

Code Compliance Monthly Report for March, 2013

Activity

Cases Opened – There were 34 cases opened; 65% complaint based and 35% officer initiated.

Cases Closed – There were 47 cases closed by voluntary compliance.

Total Violations – There were 31 violations throughout all the districts.

Violations Abated – There were 51 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 20 open cases carried over from prior months.

ROW Sign Removal – There were 53 signs removed from the public right-of-way.

Inquiries – There were 219 of inquiries of which 30% were routed through the call center.

Most Frequent Violations – The most frequent violations were Inoperable Vehicles and Stockpiling.

Case Duration – Cases were closed on average within 9.95.

Compliance Rate –87% with 100% voluntary compliance.

Sign Removal Maps – By District

Executive Summary

During the month of March 2013, there were 21 business days and 0 holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 9.67 days compared to an average of 9.9 days during 2012. The total number of documented and removed signs from the R-O-W was 53 in all Districts.

District 1=8 District 2=5 District 3=19 District 4=21

Budget

Code Compliance Services Budget for Calendar Year 2013 - \$ 406,850.00

March expenses \$ 33,904.17

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2013

Service Activities

Caseload Activity	March 2013	March 2012
New Cases	34	175
Cases open prior to this month	20	263
Active Cases	54	88
Closed Cases	47	148

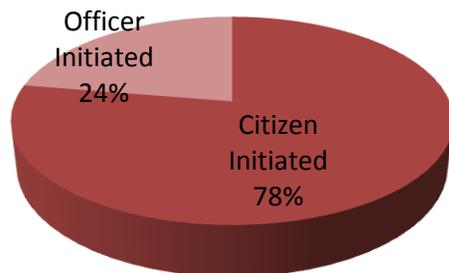
Note: *Through June 2012, a case was associated with one violation. Beginning July 2012, a case is associated with one parcel of land and could include multiple violations.*

Inspection Activity	March 2013	March 2012
Number of Inspections	119	343
Initial Inspections	34	173
Multiple Inspections	85	21
3 or more Inspections	6	N/A
No Violation Found	5	30
Dismissed	0	0

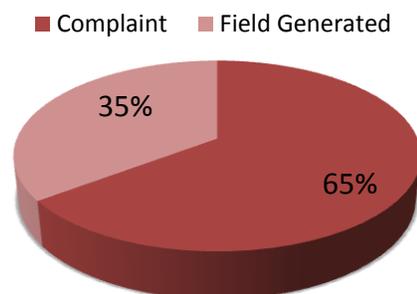
Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In March 2013, code compliance staff spent 136.75 hours in the field, 441.5 hours in the office*, and 147.75 hours in training/meetings averaging 9.2 inspections per officer per business day.

Number of Inquiries (219)

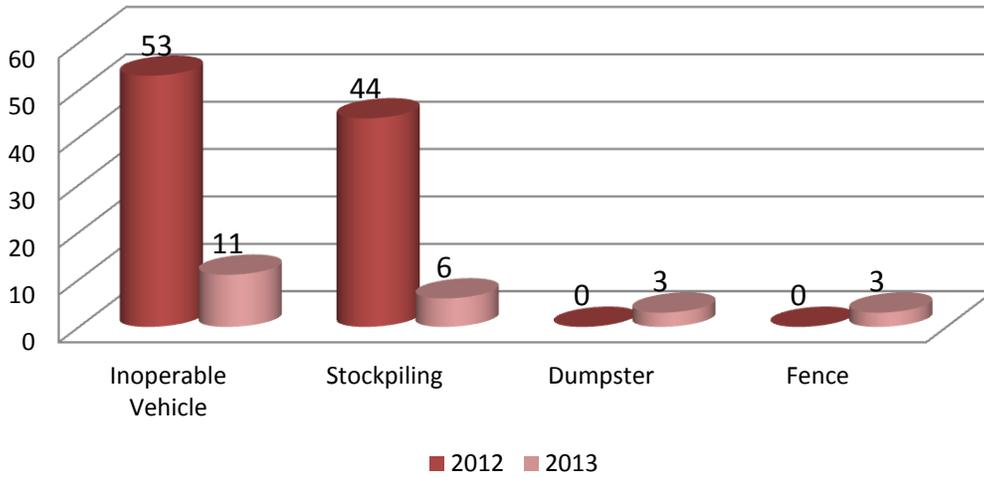


Number of New Cases (34)

