



Code Compliance Monthly Report for March, 2014

Activity

Cases Opened – There were 54 cases opened; 91% complaint based and 9% officer initiated.

Cases Closed – There were 61 cases closed by voluntary compliance.

Total Violations – There were 71 violations throughout all the districts.

Violations Abated – There were 54 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 23 open cases carried over from prior months.

ROW Sign Removal – There were 106 signs removed from the public right-of-way.

Inquiries – There were 292 inquiries; 27% received through the call center.

Most Frequent Violations – The most frequent violations were inoperable vehicles, right-of-way obstructions and stockpiling.

Case Duration – Cases were closed on average within 10 days.

Compliance Rate –113% with 100% voluntary compliance.

Sign Removal Maps – By District

Executive Summary

During the month of March 2014, there were 21 business days and no holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 10 days compared to an average of 9.67 days during 2013. The total number of documented and removed signs from the R-O-W was 106 in all Districts.

District 1=13 District 2=21 District 3=29 District 4=43

Budget

Code Compliance Services Budget for Calendar Year 2014 - \$ 419,869.00

March expenses \$ 34,989.08

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

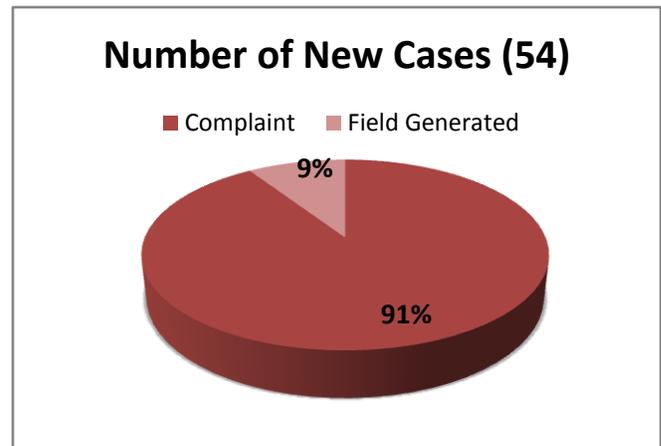
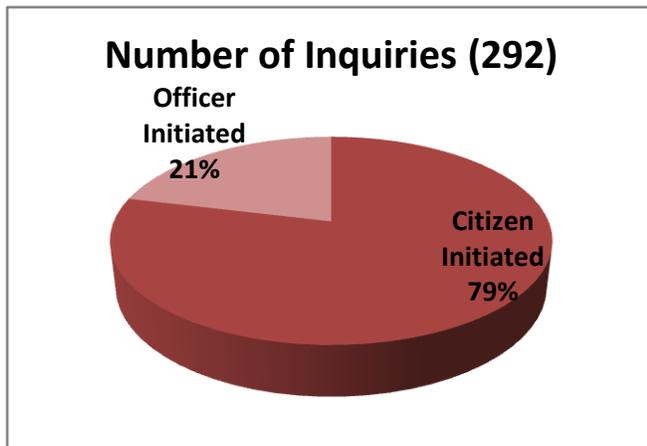
Service Activities

| Caseload Activity | March 2014 | March 2013 |
|--------------------------------|------------|------------|
| New Cases | 54 | 34 |
| Cases open prior to this month | 23 | 20 |
| Active Cases | 77 | 54 |
| Closed Cases | 54 | 47 |

| Inspection Activity | March 2014 | March 2013 |
|-----------------------|------------|------------|
| Number of Inspections | 196 | 119 |
| Initial Inspections | 54 | 34 |
| Multiple Inspections | 142 | 65 |
| 3 or more Inspections | 12 | 6 |
| No Violation Found | 12 | 5 |
| Dismissed | 0 | 0 |

