Code Compliance Monthly Report for January, 2014

Activity

Cases Opened – There were 37 cases opened; 65% complaint based and 35% officer initiated.
Cases Closed – There were 26 cases closed by voluntary compliance.
Total Violations – There were 52 violations throughout all the districts.
Violations Abated – There were 15 violations abated with the issuance of a Courtesy Notice.
Aging Cases – There were 45 open cases carried over from prior months.
ROW Sign Removal – There were 109 signs removed from the public right-of-way.
Inquiries – There were 182 inquiries; 23% received through the call center.
Most Frequent Violations – The most frequent violations were temporary signs, stockpiling and inoperable vehicles.
Case Duration – Cases were closed on average within 13.5 days.
Compliance Rate –70% with 100% voluntary compliance.
Sign Removal Maps – By District

Executive Summary

During the month of January 2014, there were 22 business days and 2 holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 13.5 days compared to an average of 9.3 days during 2013. The total number of documented and removed signs from the R-O-W was 109 in all Districts.

District 1=6 District 2=27 District 3=37 District 4=39

Budget

Code Compliance Services Budget for Calendar Year 2014 - $ 419,869.00
January expenses $ 34,989.08
Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

Service Activities

Caseload Activity	January 2014	January 2013
New Cases	37	39
Cases open prior to this month	45	21
Active Cases	82	60
Closed Cases	26	45

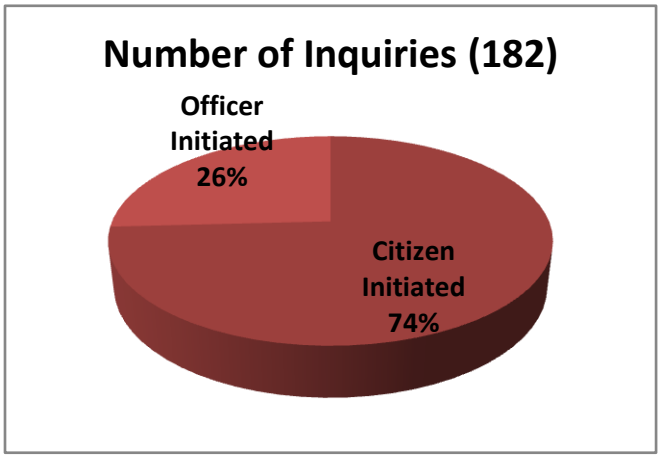
Tamra Gregory – Code Compliance Manager

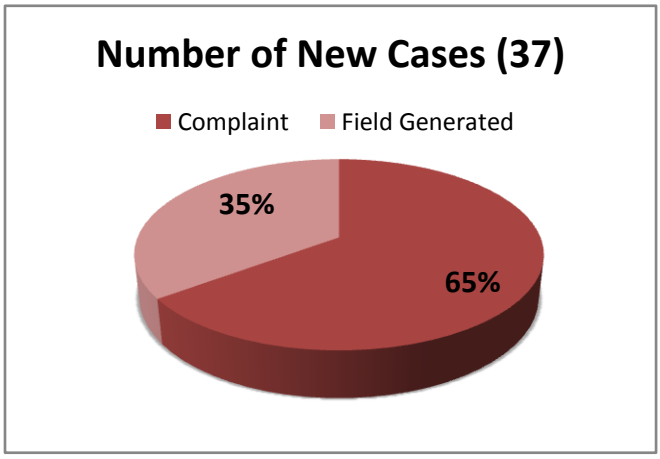
City of Centennial

Inspection Activity	January 2014	January 2013
Number of Inspections	104	112
Initial Inspections	34	41
Multiple Inspections	70	71
3 or more Inspections	4	4
No Violation Found	3	10
Dismissed	0	0

Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In January 2014, code compliance staff spent 159.25 hours in the field, 388.75 hours in the office*, and 97 hours in training/meetings averaging 6 inspections per officer per business day.





Compliance Method	January 2014 Notices Issued	January 2014 Violations Abated
Courtesy Notice	28	15
Notice and Demand	7	5
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	**35**	**20**

*Includes 77.5 hours by Citizen Responder and 86.50 by manager.

