Code Compliance Monthly Report for August, 2014

Activity

Cases Opened – There were 106 cases opened; 63% complaint based and 37% officer initiated.
Cases Closed – There were 104 cases closed by voluntary compliance.
Total Violations – There were 148 violations throughout all the districts.
Violations Abated – There were 94 violations abated with the issuance of a Courtesy Notice.
Aging Cases – There were 55 open cases carried over from prior months.
ROW Sign Removal – There were 258 signs removed from the public right-of-way.
Inquiries – There were 558 inquiries; 20% received through the call center.
Most Frequent Violations – The most frequent violations were right-of-way obstructions, weeds, stockpiling and temporary signs.
Case Duration – Cases were closed on average within 30* calendar days.
Compliance Rate –98% with 100% voluntary compliance.
Sign Removal Maps – By District

Executive Summary

During the month of August 2014, there were 21 business days and no holiday. Code Compliance staff was successful with the receipt and response to 100% of all concerns received by citizens within one day, and inspecting 100% of all concerns within 72 hours. Cases were open an average of 30 days compared to an average of 9.4 days during 2013. The total number of documented and removed signs from the R-O-W was 258 in all Districts.

District 1=57 District 2=54 District 3=66 District 4=81

Budget

Code Compliance Services Budget for Calendar Year 2014 - $ 419,869.00
August expenses $ 34,989.08
Expenditures compared to monthly allocation equals 8.3% of total budget for calendar year 2014

Service Activities

Caseload Activity	August 2014	August 2013
New Cases	106	149
Cases open prior to this month	55	97
Active Cases	161	246
Closed Cases	104	116

*Average includes 3 aging cases that were open over 120 days(less 3 outliers; average = 23 days).

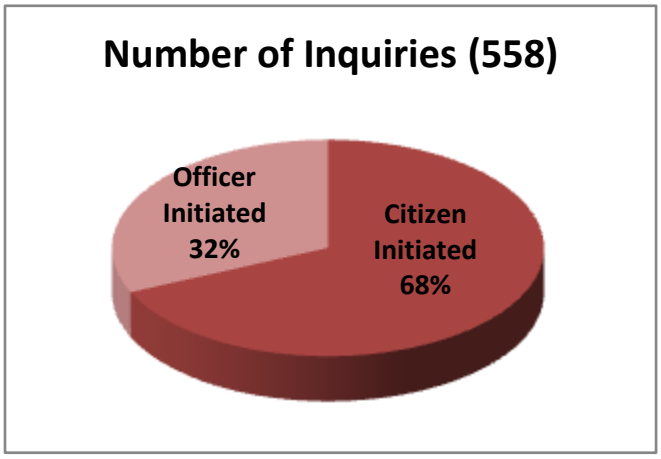
Tamra Gregory – Code Compliance Manager

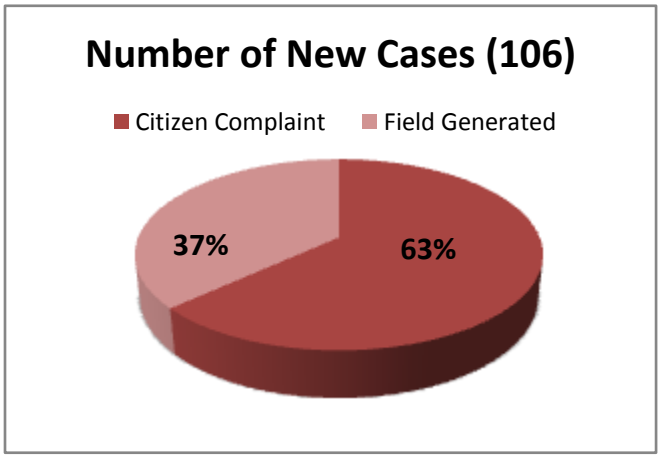
City of Centennial

Inspection Activity	August 2014	August 2013
Number of Inspections	315	316
Initial Inspections	108	146
Multiple Inspections	207	170
3 or more Inspections	23	11
No Violation Found	13	28
Dismissed	0	0

Content Analysis

Every concern received by a citizen is inspected for validity, and every citizen or business owner is given an opportunity to voluntarily comply with the provisions of the code. Most concerns require a minimum of two site visits. The first site visit is conducted to confirm or dispel a reported violation. The second visit is conducted to determine if the violation has been abated or further action is necessary. The goal of the program is to seek partnerships with residents and business owners to gain voluntary compliance, protect the health, safety, and welfare of the citizens, and improve the quality of life by aligning compliance techniques with industry best practices. In August 2014, code compliance staff spent 210.75 hours in the field, 395.25 hours in the office**, and 84.50 hours in training/meetings averaging 6 inspections per officer per business day.

