



GENERAL FUND BUDGET DETAIL

Elected Officials Budget Detail

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	2015 Adopted/ 2016 Budget % Chg
Personnel Services:						
Salaries and Wages	\$ 80,850	\$ 80,800	\$ 80,800	\$ 117,100	\$ 36,300	44.9%
Benefits	9,124	9,252	9,252	124,212	114,960	1242.5%
Total - Personnel Services	\$ 89,974	\$ 90,052	\$ 90,052	\$ 241,312	\$ 151,260	168.0%
Contracted Services:						
TMA Landscaping Services	\$ 21,687	\$ 21,687	\$ 21,687	\$ 28,904	\$ 7,217	33.3%
Total - Contracted Services	\$ 21,687	\$ 21,687	\$ 21,687	\$ 28,904	\$ 7,217	33.3%
Other Services & Supplies:						
City-wide Dues & Memberships	\$ 63,432	\$ 64,040	\$ 64,040	\$ 66,932	\$ 2,892	4.5%
Other City-wide Dues & Memberships	40,000	40,000	51,000	50,000	10,000	25.0%
Intergovernmental Affairs	500	15,000	15,000	15,000	-	0.0%
Council Workshop Meetings	3,284	10,000	10,000	10,000	-	0.0%
Meetings/Training/Travel	22,236	30,000	30,000	30,000	-	0.0%
Community Sponsorships & Donations	-	-	5,000	15,000	15,000	-
Miscellaneous	25,716	21,000	16,000	16,000	(5,000)	-23.8%
Total - Other Services & Supplies	\$ 155,168	\$ 180,040	\$ 191,040	\$ 202,932	\$ 22,892	14.8%
TOTAL	\$ 266,829	\$ 291,779	\$ 302,779	\$ 473,148	\$ 181,369	62.2%

Noteworthy Changes to the 2015 Revised Budget

The 2015 Revised Budget includes funding for a multi-year Denver South EDP strategic planning project.	\$ 10,000
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Noteworthy Changes to the 2016 Adopted Budget

Beginning in 2016, the salary and benefit structure for Elected Officials will change pursuant to Ordinance No. 2013-O-25.	\$151,260
Funding was transferred from the Communications Budget to Elected Officials for community sponsorships & donations.	\$ 10,000
The 2016 Budget includes funding for a multi-year Denver South EDP strategic planning project.	\$ 10,000



**City Attorney's Office
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Contracted Services:						
Legal Services - General	\$ 616,556	\$ 697,696	\$ 697,696	\$ 704,652	\$ 6,956	1.0%
Legal Services - Outside Counsel	1,296	80,106	80,106	80,106	-	0.0%
Total - Contracted Services	\$ 617,852	\$ 777,802	\$ 777,802	\$ 784,758	\$ 6,956	0.9%
TOTAL	\$ 617,852	\$ 777,802	\$ 777,802	\$ 784,758	\$ 6,956	0.9%

Noteworthy Changes to the 2015 Revised Budget	
None	\$ -

Noteworthy Changes to the 2016 Adopted Budget	
The 2016 Budget includes compensation increases pursuant to the contract negotiated during 2013 between the City and City Attorney, and includes a change to the overall rate structure as well as an annual increase consistent with the change in the Consumer Price Index (CPI).	\$ 6,956



**City Clerk's Office
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 233,251	\$ 242,192	\$ 200,785	\$ 195,941	\$ (46,251)	-19.1%
Benefits	54,535	56,267	70,880	71,285	15,018	26.7%
Total - Personnel Services	\$ 287,786	\$ 298,459	\$ 271,665	\$ 267,226	\$ (31,233)	-10.5%
City Clerk						
Other Services & Supplies:						
Professional Services	\$ 8,640	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.0%
Election Services	-	227,280	57,280	-	(227,280)	-100.0%
Commission/Board/ Authority Services	9,958	15,075	15,075	15,075	-	0.0%
Printing & Publishing	5,961	8,000	8,000	8,000	-	0.0%
Records Storage	14,824	15,000	15,000	15,000	-	0.0%
Miscellaneous	2,591	2,940	2,940	2,940	-	0.0%
Total - Other Services & Supplies	\$ 41,974	\$ 278,295	\$ 108,295	\$ 51,015	\$ (227,280)	-81.7%
Liquor Licensing						
Contracted Services:						
Enforcement Services	\$ 43,337	\$ 44,854	\$ 46,034	\$ 47,645	\$ 2,791	6.2%
Prosecution Services	-	3,000	3,000	3,000	-	0.0%
Legal Services - General	7,244	10,483	10,483	10,483	-	0.0%
Total - Contracted Services	\$ 50,581	\$ 58,337	\$ 59,517	\$ 61,128	\$ 2,791	4.8%
Other Services & Supplies:						
Printing & Publishing	\$ 132	\$ 700	\$ 700	\$ 700	\$ -	0.0%
Courier Services	-	1,260	-	-	(1,260)	-100.0%
Commission/Board/ Authority Services	1,461	2,100	2,100	2,100	-	0.0%
Miscellaneous	-	800	800	800	-	0.0%
Total - Other Services & Supplies	\$ 1,593	\$ 4,860	\$ 3,600	\$ 3,600	\$ (1,260)	-25.9%
TOTAL	\$ 381,934	\$ 639,951	\$ 443,077	\$ 382,969	\$ (256,982)	-40.2%

Noteworthy Changes to the 2015 Revised Budget

The City's election costs are incurred through Arapahoe County and are prorated by participating municipalities based upon the total number of ballot issues and participating municipalities. Since this is an odd numbered year, the City will have candidates. With the IGA submitted to the City for the coordinated Election, the County has given an estimate of \$55,000 for 2015 Mail-ballot election based on voter turnout for Centennial in 2013.	\$ (170,000)
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Noteworthy Changes to the 2016 Adopted Budget