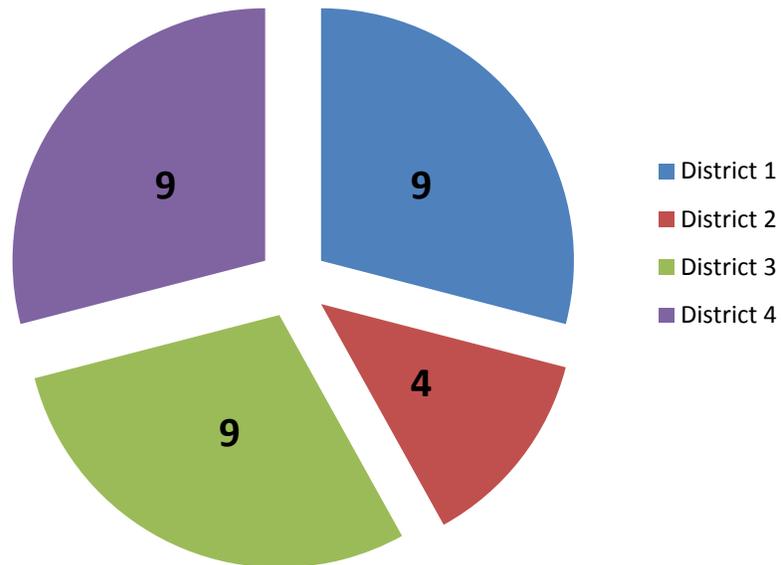


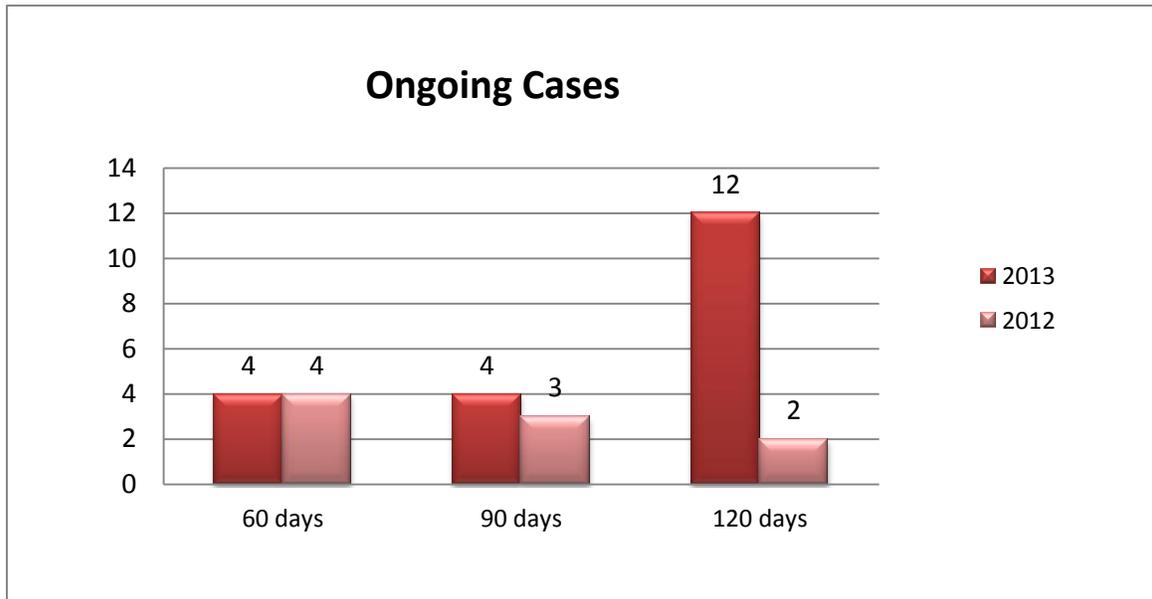
Compliance Method	March 2013 Notices Issued	March 2013 Violations Abated
Courtesy Notice	34	51
Notice and Demand	0	0
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	34	51

Most Frequent Violations for March 2013



Total Violations by District





Interagency Coordination, Meetings & Training

In March, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff is working on updating all Public Education Materials to give out at community meetings and events. The Code Manager attended the 2013 annual International Code Council (ICC) Educode conference.

