



## Code Compliance Monthly Report for July, 2014

### Activity

**Cases Opened** – There were 138 cases opened; 87% complaint based and 13% officer initiated.

**Cases Closed** – There were 141 cases closed by voluntary compliance.

**Total Violations** – There were 183 violations throughout all the districts.

**Violations Abated** – There were 117 violations abated with the issuance of a Courtesy Notice.

**Aging Cases** – There were 42 open cases carried over from prior months.

**ROW Sign Removal** – There were 280 signs removed from the public right-of-way.

**Inquiries** – There were 638 inquiries; 25% received through the call center.

**Most Frequent Violations** – The most frequent violations were weeds, right-of-way obstructions, stockpiling and inoperable vehicles.

**Case Duration** – Cases were closed on average within 26\* days.

**Compliance Rate** – 102% with 100% voluntary compliance.

**Sign Removal Maps** – By District

### Executive Summary

During the month of July 2014, there were 22 business days and one holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 26 days compared to an average of 11 days during 2013. The total number of documented and removed signs from the R-O-W was 280 in all Districts.

District 1=97 District 2=45 District 3=63 District 4=75

### Budget

Code Compliance Services Budget for Calendar Year 2014 - \$ 419,869.00

July expenses \$ 34,989.08

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

### Service Activities

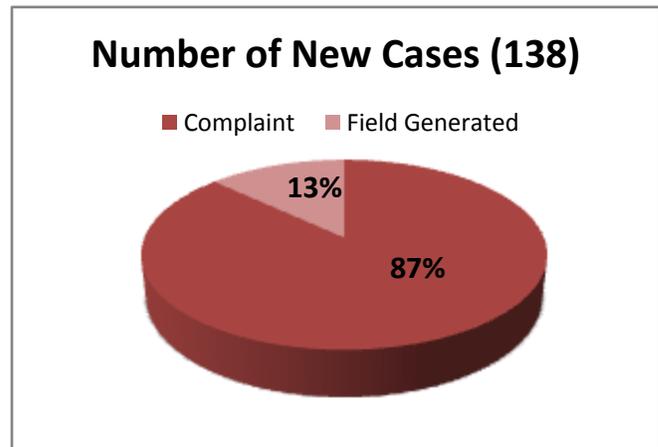
Caseload Activity	July 2014	July 2013
New Cases	138	165
Cases open prior to this month	42	57
Active Cases	180	222
Closed Cases	141	128

\*Average includes 3 aging cases that were open over 120 days (less 3 outliers; average = 20 days).

Inspection Activity	July 2014	July 2013
Number of Inspections	399	391
Initial Inspections	139	168
Multiple Inspections	260	223
3 or more Inspections	38	30
No Violation Found	26	26
Dismissed	0	0

### Content Analysis

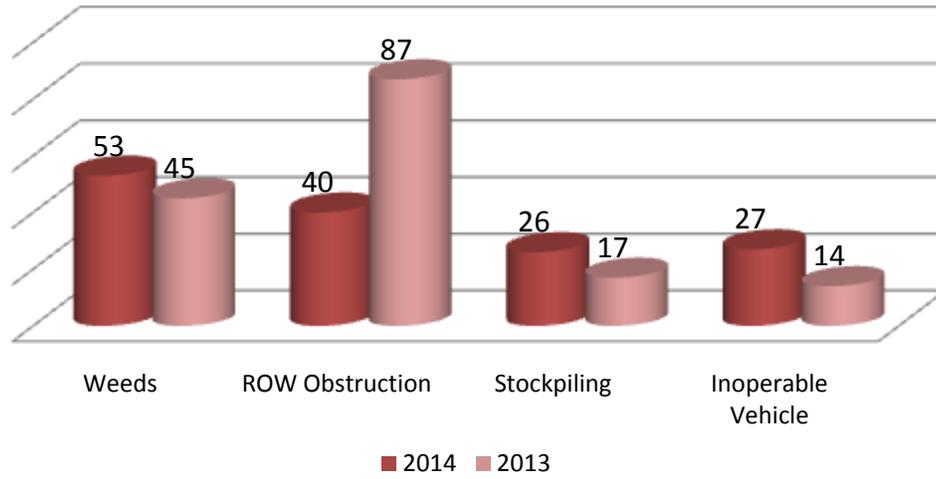
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In July 2014, code compliance staff spent 243.75 hours in the field, 392 hours in the office\*\*, and 102 hours in training/meetings averaging 6 inspections per officer per business day.