The 2015 Adopted Budget for Salary and Benefits was based upon current staffing levels and department structure. During 2015, the staffing structure for the City Clerk's Office changed and these changes are reflected in the 2016 Budget.	\$ (31,233)
Even numbered years do not include municipal candidates, and it is not anticipated the City will have a ballot issue for 2016.	\$ (227,280)



**City Manager's Office
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 1,077,990	\$ 1,042,383	\$ 1,073,171	\$ 1,007,657	\$ (34,726)	-3.3%
Benefits	255,842	256,442	238,134	296,644	40,202	15.7%
Total - Personnel Services	\$ 1,333,832	\$ 1,298,825	\$ 1,311,305	\$ 1,304,301	\$ 5,476	0.4%
Other Services & Supplies:						
Youth Commission Activities	\$ 8,051	\$ 8,000	\$ 8,000	\$ 6,000	\$ (2,000)	-25.0%
Senior Commission Activities	4,928	5,000	5,000	5,000	-	0.0%
Citizen & Community Outreach	4,297	-	-	-	-	-
Miscellaneous	1,709	5,000	5,000	5,000	-	0.0%
Total - Other Services & Supplies	\$ 18,985	\$ 18,000	\$ 18,000	\$ 16,000	\$ (2,000)	-11.1%
TOTAL	\$ 1,352,817	\$ 1,316,825	\$ 1,329,305	\$ 1,320,301	\$ 3,476	0.3%

Noteworthy Changes to the 2015 Revised Budget	
None	\$ -

Noteworthy Changes to the 2016 Adopted Budget	
None	\$ -



**Office of Innovation
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ -	\$ -	\$ 169,013	\$ 257,800	\$ 257,800	-
Benefits	-	-	34,330	57,525	57,525	-
Total - Personnel Services	\$ -	\$ -	\$ 203,343	\$ 315,325	\$ 315,325	-
Contracted Services:						
Street Lights	\$ 221,939	\$ -	\$ 590,046	\$ -	\$ -	-
Fiber Infrastructure	-	300,000	300,000	-	(300,000)	-100.0%
Total - Contracted Services	\$ 221,939	\$ 300,000	\$ 890,046	\$ -	\$ (300,000)	-100.0%
Other Services & Supplies:						
Contracts & Consulting	\$ -	\$ -	\$ 82,694	\$ 41,347	\$ 41,347	-
Printing & Publishing	-	-	32,500	16,250	16,250	-
Software, Equipment	-	-	50,000	25,000	25,000	-
Meetings/Training/Travel	-	-	38,000	19,000	19,000	-
Office Rent	-	-	23,100	11,550	11,550	-
Office Supplies	-	-	14,300	7,150	7,150	-
Miscellaneous	-	-	40,915	64,378	64,378	-
Grant Match Funds	-	-	-	250,000	250,000	-
Professional Services	67,585	200,000	449,900	-	(200,000)	-100.0%
Total - Other Services & Supplies	\$ 67,585	\$ 200,000	\$ 731,409	\$ 434,675	\$ 234,675	117.3%
TOTAL	\$ 289,524	\$ 500,000	\$ 1,824,798	\$ 750,000	\$ 250,000	50.0%

Noteworthy Changes to the 2015 Revised Budget

During 2015, funding was carried over from 2014 for the City to evaluate it's street light system currently operated by Xcel Energy and IREA.	\$ 590,046
During 2015, the City of Centennial was one of 12 cities in the U.S. selected to participate in the \$45 million expansion of Bloomberg Philanthropies' Innovation Teams program. The City was awarded a \$1.5 million grant over a three year period to focus on improving mobility across all modes of transportation throughout the City.	\$ 500,000
During 2015, funding was carried over from 2014 for professional services associated with Phase I of the Fiber Optic Services Agreement.	\$ 249,900

Noteworthy Changes to the 2016 Adopted Budget

The 2016 Budget includes funding for the matching requirement of the Bloomberg Philanthropies Grant. The purpose of the matching requirement is to accelerate impact in the priority areas by generating new resources.	\$ 250,000
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**Human Resources
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Human Resources						
Personnel Services:						
Salaries and Wages	\$ 173,847	\$ 171,082	\$ 184,355	\$ 184,195	\$ 13,113	7.7%
Benefits	45,451	45,486	58,732	60,513	15,027	33.0%
Total - Personnel Services	\$ 219,298	\$ 216,568	\$ 243,087	\$ 244,708	\$ 28,140	13.0%
Contracted Services:						
Security Services	\$ 80,594	\$ 182,400	\$ 182,400	\$ 115,000	\$ (67,400)	-37.0%
Project Specific	-	10,000	10,000	10,000	-	0.0%
Total - Contracted Services	\$ 80,594	\$ 192,400	\$ 192,400	\$ 125,000	\$ (67,400)	-35.0%
Other Services & Supplies:						
Personnel Recruitment Services	\$ 6,450	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0.0%
Personnel Raise Pool	-	149,735	-	255,590	105,855	70.7%
Tuition Reimbursement	-	10,200	10,200	20,600	10,400	102.0%
Internship Services	51,822	107,120	107,122	107,120	-	0.0%
Miscellaneous	-	-	1,000	1,000	1,000	-
Total - Other Services & Supplies	\$ 58,272	\$ 275,055	\$ 126,322	\$ 392,310	\$ 117,255	42.6%
TOTAL	\$ 358,164	\$ 684,023	\$ 561,809	\$ 762,018	\$ 77,995	11.4%

Noteworthy Changes to the 2015 Revised Budget	
During 2015, Personnel Raise Pool funding was allocated to Departmental budgets based on performance based increases. Any remaining funding is included in the General Fund fund balance.	\$ (149,735)