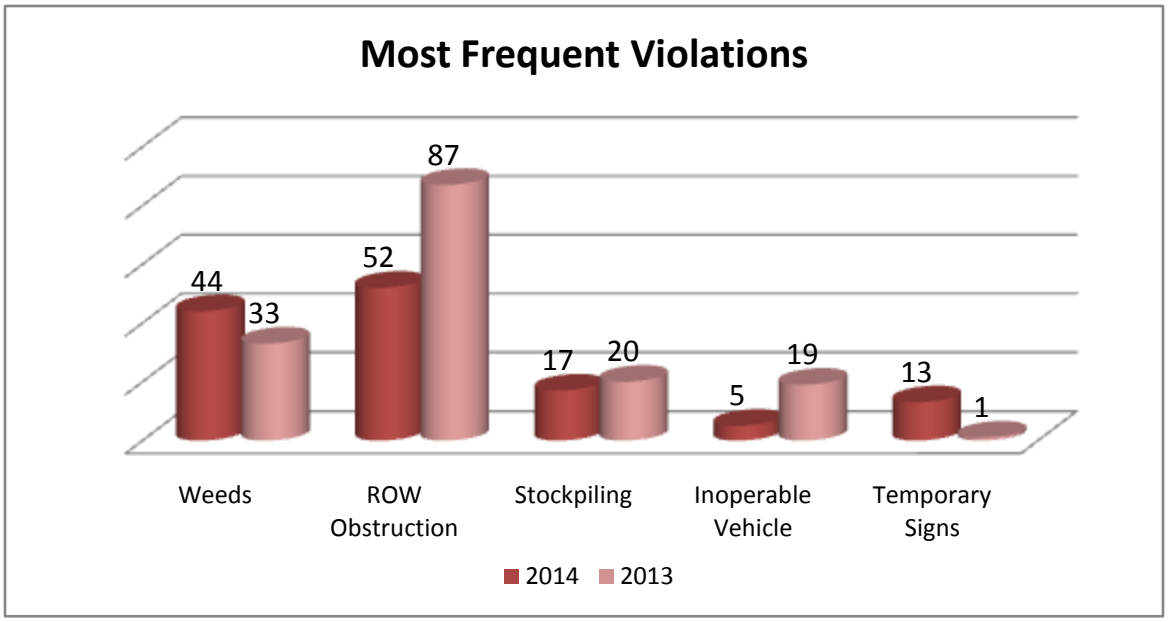


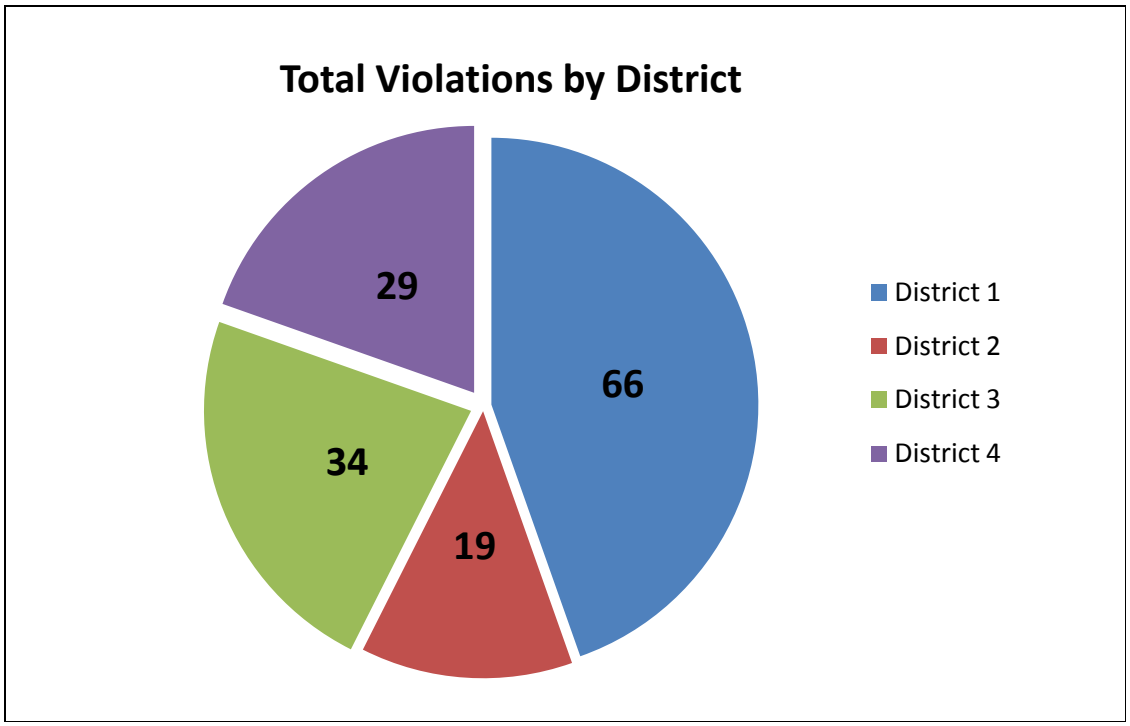


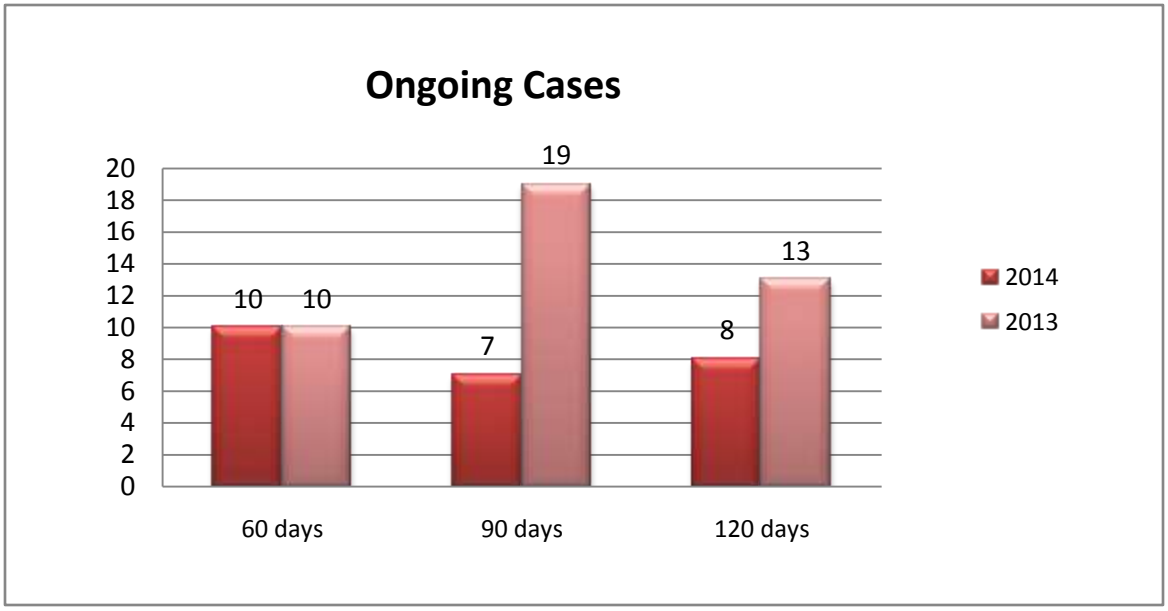
Compliance Method	August 2014 Notices Issued	August 2014 Violations Abated
Courtesy Notice	82	94
Notice and Demand	5	9
Summons and Complaints	0	0
Judicial Enforcement	0	0
Total	**87**	**103**

**Includes 82 hours by Citizen Responder and 120.25 by manager.

City of Centennial







Interagency Coordination, Meetings & Training

In August, Staff attended regularly scheduled meetings with City staff, and CH2M Hill staff. Staff participated in Safety training and leadership training by CH2M Hill. Staff continues to work with the Colorado Association of Code Enforcement Officials (CACEO) Education Committee and Board to ensure training is timely and applicable. Code Officers participated in two community outreach events in August; National Night Out Against Crime hosted by Walnut Hills Home Owner's Association and Touch a Truck hosted by South Suburban Parks.