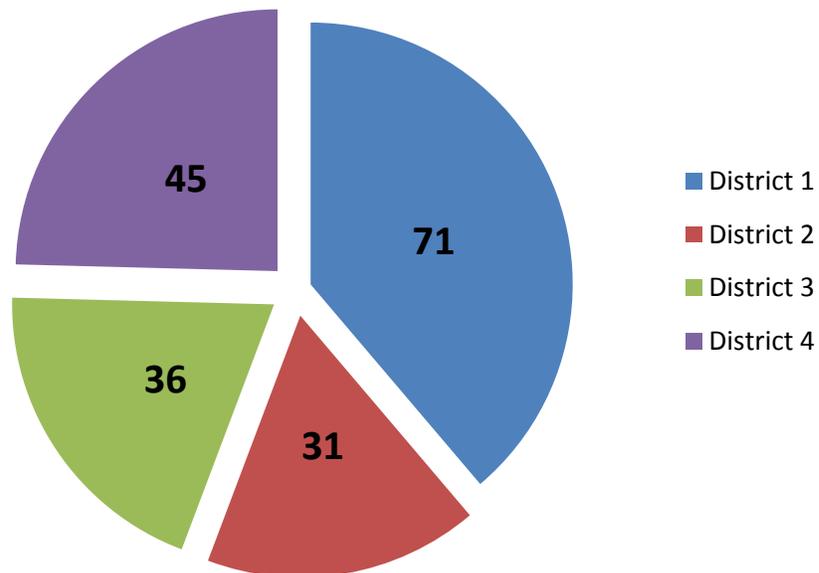
Compliance Method	July 2014 Notices Issued	July 2014 Violations Abated
Courtesy Notice	98	127
Notice and Demand	7	10
Summons and Complaints	0	0
Judicial Enforcement	0	0
<b>Total</b>	<b>105</b>	<b>137</b>

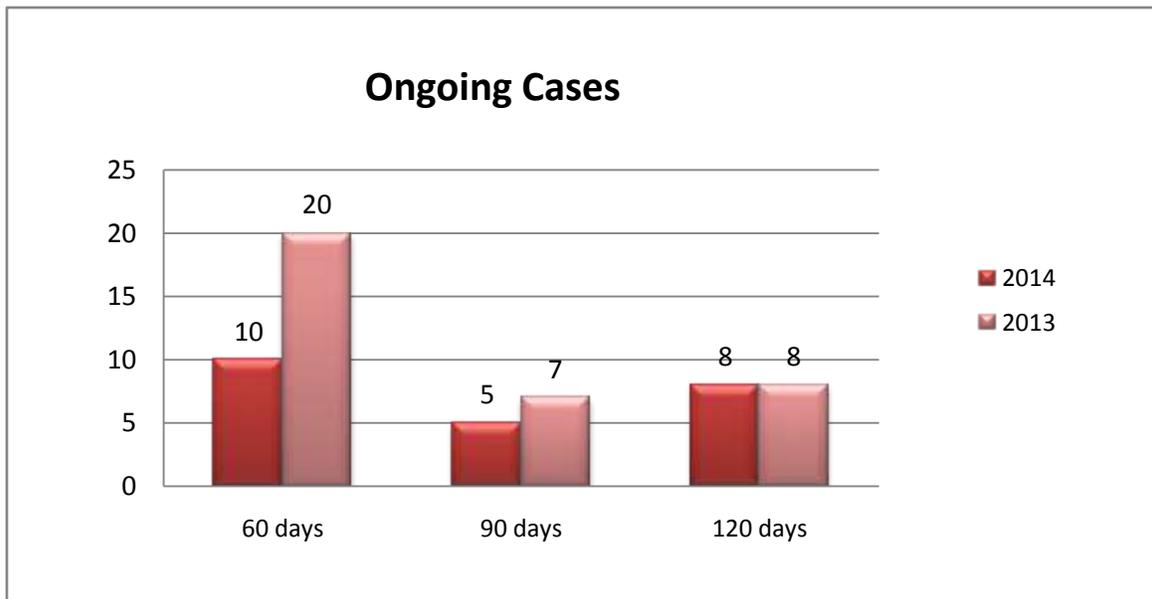
\*\*Includes 102.5 hours by Citizen Responder and 136 by manager.

### Most Frequent Violations



### Total Violations by District





### Interagency Coordination, Meetings & Training

In July, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff attended training on noxious weeds by the Colorado Parks & Wildlife Division and Hash Oil Manufacturing Explosion Risk by the Rocky Mountain High Intensity Drug Trafficking Area Task Force.

