Code Compliance Monthly Report for February, 2014

Activity

Cases Opened – There were 31 cases opened; 90% complaint based and 10% officer initiated.
Cases Closed – There were 52 cases closed by voluntary compliance.
Total Violations – There were 43 violations throughout all the districts.
Violations Abated – There were 39 violations abated with the issuance of a Courtesy Notice.
Aging Cases – There were 35 open cases carried over from prior months.
ROW Sign Removal – There were 50 signs removed from the public right-of-way.
Inquiries – There were 284 inquiries; 20% received through the call center.
Most Frequent Violations – The most frequent violations were inoperable vehicles, right-of-way obstructions and stockpiling.
Case Duration – Cases were closed on average within 7.5 days.
Compliance Rate –168% with 100% voluntary compliance.
Sign Removal Maps – By District

Executive Summary

During the month of February 2014, there were 19 business days and 1 holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 7.5 days compared to an average of 12.67 days during 2013. The total number of documented and removed signs from the R-O-W was 50 in all Districts.

District 1=5 District 2=7 District 3=18 District 4=20

Budget

Code Compliance Services Budget for Calendar Year 2014 - $ 419,869.00
February expenses $ 34,989.08
Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

Service Activities

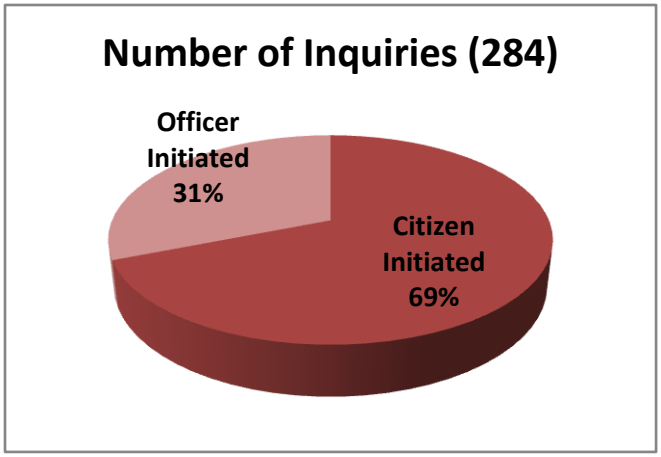
Caseload Activity	February 2014	February 2013
New Cases	31	55
Cases open prior to this month	35	28
Active Cases	67	83
Closed Cases	52	34

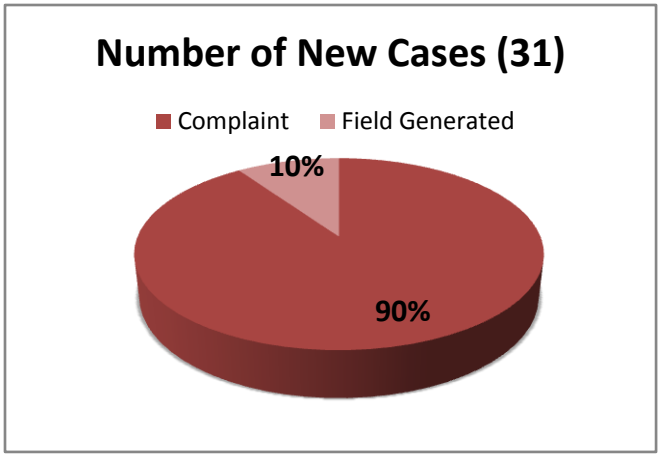
Tamra Gregory – Code Compliance Manager

Inspection Activity	February 2014	February 2013
Number of Inspections	143	119
Initial Inspections	31	54
Multiple Inspections	112	65
3 or more Inspections	6	6
No Violation Found	7	10
Dismissed	0	0