Agency/Division Coordination

CACEO	Education Committee	18
	Board Meetings	
Front Line Advisory Committee	Customer Service	2

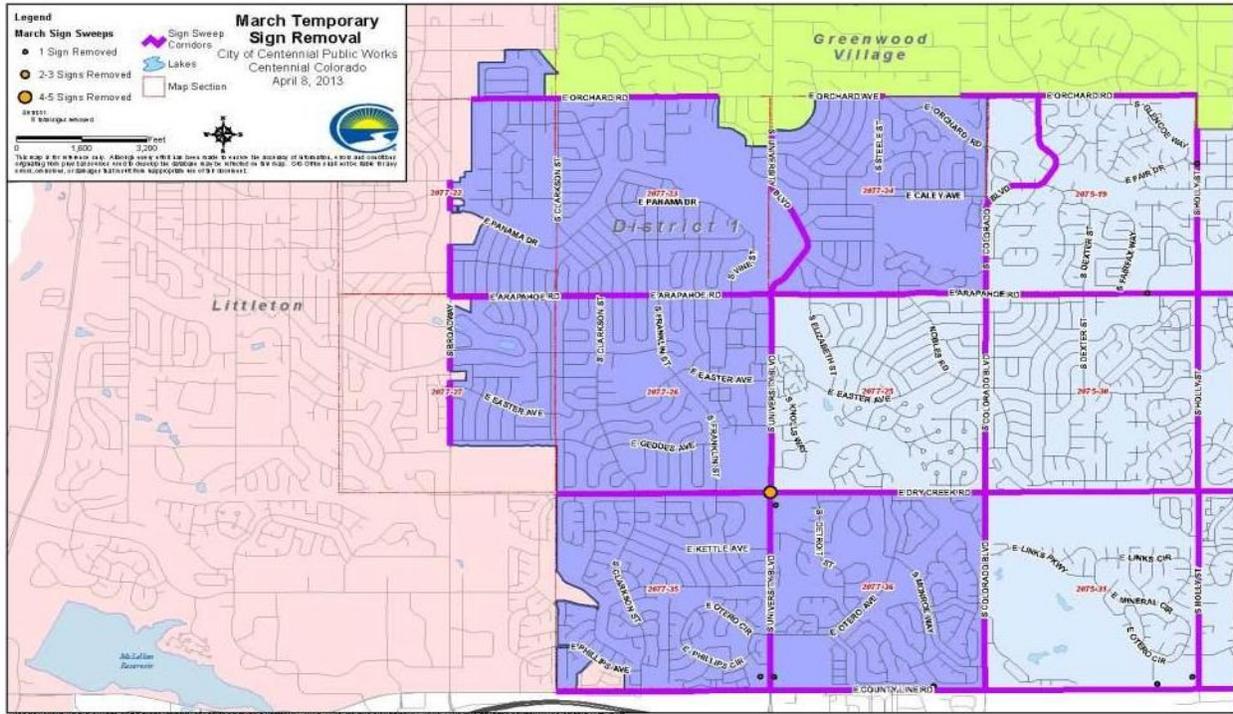
Training/Special Projects

CH2M Hill	Safety & Leadership	16
CACEO	Quarterly Training	29.5
Meetings	City & CH2M Hill	43.75
Code Conference	ICC Educode	40
Field Training	Evidence Collection	11
Public Education Materials	Brochures & NNO Swag	17
	GRAND TOTAL	143.25

