

## Code Compliance Monthly Report for May, 2014

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### Activity

**Cases Opened** – There were 89 cases opened; 78% complaint based and 22% officer initiated.

**Cases Closed** – There were 60 cases closed by voluntary compliance.

**Total Violations** – There were 97 violations throughout all the districts.

**Violations Abated** – There were 40 violations abated with the issuance of a Courtesy Notice.

**Aging Cases** – There were 27 open cases carried over from prior months.

**ROW Sign Removal** – There were 277 signs removed from the public right-of-way.

**Inquiries** – There were 349 inquiries; 35% received through the call center.

**Most Frequent Violations** – The most frequent violations were weeds, stockpiling, inoperable/junk vehicles and right-of-way obstructions.

**Case Duration** – Cases were closed on average within 16.77 days.

**Compliance Rate** – 67% with 100% voluntary compliance.

**Sign Removal Maps** – By District

### Executive Summary

During the month of May 2014, there were 21 business days and 1 holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 16.77 days compared to an average of 17.5 days during 2013. The total number of documented and removed signs from the R-O-W was 277 in all Districts.

District 1=36 District 2=52 District 3=82 District 4=107

### Budget

Code Compliance Services Budget for Calendar Year 2014 - \$ 419,869.00

May expenses \$ 34,989.08

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014.

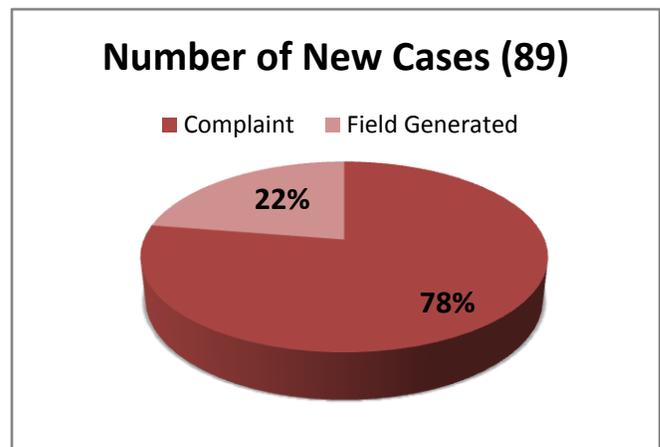
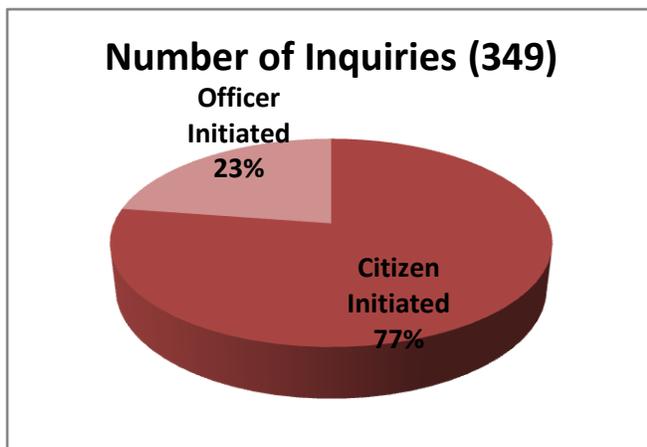
### Service Activities

Caseload Activity	May 2014	May 2013
New Cases	89	132
Cases open prior to this month	27	21
Active Cases	116	153
Closed Cases	60	91

Inspection Activity	May 2014	May 2013
Number of Inspections	208	269
Initial Inspections	87	128
Multiple Inspections	121	141
3 or more Inspections	14	19
No Violation Found	16	28
Dismissed	0	0

