

Code Compliance Monthly Report for August, 2013

Activity

Cases Opened – There were 149 cases opened; 69% complaint based and 31% officer initiated.

Cases Closed – There were 116 cases closed by voluntary compliance.

Total Violations – There were 153 violations throughout all the districts.

Violations Abated – There were 81 violations abated with the issuance of a Courtesy Notice.

Aging Cases – There were 97 open cases carried over from prior months.

ROW Sign Removal – There were 256 signs removed from the public right-of-way.

Inquiries – There were 485 inquiries; 28% received through the call center.

Most Frequent Violations – The most frequent violations were right-of-way obstructions and weeds.

Case Duration – Cases were closed on average within 9.4 days.

Compliance Rate – 76% with 100% voluntary compliance.

[Sign Removal Maps](#) – By District

Executive Summary

During the month of August 2013, there were 22 business days and no holidays. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 9.4 days compared to an average of 10 days during 2012. The total number of documented and removed signs from the R-O-W was 256 in all Districts.

District 1=63 District 2=30 District 3=86 District 4=77

Budget

Code Compliance Services Budget for Calendar Year 2013 - \$ 406,850.00

August expenses \$ 33,904.17

Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2013.

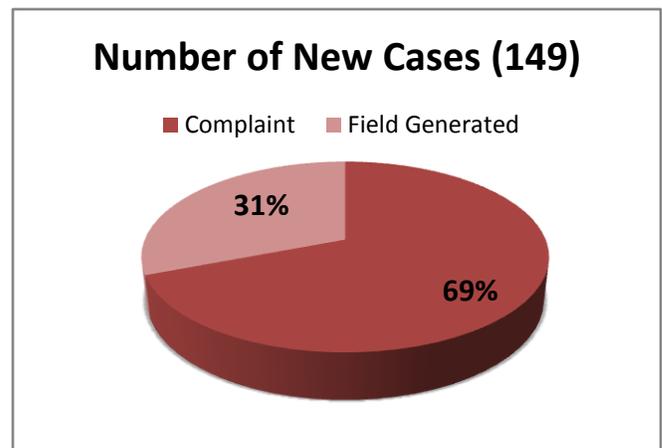
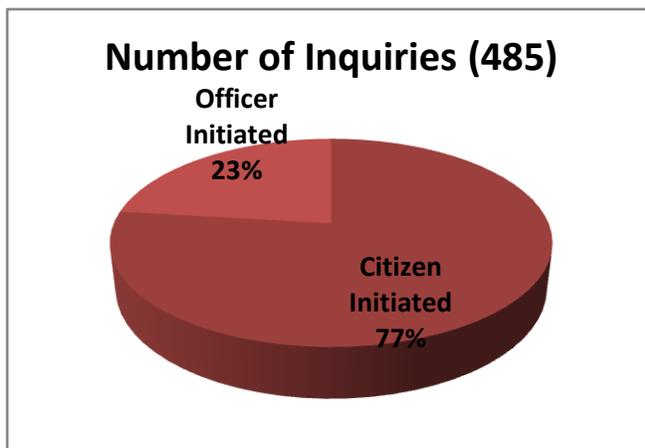
Service Activities

Caseload Activity	August 2013	August 2012
New Cases	149	198
Cases open prior to this month	97	26
Active Cases	246	224
Closed Cases	116	206

Inspection Activity	August 2013	August 2012
Number of Inspections	316	484
Initial Inspections	146	201
Multiple Inspections	170	283
3 or more Inspections	11	25
No Violation Found	28	30
Dismissed	0	0

