

## Code Compliance Monthly Report for June, 2014

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### Activity

**Cases Opened** – There were 137 cases opened; 88% complaint based and 12% officer initiated.

**Cases Closed** – There were 102 cases closed by voluntary compliance.

**Total Violations** – There were 147 violations throughout all the districts.

**Violations Abated** – There were 65 violations abated with the issuance of a Courtesy Notice.

**Aging Cases** – There were 82 open cases carried over from prior months.

**ROW Sign Removal** – There were 378 signs removed from the public right-of-way.

**Inquiries** – There were 677 inquiries; 35% received through the call center.

**Most Frequent Violations** – The most frequent violations were weeds, right-of-way obstructions, stockpiling and inoperable vehicles.

**Case Duration** – Cases were closed on average within 38\* days.

**Compliance Rate** – 74% with 100% voluntary compliance.

[Sign Removal Maps](#) – By District

### Executive Summary

During the month of June 2014, there were 21 business days and no holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 38 days compared to an average of 9.27 days during 2013. The total number of documented and removed signs from the R-O-W was 378 in all Districts.

District 1=49 District 2=63 District 3=144 District 4=122

### Budget

Code Compliance Services Budget for Calendar Year 2014 - \$ 419,869.00

June expenses \$ 34,989.08

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

### Service Activities

Caseload Activity	June 2014	June 2013
New Cases	137	150
Cases open prior to this month	82	48
Active Cases	219	198
Closed Cases	102	126

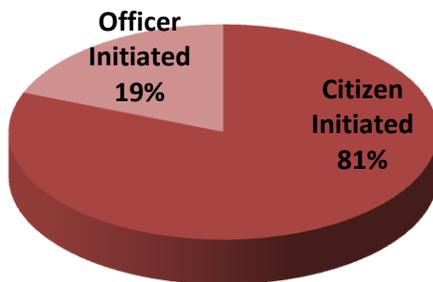
\*Average includes 6 aging cases that were open over 120 days( less 6 outliers; average = 16 days).

Inspection Activity	June 2014	June 2013
Number of Inspections	301	308
Initial Inspections	130	146
Multiple Inspections	171	162
3 or more Inspections	19	13
No Violation Found	23	32
Dismissed	0	0

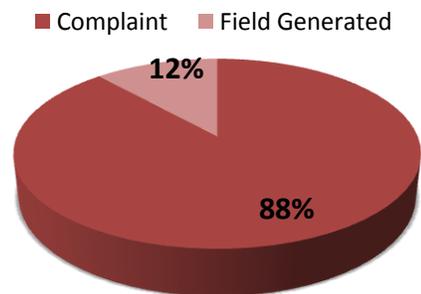
## Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In June 2014, code compliance staff spent 218.5 hours in the field, 384 hours in the office\*\*, and 123 hours in training/meetings averaging 16 inspections per officer per business day.

