

Municipal Court

Jun 2013

Mission: To provide superior access to justice, to be efficient, to expeditiously adjudicate cases, to provide exemplary customer service, to serve the public trust with integrity, to be fair, and to provide an innovative system of justice.

	12 Month Trend	Apr 13	May 13	Jun 13	YTD Actual to Expected				
Percentage of Cases Closed Prior to Arraignment <i>Administrative cost avoidance of caseload through automatic plea bargains. Measures efficiency and cost-effectiveness of judicial operations.</i>		98.59%	98.56%	98.55%	<table border="1"> <tr> <td>98.00%</td> <td>Expected</td> </tr> <tr> <td>98.5...</td> <td>Actual</td> </tr> </table>	98.00%	Expected	98.5...	Actual
98.00%	Expected								
98.5...	Actual								
Average Arraignment Processing Time (minutes) <i>Length of time spent on average arraignment. Measures efficiency in operations and level of customer service.</i>		46.42	56.17	40.37	<table border="1"> <tr> <td>45.00</td> <td>Expected</td> </tr> <tr> <td>50.17</td> <td>Actual</td> </tr> </table>	45.00	Expected	50.17	Actual
45.00	Expected								
50.17	Actual								
Total Number of Court Cases <i>Number of cases heard filed into the Court. Measures total workload - provides context for other KPMs.</i>		1,454	1,624	1,364	<table border="1"> <tr> <td>10,452</td> <td>Expected</td> </tr> <tr> <td>9,804</td> <td>Actual</td> </tr> </table>	10,452	Expected	9,804	Actual
10,452	Expected								
9,804	Actual								
Cost Per Dollar Collected <i>The cost of collecting a single dollar in court fines, fees, and costs. Measures efficiency in operations, fairness of fines and fees, and Court administrative costs.</i>		\$ 1.05	\$ 1.14	\$ 1.24	<table border="1"> <tr> <td>\$1.00</td> <td>Expected</td> </tr> <tr> <td>\$1.08</td> <td>Actual</td> </tr> </table>	\$1.00	Expected	\$1.08	Actual
\$1.00	Expected								
\$1.08	Actual								

— Current Year
— Previous Year



Key Performance Measures Report

Municipal Court Quarter 2 2013

Executive Summary

The Municipal Court continues to perform at a high level in providing services to those with cases in the City's jurisdiction.

Percentage of Cases Closed Prior to Arraignment

The Court continues to maintain a high percentage of cases closed prior to arraignment. An optional plea bargain is included on the back of all traffic citations. This plea bargain incentivizes the defendant to pay fines prior to arraignment by potentially reducing penalties and time spent on court proceedings. This innovative arrangement benefits the City by reducing caseload and minimizing Staff needed to administer the Court.

The percentage of cases closed prior to arraignment in Quarter 2 2013 is 98.57 percent, up 0.08% from Quarter 1.

Average Arraignment Processing Time

For the remaining cases, the average time spent in Court by defendants for the entire arraignment process in Quarter 2 2013 is 47.65 minutes, representing a 9.7% decrease from Quarter 1. In Quarter 2, the average arraignment processing time averages below 50 minutes, however the time continues to be above the target of 45 minutes. While the wait time has trended above the same time period in the prior year, June 2013 reflected a significant decrease in wait time (on average, 16 minutes below May 2013).

It appears that the significant spike in May 2013 (56.17 minutes) may represent a deviation from the rest of the results reported in Quarter 2.

Total Number of Cases

The total number of court cases in Quarter 2 2013 is 4,442. As shown on the summary graph, the total number of cases continues to trend below the prior year – the total number of cases is down roughly 4.7% from the prior year to date.

Cost per Dollar Collected

The cost of collecting a single dollar in Court fines and fees has increased over Quarter 1. In Quarter 1 2013, the average cost per dollar collected was \$1.02. In Quarter 2, the average cost has increased 11.8% to \$1.14. The Court strives to maintain a cost-neutral operation while providing superior access to justice. The current fee and fine structure provides sufficient funding to the Municipal Court to offset Court expenditures if total cases are at or near expected levels. The increased cost per dollar collected may be a result of the decreased number of total court cases, as expenditures are a fixed cost.

For the year, the average cost per dollar of revenue collected is \$1.08, or 8% over expected.

Mission

The mission of the City of Centennial Municipal Court is to provide superior access to justice to all individuals who have a case filed within the City's jurisdiction. The Court strives to be efficient, to expeditiously adjudicate cases, to provide exemplary customer service, to serve the public trust with integrity, to be fair, and to provide an innovative system of justice.

Performance Measures

Percentage of Cases Closed Prior to Arraignment

The number of cases that are closed prior to an individual coming to court to be read the charges against them and to enter their plea (arraignment), as a percentage of the total number of cases entered into the Court.

Measures: efficiency, expeditious adjudication of cases, customer service, and cost-effectiveness of judicial operations.

Total Number of Cases

The total number of cases entered into the Court each month.

Measures: overall Court workload; provides context for other KPMs.

Average Arraignment Processing Time

The average time spent by an individual in the Municipal Court from arrival on arraignment day to the completion of the arraignment. The Court strives to maintain an average arraignment processing time of 45 minutes or less.

Measures: efficiency, expeditious adjudication of cases, accessibility, and customer service.

Cost Per Dollar Collected

The amount of money the City spends to collect one dollar in revenue through the Municipal Court. If the measure is greater than one dollar, then the Court receives less revenue than it spends to administer the Court. If the measure is less than one dollar, then the Court receives more revenue than it spends to administer the Court. The Court works to maintain a cost per dollar collected at or near one dollar.

Measures: efficiency, fairness of Court fines and fees, and Court administrative costs.