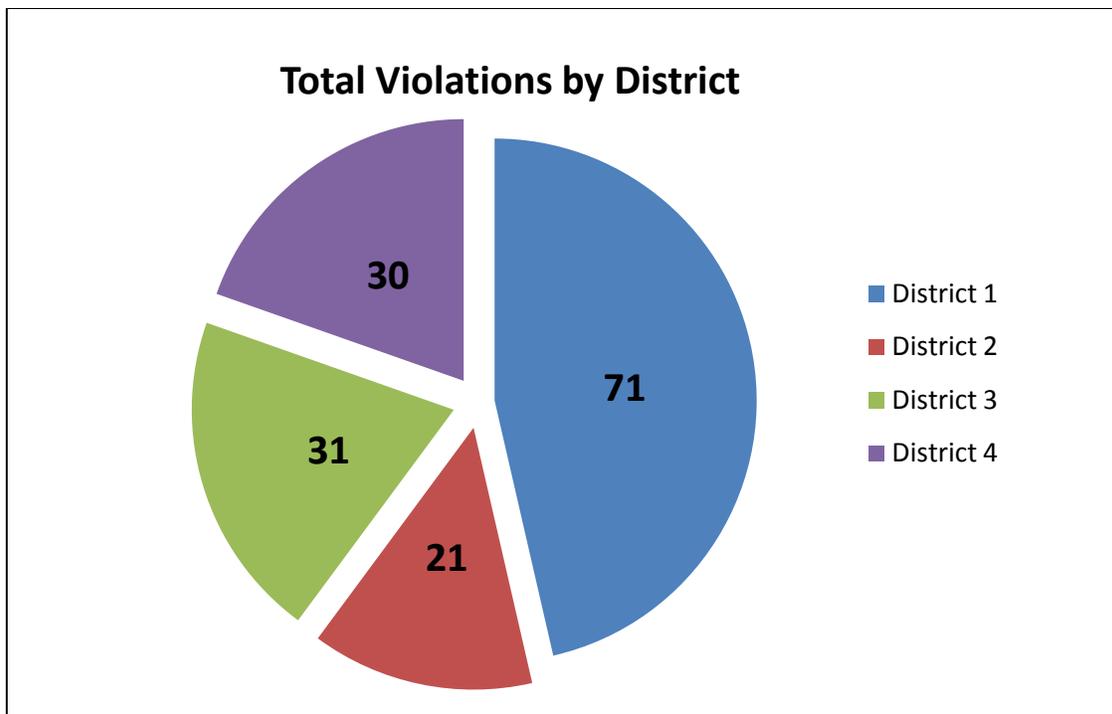
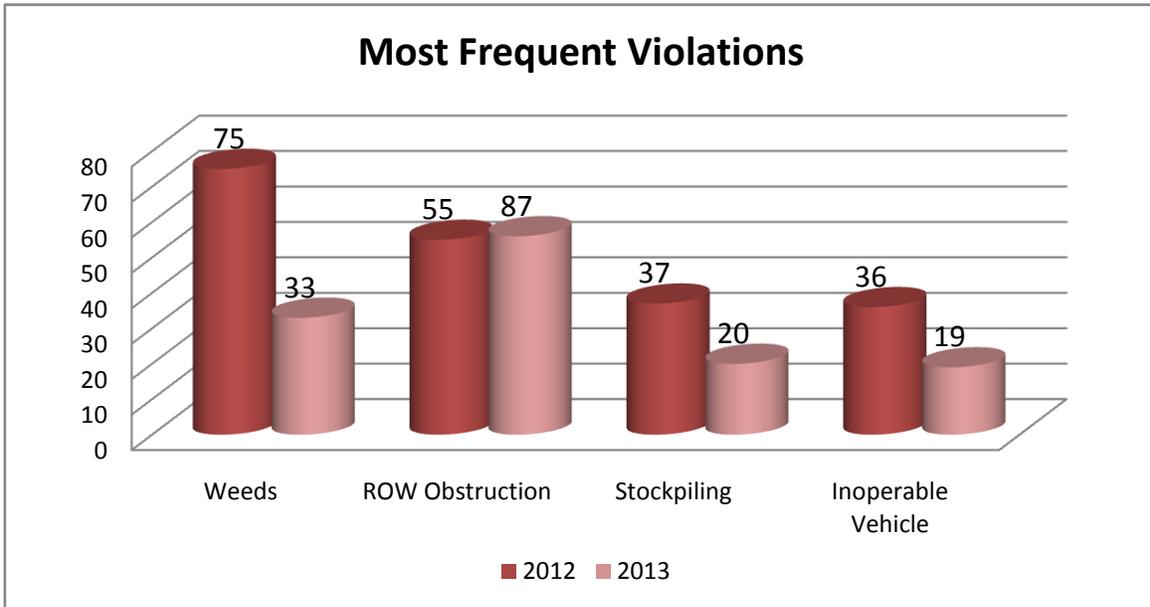
Content Analysis