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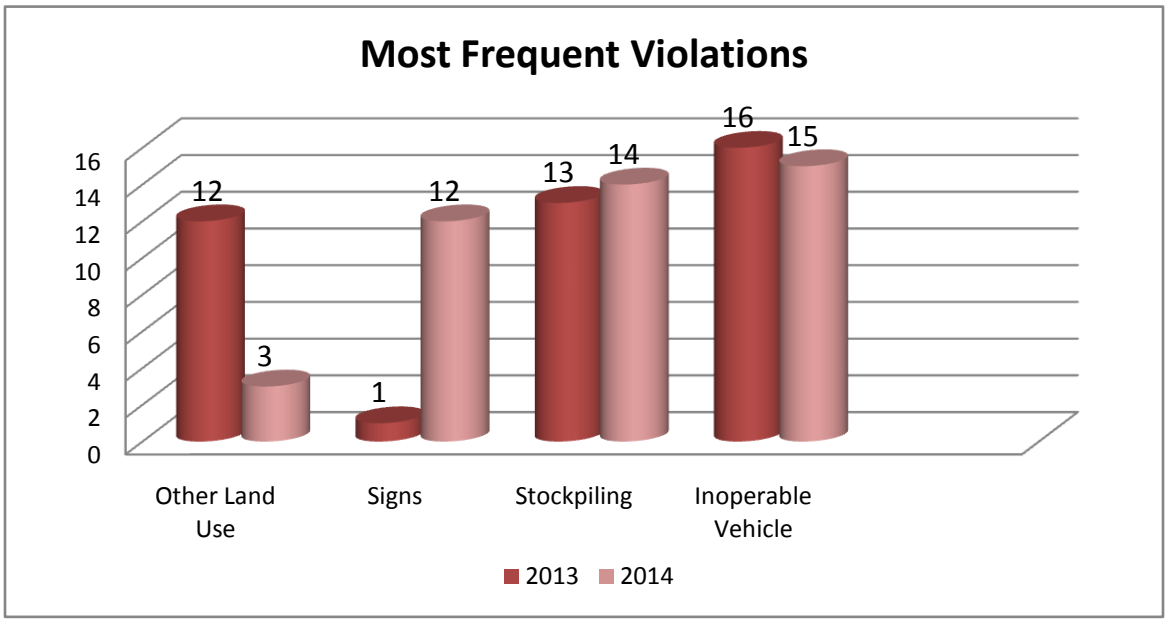