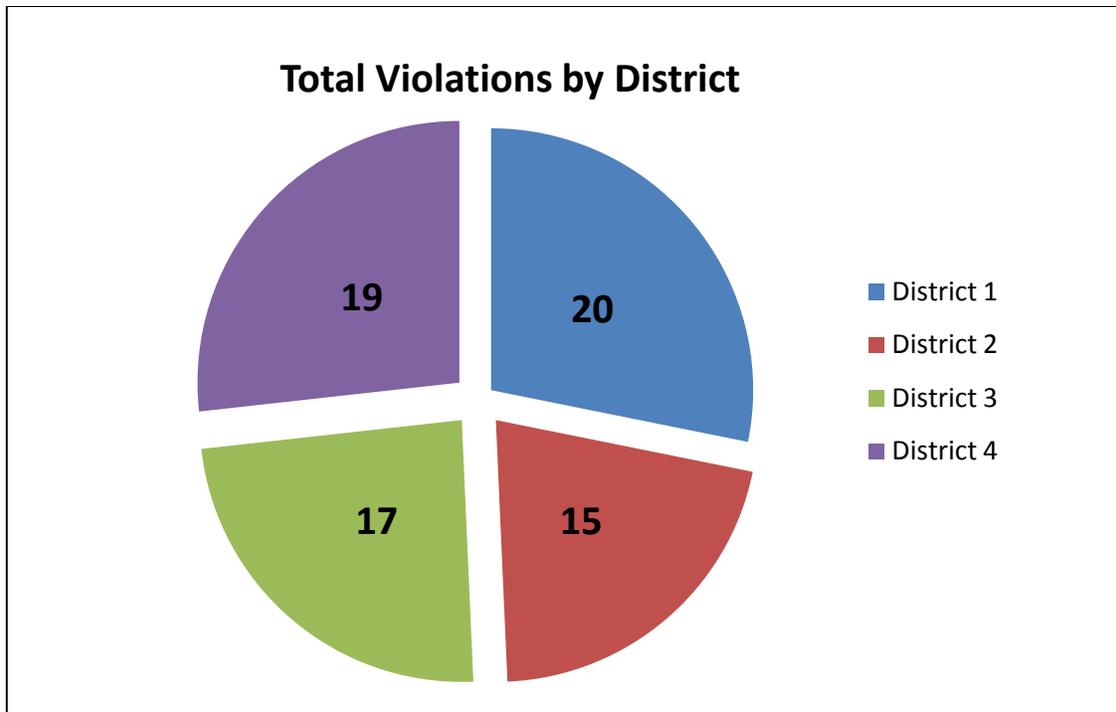
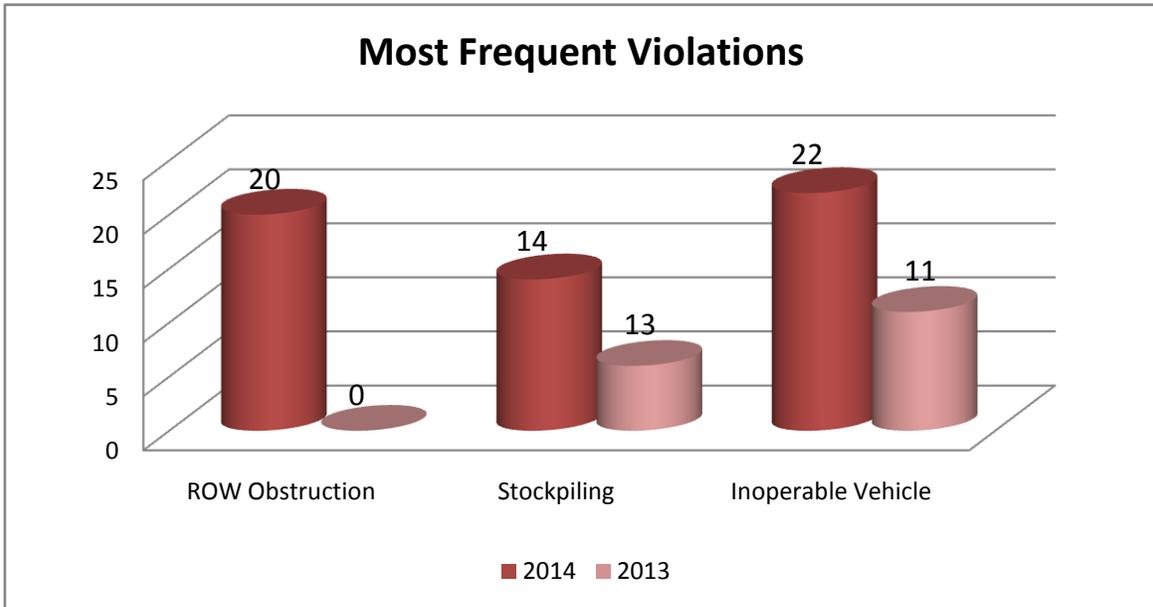
Content Analysis