Noteworthy Changes to the 2016 Adopted Budget	
The 2015 Adopted Budget included additional funding for enhanced security services at the Centennial Civic Center and Eagle Street facilities. The 2016 Budget has been reduced based on the actual cost for these services during 2015.	\$ (67,400)
Consistent with the 2015 Adopted Budget, the 2016 budget includes funding for employee compensation increases to keep the City's pay plan competitive and recognize Staff's commitment to providing a high level of service to all citizens. All increases are performance based and will be transferred to recipient departments during the 2016 budget year.	\$ 105,855
The 2016 budget includes additional funding for the City's tuition reimbursement program.	\$ 10,400



**Information Technology
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 133,147	\$ 179,161	\$ 205,735	\$ 238,722	\$ 59,561	33.2%
Benefits	50,825	89,554	77,518	94,215	4,661	5.2%
Total - Personnel Services	\$ 183,972	\$ 268,715	\$ 283,253	\$ 332,937	\$ 64,222	23.9%
Contracted Services:						
IT Outsourcing Services	\$ 180,040	\$ 262,600	\$ 262,600	\$ 262,600	\$ -	0.0%
Financial System Services	68,484	70,555	66,058	69,360	(1,195)	-1.7%
Website Hosting & Support Services	48,199	70,500	70,500	99,948	29,448	41.8%
Project Specific	33,710	30,000	457,031	30,000	-	0.0%
Total - Contracted Services	\$ 330,433	\$ 433,655	\$ 856,189	\$ 461,908	\$ 28,253	6.5%
Other Services & Supplies:						
Internet Access Services	\$ 16,576	\$ 16,600	\$ 19,119	\$ 36,600	\$ 20,000	120.5%
Equipment - Purchased	49,761	40,000	40,000	42,000	2,000	5.0%
Software Supplies	6,097	35,000	32,481	35,000	-	0.0%
Telephone/Data - Local, T1, Circuits, Fax	18,545	18,000	18,000	18,000	-	0.0%
Telephone/Data - Alarm Lines	768	1,800	1,800	1,800	-	0.0%
Telephone - Cellular/Pagers	14,232	20,000	20,000	20,000	-	0.0%
Equipment - Rental, Repair, Maintenance	29,190	34,000	34,000	34,000	-	0.0%
Miscellaneous	6,689	9,000	9,000	9,000	-	0.0%
Total - Other Services & Supplies	\$ 141,858	\$ 174,400	\$ 174,400	\$ 196,400	\$ 22,000	12.6%
TOTAL	\$ 656,263	\$ 876,770	\$ 1,313,842	\$ 991,245	\$ 114,475	13.1%



Noteworthy Changes to the 2015 Revised Budget

During 2015, funding was requested for a GIS Analyst position that would be responsible for GIS database maintenance, establishing permission and controls for users, data design and stewardship to enable connecting geographical features to other information systems.	\$ 37,180
During 2015, funding was carried over from 2014 for the ArcGIS project. The project was advanced, but not completed during 2014. The remaining funding will be used for data development and system implementation, which includes data, hardware and software.	\$125,471
During 2015 funding was carried over from 2014 for a project to identify City infrastructure assets in the rights-of-way, including the use of LiDAR analysis and additional asset mapping for both near and long-term data analysis and development.	\$110,000
During 2015, funding was carried over in to 2015 for the City's GIS Master Plan. This project phases in a public facing mapping window for delivery of geographic and other information to various stakeholders via the City's website and will streamline mapping into one place.	\$ 71,560
During 2015, funding was requested to perform a comprehensive IT system review. A consultant will conduct a comprehensive assessment of the organizational structure as well as all of the existing systems (hardware & software), infrastructure, documentation and data storage.	\$120,000

Noteworthy Changes to the 2016 Adopted Budget

During 2015, funding was requested for a GIS Analyst position that would be responsible for GIS database maintenance, establishing permission and controls for users, data design and stewardship to enable connecting geographical features to other information systems.	\$ 75,313
The 2016 Budget includes additional funding for Website Hosting & Support Services. This increase is partially due to a projected increase in various license fees.	\$ 29,448
The 2016 Budget includes additional funding for internet access at the Public Works facility to allow for redundancy of the Civic Center's circuit.	\$ 20,000



**Communications
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 249,427	\$ 334,835	\$ 416,213	\$ 487,450	\$ 152,615	45.6%
Benefits	60,328	90,596	109,237	140,388	49,792	55.0%
Total - Personnel Services	\$ 309,755	\$ 425,431	\$ 525,450	\$ 627,838	\$ 202,407	47.6%
Other Services & Supplies:						
Community Services	\$ 170,605	\$ 180,000	\$ 215,000	\$ 175,000	\$ (5,000)	-2.8%
Printing & Marketing Materials	115,198	162,000	162,000	136,860	(25,140)	-15.5%
Professional Services	22,796	15,000	35,000	35,000	20,000	133.3%
Citizen and Community Outreach	-	15,250	15,250	15,250	-	0.0%
Miscellaneous	10,418	11,000	11,000	11,000	-	0.0%
Total - Other Services & Supplies	\$ 319,017	\$ 383,250	\$ 438,250	\$ 373,110	\$ (10,140)	-2.6%
TOTAL	\$ 628,772	\$ 808,681	\$ 963,700	\$ 1,000,948	\$ 192,267	23.8%

Noteworthy Changes to the 2015 Revised Budget	
During 2015, two positions were added to the Communication Department: 1) Communication Specialist and 2) Social Media/Digital Strategist.	\$ 96,350
During 2015, funding was added to the Community Services budget line item as a result of funding received from event sponsors for special events; this funding helps to defray the cost of the events and increase community involvement.	\$ 35,000
During 2015, funding was included in the budget to contract with a third-party to conduct a comprehensive, city-wide survey which will provide residents with the opportunity to rate the quality of life in the City, as well as the service delivery and overall workings of local government.	\$ 20,000