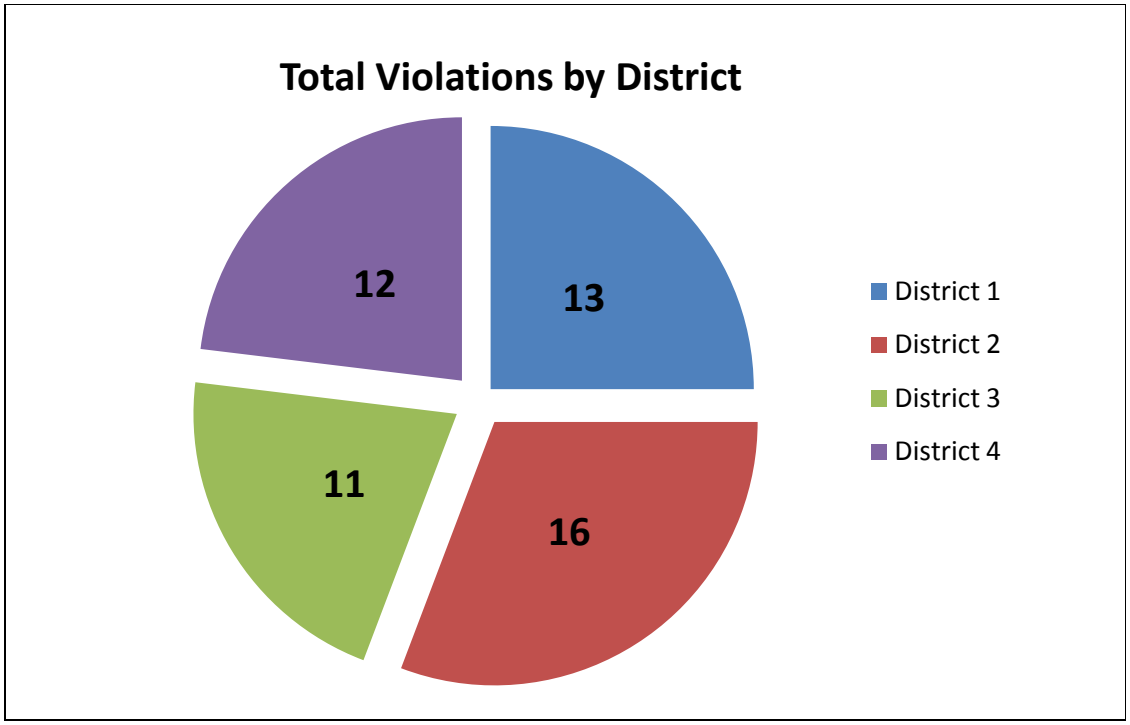
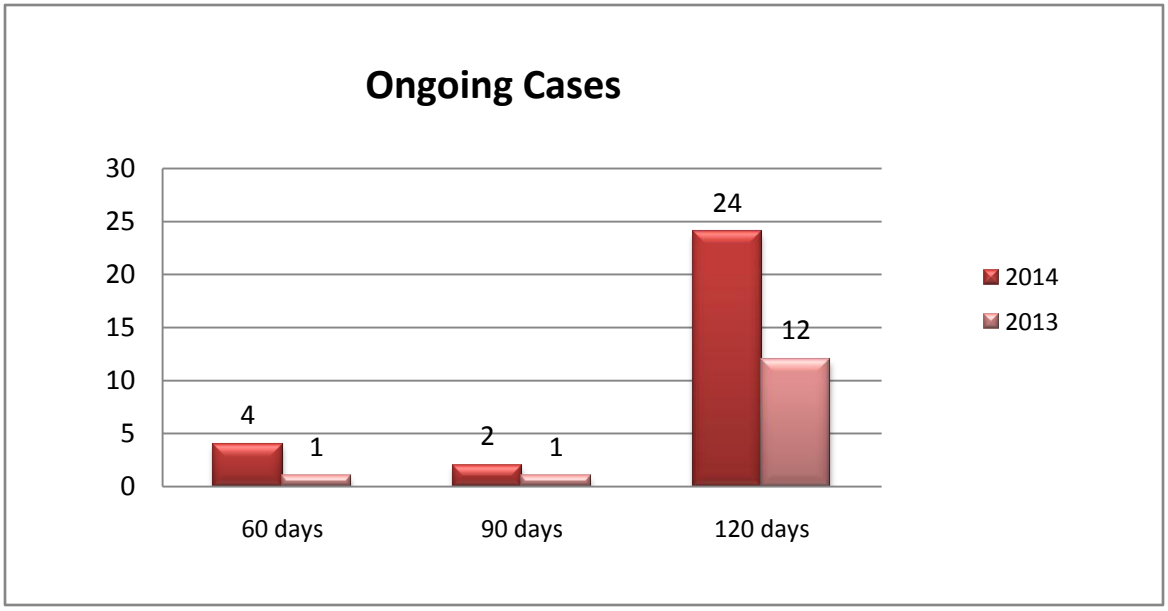