Content Analysis

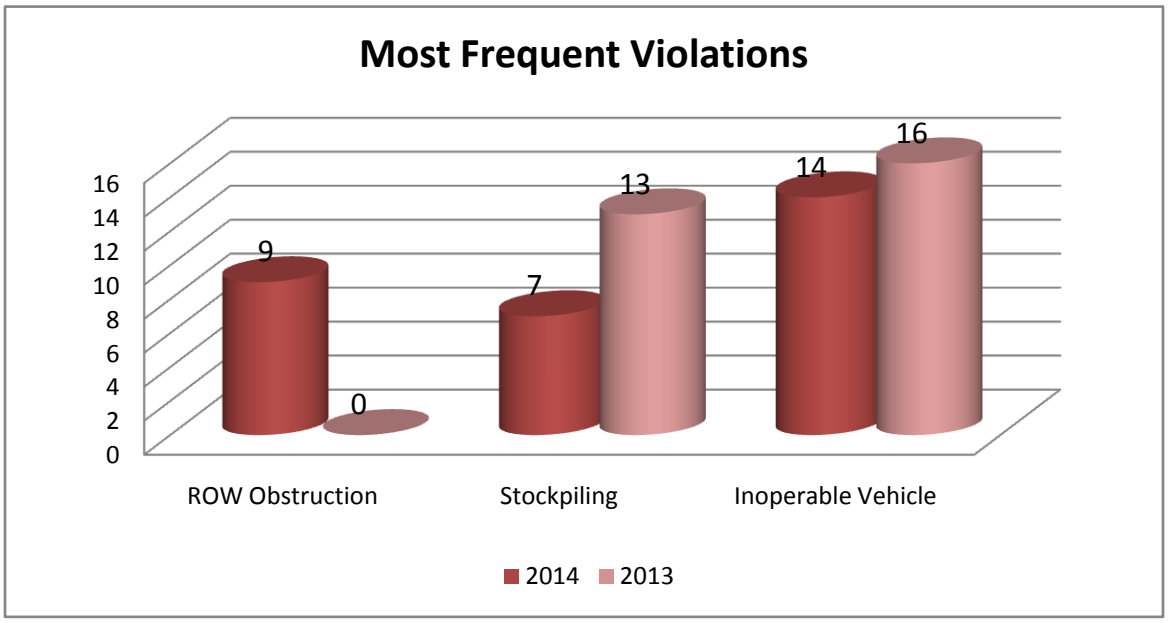
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In February 2014, code compliance staff spent 151.5 hours in the field, 383 hours in the office*, and 924.75 hours in training/meetings averaging 7.5 inspections per officer per business day.