### Number of Inquiries (677)

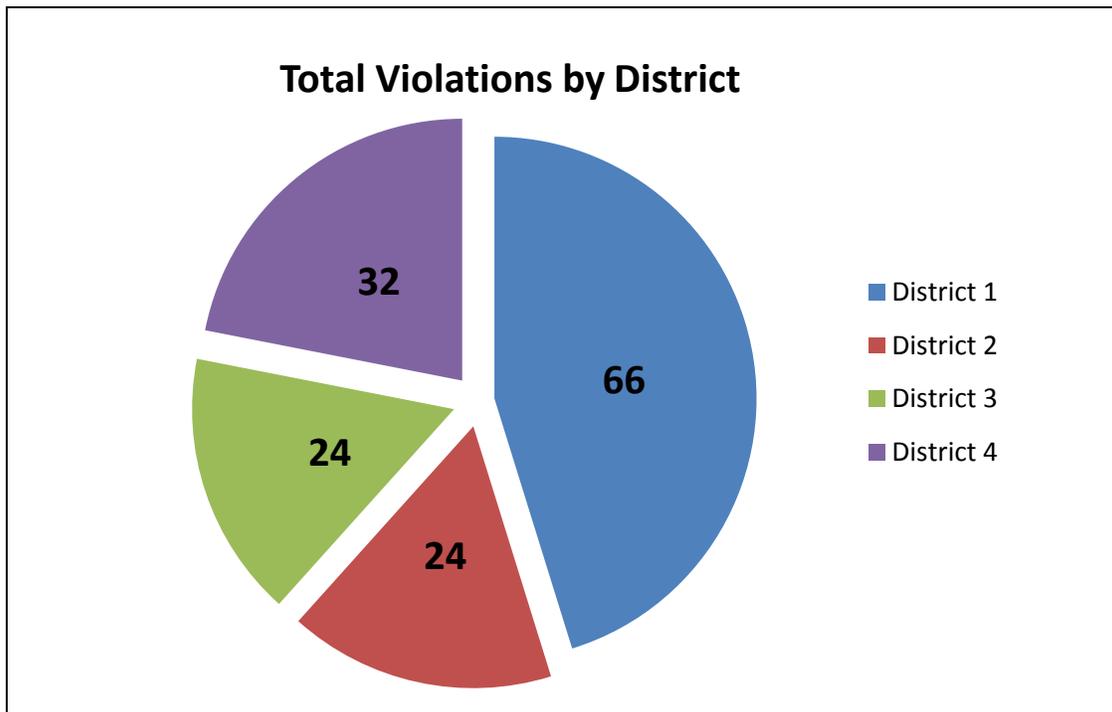
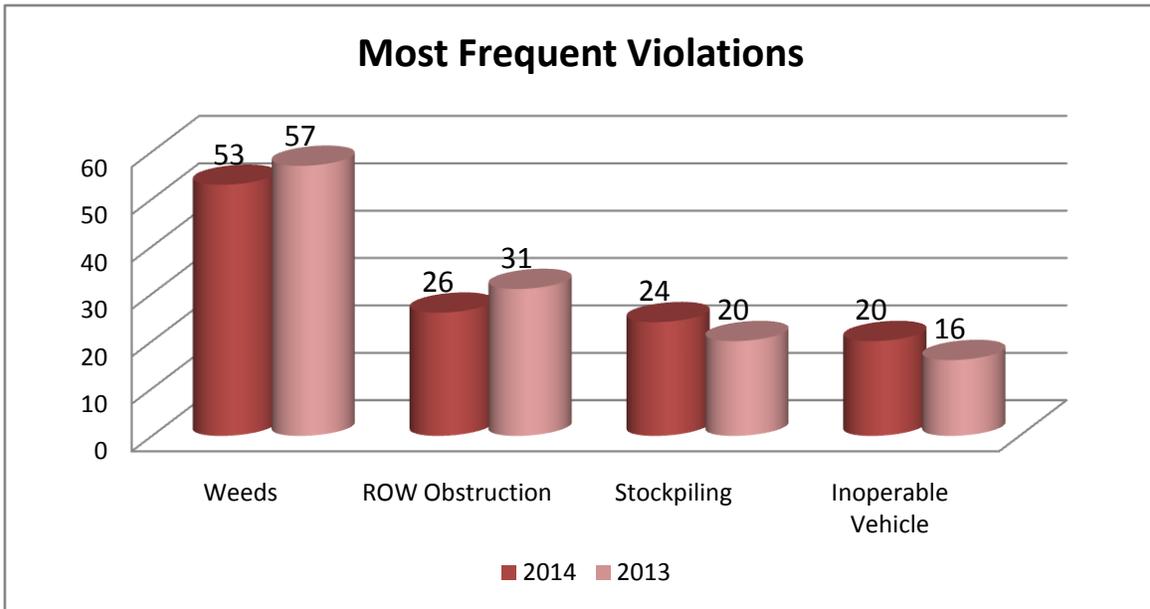


