

Code Compliance Monthly Report for June, 2013

Activity

Cases Opened – There were 150 cases opened; 79% complaint based and 21% officer initiated.

Cases Closed – There were 126 cases closed by voluntary compliance.

Total Violations – There were 155 violations throughout all the districts.

Violations Abated – There were 82 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 49 open cases carried over from prior months.

ROW Sign Removal – There were 233 signs removed from the public right-of-way.

Inquiries – There were 528 inquiries; 27% received through the call center.

Most Frequent Violations – The most frequent violations were Weeds, Right-of-way obstructions and Stockpiling.

Case Duration – Cases were closed on average within 9.27.

Compliance Rate –84% with 100% voluntary compliance.

[Sign Removal Maps](#) – By District

Executive Summary

During the month of June 2013, there were 20 business days and 0 holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 9.27 days compared to an average of 13 days during 2012. The total number of documented and removed signs from the R-O-W was 233 in all Districts.

District 1=52 District 2=40 District 3=38 District 4=103

Budget

Code Compliance Services Budget for Calendar Year 2013 - \$ 406,850.00

June expenses \$ 33,904.17

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2013

Service Activities

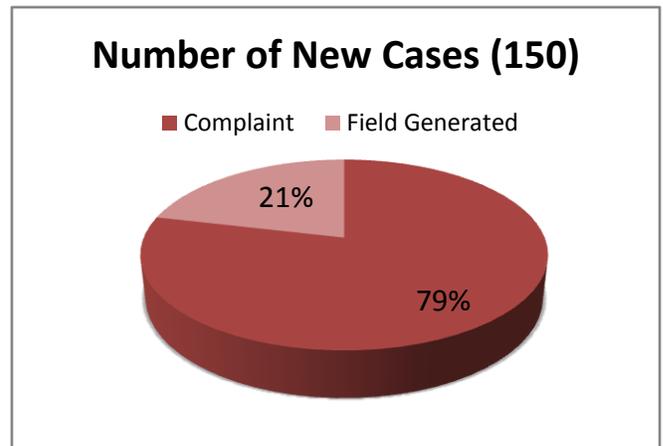
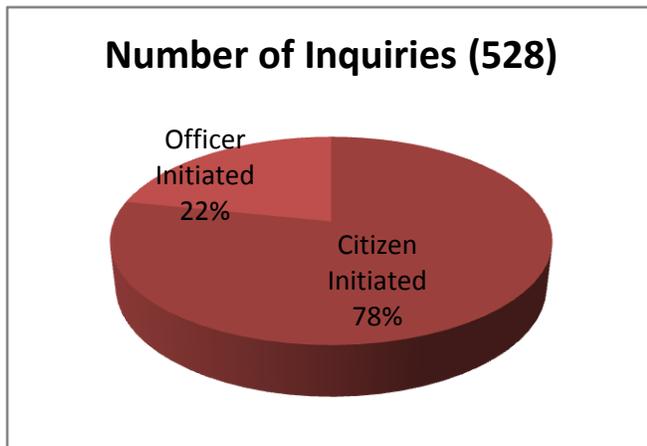
Caseload Activity	June 2013	June 2012
New Cases	150	236
Cases open prior to this month	48	96
Active Cases	198	322
Closed Cases	126	197

Note: *Through June 2012, a case was associated with one violation. Beginning July 2012, a case is associated with one parcel of land and could include multiple violations.*

Inspection Activity	June 2013	June 2012
Number of Inspections	308	476
Initial Inspections	146	236
Multiple Inspections	162	240
3 or more Inspections	13	16
No Violation Found	32	26
Dismissed	0	0