Interagency Coordination, Meetings & Training

In January, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) and American Association of Code Enforcement (AACE) to ensure training is timely and applicable. Staff attended the Interagency Coordination Meeting that includes inspectors from, Centennial Public Works, Arapahoe County Public Works, and Southeast Metro Storm Water Authority (SEMSWA). Staff attended training on Noxious Vegetation by the Department of Agriculture. Staff hosted Councilmember Turley on a ride-along in District 1.

Agency/Division Coordination

CACEO /AACE	Education Committee Board Meetings	21.75
Front Line Advisory Committee	Customer Service	2
Interagency Coordination Meeting	SEMSWA Regulations	4

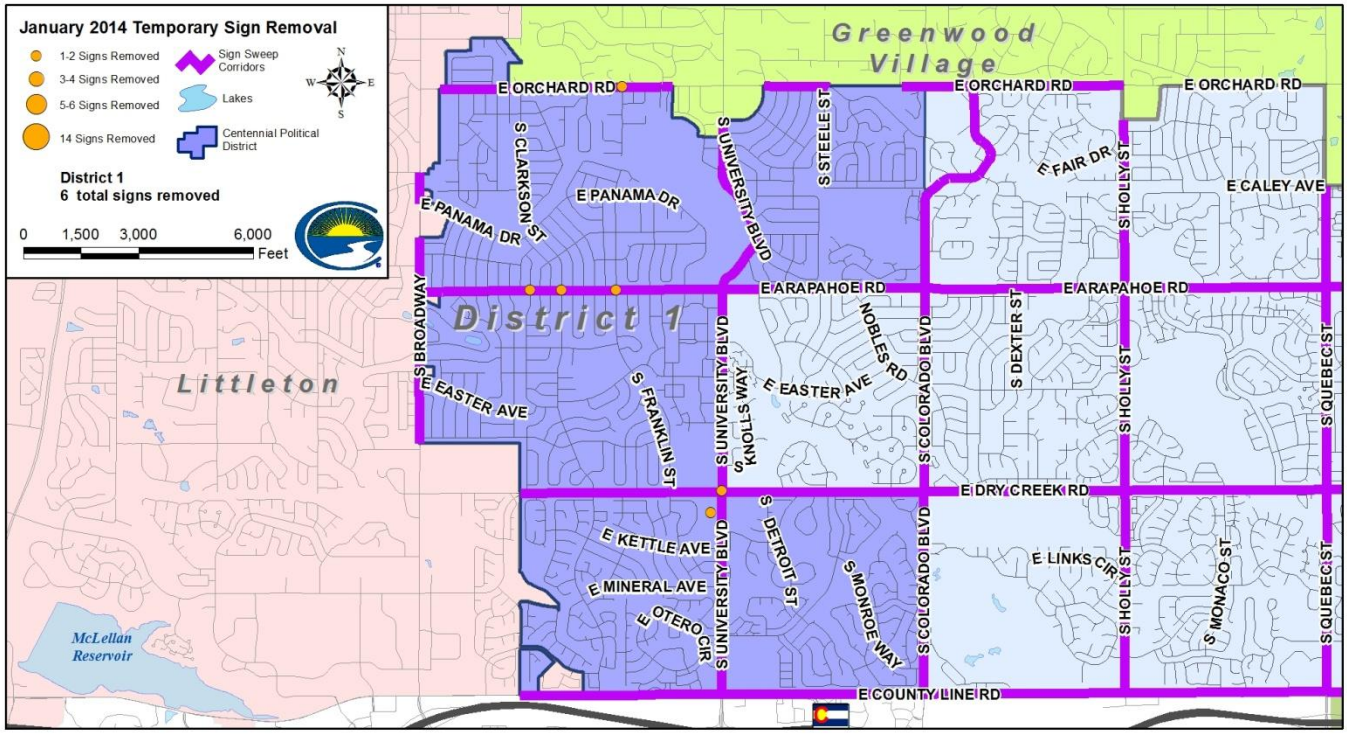
Training/Special Projects

CH2M Hill	Safety & Leadership	21.25
CH2M Hill	Defensive Driving	6
Meetings	City & CH2M Hill	41.75
	GRAND TOTAL	**69**