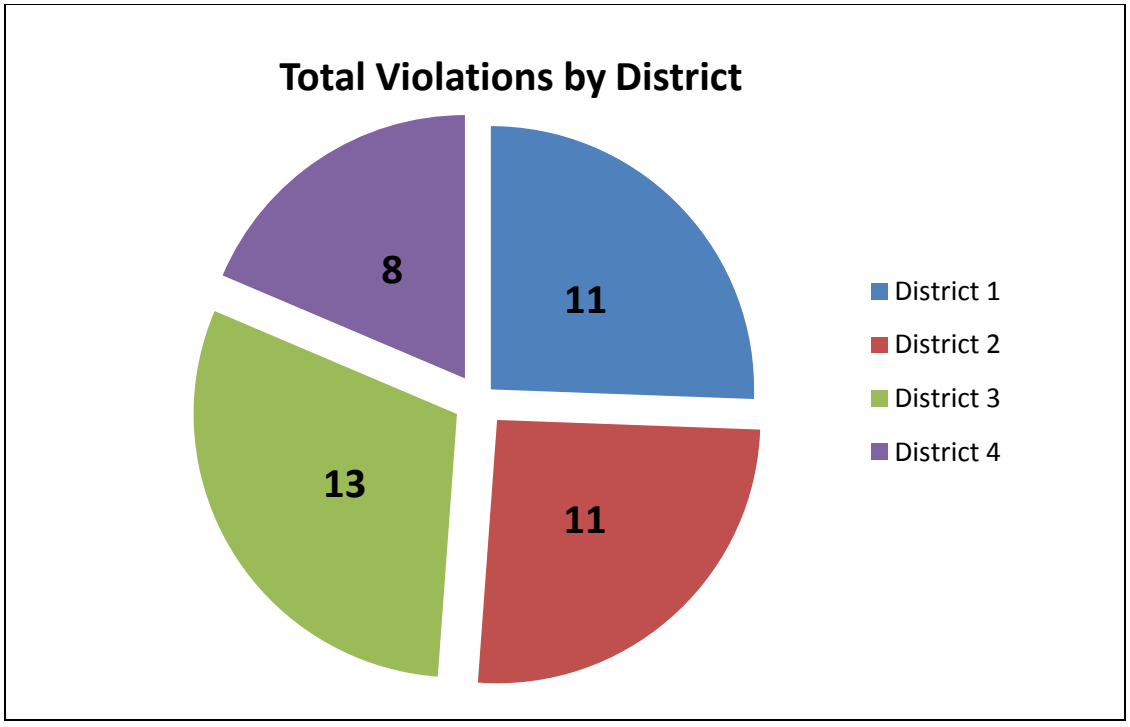


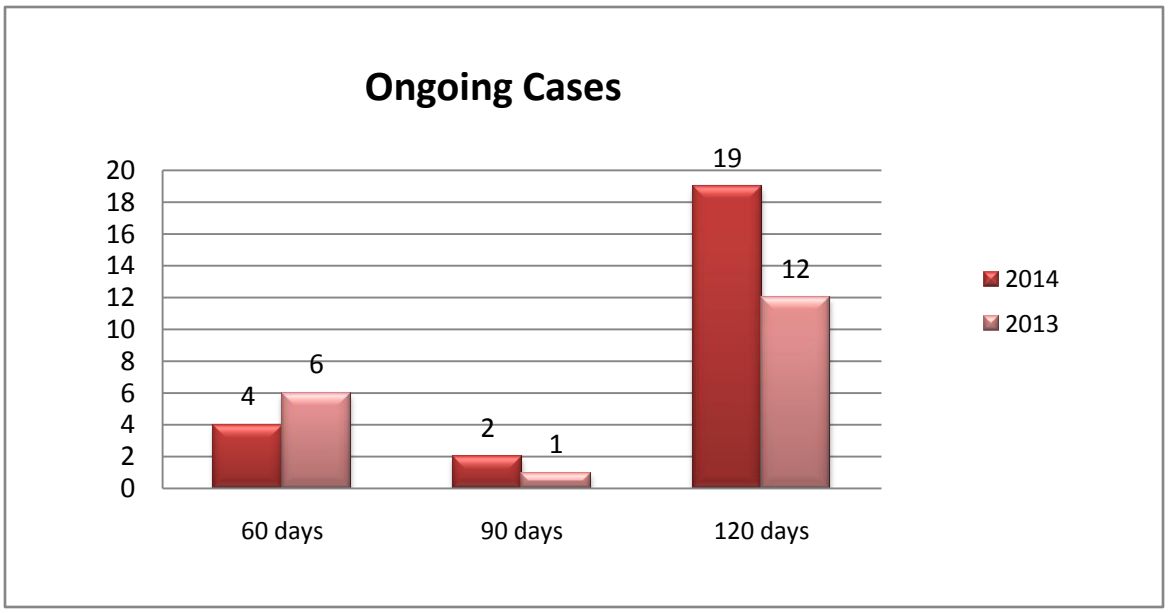


	February 2014 Notices Issued	February 2014 Violations Abated
Courtesy Notice	24	39
Notice and Demand	2	7
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	**26**	**46**

*Includes 82.50 hours by Citizen Responder and 135.5 by manager.


Most Frequent Violations
16
14
12
10
8
6
4
2
0
9
0
7
13
14
16
ROW Obstruction
Stockpiling
Inoperable Vehicle
2014
2013


Total Violations by District
8
11
13
11
District 1
District 2
District 3
District 4



Interagency Coordination, Meetings & Training

In February, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable.

Agency/Division Coordination

CACEO	Education Committee Board Meetings	29.25
Front Line Advisory Committee	Customer Service	3.25

