

Code Compliance Monthly Report for May, 2013

Activity

Cases Opened – There were 132 cases opened; 76% complaint based and 24% officer initiated.

Cases Closed – There were 91 cases closed by voluntary compliance.

Total Violations – There were 139 violations throughout all the districts.

Violations Abated – There were 61 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 21 open cases carried over from prior months.

ROW Sign Removal – There were 150 signs removed from the public right-of-way.

Inquiries – There were 365 inquiries; of which 28% were routed through the call center.

Most Frequent Violations – The most frequent violations were inoperable vehicles, weeds and row obstructions.

Case Duration – Cases were closed on average within 17.5 days.

Compliance Rate – 69% with 100% voluntary compliance.

Sign Removal Maps – By District

Executive Summary

During the month of May, there were 22 business days and 1 holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 17.5 days compared to an average of 14.3 days during 2012. The total number of documented and removed signs from the R-O-W was 150 in all Districts.

District 1=24 District 2=33 District 3=45 District 4=48

Budget

Code Compliance Services Budget for Calendar Year 2013 - \$ 406,850.00

May expenses \$ 33,904.17

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2013.

Service Activities

Caseload Activity	May 2013	May 2012
New Cases	132	202
Cases open prior to this month	21	17
Active Cases	153	219
Closed Cases	91	222

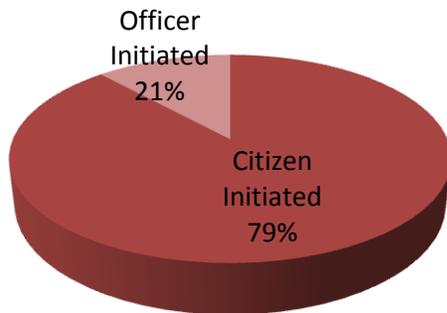
Note: *Through June 2012, a case was associated with one violation. Beginning July 2012, a case is associated with one parcel of land and could include multiple violations.*

Inspection Activity	May 2013	May 2012
Number of Inspections	269	489
Initial Inspections	128	201
Multiple Inspections	141	288
3 or more Inspections	19	N/A
No Violation Found	28	20
Dismissed	0	0

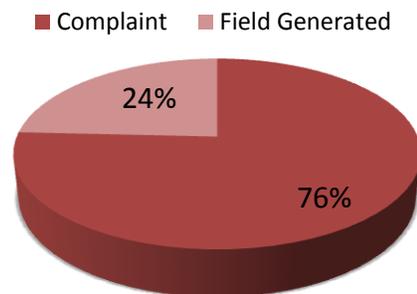
Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In May 2013, code compliance staff spent 232 hours in the field, 400 hours in the office*, and 97.50 hours in training/meetings averaging 9.3 inspections per officer per business day.