Noteworthy Changes to the 2016 Adopted Budget	
The 2016 Budget includes funding for two new positions, a Communications Specialist and Social Media/Digital Strategist; these positions were approved by City Council during 2015.	\$186,777
The 2016 Budget includes funding for the 2016 City Anniversary Event, in addition to funding to repair the banners in the Centennial Center Park.	\$ 10,000
Funding was transferred for community sponsorships and donations.	\$(10,000)
Reduction for one-time funding for the branding initiative in 2015.	\$(30,000)
The 2016 Budget includes additional funding for the development of a Mobile App in partnership with the Colorado Tourism Matching Grant Program. The content of the app would promote "Stay and Play" features, such as the idea of a corporate entertainment zone along Arapahoe Road. If awarded, the grant would split the cost, City will pay \$7,500 and the State pays \$7,500.	\$ 15,000

General Fund Budget Detail



Finance Budget Detail

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 734,598	\$ 957,544	\$ 860,868	\$ 1,059,961	\$ 102,417	10.7%
Benefits	162,813	332,146	228,727	341,501	9,355	2.8%
Total - Personnel Services	\$ 897,411	\$ 1,289,690	\$ 1,089,595	\$ 1,401,462	\$ 111,772	8.7%
Contracted Services:						
Auditing Services - Sales Tax Program	\$ 125,352	\$ 260,000	\$ 394,648	\$ 260,000	\$ -	0.0%
Auditing Services	35,500	35,500	35,500	36,500	1,000	2.8%
Financial System Services	-	22,000	22,000	22,000	-	0.0%
Sales Tax Collection / Processing Services	371,617	411,852	411,852	426,898	15,046	3.7%
Investment Advisory Services	17,637	18,000	18,000	18,000	-	0.0%
Payroll Processing	24,913	25,000	25,000	27,000	2,000	8.0%
Temporary Personnel	74,736	-	175,000	-	-	-
Project Specific	-	17,500	17,500	17,500	-	0.0%
Total - Contracted Services	\$ 649,755	\$ 789,852	\$ 1,099,500	\$ 807,898	\$ 18,046	2.3%
Other Services & Supplies:						
Bank/Merchant Processing	\$ 35,466	\$ 43,910	\$ 43,910	\$ 43,910	\$ -	0.0%
Property & Casualty Insurance Services	351,205	367,469	334,991	341,908	(25,561)	-7.0%
Workers Compensation Insurance Services	13,393	14,063	14,981	9,255	(4,808)	-34.2%
Risk Management Deductibles & Other	13,190	40,000	40,000	40,000	-	0.0%
Miscellaneous	9,661	5,000	5,000	5,000	-	0.0%
Total - Other Services & Supplies	\$ 422,915	\$ 470,442	\$ 438,882	\$ 440,073	\$ (30,369)	-6.5%
TOTAL	\$ 1,970,081	\$ 2,549,984	\$ 2,627,977	\$ 2,649,433	\$ 99,449	3.9%

Noteworthy Changes to the 2015 Revised Budget

During 2015, the Finance Department experienced personnel vacancy savings.	\$(25,095)
During 2015, funding was carried over from 2014 for auditing services related to the City's sales tax program. The auditing contractor had several audits near completion in 2014, which will be billed in 2015.	\$134,648
The 2015 Adopted Budget included funding for Property & Casualty and Workers Compensation insurance services based on estimated premium amounts; the actual cost for these insurance services is less than anticipated.	\$(31,560)

Noteworthy Changes to the 2016 Adopted Budget

The 2016 Budget includes funding for an Economic Development Specialist who will assist in implementing the Economic Development Strategic Plan, and will assist with business retention and expansion, data analysis and other related functions.	\$ 80,965
Sales tax collection and reporting services are performed by a third party contractor, PReMA. The 2016 Budget includes an increase for those services pursuant to the contract.	\$ 15,046
The 2016 Budget includes an estimated increase for Property & Casualty Insurance services, based on quotations provided by the insurance company. The total annual premium is based on a number of factors including the loss control audit score, prior year claims and the number of City employees.	\$(30,369)



**Economic Development
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Contracted Services:						
Project Specific	\$ 1,259	\$ 225,000	\$ 225,000	\$ 150,000	\$ (75,000)	-33.3%
Total - Contracted Services	\$ 1,259	\$ 225,000	\$ 225,000	\$ 150,000	\$ (75,000)	-33.3%
Other Services & Supplies:						
Professional Services	\$ 1,295	\$ 10,000	\$ 10,000	\$ 5,000	\$ (5,000)	-50.0%
Printing & Publishing	1,274	10,000	10,000	10,000	-	0.0%
Meetings/Training/Travel	12,084	35,000	35,000	29,000	(6,000)	-17.1%
Dues & Memberships	22,500	29,000	29,000	40,000	11,000	37.9%
Total - Other Services & Supplies	\$ 37,153	\$ 84,000	\$ 84,000	\$ 84,000	\$ -	0.0%
TOTAL	\$ 38,412	\$ 309,000	\$ 309,000	\$ 234,000	\$ (75,000)	-24.3%

Noteworthy Changes to the 2015 Revised Budget	
None	\$ -

Noteworthy Changes to the 2016 Adopted Budget	
Beginning in 2015, the City began a pilot program for focused economic development efforts to recruit and retain businesses as well as revitalize existing businesses. As a result, funding was set aside for consulting services (\$150,000) to assist with project specific efforts such as the development of an Economic Strategic Plan, annexation services, review of the City's incentives policy and other one-time projects. Since funding has been set aside for consulting services, the 2016 Budget has been reduced by \$75,000 which had previously been budgeted for various projects.	\$ (75,000)