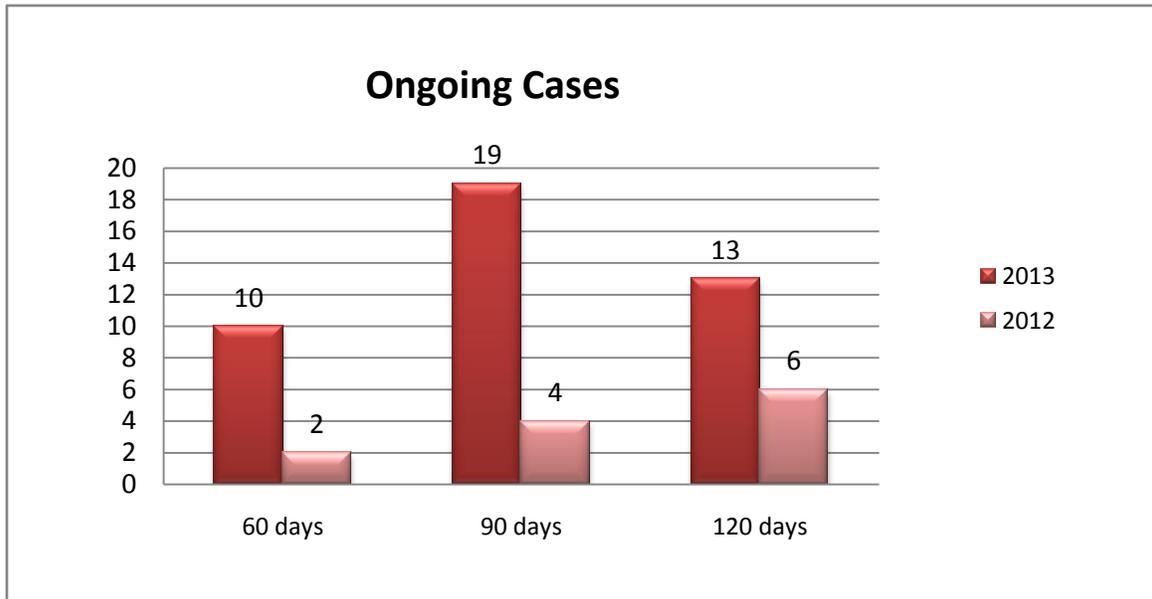
Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In August 2013, code compliance staff spent 223 hours in the field, 397.25 hours in the office*, and 89.75 hours in training/meetings averaging 11 inspections per officer per business day.



Compliance Method	August 2013 Notices Issued	August 2013 Violations Abated
Courtesy Notice	128	81
Notice and Demand	4	2
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	132	83

*Includes 62 hours by Citizen Responder and 149 by manager.





Interagency Coordination, Meetings & Training

In August, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Staff presented at Arapahoe County Sheriff’s Office In-Service Training. Staff collaborated with South Suburban Parks and Recreation on a site visit to investigate Noxious Vegetation. Staff also attended Highlands 460 neighborhood meeting and participated in National Night Out with Walnut Hills. Staff took Council Member Lucas on a ride-along around District 3.