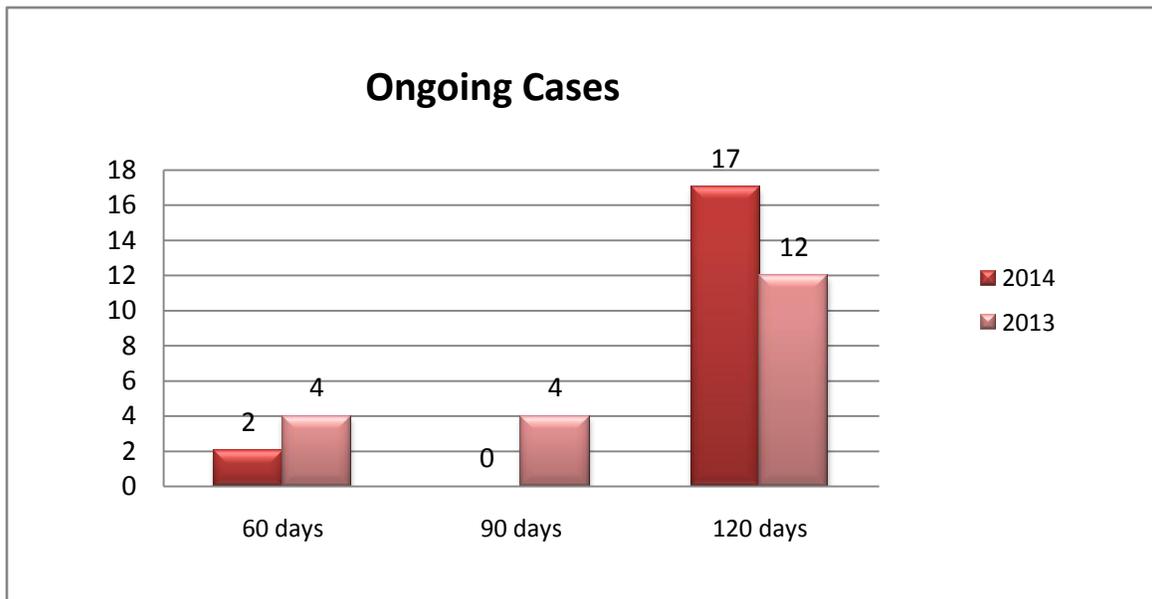
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In March 2014, code compliance staff spent 181.5 hours in the field, 410 hours in the office*, and 156.75 hours in training/meetings averaging 9 inspections per officer per business day.



| | March 2014 Notices Issued | March 2014 Violations Abated |
|------------------------|------------------------------|---------------------------------|
| Courtesy Notice | 38 | 54 |
| Notice and Demand | 3 | 8 |
| Summons and Complaints | 0 | 0 |
| Judicial Enforcement | 0 | 0 |
| Total | 41 | 62 |

*Includes 64.50 hours by Citizen Responder and 120 by manager.





Interagency Coordination, Meetings & Training

In March, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff also attended Hazmat training presented by the Colorado Department of Health, topics covered were how to recognize environmental and biological hazards, and who to notify. Staff attended training by the Colorado Association of Code Enforcement Officials; topics included Hate Crimes, concentrating on bias-motivated crimes and their impacts, how to read and understand site plans, and appropriate application of the 4th and 14th amendments. Staff participated in a workshop hosted by the Cunningham Fire District to discuss collaboration on inspections and approval associated with the establishment of Group Homes in Centennial.