**Nondepartmental
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Contracted Services:						
Project Specific						
Grant Match Funds Contingency	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%
Annexation Services Contingency	51,776	50,000	50,000	50,000	-	0.0%
Snow Removal Services Contingency	-	50,000	50,000	50,000	-	0.0%
Legal Services Contingency	-	50,000	50,000	50,000	-	0.0%
Legal Services - Deferred Payments	-	80,080	73,440	107,680	27,600	34.5%
Legal Services - Special Projects	57,258	140,000	140,000	140,000	-	0.0%
Professional Services	77,625	50,000	50,000	50,000	-	0.0%
Total - Contracted Services	\$ 186,659	\$ 470,080	\$ 463,440	\$ 497,680	\$ 27,600	5.9%
Other Services & Supplies:						
Revenue Collection Services:						
County Vendor Fee	\$ 229,315	\$ 206,772	\$ 206,772	\$ 239,754	\$ 32,982	16.0%
County Treasurer's Fee	81,149	80,660	80,660	92,278	11,618	14.4%
Incentive Agreements	4,362,660	4,129,864	4,129,864	4,280,812	150,948	3.7%
Leasing Services - Additional Space	-	2,800	2,800	2,800	-	0.0%
Leasing Services - Land Use Services						
Sublease	(9,720)	(9,720)	(9,720)	(9,720)	-	0.0%
Miscellaneous	74,626	75,000	75,000	75,000	-	0.0%
Total - Other Services & Supplies	\$ 4,738,030	\$ 4,485,376	\$ 4,485,376	\$ 4,680,924	\$ 195,548	4.4%
TOTAL	\$ 4,924,689	\$ 4,955,456	\$ 4,948,816	\$ 5,178,604	\$ 223,148	4.5%

Noteworthy Changes to the 2015 Revised Budget

None	\$ -
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Noteworthy Changes to the 2016 Adopted Budget

Legal services are a contracted service. Pursuant to the contract negotiated during 2013 for legal services, the City is required to set aside funding in case of contract termination without cause.	\$ 27,600
The City has entered into certain agreements in an effort to promote economic development and re-development within the City. While the parties to the agreements and the various components therein are different, there are certain provisions in the agreements which require the City to share a portion of its sales and/or use tax, based on sales/use tax receipts, in order to reimburse the property owners for construction and maintenance of public improvements. The estimated sales/use tax incentive amounts and revenues have been included in the 2016 Budget.	\$ 150,948
The County Vendor and Treasurer's Fees represent fees paid to the County for the collection of property tax, certain sales tax, and automobile use tax. One percent (of total property tax collections) and five percent (of total sales and automobile use tax collections) fee is charged for collecting and processing payment to the City. The 2016 Budget includes a net increase in these fees as a result of increased projected revenues.	\$ 44,600



**Central Services
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
<u>Other Services & Supplies</u>						
Office Supplies	\$ 36,668	\$ 50,500	\$ 50,500	\$ 50,500	\$ -	0.0%
Postage & Courier Services	21,615	35,840	35,840	35,840	-	0.0%
Printing & Publishing	14,266	34,300	34,300	34,300	-	0.0%
Publications and Subscriptions	4,887	6,500	6,500	6,500	-	0.0%
Dues and Memberships	26,069	37,115	37,115	42,263	5,148	13.9%
Meetings/Training/Travel	86,951	147,575	147,575	147,575	-	0.0%
Miscellaneous	20,396	25,000	25,000	25,000	-	0.0%
Total Other Services & Supplies	\$ 210,852	\$ 336,830	\$ 336,830	\$ 341,978	\$ 5,148	1.5%
TOTAL	\$ 210,852	\$ 336,830	\$ 336,830	\$ 341,978	\$ 5,148	1.5%

Noteworthy Changes to the 2015 Revised Budget	
None.	\$ -

Noteworthy Changes to the 2016 Adopted Budget	
The 2016 Budget includes an increase in Dues & Memberships primarily due to projected increases in annual renewal rates.	\$ 5,148



**Public Works
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 177,687	\$ 174,334	\$ 228,123	\$ 270,858	\$ 96,524	55.4%
Benefits	46,451	68,557	70,173	94,866	26,309	38.4%
Total - Personnel Services	\$ 224,138	\$ 242,891	\$ 298,296	\$ 365,724	\$ 122,833	50.6%
Contracted Services:						
Public Works Service Provider	\$ 9,468,774	\$ 10,286,447	\$ 10,527,447	\$ 10,523,590	\$ 237,143	2.3%
Median Maintenance Program	-	-	30,000	30,000	30,000	-
Total Other Contracted Services	\$ 9,468,774	\$ 10,286,447	\$ 10,557,447	\$ 10,553,590	\$ 267,143	2.6%
<u>Other Program Services</u>						
Animal Disposal	\$ 1,860	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
Mosquito Control	36,131	40,000	40,000	40,000	-	0.0%
Other Professional Services	28,568	150,000	241,079	250,000	100,000	66.7%
Total Other Public Works Services	\$ 66,559	\$ 195,000	\$ 286,079	\$ 295,000	\$ 100,000	51.3%
Total Contracted Services - Program Management	\$ 9,535,333	\$ 10,481,447	\$ 10,843,526	\$ 10,848,590	\$ 367,143	3.5%
Other Contracted Services:						
Maintenance/Operations						
<u>Streets</u>						
Materials - Snow Removal	\$ 349,783	\$ 480,000	\$ 480,000	\$ 480,000	\$ -	0.0%
Materials - Asphalt	86,078	115,000	115,000	115,000	-	0.0%
Materials - Fuel	162,544	212,000	212,000	212,000	-	0.0%
Total Streets and Roads	\$ 598,405	\$ 807,000	\$ 807,000	\$ 807,000	\$ -	0.0%
Total Other Contracted Services: Maintenance/Operations	\$ 598,405	\$ 807,000	\$ 807,000	\$ 807,000	\$ -	0.0%
<u>Roadway Engineering</u>						
Roadway Data Collection	\$ -	\$ 175,000	\$ 175,000	\$ -	\$ (175,000)	-100.0%
On-Call Services	-	5,000	5,000	5,000	-	0.0%
Total Roadway Engineering	\$ -	\$ 180,000	\$ 180,000	\$ 5,000	\$ (175,000)	-97.2%
<u>Traffic Signals</u>						
Signal Pole Inspections	\$ 73,797	\$ -	\$ -	\$ -	\$ -	-
Signal Additions/Repair	215,492	224,590	224,590	230,000	5,410	2.4%
Signal Pole Maintenance	15,824	75,000	75,000	160,000	85,000	113.3%
Total Traffic Signals	\$ 305,113	\$ 299,590	\$ 299,590	\$ 390,000	\$ 90,410	30.2%
Total Other Contracted Services - Engineering	\$ 305,113	\$ 479,590	\$ 479,590	\$ 395,000	\$ (84,590)	-17.6%
Total Contracted Services	\$ 10,438,851	\$ 11,768,037	\$ 12,130,116	\$ 12,050,590	\$ 282,553	2.4%