Agency/Division Coordination

CACEO	Education Committee/Board Meetings	8

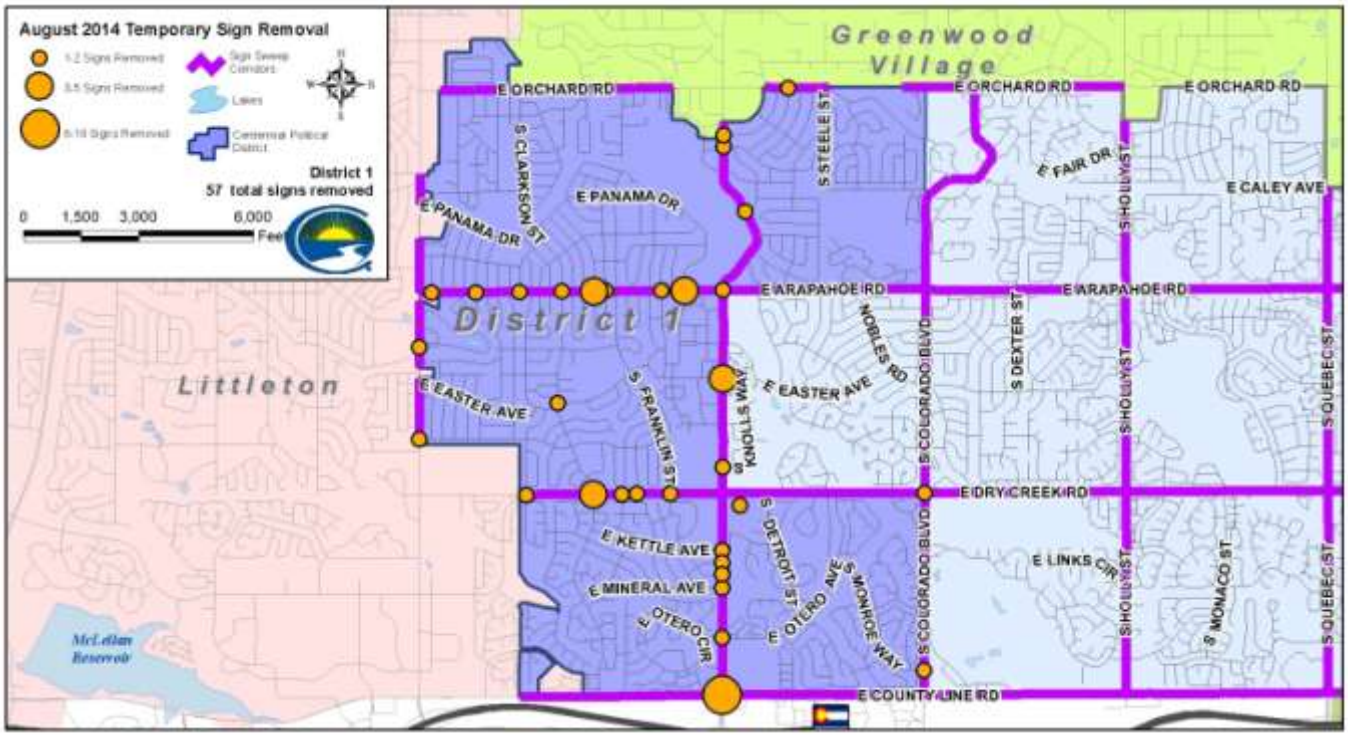
Training/Special Projects

CH2M Hill	Safety & Leadership	21
Meetings	City & CH2M Hill	42.25
National Night Out Against Crime	Walnut Hills Neighborhood	7
South Suburban Parks	Touch a Truck	8
	GRAND TOTAL	**84.5**