Agency/Division Coordination

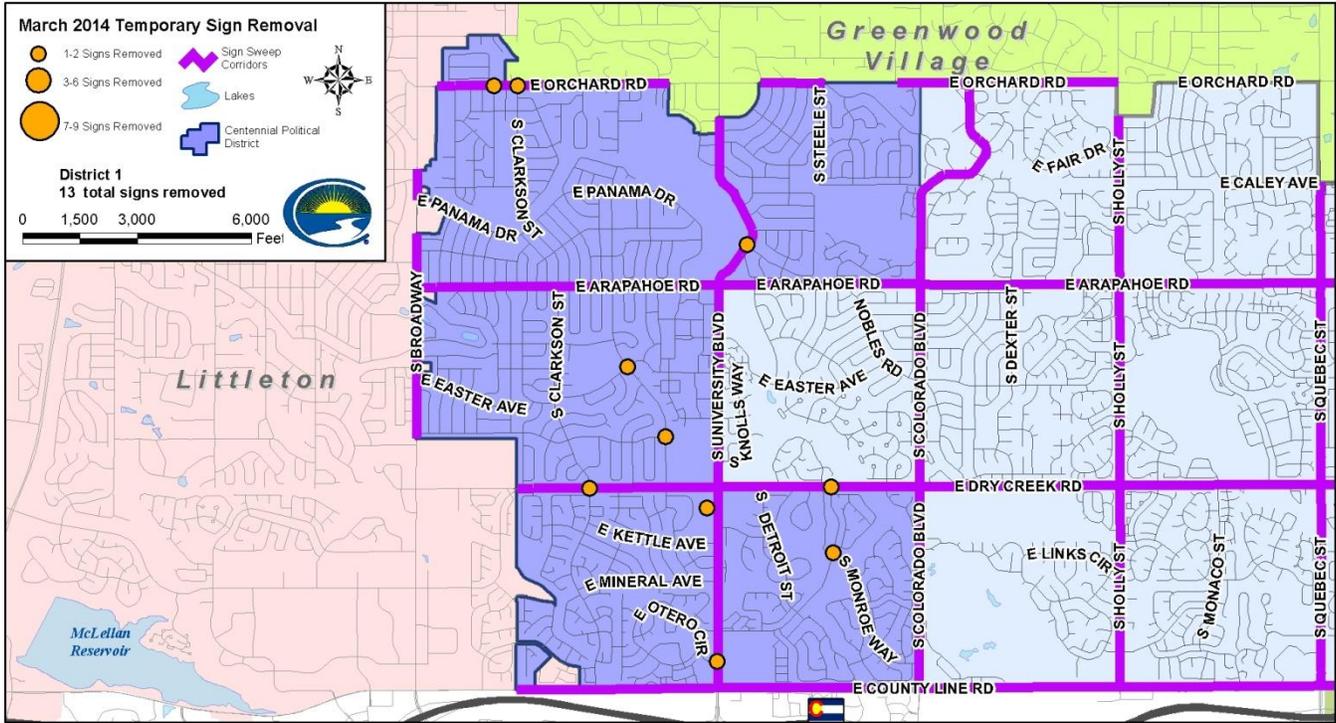
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| CACEO | Education Committee Board Meetings | 21.5 |
| Front Line Advisory Committee | Customer Service | 2 |
| Health/Fire/City | Group Homes | 2 |
| Public Education | Elementary School Field Trip | 1.5 |

Training/Special Projects

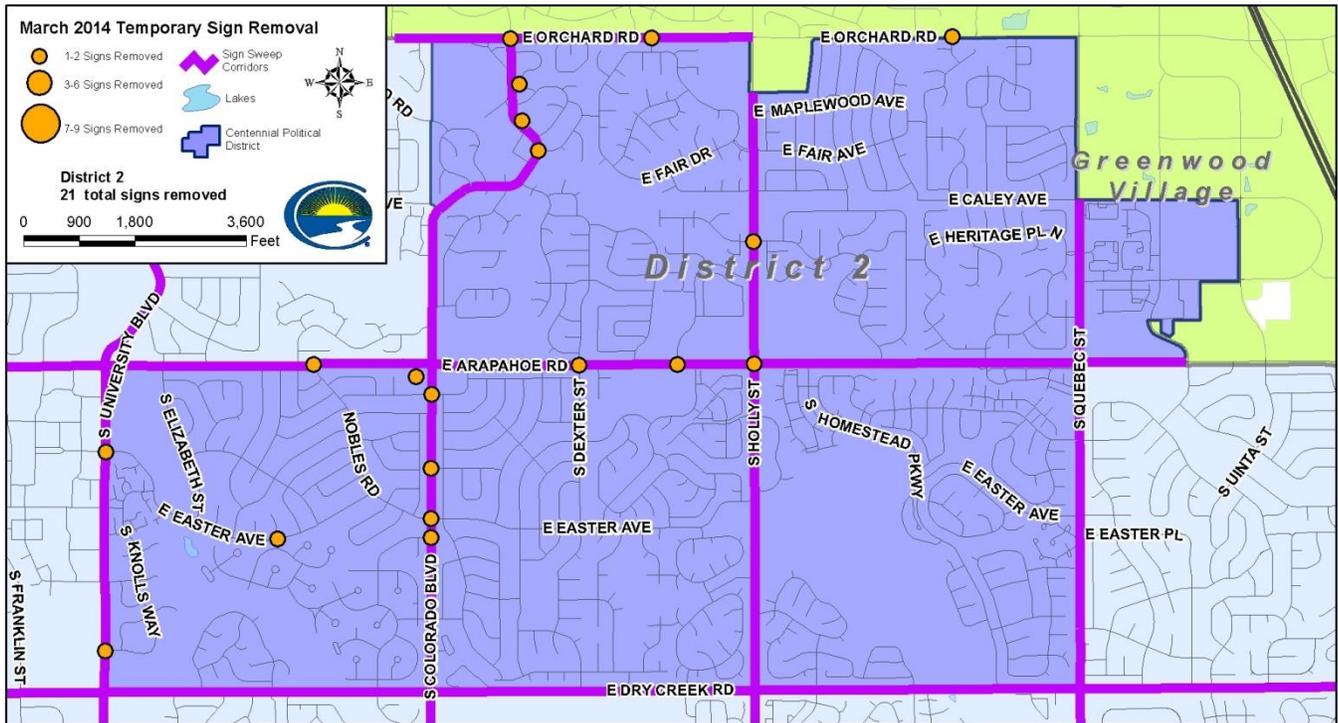
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| CH2M Hill | Safety & Leadership | 21.25 |
| Meetings | City & CH2M Hill | 44.5 |
| CACEO | Quarterly Training | 32 |
| CO Health Dept | Hazmat Training | 32 |
| GRAND TOTAL | | 156.75 |