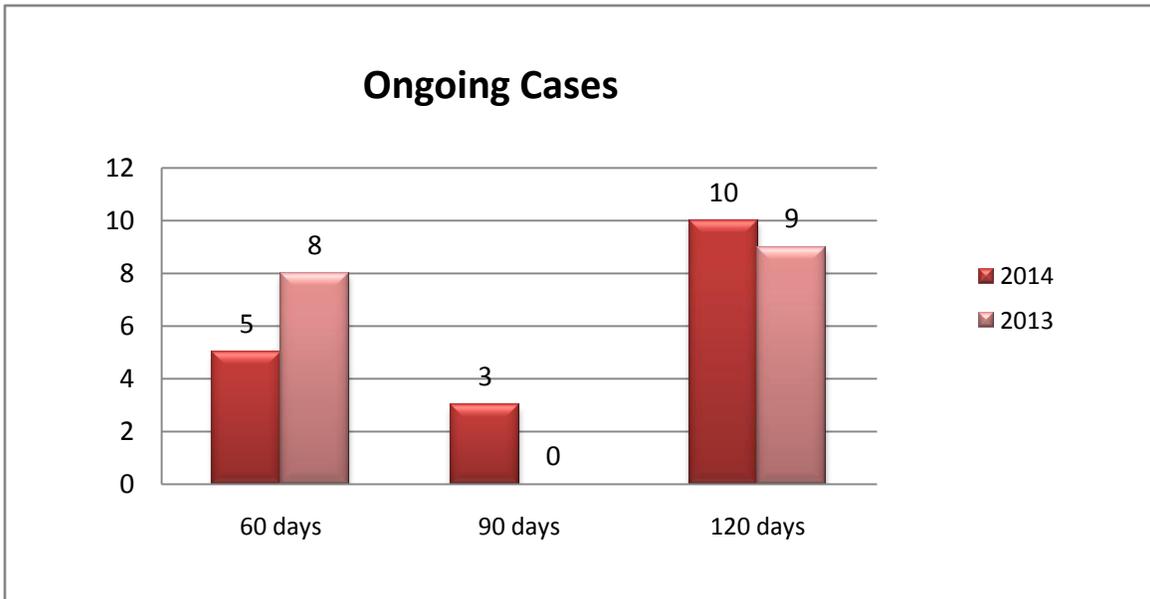
### Number of New Cases (137)



Compliance Method	June 2014 Notices Issued	June 2014 Violations Abated
Courtesy Notice	89	65
Notice and Demand	5	10
Summons and Complaints	0	0
Judicial Enforcement	0	0
<b>Total</b>	<b>94</b>	<b>75</b>

\*\*Includes 82.50 hours by Citizen Responder and 135.5 by manager.





### Interagency Coordination, Meetings & Training

In June, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff attended CACEO quarterly training in Rifle, Colorado. The overarching theme was communication. The courses included Interview Techniques, Assertive Communication and an experiential course on how to communicate effectively with people that experience auditory hallucinations.