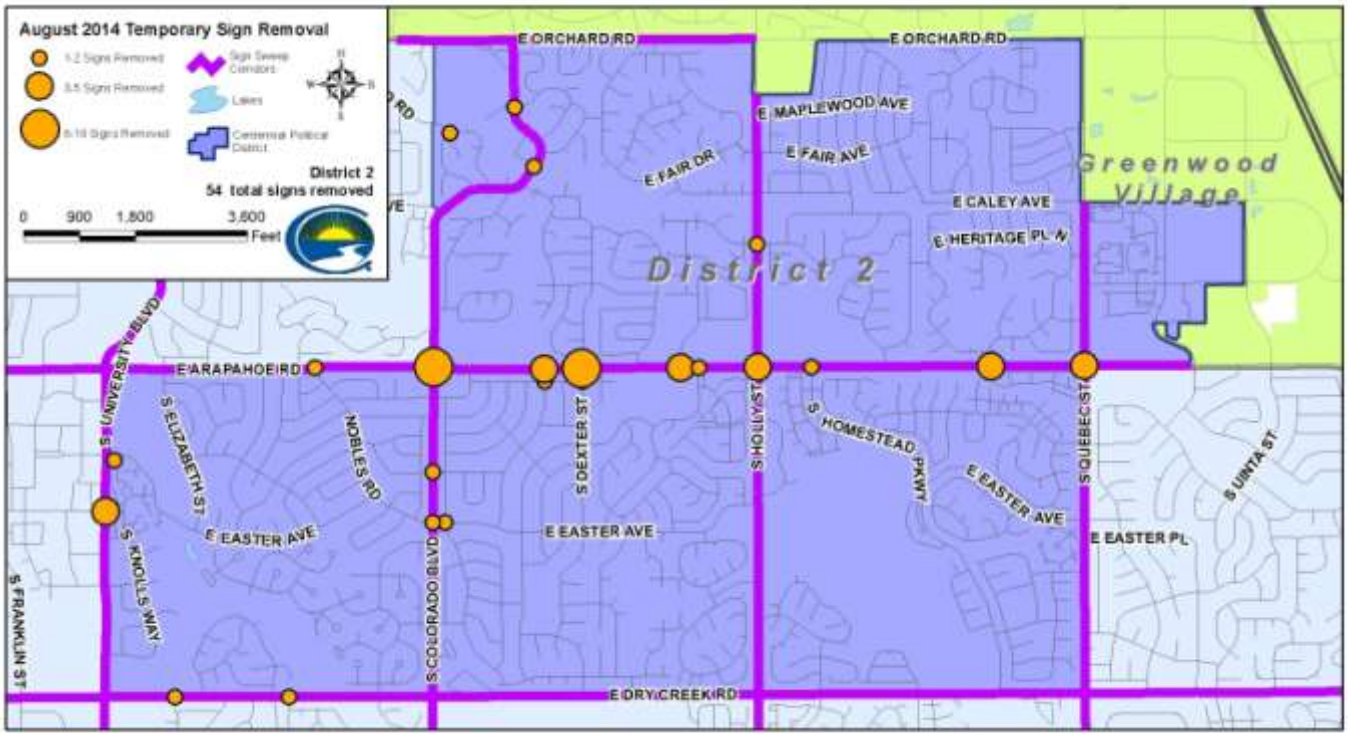
City of Centennial

Sign Removal Maps by District

District 1

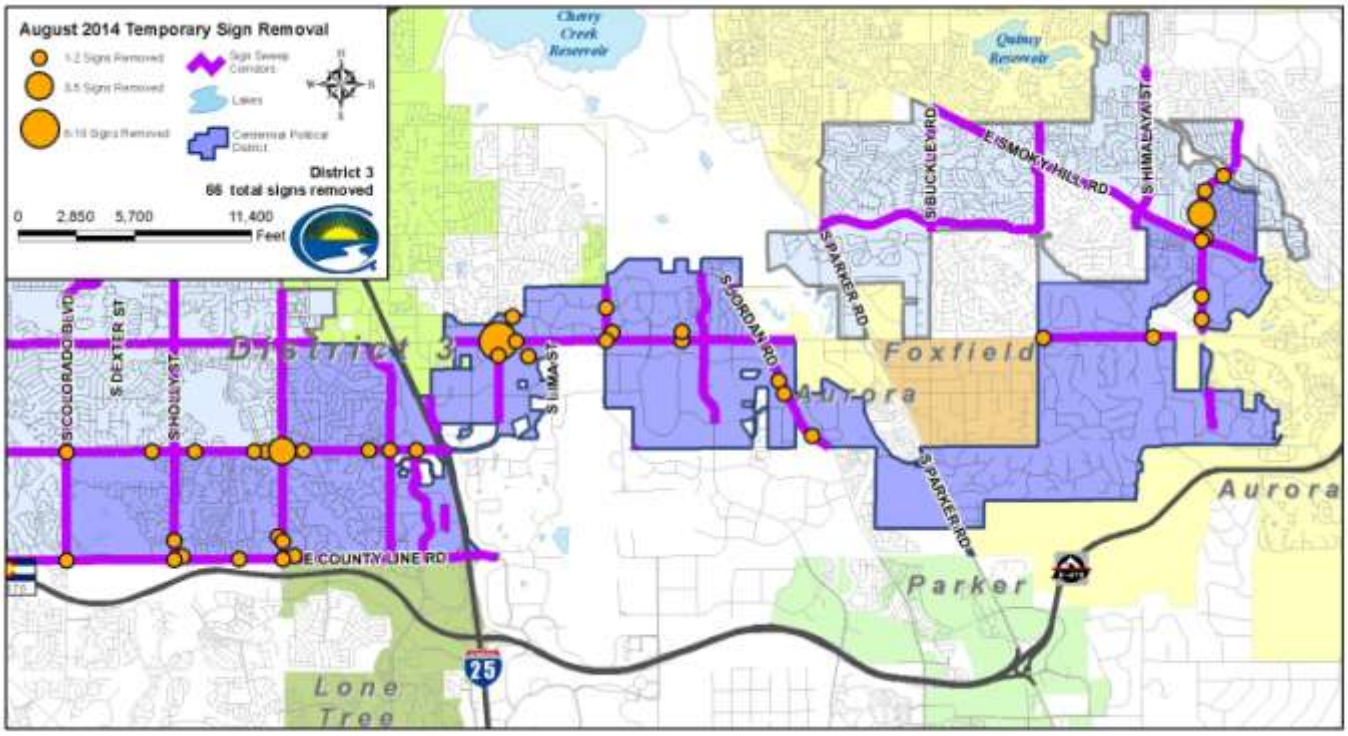