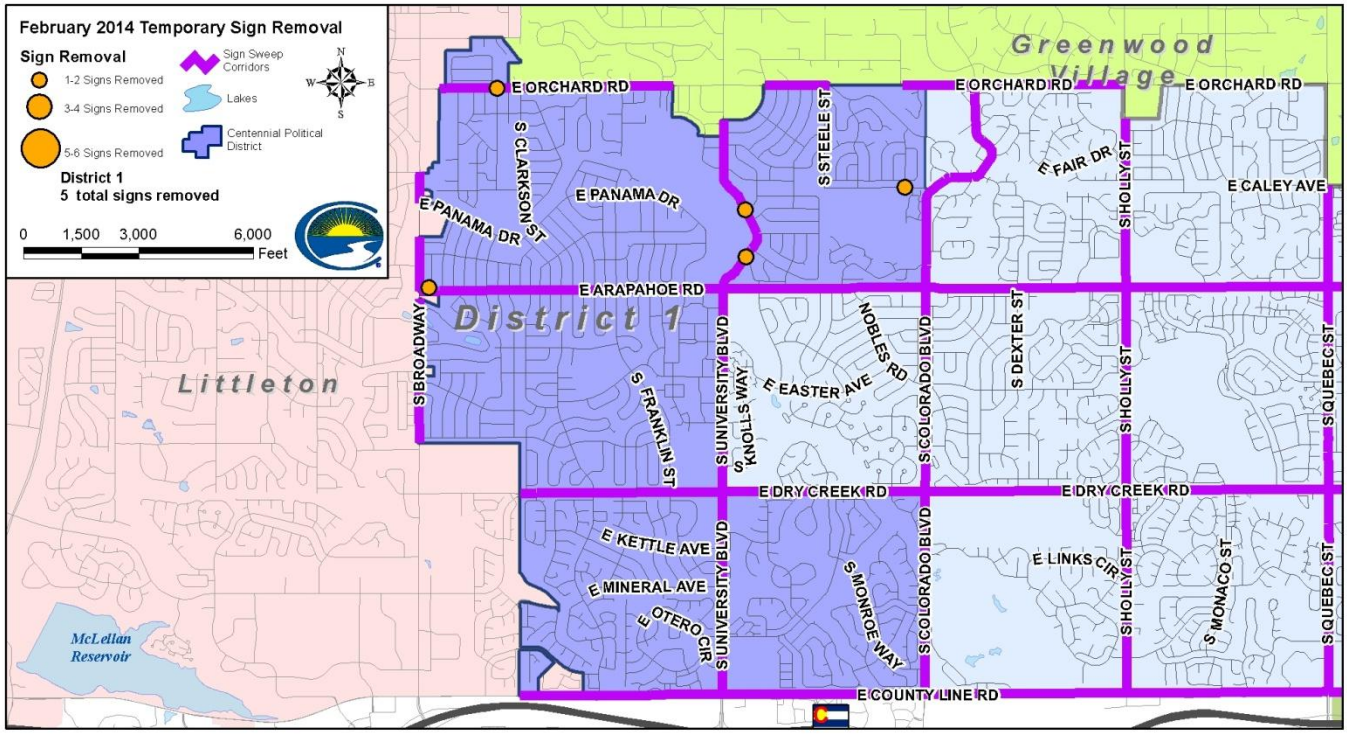
Training/Special Projects

CH2M Hill	Safety & Leadership	18
Meetings	City & CH2M Hill	67
	GRAND TOTAL	**85**