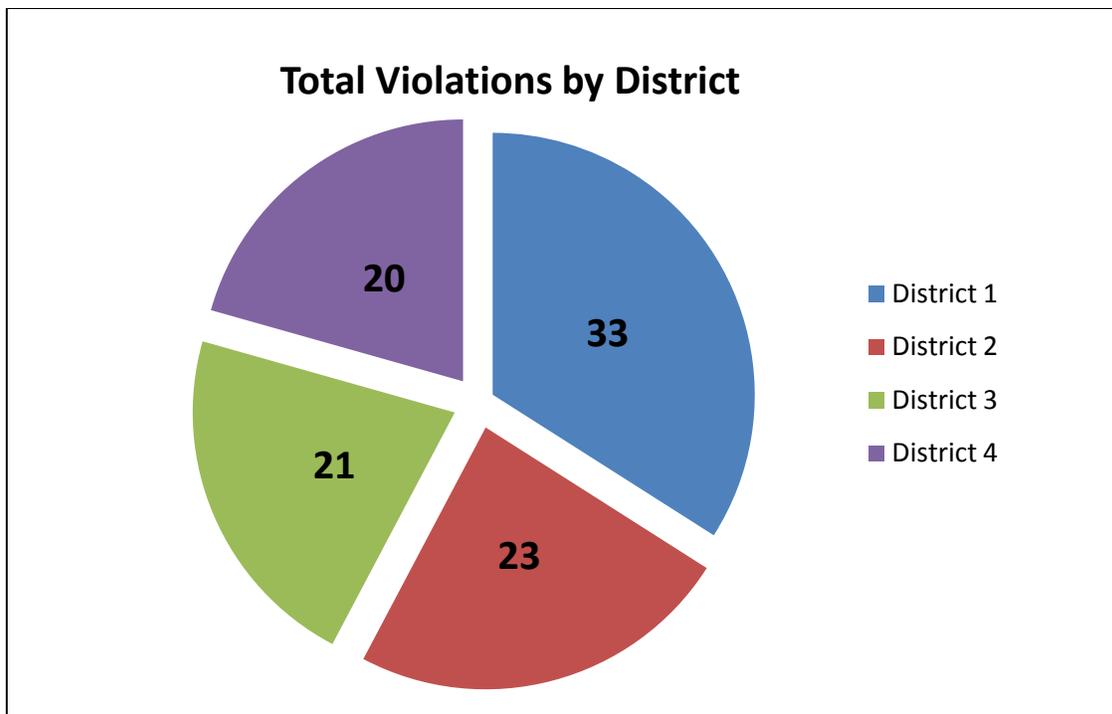
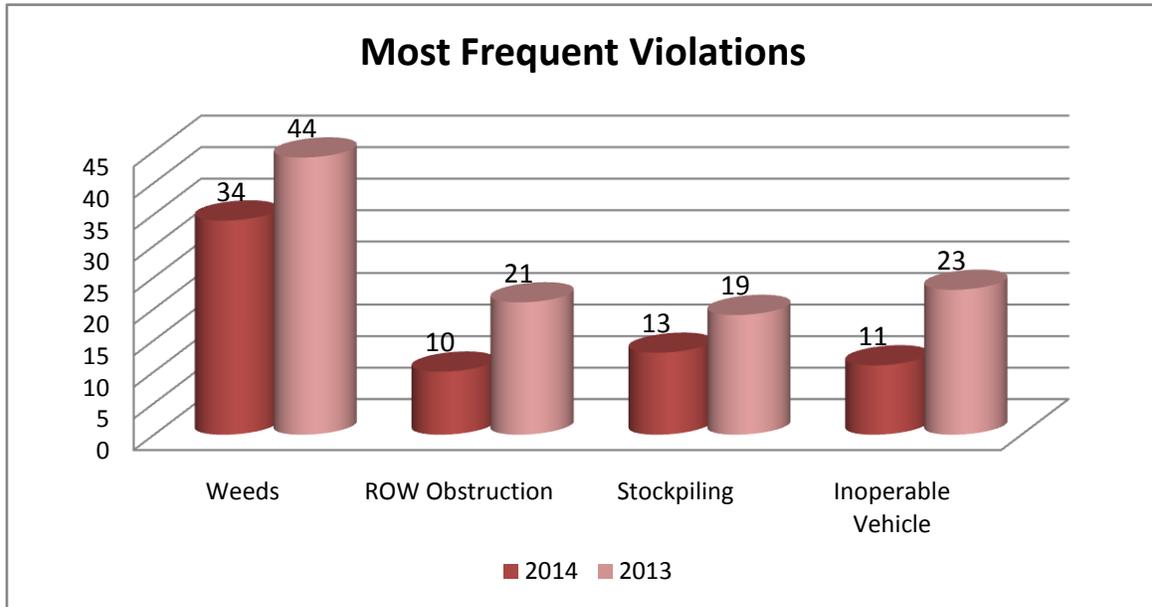
### Content Analysis