District 2

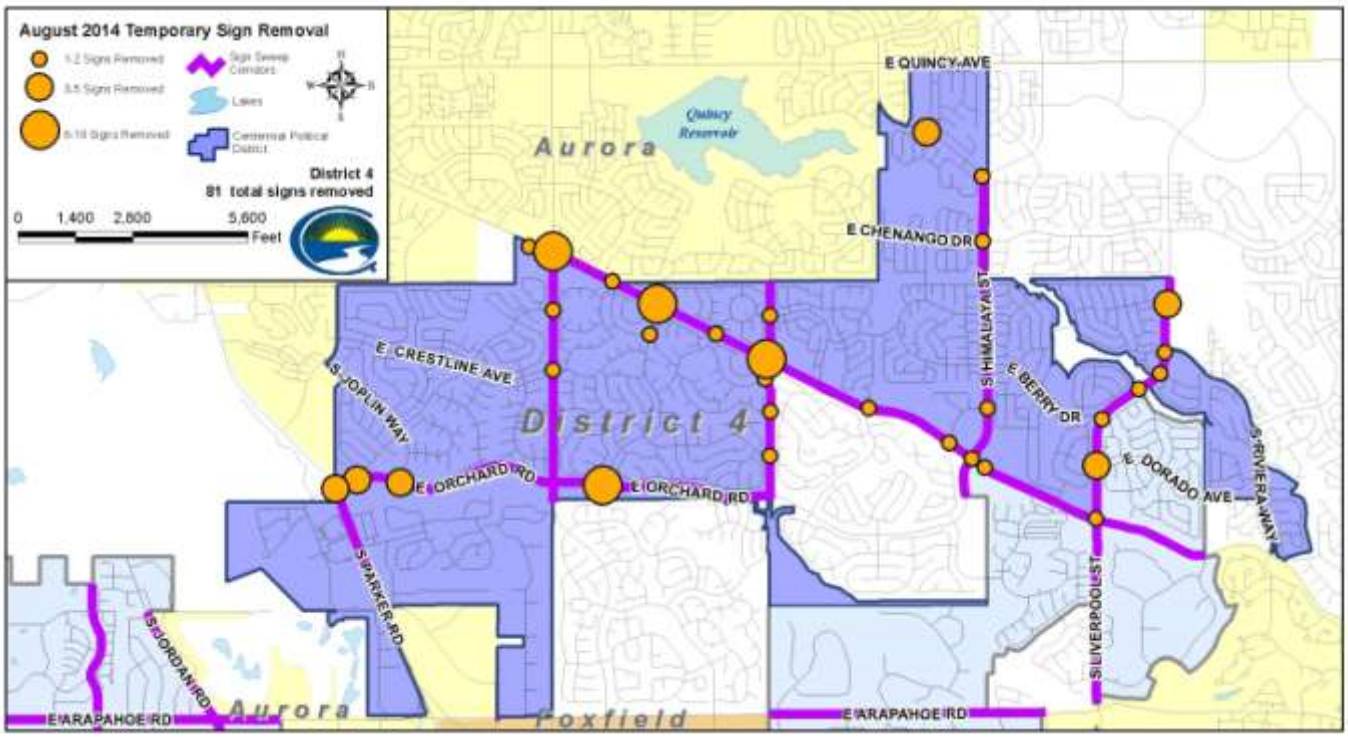


City of Centennial

District 3



District 4



Tamra Gregory – Code Compliance Manager