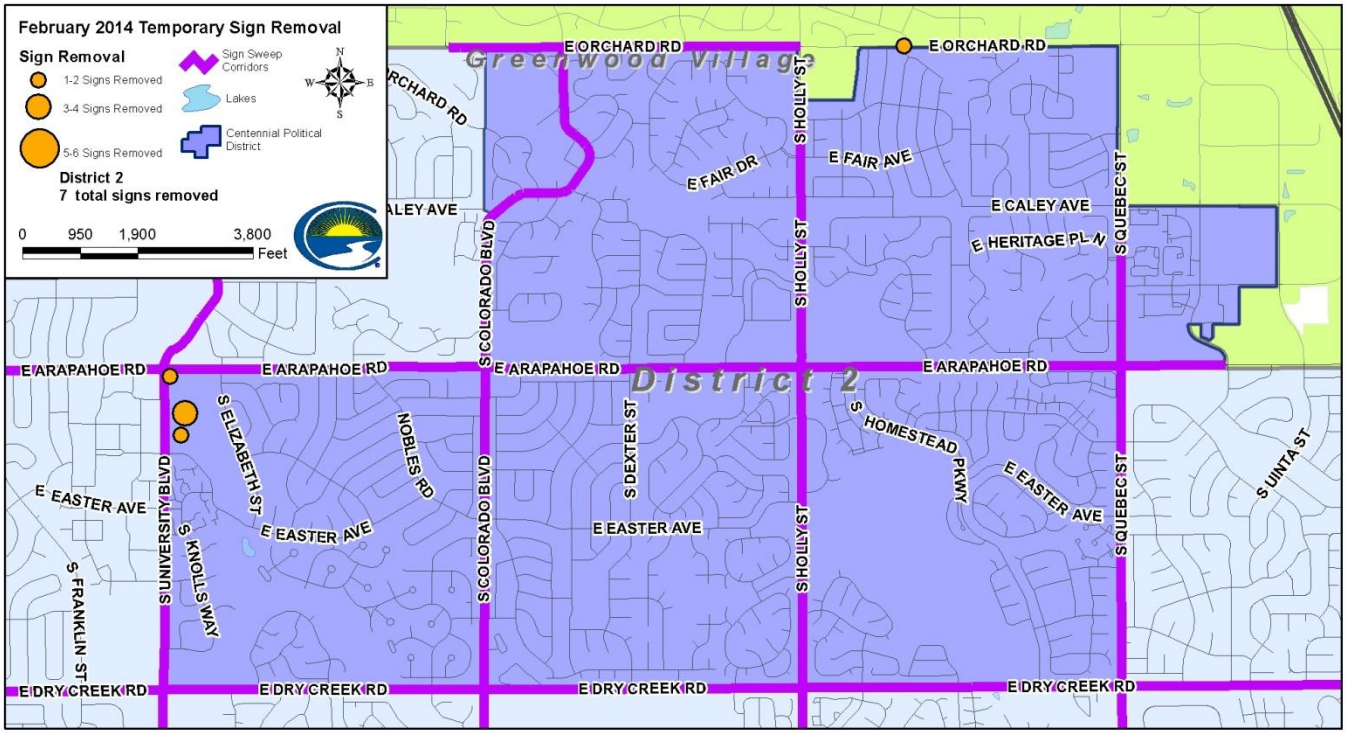
City of Centennial

Sign Removal Maps by District

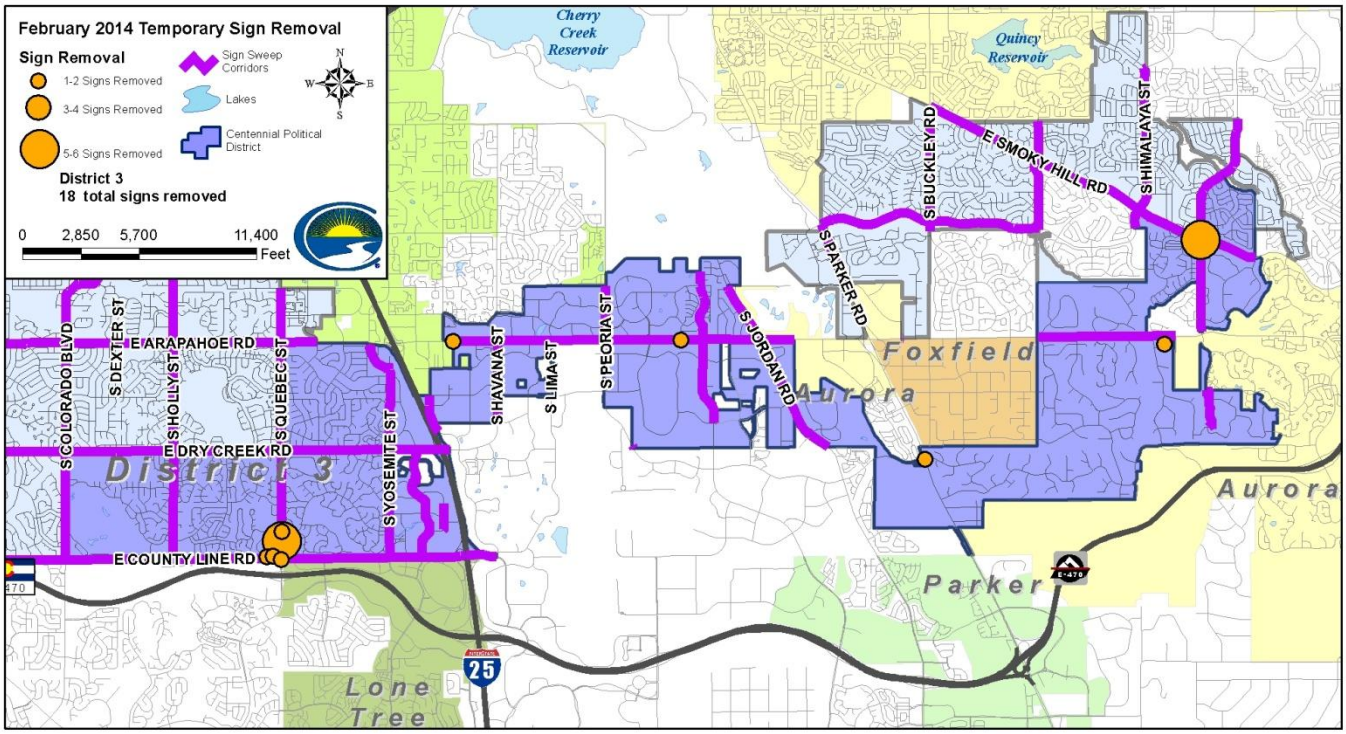