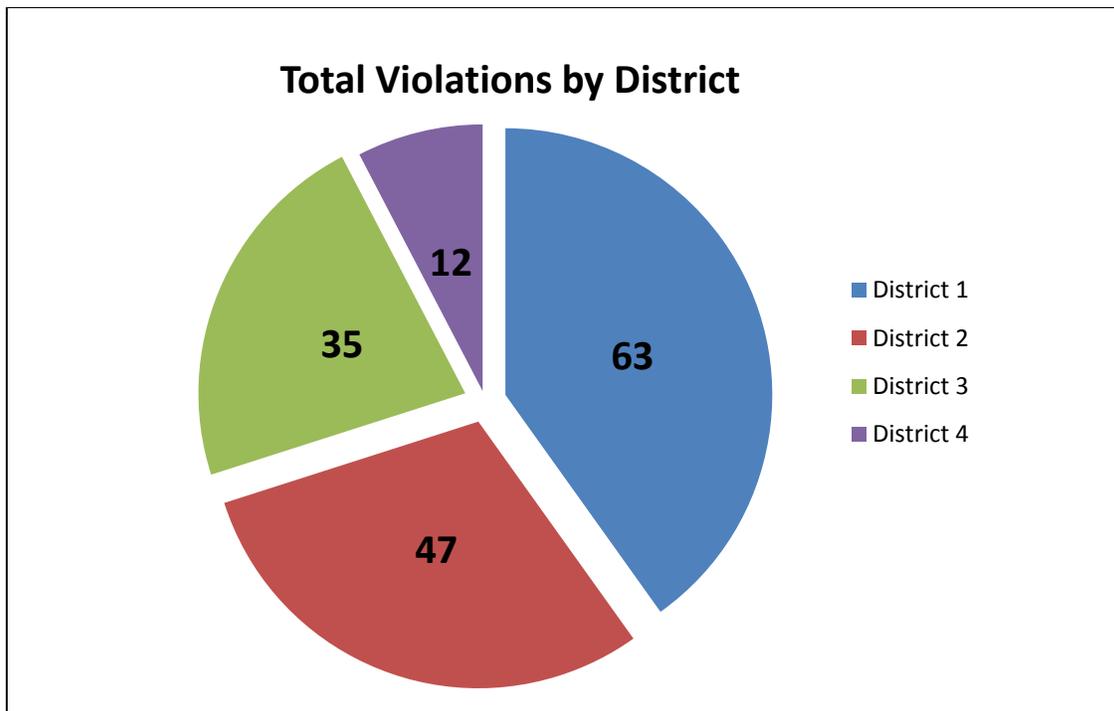
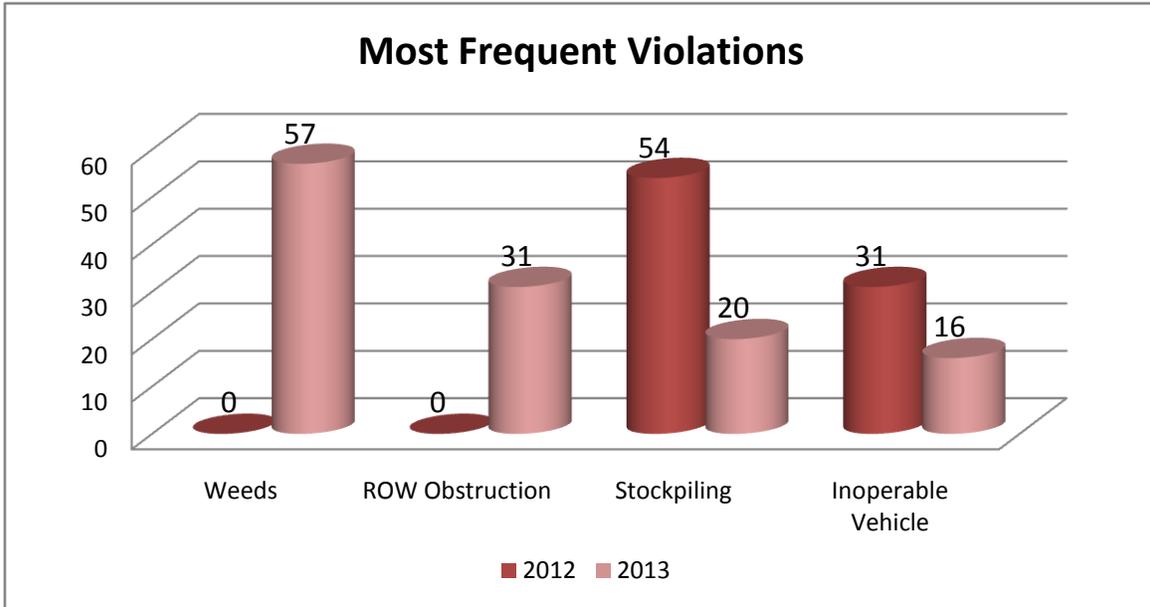
Content Analysis

