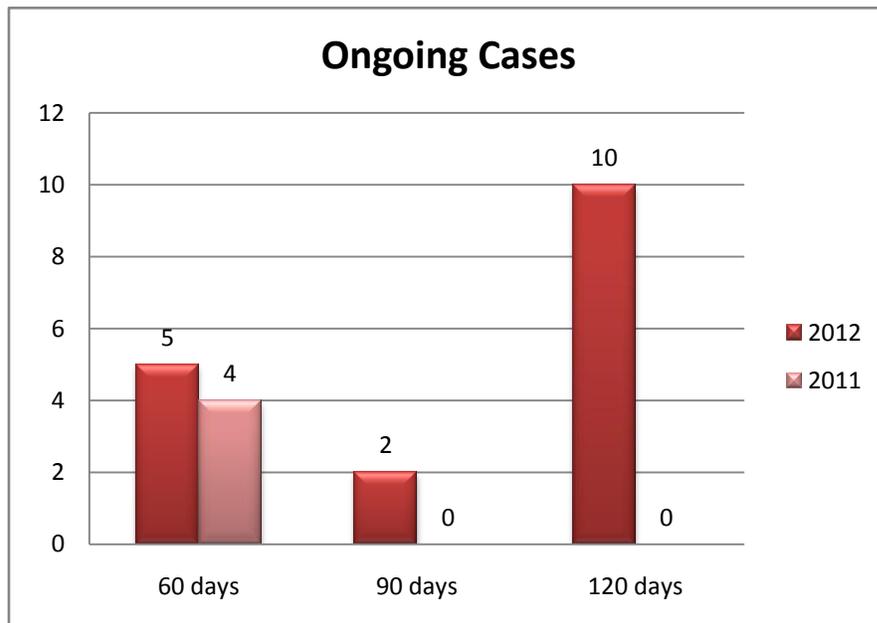
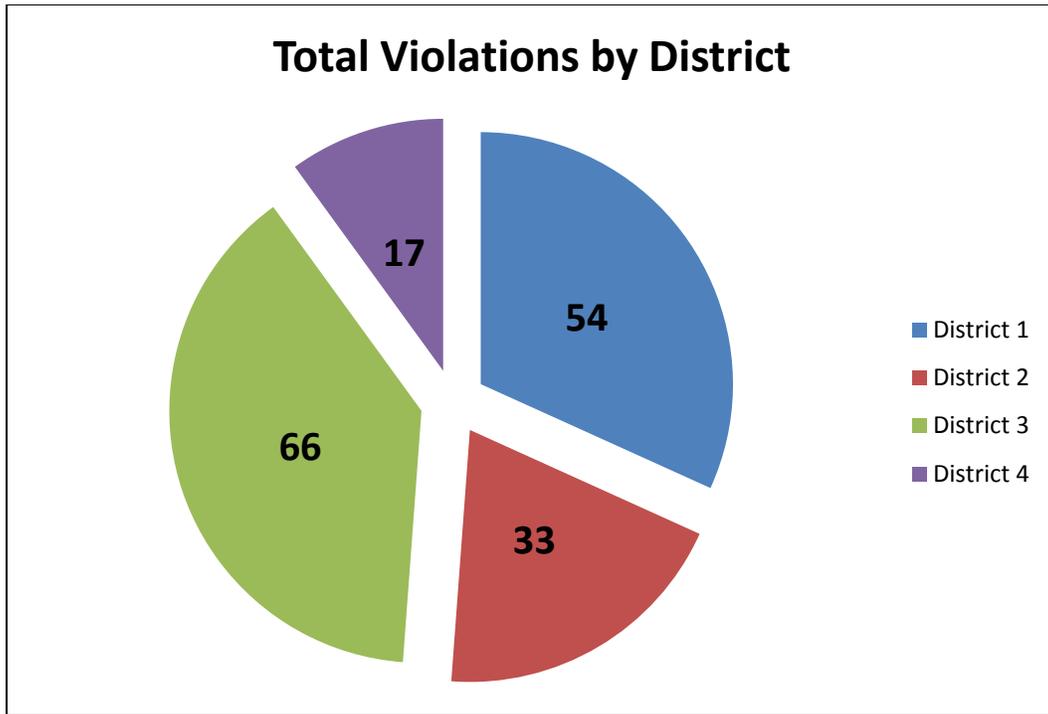
## Number of New Cases (103)



Compliance Method	October 2012 Notices Issued	October 2012 Violations Abated
Courtesy Notice	84	144
Notice and Demand	5	8
Summons and Complaints	0	0
Judicial Enforcement	0	0
<b>Total</b>	<b>89</b>	<b>152</b>

## Most Frequent Violations for October 2012





**Interagency Coordination, Meetings & Training**

In October, Staff attended regularly scheduled meetings with City staff and CH2M Hill Safety meetings. Two Officers earned Level I Colorado State Code Enforcement Certifications, and the manager attended leadership training given by CH2M Hill Corporate.

**Training**

Safety Training	Various Safety	10
CACEO	Officer Certification	48
CH2M Hill	Leadership	16
	<b>GRAND TOTAL</b>	<b>74</b>

\*Includes 83 hours by Citizen Responder