Public Works (Continued)
Budget Detail

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Other Services & Supplies:						
Utilities - Street Lights	\$ 893,826	\$ 925,000	\$ 925,000	\$ 925,000	\$ -	0.0%
Maintenance - Street Lights	67,251	98,000	98,000	98,000	-	0.0%
Utilities - Other Maintenance	597	5,843	5,843	5,843	-	0.0%
Utilities - Traffic Signals	24,567	25,000	30,000	30,000	5,000	20.0%
Total Street Lights	\$ 986,241	\$ 1,053,843	\$ 1,058,843	\$ 1,058,843	\$ 5,000	0.5%
Public Works Contingency Costs	\$ 20,830	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%
Public Works Transition Contingency Costs	-	-	-	-	-	-
Total - Other Services & Supplies	\$ 1,007,071	\$ 1,103,843	\$ 1,108,843	\$ 1,108,843	\$ 5,000	0.5%
Capital Outlay:						
Machinery & Equipment	\$ 36,790	\$ -	\$ -	\$ -	\$ -	-
Total - Capital Outlay	\$ 36,790	\$ -	\$ -	\$ -	\$ -	-
Total Public Works, Before Transfers	\$ 11,706,850	\$ 13,114,771	\$ 13,537,255	\$ 13,525,157	\$ 410,386	3.1%
Transfer to Capital Improvement Fund	\$ 15,962,383	\$ 18,995,683	\$ 26,327,286	\$ 15,847,381	\$ (3,148,302)	-16.6%
TOTAL PUBLIC WORKS AND CAPITAL IMPROVEMENT FUND TRANSFER	\$ 27,669,233	\$ 32,110,454	\$ 39,864,541	\$ 29,372,538	\$ (2,737,916)	-8.5%



Noteworthy Changes to the 2015 Revised Budget	
During 2015, 1.0 Full-time Equivalent (FTE) was transferred from the Municipal Court (.25 FTE) and City Manager's Office (.75 FTE) to the Public Works Department. The 2015 Revised Budget includes the salary and benefits for a partial year for this position.	\$ 30,190
During 2015, the Budget was amended to include funding for the Median Maintenance Program (MMP) which will provide for maintenance of medians along major thoroughfares.	\$ 171,000
During 2015, funding was carried over from 2014 for the Flexible Services Account (FSA). The FSA allows for flexibility in enhanced services provided by the City's Public Works service provider. The FSA has a maximum rollover amount of \$100,000 should eligible expenses be less than the amount budgeted in any given year. During 2014 there was a remaining balance of \$264,073, therefore \$100,000 was requested to be rolled over.	\$ 100,000
During 2015, funding was carried over from 2014 for professional services related to the Intelligent Transportation System (ITS) Plan Update. In 2014, \$91,079 was encumbered for the contracted ITS Plan Update and it is a multi-year project.	\$ 91,079

Noteworthy Changes to the 2016 Adopted Budget	
During 2015, 1.0 Full-time Equivalent (FTE) was transferred from the Municipal Court (.25 FTE) and City Manager's Office (.75 FTE) to the Public Works Department. The 2016 Budget includes the salary and benefits for a full year for this position.	\$ 73,619
Public Works services are provided by a third party contractor. The 2016 cost for the City's Public Works Service Provider is based upon the increase as defined in the contract. In addition, the 2016 Budget includes funding for an enhanced Median Maintenance Program (\$8,700) and Roadside Maintenance Program (\$152,545).	\$ 237,143
During 2015, the City implemented a Median Maintenance Program and funding is provided for potential repairs to medians.	\$ 30,000
The 2016 Budget includes funding for roadside improvements. The cost for improving roadside landscaping will vary based on the type of landscaping and the size of the landscaped area.	\$ 100,000
The 2015 Adopted Budget included funding for a Pavement Condition Assessment to ascertain the effectiveness of the Pavement Management Program. This Assessment is typically performed every three (3) years, therefore funding has been reduced for 2016.	\$(175,000)
The 2016 Budget includes an increase in funding for signal poles. Following a city-wide inspection and testing program of the City's traffic signal poles, many are needing replacement due to structural deficiencies. Proactive replacement of structurally deficient traffic signal poles will mitigate the chances of future emergency failures.	\$ 90,410