#### Agency/Division Coordination

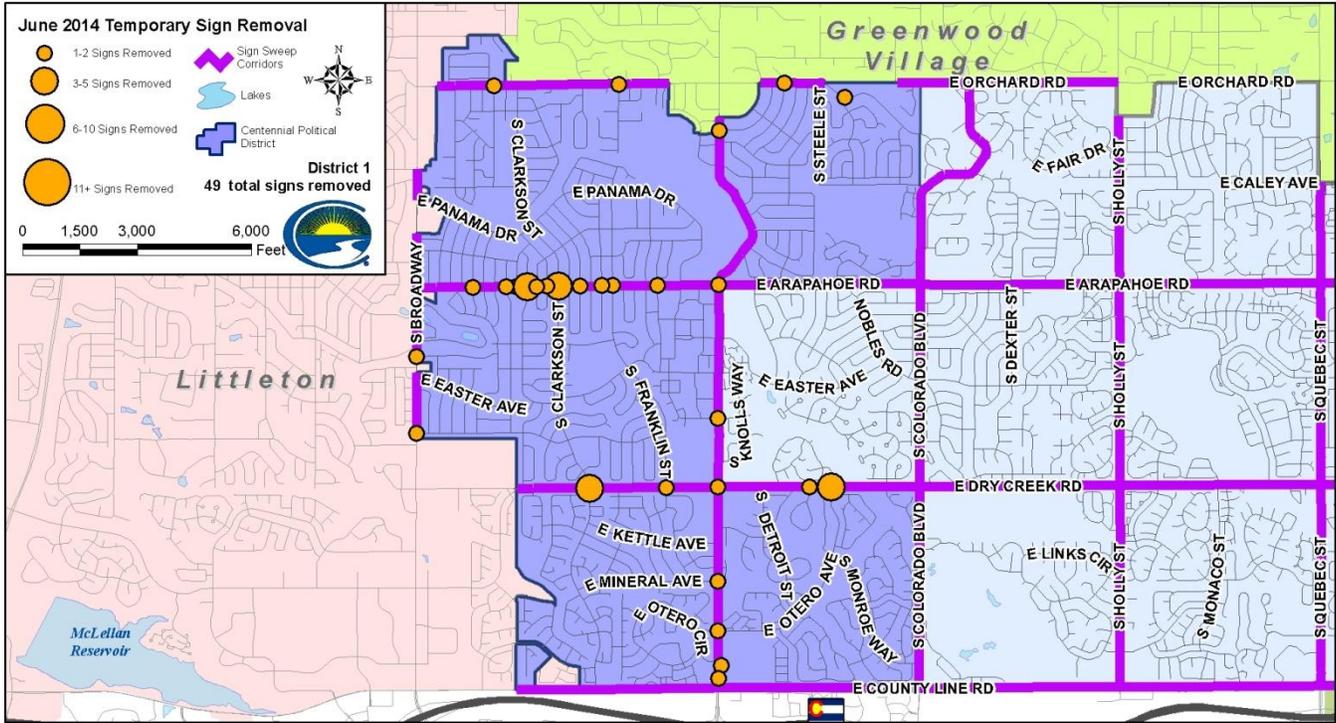
CACEO	Education Committee Board Meetings	9
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#### Training/Special Projects

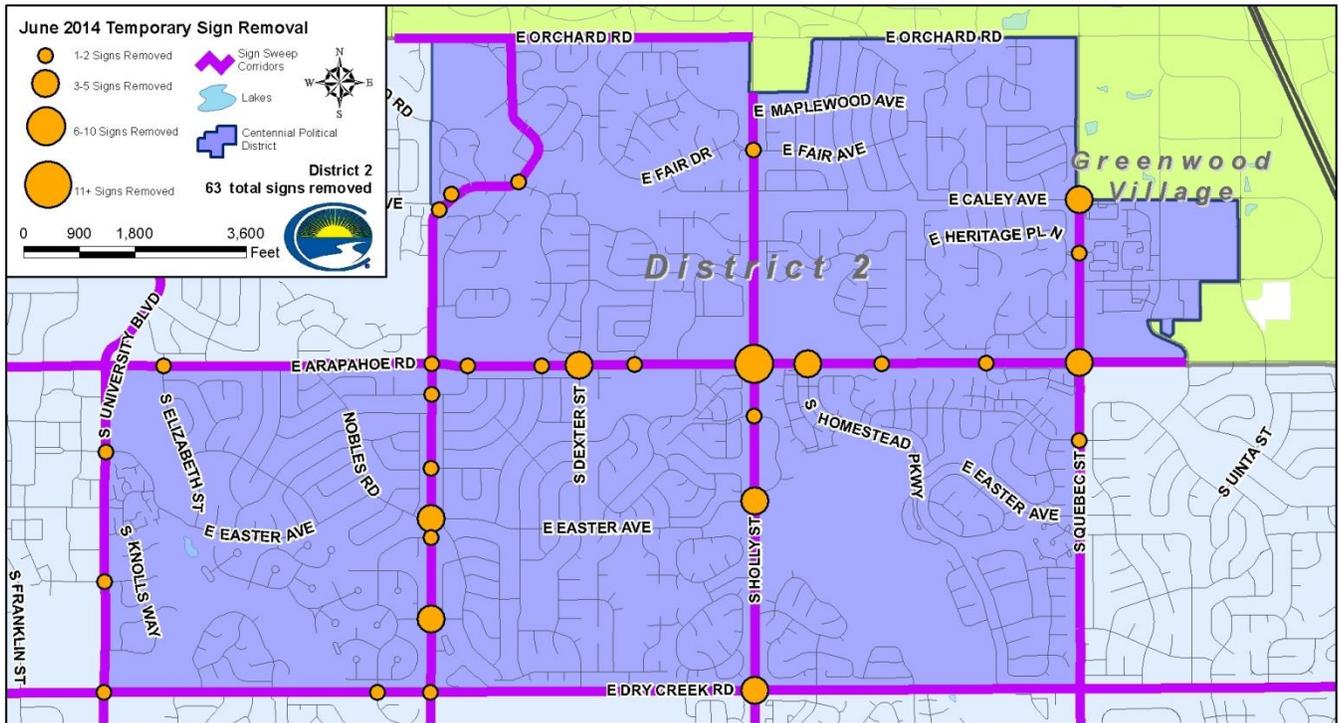
CH2M Hill	Safety & Leadership	13.5
Meetings	City & CH2M Hill	48.25
CACEO	Communication	40
<b>GRAND TOTAL</b>		<b>232.25</b>