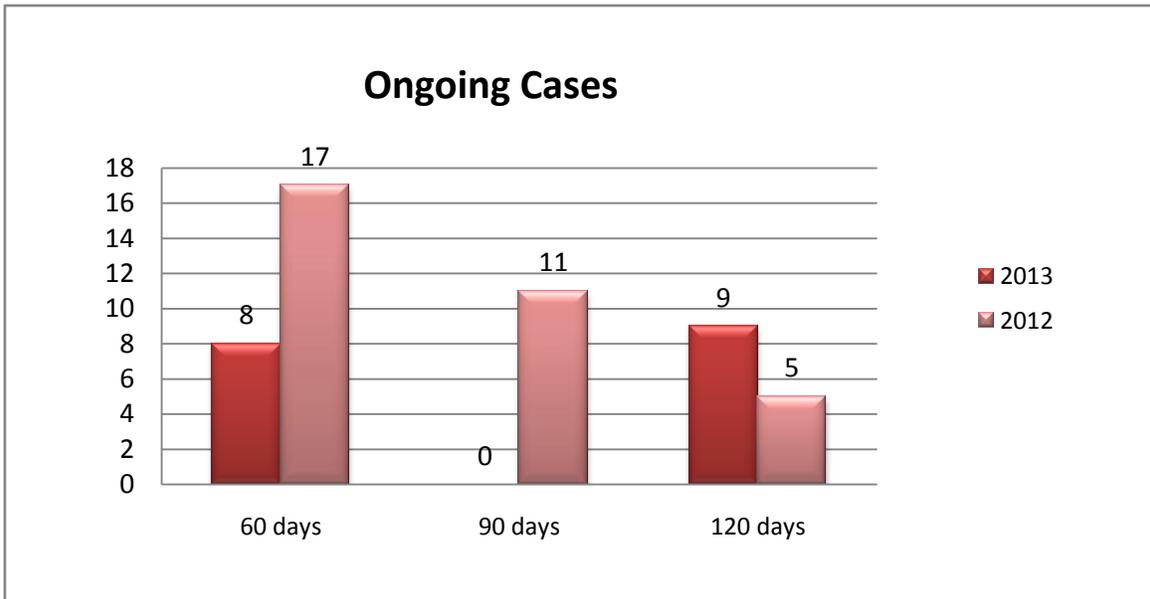
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In June 2013, code compliance staff spent 208.5 hours in the field, 359.75 hours in the office*, and 94.75 hours in training/meetings averaging 12 inspections per officer per business day.



Compliance Method	June 2013 Notices Issued	June 2013 Violations Abated
Courtesy Notice	91	82
Notice and Demand	4	3
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	95	85

*Includes 77.5 hours by Citizen Responder and 79.5 by manager.





Interagency Coordination, Meetings & Training

In June, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff hosted the Colorado Association of Code Enforcement Officials (CACEO) Quarterly training on June 13, 2013. Staff is updating all Public Education Materials for distribution at community meetings and events.