**Facilities & Fleet
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Facilities						
Other Services & Supplies:						
Professional Services	\$ 397,476	\$ 377,500	\$ 377,500	\$ 377,500	\$ -	0.0%
Utilities - Facilities	131,802	155,000	155,000	155,000	-	0.0%
Utilities - Centennial Center Park	10,315	17,000	17,000	17,000	-	0.0%
Building - Improvements	51,073	142,000	506,644	22,000	(120,000)	-84.5%
Security & Fire Alarm Systems	18,569	23,000	23,000	23,000	-	0.0%
Equipment - Purchased	25,232	11,500	11,500	11,500	-	0.0%
Office Furniture & Fixtures	34,379	86,000	86,000	26,000	(60,000)	-69.8%
Sewer And Water - Facilities	35,065	51,200	51,200	51,200	-	0.0%
Trash and Recycle - Facilities	3,309	6,600	6,600	6,600	-	0.0%
Trash and Recycle - Centennial Center Park	3,553	4,000	4,000	4,000	-	0.0%
Repair and Maintenance Building	52,089	60,000	60,000	60,000	-	0.0%
Repair and Maintenance Grounds	11,345	15,000	25,000	30,000	15,000	100.0%
Repair and Maintenance Office Equipmer	-	1,000	1,000	1,000	-	0.0%
Repair and Maintenance Other	15,839	15,000	15,000	15,000	-	0.0%
Miscellaneous	-	2,125	2,125	2,125	-	0.0%
Total - Other Services & Supplies	\$ 790,046	\$ 966,925	\$ 1,341,569	\$ 801,925	\$ (165,000)	-17.1%
Capital Outlay:						
Land Improvements	\$ 142,876	\$ -	\$ -	\$ -	\$ -	-
Total - Capital Outlay	\$ 142,876	\$ -	\$ -	\$ -	\$ -	-
Fleet						
Other Services & Supplies:						
Vehicle Fuel & Maintenance Supplies	\$ 119	\$ 9,500	\$ 9,500	\$ 84,500	\$ 75,000	789.5%
Total - Other Services & Supplies	\$ 119	\$ 9,500	\$ 9,500	\$ 84,500	\$ 75,000	789.5%
TOTAL	\$ 933,041	\$ 976,425	\$ 1,351,069	\$ 886,425	\$ (90,000)	-9.2%

General Fund Budget Detail



Noteworthy Changes to the 2015 Revised Budget

During 2015, the Budget was amended to include funding for the Civic Center Storage Garage and Screen Fence.	\$ 243,534
During 2015, funding was carried over from 2014 for one-time facility renovations for organizational functionality and other building improvement projects.	\$ 121,110
The 2015 Revised Budget includes additional funding for anticipated needs through the end of the year for repairs to the Civic Center's landscape irrigation system.	\$ 10,000

Noteworthy Changes to the 2016 Adopted Budget

Reduction for one-time funding for building improvements in 2015.	\$ (120,000)
Reduction for one-time funding for furniture in 2015.	\$ (60,000)
The 2016 Budget includes additional funding for anticipated grounds repair and maintenance.	\$ 15,000
The 2016 Budget includes funding for a heavy duty truck to be used in moderate to heavy snow conditions, as well as during emergencies.	\$ 75,000



**Law Enforcement
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget	
					\$ Chg	% Chg
Contracted Services:						
Arapahoe County Intergovernmental Agreement:						
Sheriff's Office Services	\$ 20,612,037	\$ 22,384,626	\$ 21,979,393	\$ 23,031,124	\$ 646,498	2.9%
Total - Contracted Services	\$ 20,612,037	\$ 22,384,626	\$ 21,979,393	\$ 23,031,124	\$ 646,498	2.9%
Less Allocation to Other Departments:						
Traffic Officers	\$ (1,459,746)	\$ (1,510,838)	\$ (1,459,746)	\$ (1,510,838)	-	0.0%
Liquor Enforcement	(43,337)	(44,854)	(46,034)	(47,645)	(2,791)	6.2%
Indirect	(184,603)	(184,603)	(184,603)	(165,389)	19,214	-10.4%
TOTAL	\$ 18,924,351	\$ 20,644,331	\$ 20,289,010	\$ 21,307,252	\$ 662,921	3.2%

Noteworthy Changes to the 2015 Revised Budget

The City's Law Enforcement services are provided by the Arapahoe County Sheriff's Office. Based on contractual obligations, the City's Law Enforcement Budget is to increase annually, including an increase for costs beyond the control of the Sheriff's Office such as costs for gas, oil, and health care. The 2015 Adopted Budget included an estimate for the contractual increase for services, however actual costs were lower than projected.	\$ (405,233)
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Noteworthy Changes to the 2016 Adopted Budget

The City's Law Enforcement services are provided by the Arapahoe County Sheriff's Office. Based on contractual obligations, the City's Law Enforcement Budget is to increase annually, including an increase for costs beyond the control of the Sheriff's Office such as costs for gas, oil, and health care. The 2016 Budget includes the contractual increase for services.	\$ 662,921
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**Animal Services
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Contracted Services:						
Animal Services	\$ 597,238	\$ 632,046	\$ 632,046	\$ 638,907	\$ 6,861	1.1%
Project Specific	-	-	-	-	-	-
Miscellaneous	3,840	3,936	3,936	3,936	-	0.0%
Total - Contracted Services	\$ 601,078	\$ 635,982	\$ 635,982	\$ 642,843	\$ 6,861	1.1%
TOTAL	\$ 601,078	\$ 635,982	\$ 635,982	\$ 642,843	\$ 6,861	1.1%

Noteworthy Changes to the 2015 Revised Budget	
None	\$ -

Noteworthy Changes to the 2016 Adopted Budget	
Animal Services are provided by third party contractors including the Humane Society of the Pikes Peak Region (HSPPR) and Animal Cremation Services. The 2016 Budget includes a placeholder for an increase in the cost of services for 2016.	\$ 6,861