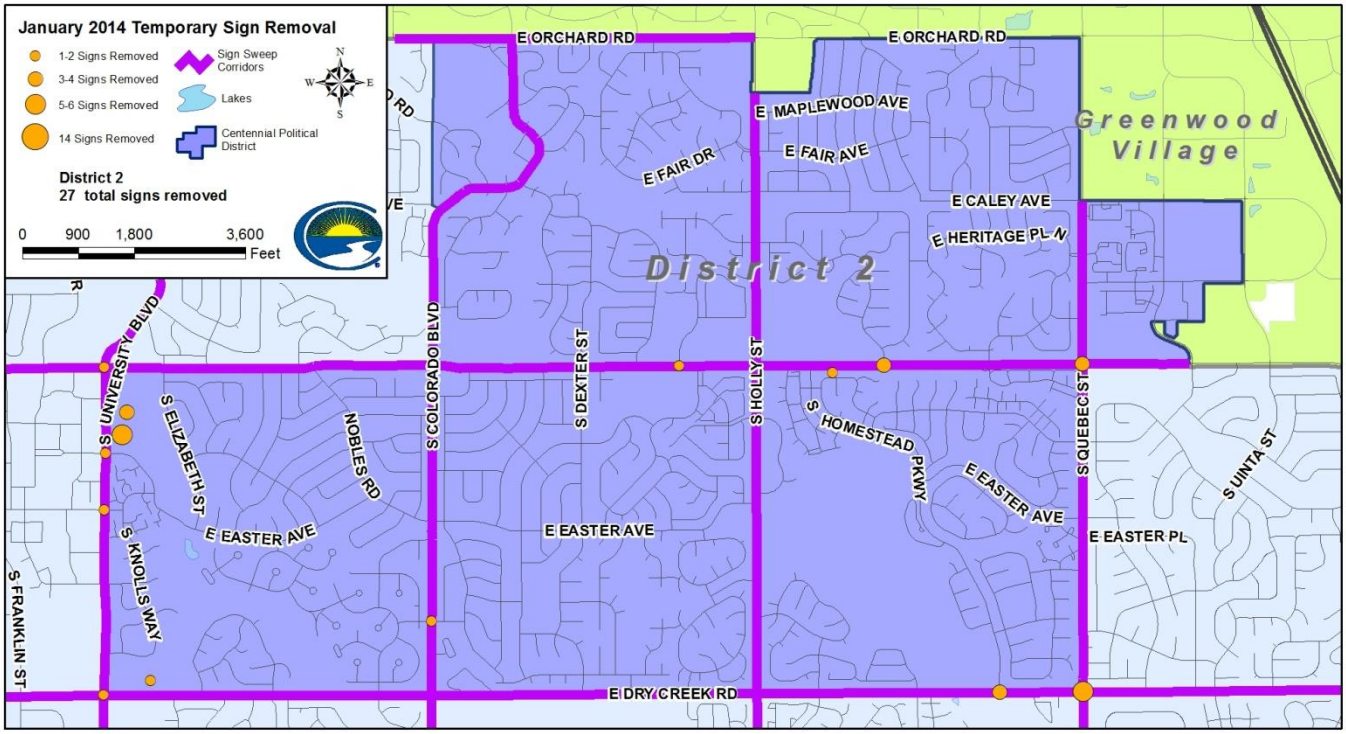
City of Centennial

Sign Removal Maps by District

District 1



District 2