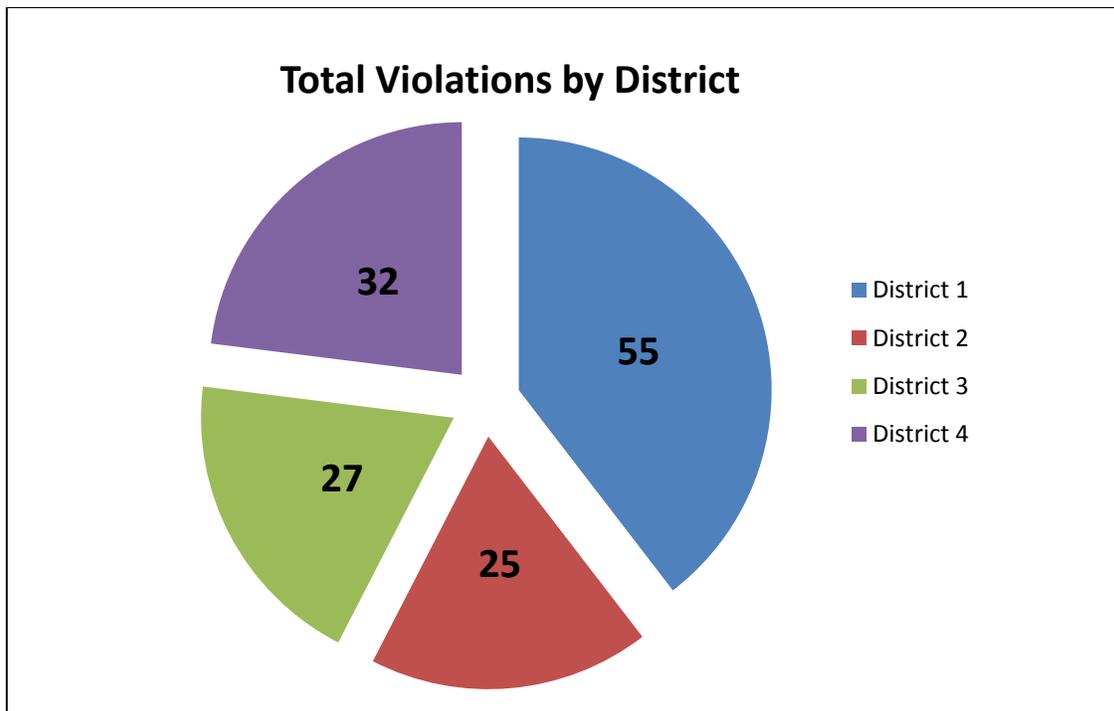
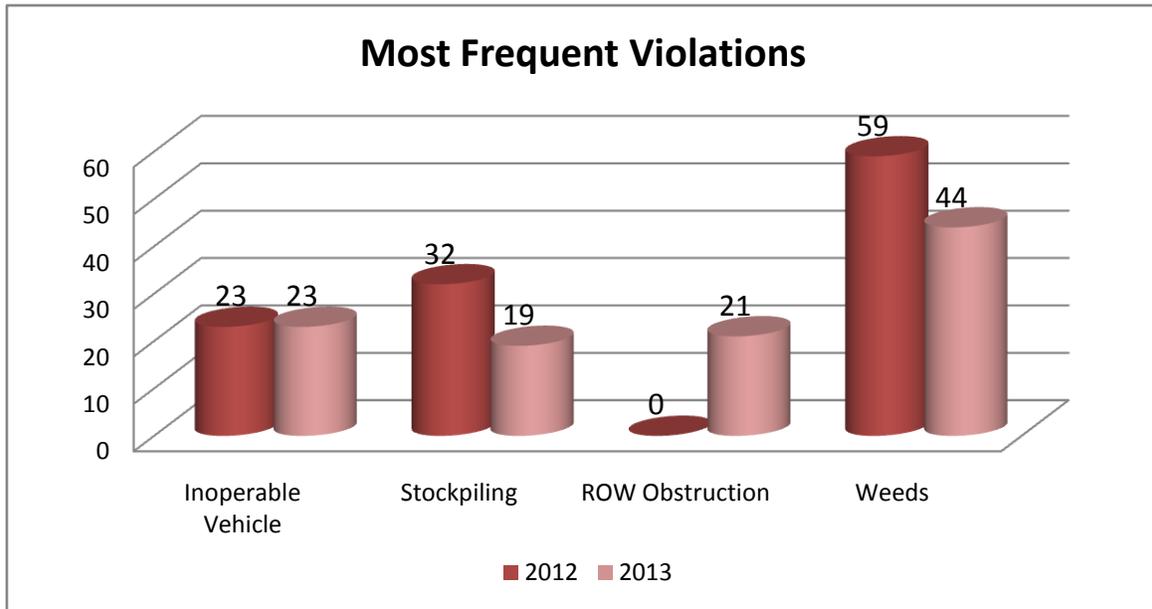
Number of Inquiries (460)