#### Agency/Division Coordination

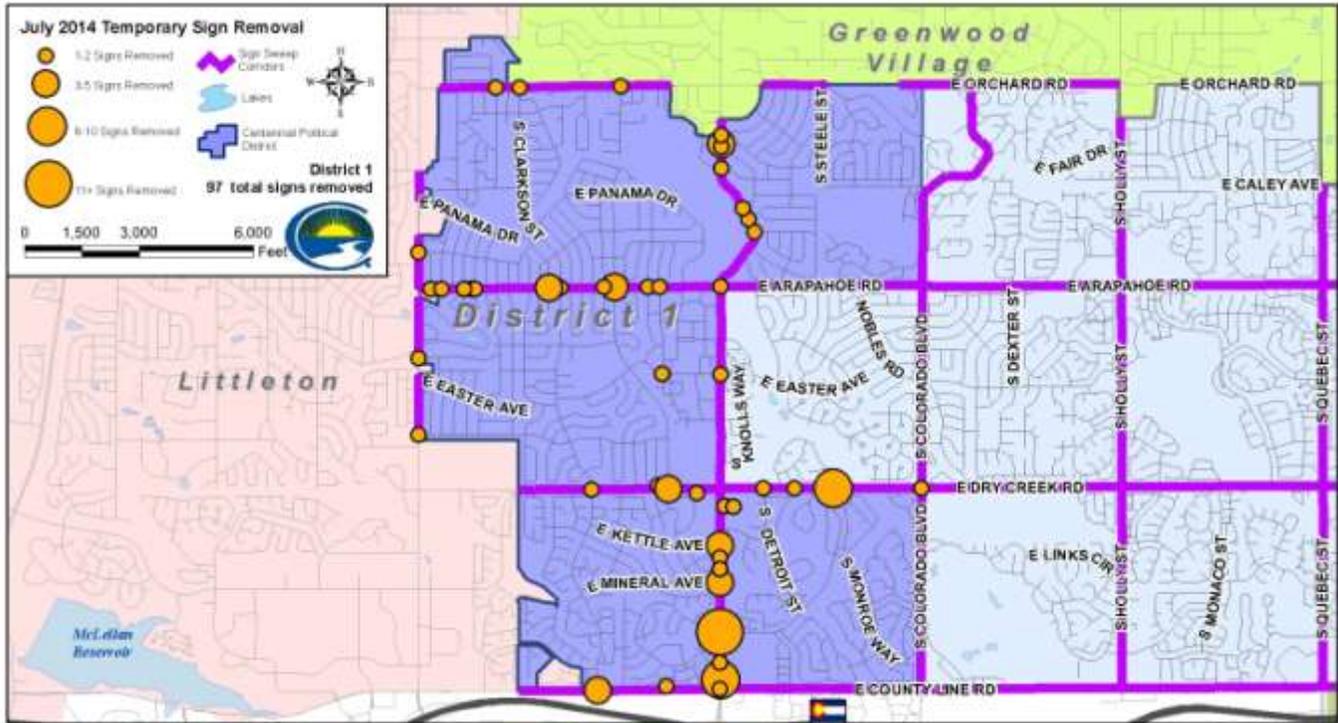
CACEO	Education Committee/Board Meetings	10
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#### Training/Special Projects

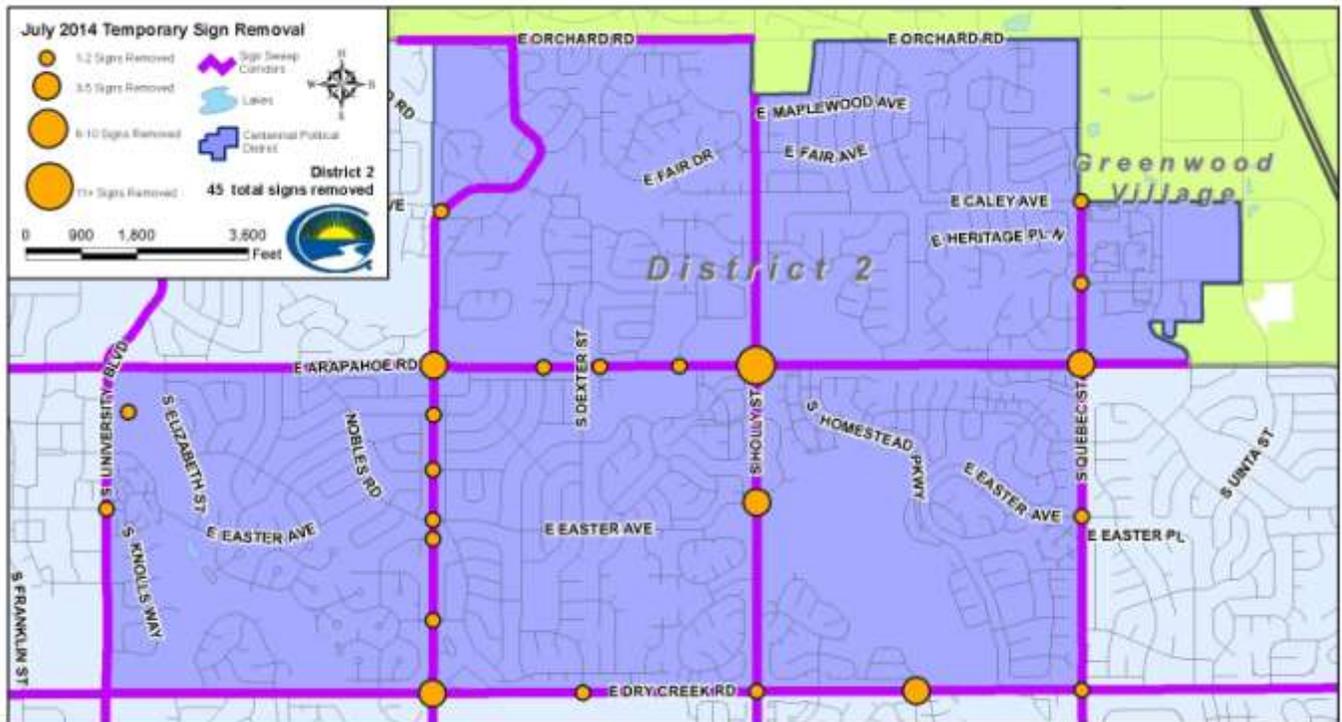
CH2M Hill	Safety & Leadership	20
Meetings	City & CH2M Hill	69
Colorado Parks & Wildlife	Noxious Weeds	4
Rocky Mountain High Intensity Drug Trafficking Area Task Force	Hash Oil Manufacturing Explosion Risk	9.5
<b>GRAND TOTAL</b>		<b>112.5</b>