**Municipal Court
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 223,384	\$ 267,484	\$ 254,290	\$ 284,370	\$ 16,886	6.3%
Benefits	86,653	123,272	103,793	149,551	26,279	21.3%
Total - Personnel Services	\$ 310,037	\$ 390,756	\$ 358,083	\$ 433,921	\$ 43,165	11.0%
Contracted Services:						
Arapahoe County Intergovernmental Agreement:						
Traffic Officer Services	\$ 1,459,746	\$ 1,510,838	\$ 1,459,746	\$ 1,510,838	\$ -	0.0%
Indirect Costs	184,603	184,603	184,603	165,389	(19,214)	-10.4%
Temporary Personnel	3,027	500	500	500	-	0.0%
Judge Services	69,578	71,000	71,000	71,000	-	0.0%
Prosecution Services	26,780	40,000	40,000	40,000	-	0.0%
Legal Services - General	4,532	10,277	10,277	10,277	-	0.0%
Total - Contracted Services	\$ 1,748,266	\$ 1,817,218	\$ 1,766,126	\$ 1,798,004	\$ (19,214)	-1.1%
Other Services & Supplies:						
Professional Services	\$ 60,406	\$ 62,000	\$ 62,000	\$ 62,000	\$ -	0.0%
Postage & Courier	5,489	4,500	4,500	4,500	-	0.0%
Printing & Publishing	10,730	15,700	15,700	15,700	-	0.0%
Bank/Merchant Processing	36,223	38,800	38,800	38,800	-	0.0%
Equipment - Rental, Repair, Maintenance	3,349	9,000	9,000	9,000	-	0.0%
Software Supplies	3,600	500	253,500	500	-	0.0%
Office Supplies	4,432	6,000	6,000	6,000	-	0.0%
Dues and Memberships	140	450	450	450	-	0.0%
Meetings/Training/Travel	2,550	5,380	5,380	5,380	-	0.0%
Miscellaneous	40,219	3,000	3,000	3,000	-	0.0%
Total - Other Services & Supplies	\$ 167,138	\$ 145,330	\$ 398,330	\$ 145,330	\$ -	0.0%
TOTAL	\$ 2,225,441	\$ 2,353,304	\$ 2,522,539	\$ 2,377,255	\$ 23,951	1.0%

Noteworthy Changes to the 2015 Revised Budget

During 2015, 0.25 Full-time Equivalent (FTE) was transferred from the Municipal Court to the Public Works Department. In addition, the Municipal Court realized vacancy savings during 2015.	\$ (32,780)
The City's Law Enforcement services are provided by the Arapahoe County Sheriff's Office. Based on contractual obligations, the City's Law Enforcement Budget is to increase annually, including an increase for costs beyond the control of the Sheriff's Office such as costs for gas, oil, and health care. The 2015 Adopted Budget included an estimate for the contractual increase for services, however actual costs were lower than projected.	\$ (51,092)
During 2015, the Budget was amended to include carryover funds from 2014 for Court Management Software.	\$ 253,000

Noteworthy Changes to the 2016 Adopted Budget

The City's Law Enforcement services are provided by the Arapahoe County Sheriff's Office. Based on contractual obligations, the City's Law Enforcement budget is to increase annually, including an increase for costs beyond the control of the Sheriff's Office such as costs for gas, oil, and health care. The calculation for the allocation of indirect costs to the Municipal Court was updated for 2016.	\$ (19,214)
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**Community Development Administration
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Personnel Services:						
Salaries and Wages	\$ 208,644	\$ 313,003	\$ 316,065	\$ 319,202	\$ 6,199	2.0%
Benefits	26,221	105,039	85,221	100,623	(4,416)	-4.2%
Total - Personnel Services	\$ 234,865	\$ 418,042	\$ 401,286	\$ 419,825	\$ 1,783	0.4%
Other Services & Supplies:						
Professional Services	\$ 17,865	\$ 56,000	\$ 177,665	\$ 56,000	\$ -	0.0%
Project Specific	-	-	-	150,000	150,000	-
Total - Other Services & Supplies	\$ 17,865	\$ 56,000	\$ 177,665	\$ 206,000	\$ 150,000	267.9%
Total Community Development Administration Before Transfers	\$ 252,730	\$ 474,042	\$ 578,951	\$ 625,825	\$ 151,783	32.0%
Transfers to Land Use Fund:						
Building Use Tax	\$ 654,194	\$ 412,000	\$ 588,514	\$ 412,000	\$ -	0.0%
General Fund Support	(1,197,722)	(724,939)	(1,014,605)	(627,478)	97,461	-13.4%
Total Transfers to Land Use Fund	\$ (543,528)	\$ (312,939)	\$ (426,091)	\$ (215,478)	\$ 97,461	-31.1%
TOTAL	\$ (290,798)	\$ 161,103	\$ 152,860	\$ 410,347	\$ 249,244	154.7%

Noteworthy Changes to the 2015 Revised Budget	
During 2015, the Budget was amended to include carryover funds from 2014 for long-range planning projects.	\$ 121,665

Noteworthy Changes to the 2016 Adopted Budget	
Starting in 2016, the City will embark on a process to develop a new Comprehensive Plan. The Plan offers an opportunity to plan for future growth in a manner that is respectful to the City's vision and values, which are not fully articulated in the current plan which was adopted in 2004.	\$ 150,000



**Code Compliance
Budget Detail**

	2014 Actual	2015 Adopted	2015 Revised	2016 Adopted	2015 Adopted/ 2016 Budget \$ Chg	% Chg
Contracted Services:						
Code Compliance	\$ 419,869	\$ 433,725	\$ 433,725	\$ 448,905	\$ 15,180	3.5%
Total - Contracted Services	\$ 419,869	\$ 433,725	\$ 433,725	\$ 448,905	\$ 15,180	3.5%
Other Services & Supplies:						
Professional Services	\$ 3,500	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.0%
Total - Other Services & Supplies	\$ 3,500	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.0%
TOTAL	\$ 423,369	\$ 453,725	\$ 453,725	\$ 468,905	\$ 15,180	3.3%

Noteworthy Changes to the 2015 Revised Budget	
None	\$ -

Noteworthy Changes to the 2016 Adopted Budget	
Code Compliance services are provided by a third party contractor. The 2016 Budget includes an increase pursuant to the terms of the contract.	\$ 15,180