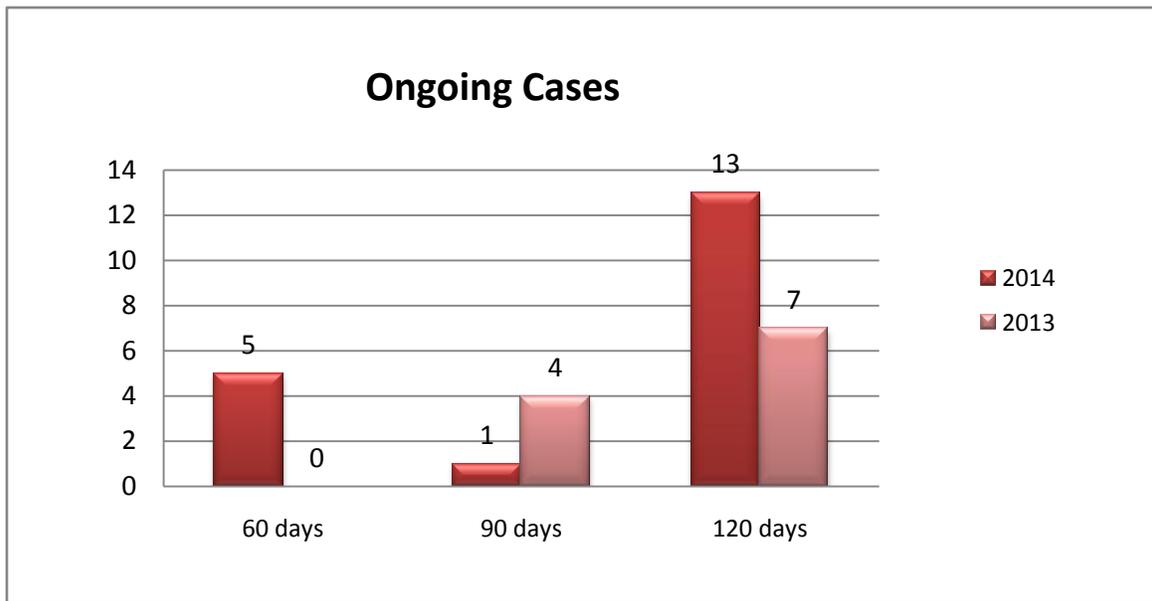
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In May 2014, code compliance staff spent 199 hours in the field, 356 hours in the office\*, and 136.5 hours in training/meetings averaging 8.5 inspections per officer per business day.



Compliance Method	May 2014 Notices Issued	May 2014 Violations Abated
Courtesy Notice	51	40
Notice and Demand	4	4
Summons and Complaints	0	0
Judicial Enforcement	0	0
<b>Total</b>	<b>55</b>	<b>44</b>

\*Includes 79 hours by Citizen Responder and 121.5 by manager.





### Interagency Coordination, Meetings & Training

In May, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff attended ADA training by the City and Officer Safety training by CACEO. Staff participated in the County Line Road Clean-up and two public outreach events during National Public Works Week (NPWW).

