

Municipal Court: 2014 2nd Quarter

Mission: To provide superior access to justice, to be efficient, to expeditiously adjudicate cases, to provide exemplary customer service, to serve the public trust with integrity, to be fair, and to provide an innovative system of justice.

Annual Budget: \$2,291,275

Staff: 5 Full-Time Equivalents

	12 Month Trend	Apr	May	June	YTD Actual to Expected	
Percentage of Cases Closed Prior to Arraignment <i>Administrative cost avoidance of caseload through automatic plea bargains.</i> <i>Measures efficiency and cost-effectiveness of judicial operations.</i>		98.69%	98.44%	98.65%	98.00% Expected	98.61% Actual
Average Arraignment Processing Time (minutes) <i>Length of time spent on average arraignment.</i> <i>Measures efficiency in operations and level of customer service.</i>		47.0	51.2	48.3	45.0	52.5
Total Number of Court Cases <i>Number of cases heard filed into the Court.</i> <i>Measures total workload - provides context for other KPMs.</i>		1,445	2,153	1,587	10,452	9,651
Cost Per Dollar Collected <i>The cost of collecting a single dollar in court fines, fees, and costs.</i> <i>Measures efficiency in operations, fairness of fines and fees, and Court administrative costs.</i>		\$ 1.13	\$ 1.00	\$ 0.98	\$1.00	\$1.02

— **Current Year**
— **Previous Year**





Key Performance Measures Report

Municipal Court Quarter 2 2014

Executive Summary

Percentage of Cases Closed Prior to Arraignment

Municipal Court exceeded the expected percentage (98%) of cases closed prior to arraignment for Quarter 2. The percentage of cases closed prior to arraignment in Quarter 2 was 98.59%, bringing the 2014 average to 98.61%. This is slightly higher than the percentage from the same time the previous year (98.53%).

Individuals who choose to pay their tickets are provided with multiple options for doing so including: mailing in the payment, paying online or calling the City and paying through Staff. Providing these multiple options and having an efficient Staff has allowed the Municipal Court to achieve these high results ensuring that Court dockets remain low and individuals receive a quick turnaround time for their cases.

Average Arraignment Processing Time

The average arraignment processing time in Quarter 2 was 49 minutes bringing the 2014 average processing time to 52.5 minutes. This is greater than the expected average arraignment processing time of 45 minutes. Municipal Court had a large number of Stay of Executions in Quarter 2 resulting in an above average arraignment processing time. A Stay of Execution occurs when the individual requests a payment plan for their fine. The case is not closed out until they fill out the appropriate paperwork at the Municipal Court and pay the processing fee.

Total Number of Cases

The total number of court cases in Quarter 2 was 5,185 bringing the 2014 total to 9,651. This number is consistent with the total number of court cases from the previous year at this time (9,804). The "Click-it or Ticket" program started in the later part of April, resulting in a larger amount of court cases for the month of May.

Cost per Dollar Collected

The cost of collecting a single dollar in Court fines and fees in Quarter 2 was \$1.04, bringing the 2014 cost per dollar collected to \$1.02. This amount is lower than the cost per dollar from the same time the previous year (\$1.08). While the cost is slightly higher than the expected cost of \$1.00, the amount has been steadily trending downward for 2014. This trend reflects Municipal Court's goal of having efficiency in operations/administrative costs and fairness of fines and fees.