Agency/Division Coordination

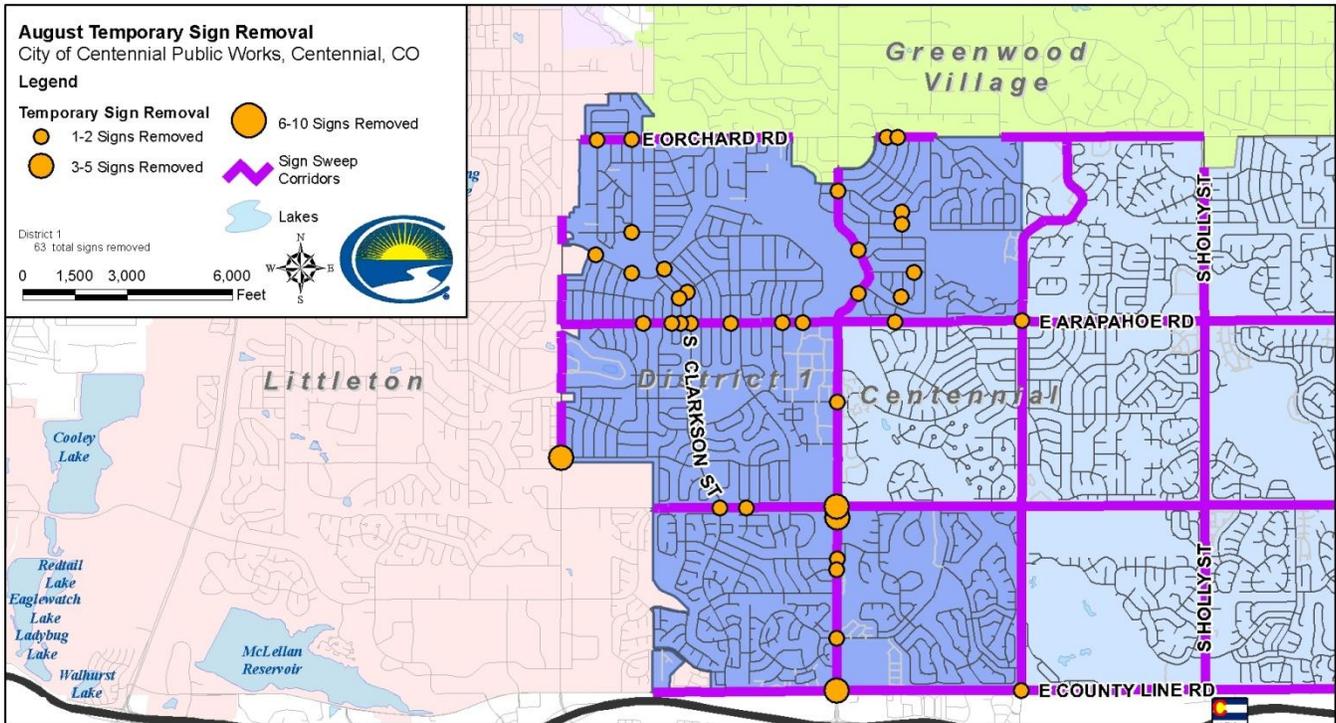
CACEO	Education Committee Board Meetings	16.5
Front Line Advisory Committee	Customer Service	2
Arapahoe County SO	Coordination meeting & Deputy In-Service Training	1
South Suburban Parks	Noxious Weed Site Visit	4
Council Member Ride Along	District 2	4
Walnut Hills	National Night Out	6
Highlands 460	Neighborhood Meeting	1

Training/Special Projects

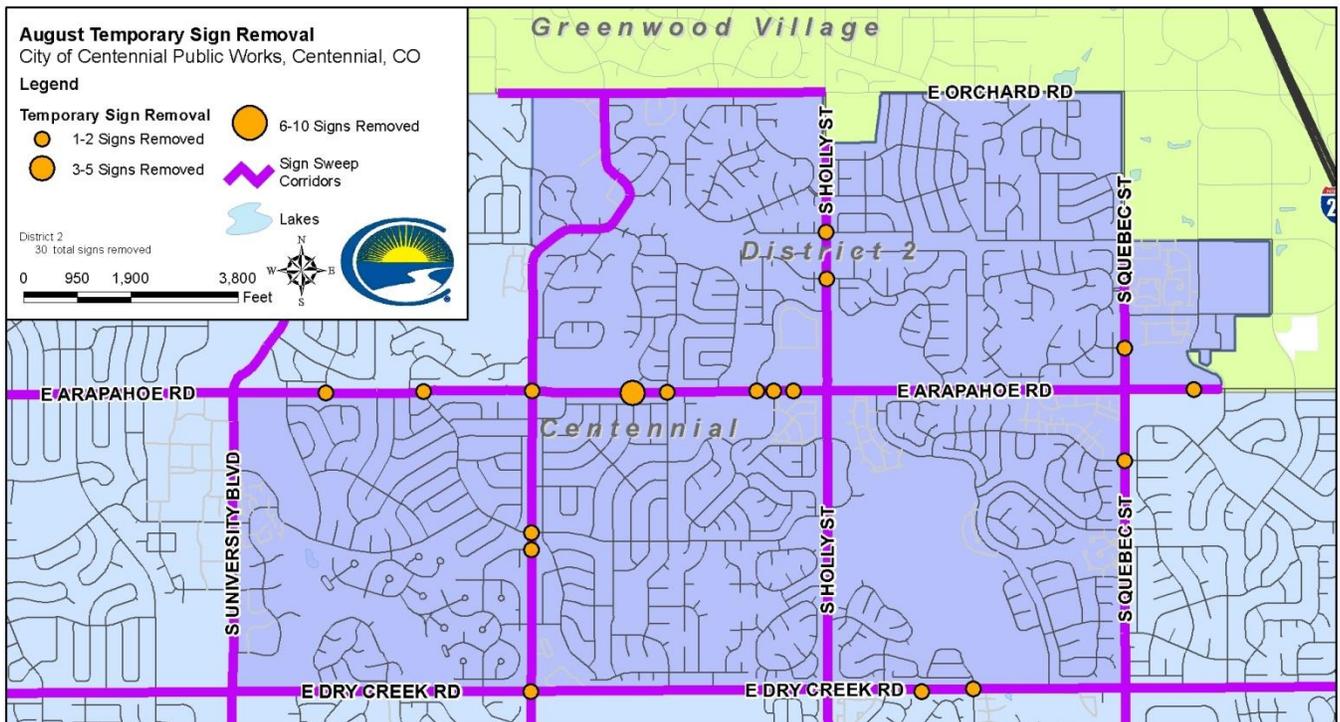
CH2M Hill	Safety & Leadership	13.5
Meetings	City & CH2M Hill	29.50
GRAND TOTAL		79.50