Agency/Division Coordination

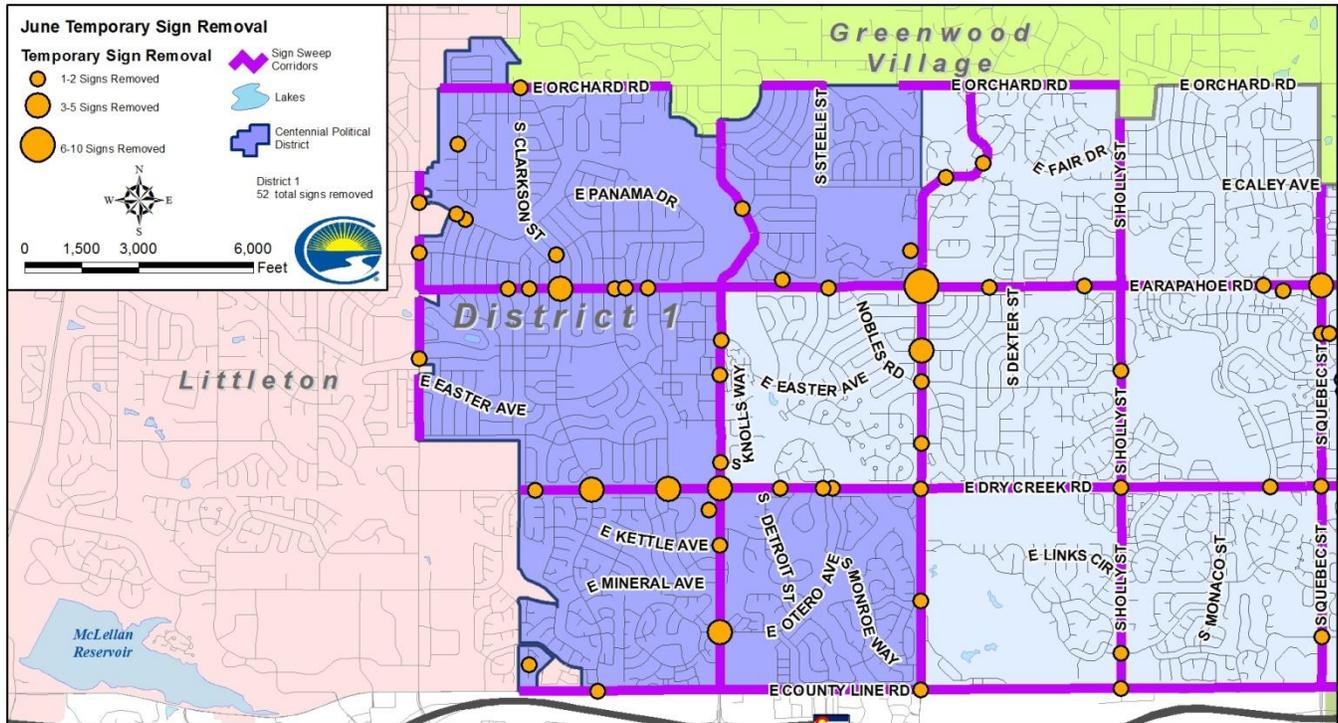
CACEO	Education Committee	7.5
	Board Meetings	
Front Line Advisory Committee	Customer Service	3

Training/Special Projects

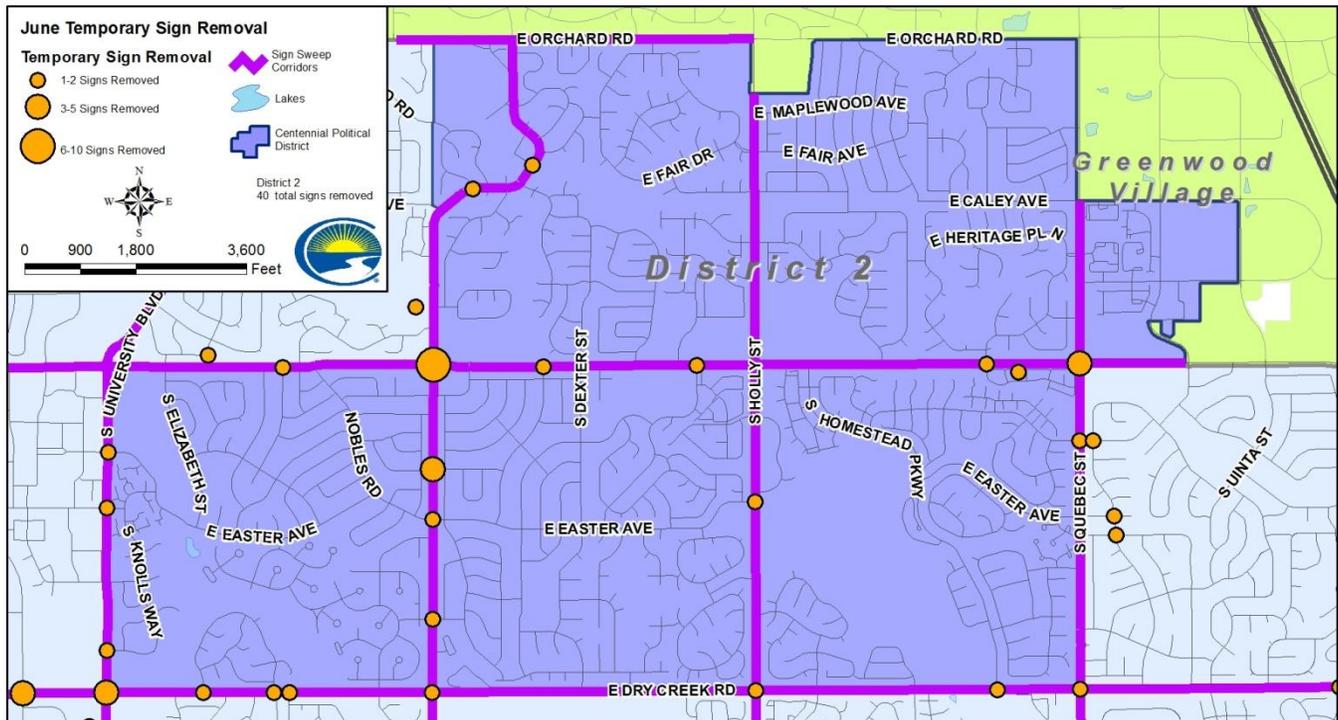
CH2M Hill	Safety & Leadership	8.5
CACEO	Quarterly Training	32
Meetings	City & CH2M Hill	31.75
Public Education Materials	Brochures & NNO Swag	2
	GRAND TOTAL	84.75