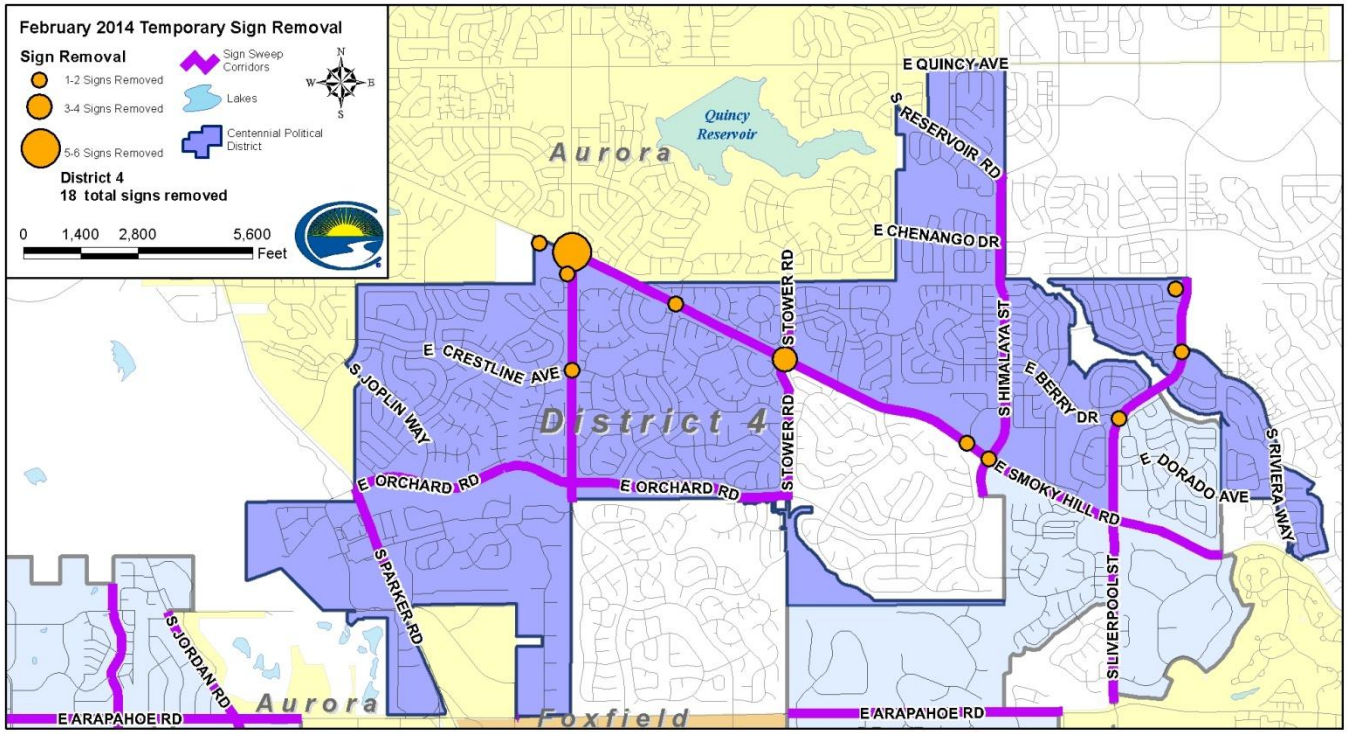
District 1



District 2



District 3



District 4