Sign Removal Maps by District

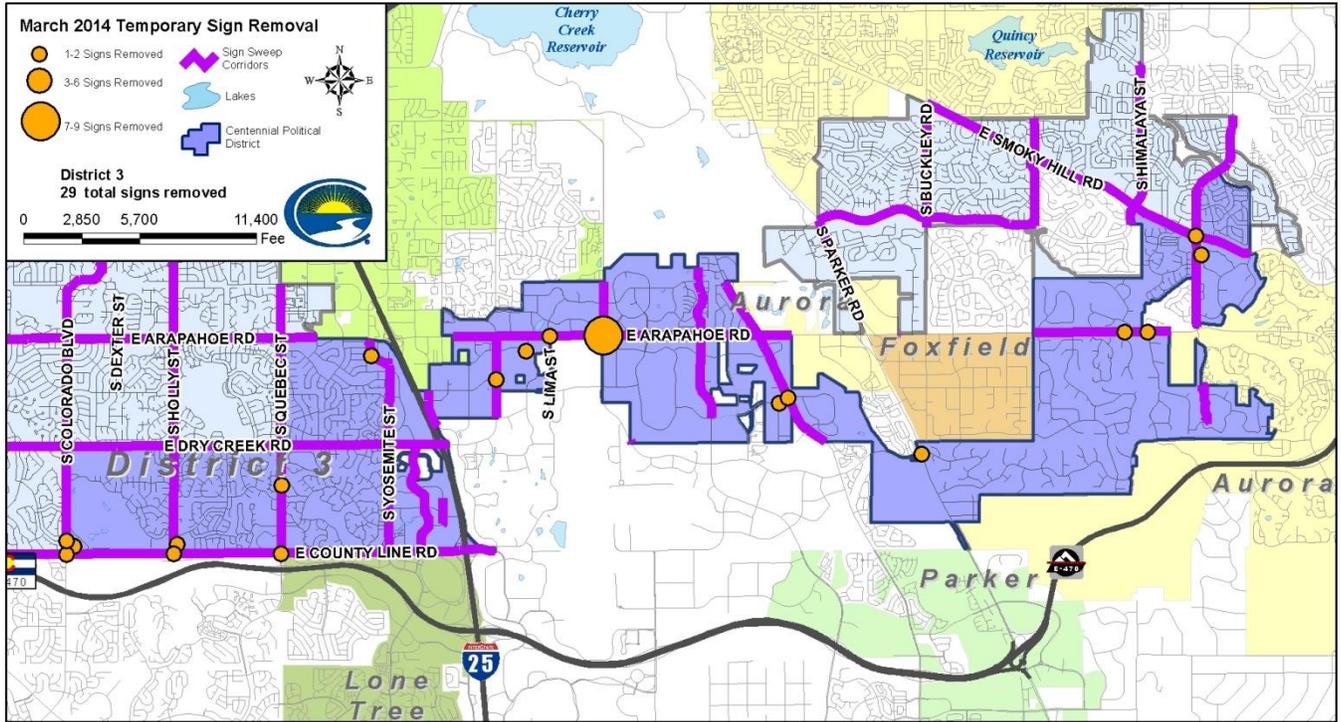
District 1



District 2



District 3



District 4