#### Agency/Division Coordination

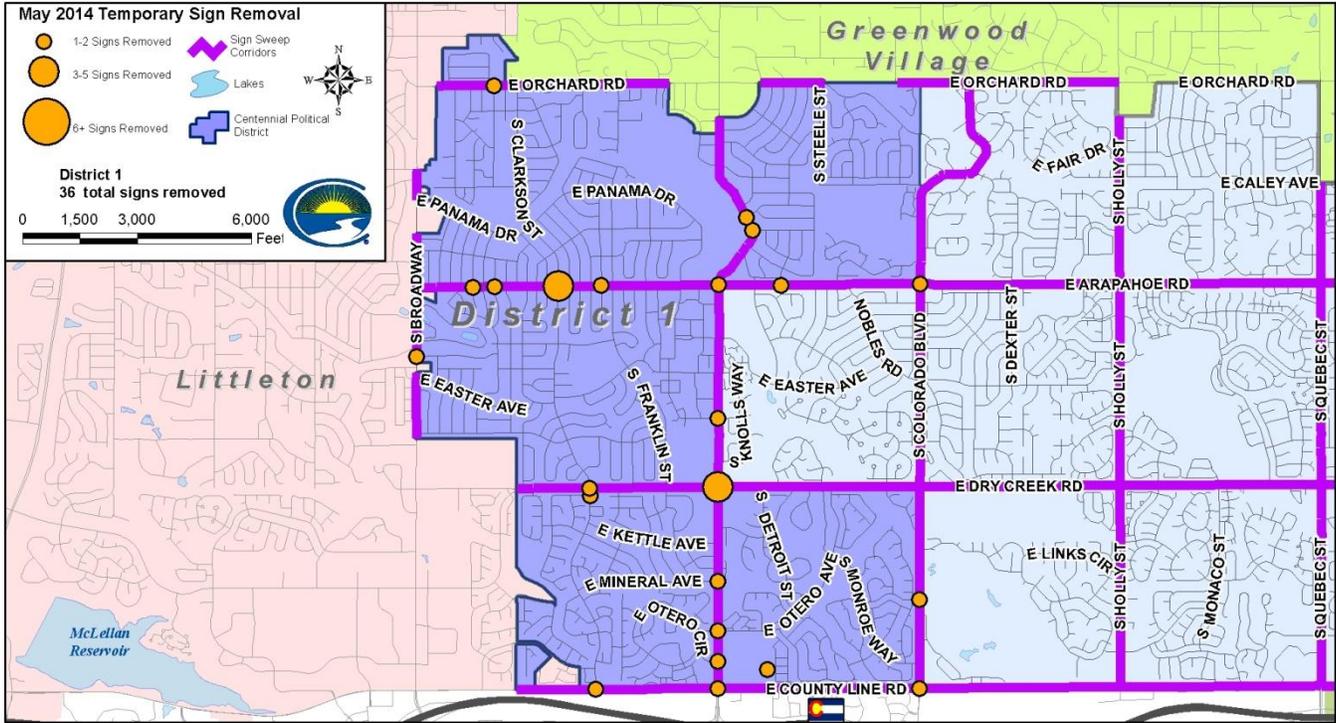
CACEO	Education Committee Board Meetings	12
Front Line Advisory Committee	Customer Service	1
ACSO	Coordination Meeting	2

#### Training/Special Projects

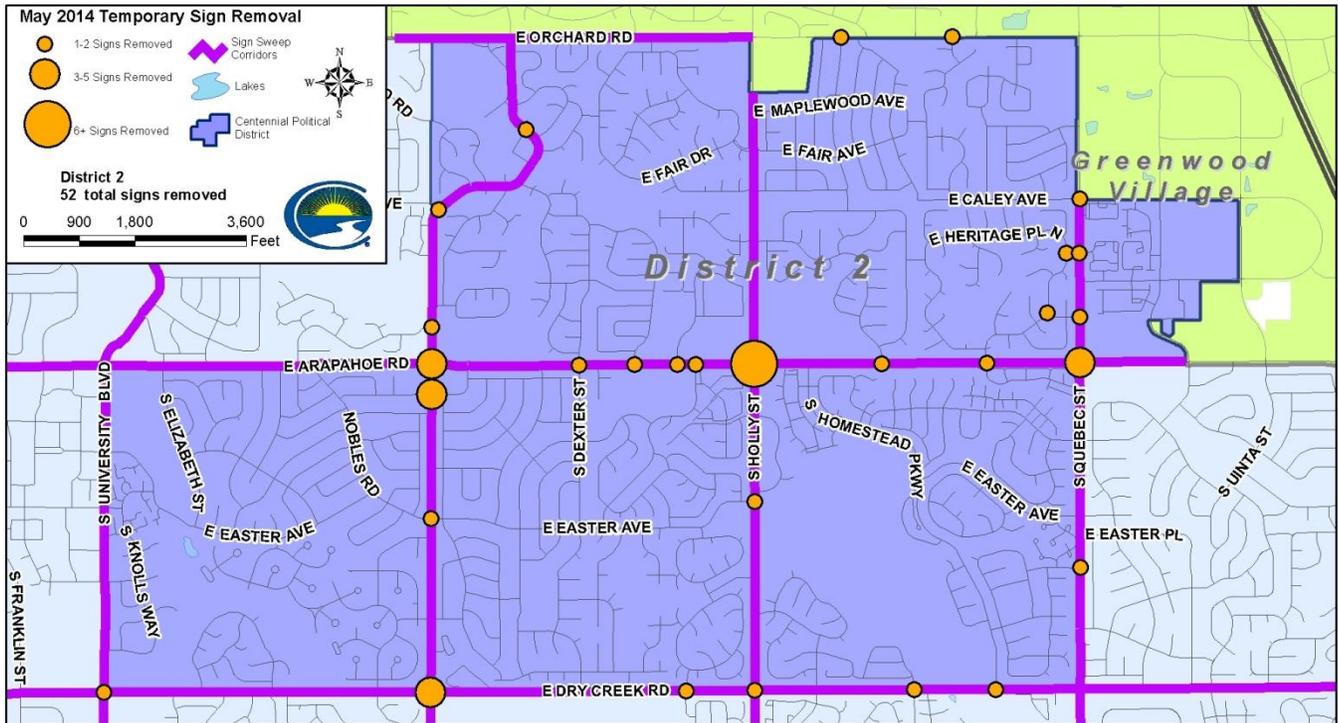
CH2M Hill	Safety & Leadership	28.25
City	ADA	5
CACEO	Safety Day	32
Meetings	City & CH2M Hill	56.75
Community Outreach	Smoky Hill Library (NPWW)	
	South Suburban Family Sports Dome	14.5
	County Line Road Clean-up	
<b>GRAND TOTAL</b>		<b>151.50</b>