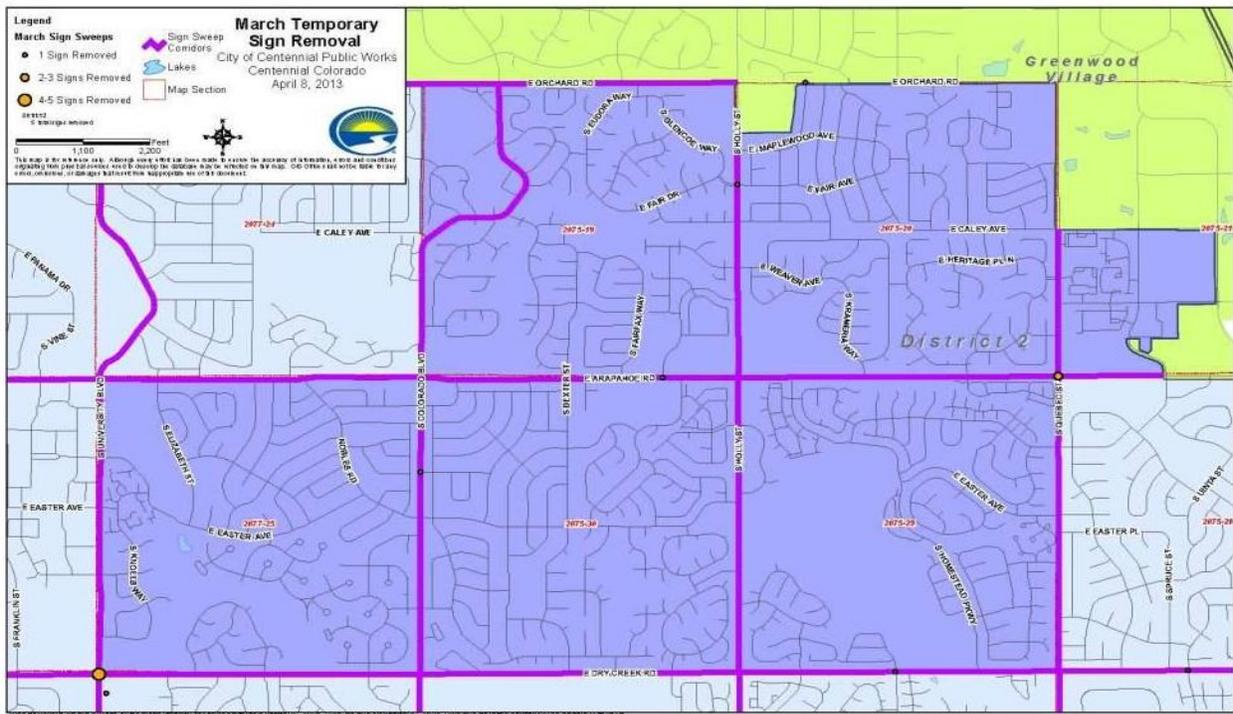
*Includes 73 hours by Citizen Responder

Sign Removal Maps by District

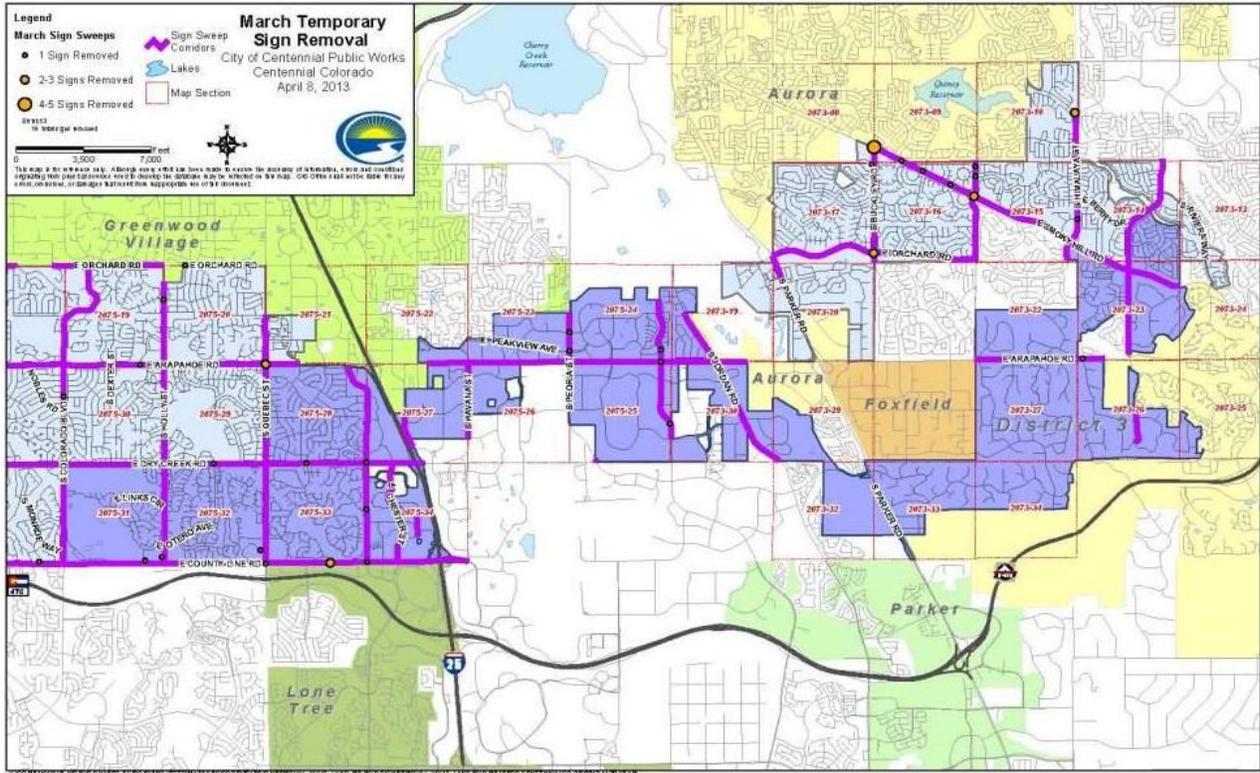
District 1



District 2



District 3



District 4