Sign Removal Maps by District

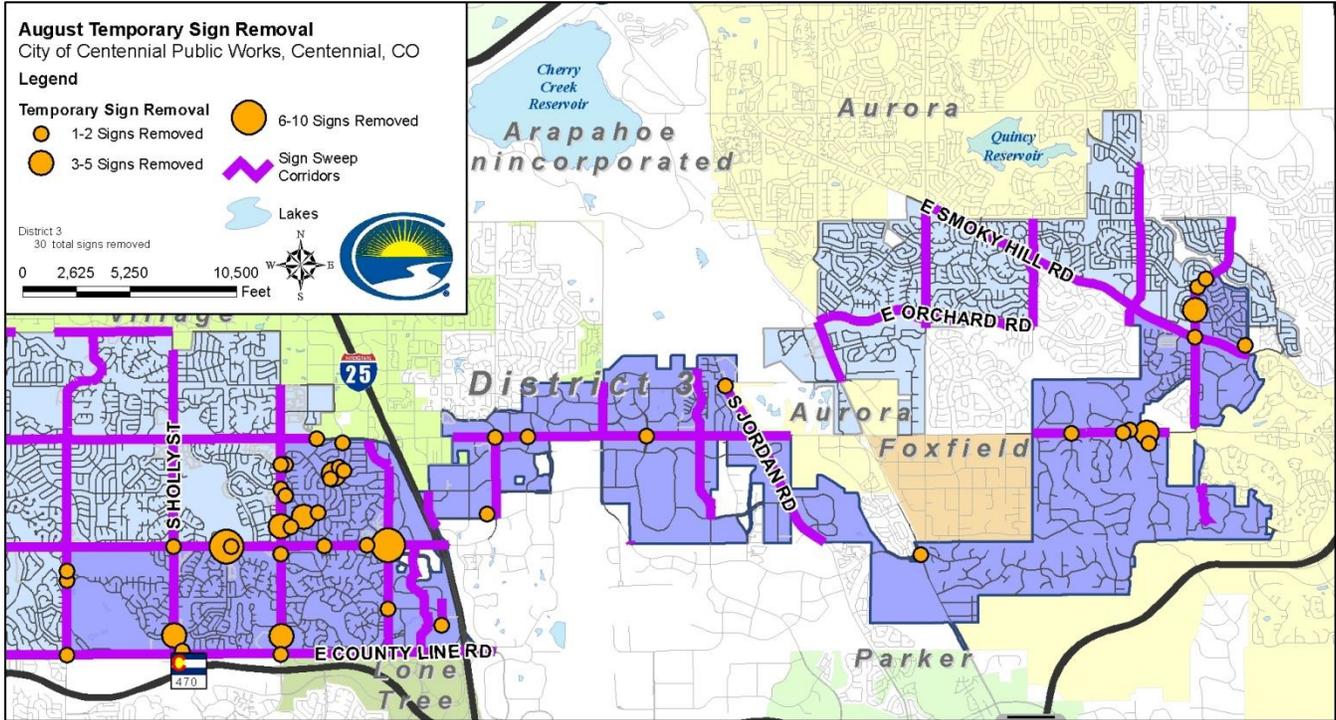
District 1



District 2



District 3



District 4