## Sign Removal Maps by District

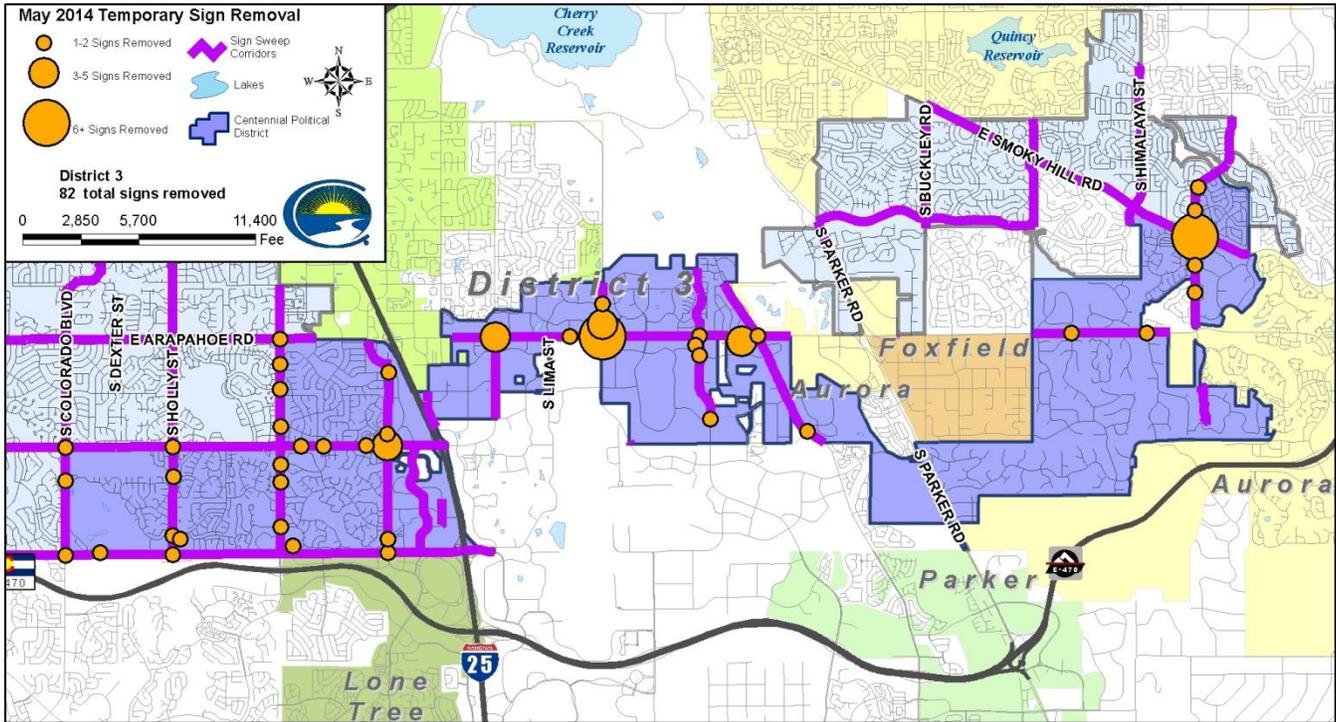
### District 1



### District 2



## District 3



## District 4