Sign Removal Maps by District

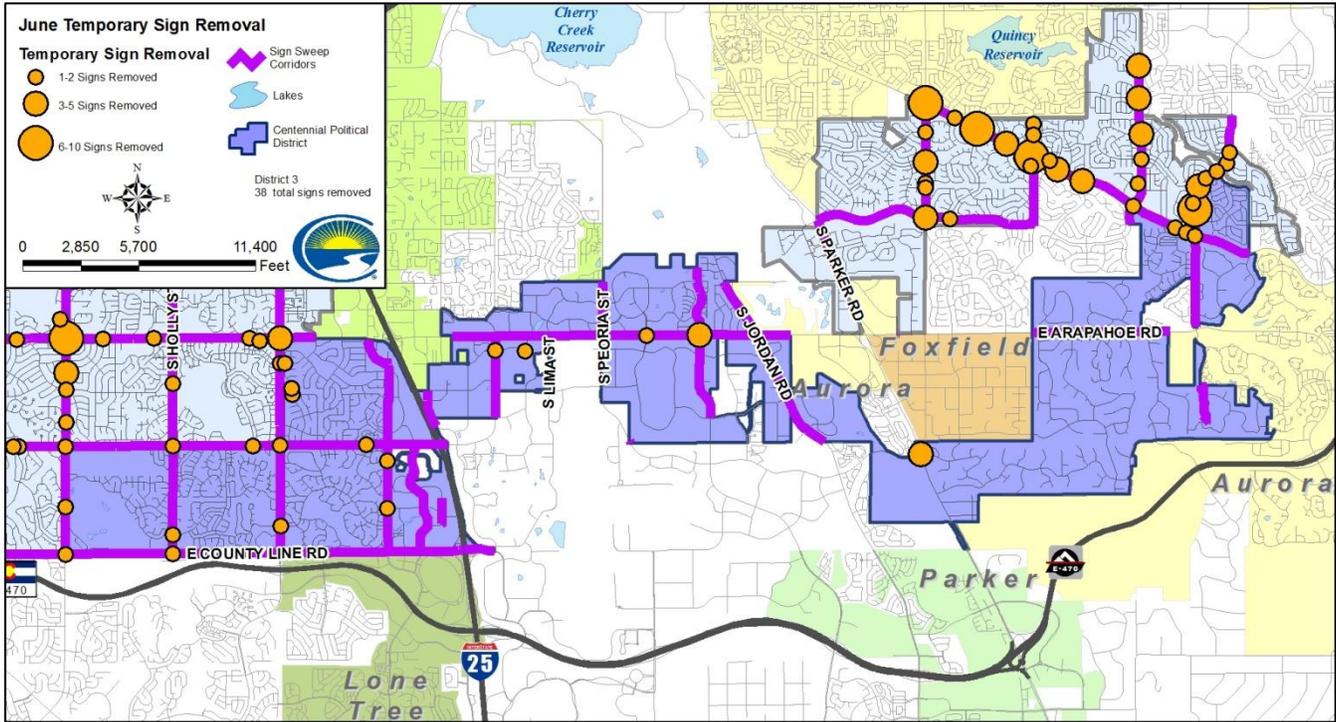
District 1



District 2



District 3



District 4

