

Code Compliance Monthly Report for March, 2012

Executive Summary

During the month of March, 2012, there were 22 business days with 0 legal holidays. Code compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 48 hours. The average number of calendar days cases were open was 9.9 days compared to an average of 19 days during 2011. The total number of documented and removed signs from the R-O-W was 242 in all Districts.

Budget

Code Compliance Services Budget for Calendar Year 2012 - \$ 395,000.00

March expenses \$ 32,916.66

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2012

Service Activities

Caseload Activity

	March 2012	March 2011
New Cases	175	255
Open Cases	263	53
Active Cases	88	308
Closed Cases	148	332

Inspection Activity

	March 2012	March 2011
Number of Inspections	343	592
Initial Inspections	173	255
Multiple Inspections	21	0
No Violation Found	30	35
Dismissed	0	0

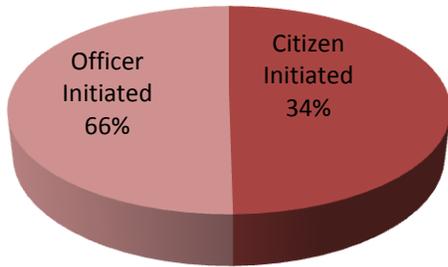
Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm a reported violation, and the second visit is conducted to determine if the violation has been corrected. The goal of the program is to seek partnerships with individuals and communities to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of service by aligning compliance techniques with industry best practices. In March, 2012, code compliance officer's spent 175.25 hours on the field, 229.25 hours in the office, and 50 hours in training/meetings averaging 5.1 inspections per officer per business day.

New Performance Measurements March 2012

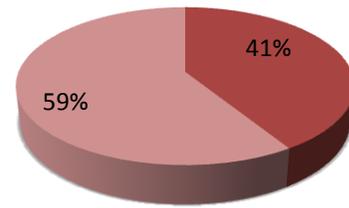
Vacant Properties	0
Foreclosed Properties	0
Call Center Calls	101

Number of Inquiries (285)



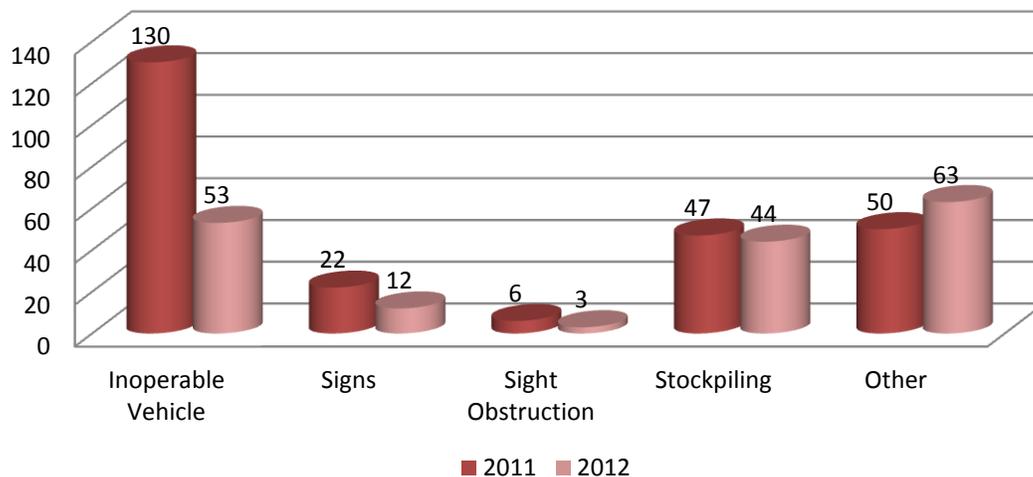
Number of Violations (175)

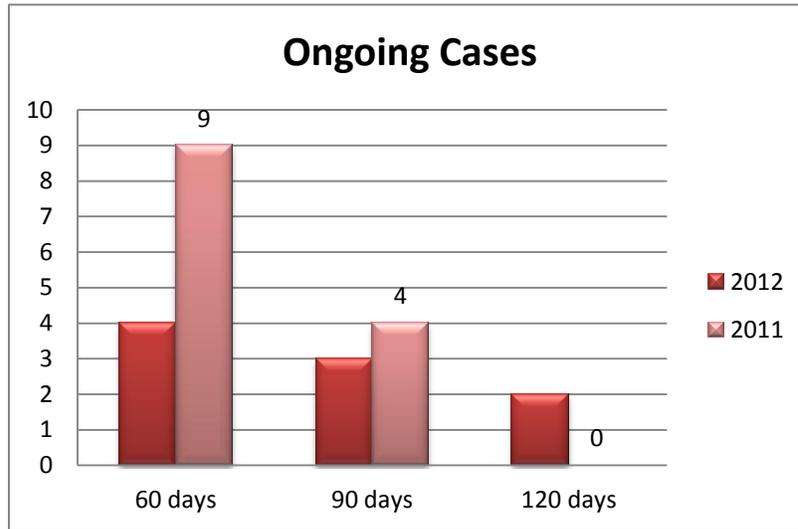
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Compliance Method	March 2012 Notices Issued	March 2012 Cases Closed
Friendly Reminders	159	209
Notice and Demand	3	4
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	107	50

Most Frequent Violations for March 2012





Interagency Coordination, Meetings & Training

Code staff assisted SEMSWA and Animal Control in cross functional cases, as well as received approximately 8 hours of hazardous training. Code staff also coordinated with various departments and divisions.

Agency/Division	Description	Hours
Animal Control	Cross Functional Case	8.0
SEMSWA	Cross Functional Case	3.0
Planning & Engineering	Code Compliance Topics of Discussion	3.0
Miscellaneous		4.0

Training

Safety	Hazardous Training	8.0
Code Compliance Techniques	Best Practices	8.0
CACEO	Local Code Training	8.0
EYCPS	Professional Development	8.0
GRAND TOTAL		50 Hours