## Sign Removal Maps by District

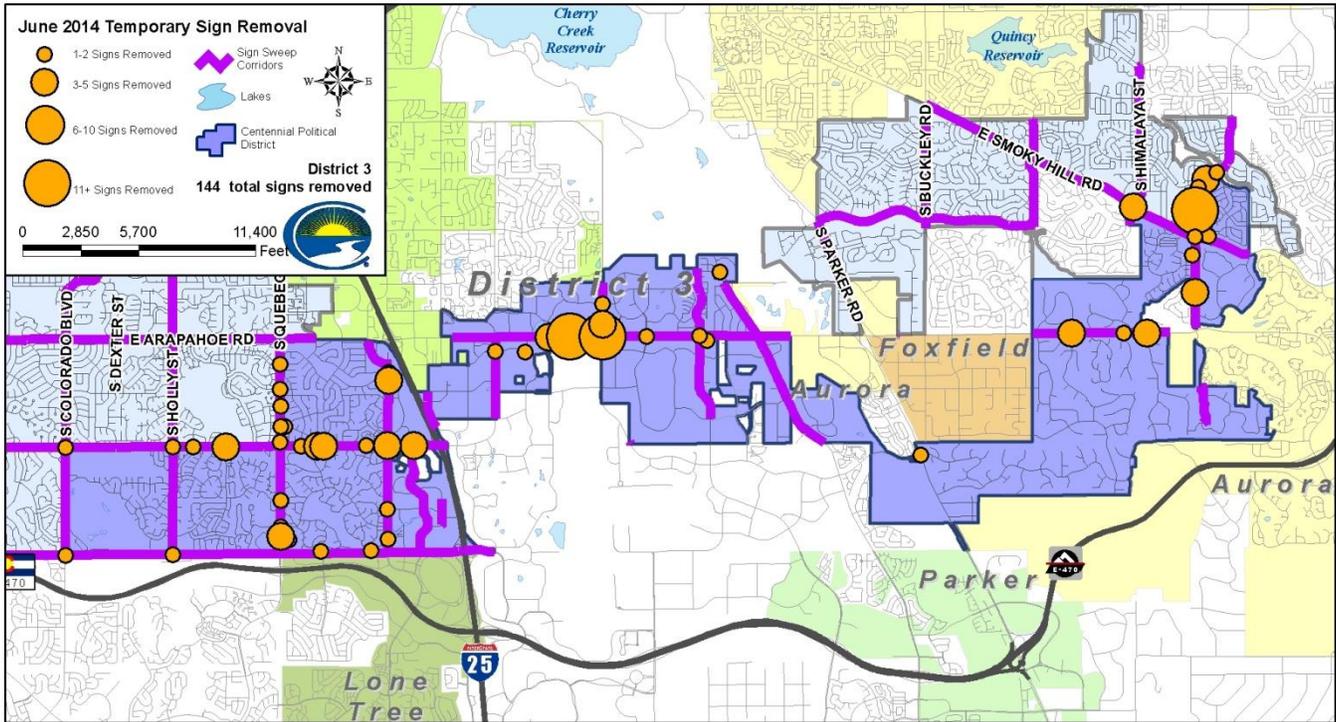
### District 1



### District 2



## District 3



## District 4