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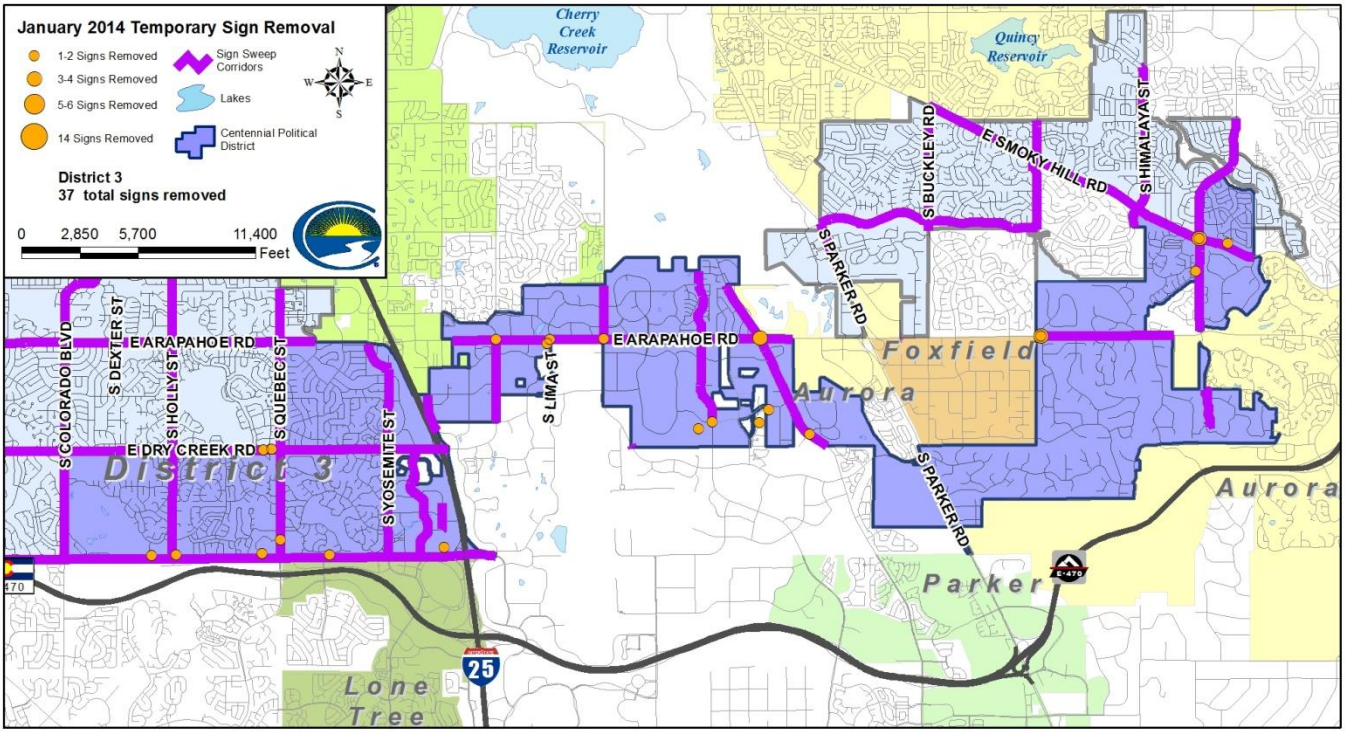
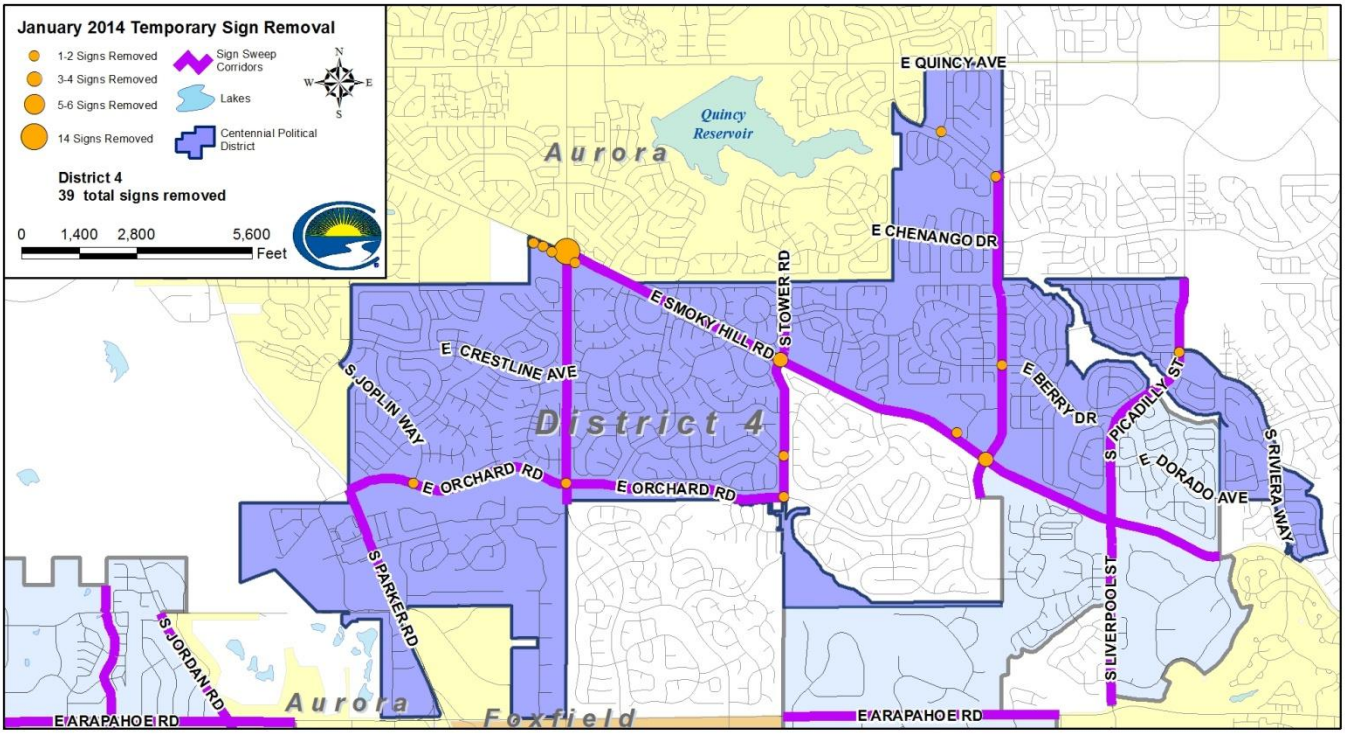
District 3



District 4