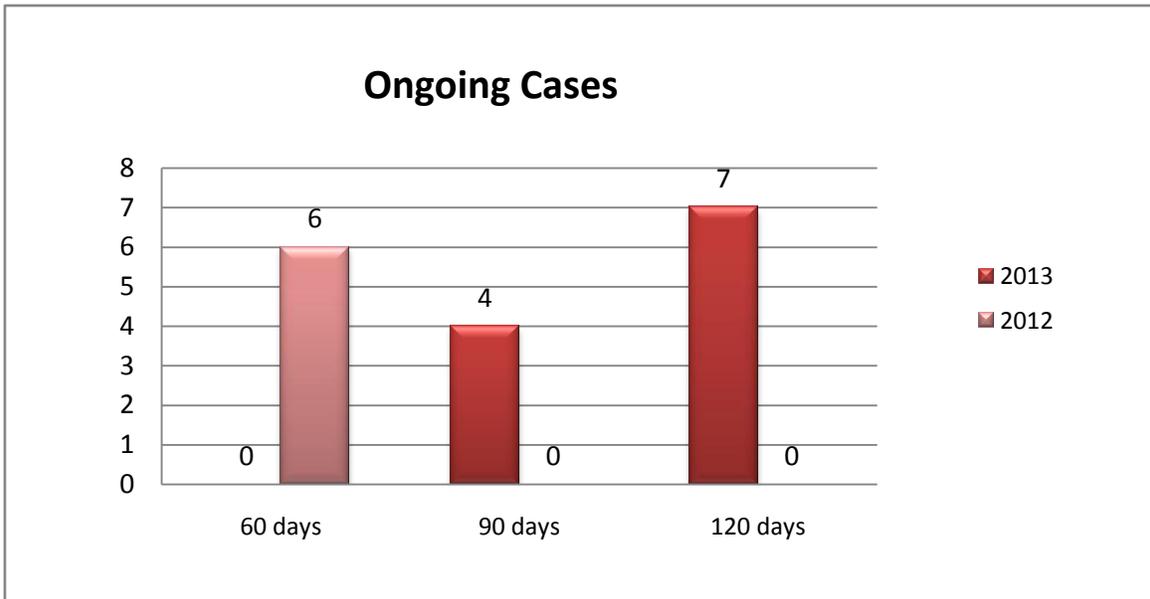


Number of New Cases (132)



Compliance Method	May 2013 Notices Issued	May 2013 Violations Abated
Courtesy Notice	70	61
Notice and Demand	0	0
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	70	61





Interagency Coordination, Meetings & Training

In May, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training, case development, and negotiations training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff is working on updating all Public Education Materials to give out at community meetings and events. The Code Manager attended a one-day workshop on implementing PPP's for Colorado, hosted by National Council for Public Private Partnerships (NCPPP).

Agency/Division Coordination

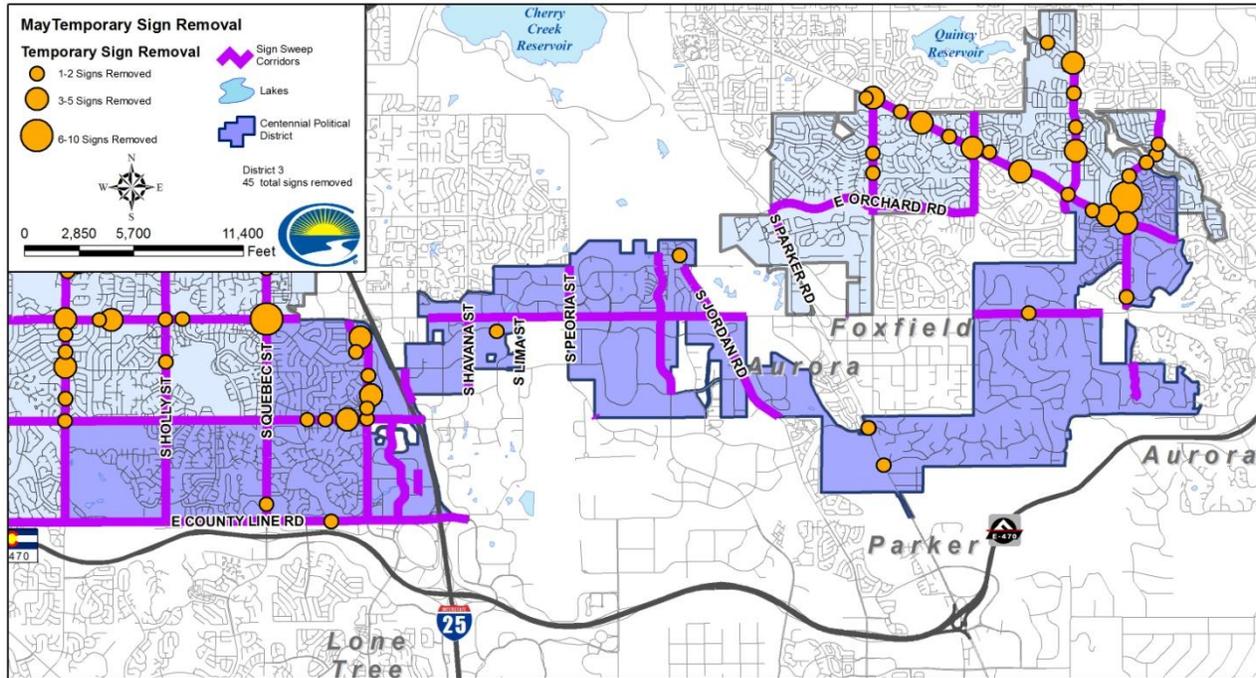
Neighborhood Meetings	Parkview HOA	2
Front Line Advisory Committee	Customer Service	1
Sheriff Office & Legal	Community Service	1
	Coordination Team	
CACEO	Board Meeting	10

Training/Special Projects

CH2M Hill	Safety	9.5
CH2M Hill	Negotiations 101	1.5
NCPPP	P3	8
Meetings	City & CH2M Hill	39
Code Manager	Case Development	14
Public Education Materials	Code Activity Book	5.5
	GRAND TOTAL	77.5

*Includes 85.5 hours by Citizen Responder and 137 by Manager.

District 3



District 4