## Sign Removal Maps by District

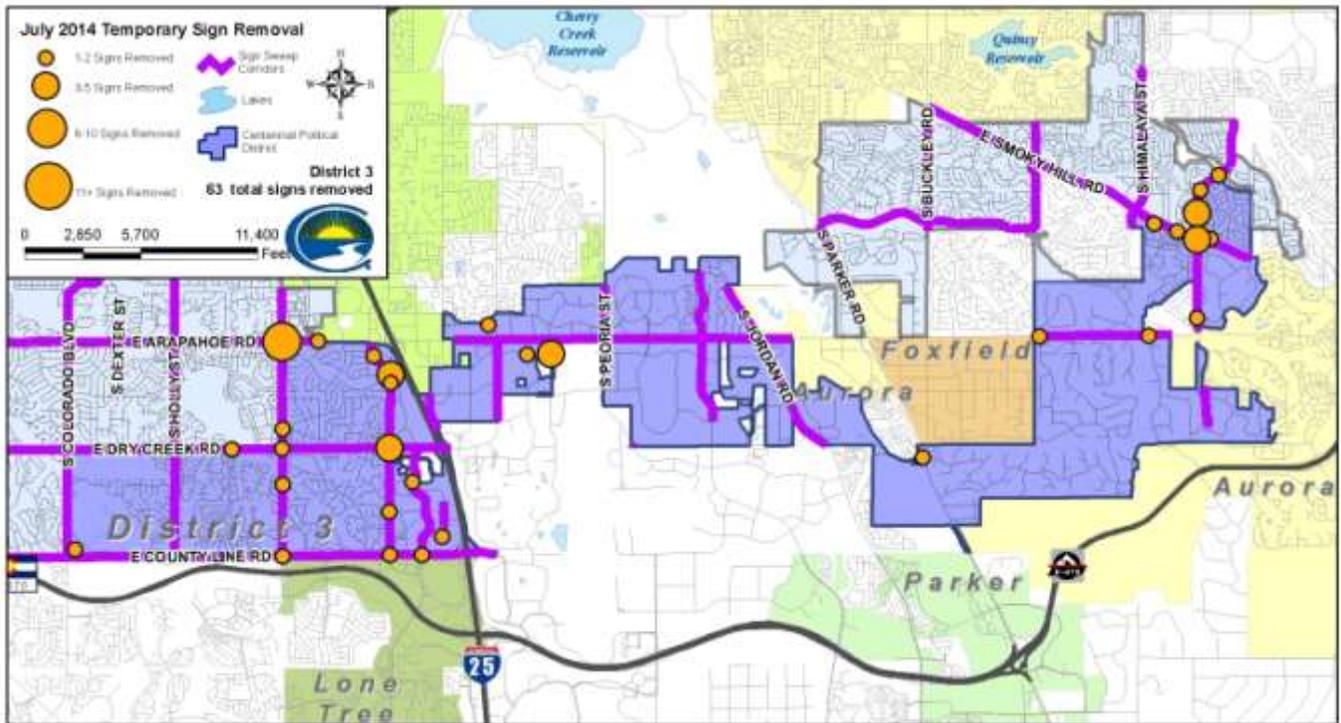
### District 1



### District 2



## District 3



## District 4

