

## Code Compliance Monthly Report for May, 2012

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### Executive Summary

During the month of May, 2012, there were 19 business days with 1 legal holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 48 hours. The average number of calendar days cases were open was 14.3 days compared to an average of 20 days during 2011. The total number of documented and removed signs from the R-O-W was 275 in all Districts.

### Budget

Code Compliance Services Budget for Calendar Year 2012 - \$ 395,000.00

January expenses \$ 32,916.66

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2012

### Service Activities

<b>Caseload Activity</b>	<b>May 2012</b>	<b>May 2011</b>
New Cases	202	292
Open Cases	17	26
Active Cases	219	342
Closed Cases	222	313

<b>Inspection Activity</b>	<b>May 2012</b>	<b>May 2011</b>
Number of Inspections	489	599
Initial Inspections	201	285
Multiple Inspections	288	314
No Violation Found	20	23
Dismissed	0	0

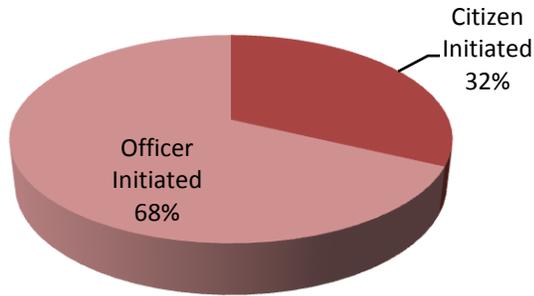
### Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm a reported violation, and the second visit is conducted to determine if the violation has been corrected. The goal of the program is to seek partnerships with individuals and communities to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of service by aligning compliance techniques with industry best practices. In May, 2012, code compliance officer's spent 130.75 hours in the field, 347.5 hours in the office (includes citizen responder's 71 hours), and 25 hours in training/meetings averaging 11 inspections per officer per business day.

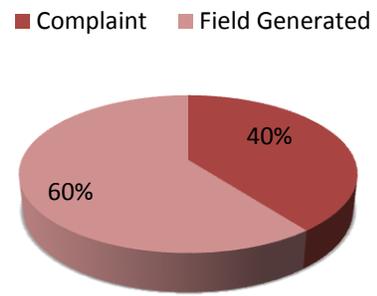
## New Performance Measurements May 2012

Vacant Properties	10
Foreclosed Properties	6
Call Center Calls	44

### Number of Inquiries (318)

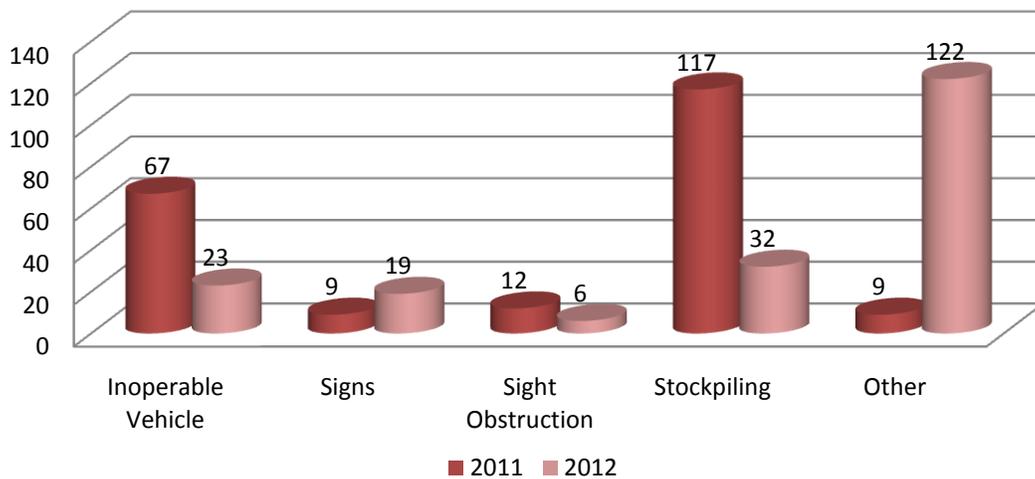


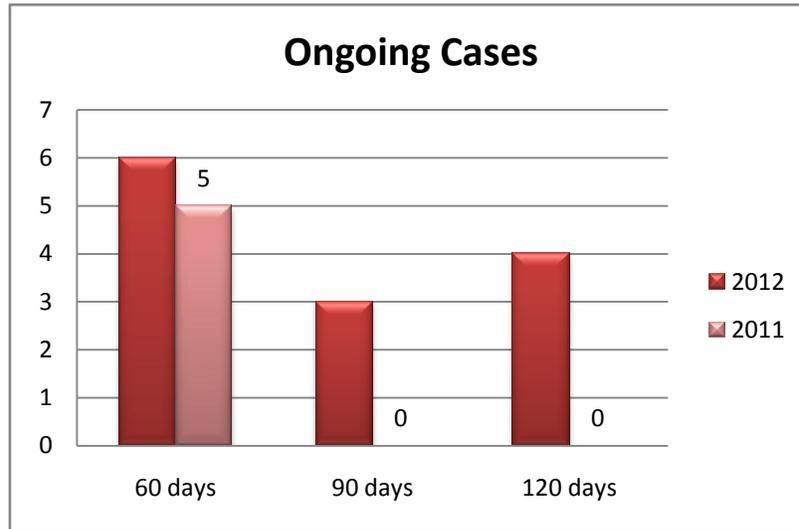
### Number of Violations (202)



Compliance Method	May 2012 Notices Issued	May 2012 Cases Closed
Friendly Reminders	213	189
Notice and Demand	5	7
Summons and Complaints	0	0
Judicial Enforcement	0	0
<b>Total</b>	<b>218</b>	<b>196</b>

### Most Frequent Violations for May 2012





### Interagency Coordination, Meetings & Training

In May Code staff received training in driver safety from CH2M Hill, officer safety from CACEO, and team building from the City of Centennial. Officers also collaborated on cases with SEMSWA, Public Works, Tri-County Health and Animal Services.

Agency/Division	Description	Hours
SEMSWA	Joint field inspections	2
Public Works	Sight triangle	1
Tri-County Health	Right of Entry	1
Animal Services	Joint field inspection	1

#### Training

Safety Training	Driving	8
CACEO	Officer Safety	24
City of Centennial	Team Building	8
<b>GRAND TOTAL</b>		<b>45</b>